AGENDA
Battlefield Fire Protection District
Battlefield Volunteer Fire Department

Regular Board Meeting
4117 W. Second St., Battlefield, MO 65619

Tuesday, July 14, 2026
5:00 PM

Preliminaries to the Meeting

1. Call to Order
2. Ceremonial Matters
3. Roll Call
4. Establishment of a Quorum
5. Approval of the Meeting's Agenda

Approval of Last Month's Minutes

1. Correction of Minutes
2. Approval of Regular Minutes

Financial Business

1. Payment of the bills
2. Check signing
3. Financial statements

Public Comments

1. Any comments must be submitted via email to info@battlefieldfire.com prior to 5pm on the Monday prior to meeting.

Unfinished Business

1. Property on FR 172
2. Station 3 repairs
3. RFQ for 457b plan
4. Hail Damage to Vehicles

New Business

1. EMT Course Instructor Contract
2. Policy Updates
3. General overview

Closed Session

1. Discussion and possible vote concerning: Legal Matters RSMo 610.021 (1). Closed Session. Closed Record.

Adjournment

Representatives of the news media may obtain copies of this notice by contacting the Battlefield Fire Protection District.

Posted: 7/10/2026 4:00 PM certified by the undersigned that a true copy of the foregoing agenda was posted at the Battlefield Administration and Training Center in Battlefield, Missouri.

_____ Secretary to the Board

Battlefield Fire Protection District
Battlefield Volunteer Fire Department
Minutes
June 2026 Regular Board Meeting

Location of Meeting: 4117 West Second St.
Battlefield, MO 65619
Time of Meeting: 5:00 PM
Date of Meeting: June 9, 2026

The meeting of the Battlefield Fire Protection District Board of Directors was called to order by Chairman Danny Perches at 5:00 pm. A roll call was taken, and a quorum was established. Board Members Present: Chairman Danny Perches, Vice Chair Jen Albers, Treasurer Mark Pon, and Member Dave Puckett.

Mr. Pon moved to approve the agenda. 2nd by Mrs. Albers. Motion carried.

Approval of Last Month's Minutes:
1. Approval of Regular Minutes- Mr. Puckett moved to approve the May Regular Meeting Minutes. 2nd by Mr. Pon. Motion carried.

Financial Business:
1. The Board addressed bills to be paid and signed checks.
2. Mr. Pon discussed the May financial report and review of cash assets. Battlefield Volunteer Fire Department's checking account indicates $5,589.32. Battlefield Fire Protection District's ICS account holds $6,252,260.96 and Money Market holds $69,209.11.
3. Mr. Pon moved to approve the financials. 2nd by Mrs. Albers. Motion carried.

Public Comments: None

Unfinished Business:
1. Station 3 repairs: new leak following heavy rain at one of the three repair sites
2. Station 1 remodel: remodel is currently off the table
3. Cascade system for training: installed but not in service, waiting on air sample
4. RFQs for 457b plan: submitted requested documents to Voya
5. Policy update: moved to closed session

New Business:
1. Accounting/audit practices for annual budget: Chief Anderson met with the district's auditor Blake Pace regarding how the reserve fund is being represented
2. District credit cards and multifactor authentication: new district cards will be issued to individuals now that two-factor authentication is required for on-line purchases
3. Hail damage to vehicles: currently estimated at $76k (non-tax revenue), repairs to begin on two vehicles at a time in the next couple of weeks
4. Property on FR 172: closed session
5. General Overview: Staff provided a review of their monthly reports.

Closed Session:
1**.** Information only pursuant to RSMO 610.021 (13). Closed Session. Closed Record.

Motion to go out of Open Session by Mr. Pon. 2nd by Mrs. Albers. Motion carried.
Out of Open Session at 5:31 pm.

Motion to go into Closed Session by Mr. Puckett. 2nd by Mr. Pon. Motion carried.
Into Closed Session 5:34 pm
Roll Call: Danny Perches, Mark Pon, Dave Puckett, Jen Albers, Shane Anderson, Steve Burr, Dennis Reynolds, and Shawn Shupert.

Motion to go out of Closed Session by Mrs. Albers 2nd by Mr. Pon. Motion carried.
Out of Closed Session: 6:17 pm

Motion to go into Open Session by Mr. Pon. 2nd by Mr. Puckett. Motion carried.
Into Open Session: 6:17 pm
Roll Call: Danny Perches, Mark Pon, Jen Albers, and Dave Puckett.

Mr. Puckett moved to begin the process of purchasing the property at 4132 W FR 172 for future district station. 2nd by Mrs. Albers. Motion carried

Adjournment:
Adjourned at 6:56 pm.

Approved by:

_____
Danny Perches

_____
Jen Albers

_____
Mark Pon

_____
Dave Puckett

Battlefield Volunteer Fire Department
Statement of Net Assets
As of June 30, 2026

	Jun 30, 26
ASSETS	
Current Assets	
Checking/Savings	
1050 · Oakstar Volunteer Account	5,591.39
Total Checking/Savings	5,591.39
Total Current Assets	5,591.39
TOTAL ASSETS	**5,591.39**
LIABILITIES & Revenue	
Revenue	
1110 · Retained Earnings	5,578.93
Net Revenue	12.46
Total Revenue	5,591.39
TOTAL LIABILITIES & Revenue	**5,591.39**

Battlefield Fire Protection District

Statement of Net Assets

As of June 30, 2026

11:06 AM
07/06/2026
Cash Basis

	Jun 30, 26
ASSETS	
Current Assets	
Checking/Savings	
1000 · OakStar - ICS	5,259,769.18
1005 · OakStar - Money Market	69,405.36
1025 · Oakstar - Operating	105,575.55
1105 · Petty Cash	131.66
1199 · Allowance for Restricted Funds	-2,766,250.62
Total Checking/Savings	2,668,631.13
Total Current Assets	2,668,631.13
Fixed Assets	
1505 · Office Equipment	2,399.12
1508 · Vehicles	47,868.00
Total Fixed Assets	50,267.12
TOTAL ASSETS	**2,718,898.25**
LIABILITIES & Revenue	
Revenue	
3200 · Fund Balances	
3100 · Restricted Fund - Operating	-1,000,000.00
3120 · Restricted Fund-Emergency Equip	-1,497,669.00
3140 · Restricted Fund - Bldg Reserve	-268,581.62
3200 · Fund Balances	2,487,239.86
Total 3200 · Unrestricted Fund Balances	-279,010.76
32000 · Retained Earnings	1,014,190.65
Net Revenue	1,983,718.36
Total Revenue	2,718,898.25
TOTAL LIABILITIES & Revenue	**2,718,898.25**

Battlefield Fire Protection District

11:06 AM

Statement of Cash Flows

June 2026

Cash Basis

	Jun 26	May 26	% Change
Revenue			
4000 · Revenue			
4005 · Tax Revenue	0.00	39,088.32	-100.0%
4010 · Tax Interest Revenue	0.00	4,966.21	-100.0%
4050 · Miscellaneous Revenue	0.00	69,209.87	-100.0%
4060 · Interest Revenue	16,915.41	20,065.37	-15.7%
Total 4000 · Revenue	16,915.41	133,329.77	-87.31%
Total Revenue	16,915.41	133,329.77	-87.31%
Gross Profit	16,915.41	133,329.77	-87.31%
Expense			
5000 · Capital Expense			
5015 · Uniforms/PPE/Bunker Gear	18,007.32	99.00	18,089.21%
5030 · Information Technology	1,737.59	52.04	3,238.95%
5035 · Communications	0.00	32,138.28	-100.0%
5040 · Firefighting/EMS	328.00	76.44	329.1%
5052 · Fitness Equipment	0.00	45.80	-100.0%
5055 · Vehicles	3,501.84	49,513.00	-92.93%
Total 5000 · Capital Expense	23,574.75	81,924.56	-71.22%
6000 · Communications			
6003 · MDT/Cell Phones	1,164.55	1,249.45	-6.8%
6020 · Managed IT Service	1,257.50	1,257.50	0.0%
Total 6000 · Communications	2,422.05	2,506.95	-3.39%
6100 · Insurance			
6110 · Workman's Compensation	20,499.22	16,094.44	27.37%
6115 · Commercial & Property	0.00	31,107.00	-100.0%
6120 · Medical, Dental, Vision	35,972.96	27,807.20	29.37%
6125 · FFAM Dues	0.00	450.00	-100.0%
Total 6100 · Insurance	56,472.18	75,458.64	-25.16%
6200 · Maintenance & Repairs			
6205 · Gas/Diesel	4,337.12	5,538.66	-21.69%
6210 · Apparatus Repair	12,001.61	2,237.10	436.48%
6215 · Stations & Buildings	1,215.78	13,991.00	-91.31%
6235 · Headquarters Maintenance	1,209.78	1,209.00	0.07%
6255 · Maintenance Shop Equipment	201.90	923.71	-78.14%
6280 · SCBA Flow Testing	0.00	2,025.13	-100.0%
Total 6200 · Maintenance & Repairs	18,966.19	25,924.60	-26.84%
6300 · Office/Stations			
6315 · Accounting Fees	710.00	410.00	73.17%
6325 · Postage/Shipping	0.00	77.75	-100.0%

	Jun 26	May 26	% Change
6330 · Subscriptions/Memberships	2,983.44	271.97	996.97%
Total 6300 · Office/Stations	3,693.44	759.72	386.16%
6400 · Training			
6410 · Training Classes	457.00	5,698.19	-91.98%
6415 · Equipment	1,460.70	829.89	76.01%
6420 · Instructor Overtime	5,575.34	4,345.46	28.3%
Total 6400 · Training	7,493.04	10,873.54	-31.09%
6500 · Legal			
6525 · Cafeteria Pass Thru	510.50	-39.82	1,382.02%
6535 · Attorney Fees	118.00	88.50	33.33%
Total 6500 · Legal	628.50	48.68	1,191.09%
6600 · Salaries			
6605 · District Personnel	258,883.81	251,991.35	2.74%
6610 · Board of Directors			
6612 · Chaplain Expense	108.43	104.66	3.6%
6610 · Board of Directors - Other	533.33	633.33	-15.79%
Total 6610 · Board of Directors	641.76	737.99	-13.04%
6620 · Employer Payroll Taxes	3,759.92	3,635.70	3.42%
6625 · Lagers	79,008.29	51,195.83	54.33%
6635 · Uniforms	462.83	0.00	100.0%
6640 · 457 Pass Thru	6,603.71	-217.85	3,131.31%
6655 · Expense Account	0.00	2,000.00	-100.0%
6665 · Special Overtime	3,877.68	3,156.94	22.83%
6668 · Union Dues Passthrough	927.90	0.00	100.0%
Total 6600 · Salaries	354,165.90	312,499.96	13.33%
6700 · Medical			
6710 · Employee Physicals/POET	1,247.00	649.00	92.14%
6715 · Mental Health Evals/Education	0.00	5,250.00	-100.0%
Total 6700 · Medical	1,247.00	5,899.00	-78.86%
6750 · Utilities			
6755 · Water	131.69	132.69	-0.75%
6760 · Sanitation	436.56	437.48	-0.21%
6765 · Sewer	161.12	162.25	-0.7%
6770 · Electric/Gas	3,352.18	2,970.26	12.86%
6775 · Internet/Phones/Cable	3,448.00	0.00	100.0%
Total 6750 · Utilities	7,529.55	3,702.68	103.35%
6800 · Supplies			
6810 · Public Relations/Outreach	2,353.45	1,695.00	38.85%
6820 · Fire & EMS Expendables	88.92	1,106.34	-91.96%
6835 · Janitorial/Building Supplies	617.84	1,045.48	-40.9%
6845 · Recruitment/Retention	73.64	32.63	125.68%
6865 · Safety Consumables	110.49	0.00	100.0%

	Jun 26	May 26	% Change
Total 6800 · Supplies	3,244.34	3,879.45	-16.37%
6850 · Property Improvements			
6860 · Stations/Buildings	474,075.77	0.00	100.0%
Total 6850 · Property Improvements	474,075.77	0.00	100.0%
Total Expense	953,512.71	523,477.78	82.15%
Net Revenue	**-936,597.30**	**-390,148.01**	**-140.06%**

Battlefield Fire Protection District
Statement of Activities
June 2026

11:06 AM
07/06/2026
Cash Basis

	Jun 26	Jan - Jun 26
Revenue		
4000 · Revenue		
4005 · Tax Revenue	0.00	5,867,433.55
4010 · Tax Interest Revenue	0.00	20,648.81
4050 · Miscellaneous Revenue	0.00	90,447.48
4060 · Interest Revenue	16,915.41	122,514.75
Total 4000 · Revenue	16,915.41	6,101,044.59
Total Revenue	16,915.41	6,101,044.59
Gross Profit	16,915.41	6,101,044.59
Expense		
5000 · Capital Expense		
5015 · Uniforms/PPE/Bunker Gear	18,007.32	46,311.79
5020 · Building Lease	0.00	6,418.75
5030 · Information Technology	1,737.59	6,817.84
5035 · Communications	0.00	32,138.28
5040 · Firefighting/EMS	328.00	19,623.48
5052 · Fitness Equipment	0.00	675.80
5055 · Vehicles	3,501.84	799,458.41
Total 5000 · Capital Expense	23,574.75	911,444.35
6000 · Communications		
6003 · MDT/Cell Phones	1,164.55	9,885.39
6020 · Managed IT Service	1,257.50	7,545.00
Total 6000 · Communications	2,422.05	17,430.39
6100 · Insurance		
6110 · Workman's Compensation	20,499.22	108,249.48
6115 · Commercial & Property	0.00	77,354.00
6120 · Medical, Dental, Vision	35,972.96	171,424.69
6122 · MOCIP	0.00	7,260.00
6125 · FFAM Dues	0.00	580.00
Total 6100 · Insurance	56,472.18	364,868.17
6200 · Maintenance & Repairs		
6205 · Gas/Diesel	4,337.12	24,707.77
6210 · Apparatus Repair	12,001.61	34,635.43
6215 · Stations & Buildings	1,215.78	86,959.26
6225 · Equipment Maintenance	0.00	656.49
6235 · Headquarters Maintenance	1,209.78	7,483.86
6255 · Maintenance Shop Equipment	201.90	3,196.47
6280 · SCBA Flow Testing	0.00	4,193.29
Total 6200 · Maintenance & Repairs	18,966.19	161,832.57

	Jun 26	Jan - Jun 26
6300 · Office/Stations		
6305 · Software Expense	0.00	40,337.86
6315 · Accounting Fees	710.00	5,726.25
6325 · Postage/Shipping	0.00	89.70
6330 · Subscriptions/Memberships	2,983.44	11,626.15
6335 · Advertising/Printing/Postings	0.00	510.45
Total 6300 · Office/Stations	3,693.44	58,290.41
6400 · Training		
6410 · Training Classes	457.00	32,160.59
6415 · Equipment	1,460.70	29,556.63
6420 · Instructor Overtime	5,575.34	9,920.80
Total 6400 · Training	7,493.04	71,638.02
6500 · Legal		
6510 · Audit Fees	0.00	6,150.00
6525 · Cafeteria Pass Thru	510.50	1,381.51
6535 · Attorney Fees	118.00	2,176.50
Total 6500 · Legal	628.50	9,708.01
6600 · Salaries		
6605 · District Personnel	258,883.81	1,569,828.71
6610 · Board of Directors		
6612 · Chaplain Expense	108.43	602.45
6610 · Board of Directors - Other	533.33	3,149.98
Total 6610 · Board of Directors	641.76	3,752.43
6620 · Employer Payroll Taxes	3,759.92	22,373.67
6625 · Lagers	79,008.29	320,989.80
6635 · Uniforms	462.83	3,962.63
6640 · 457 Pass Thru	6,603.71	0.00
6655 · Expense Account	0.00	5,200.77
6665 · Special Overtime	3,877.68	20,745.76
6668 · Union Dues Passthrough	927.90	2,010.45
6675 · Background Check	0.00	485.00
Total 6600 · Salaries	354,165.90	1,949,349.22
6700 · Medical		
6710 · Employee Physicals/POET	1,247.00	5,263.91
6715 · Mental Health Evals/Education	0.00	6,500.00
Total 6700 · Medical	1,247.00	11,763.91
6750 · Utilities		
6755 · Water	131.69	777.84
6760 · Sanitation	436.56	2,781.81
6765 · Sewer	161.12	939.26
6770 · Electric/Gas	3,352.18	21,277.44
6775 · Internet/Phones/Cable	3,448.00	12,068.00

	Jun 26	Jan - Jun 26
Total 6750 · Utilities	7,529.55	37,844.35
6800 · Supplies		
6810 · Public Relations/Outreach	2,353.45	7,814.18
6815 · Logo Imprinted Supplies	0.00	32.00
6820 · Fire & EMS Expendables	88.92	4,416.90
6830 · Disposable Batteries	0.00	134.62
6835 · Janitorial/Building Supplies	617.84	5,282.20
6845 · Recruitment/Retention	73.64	7,769.77
6865 · Safety Consumables	110.49	586.42
Total 6800 · Supplies	3,244.34	26,036.09
6850 · Property Improvements		
6860 · Stations/Buildings	474,075.77	497,120.74
Total 6850 · Property Improvements	474,075.77	497,120.74
Total Expense	953,512.71	4,117,326.23
Net Revenue	**-936,597.30**	**1,983,718.36**

Battlefield Fire Protection District
Profit & Loss Budget Performance
June 2026

	Annual Budget	Jun 26	% Received	Jan-Jun YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
Revenue							
4000 · Revenue							
4005 · Tax Revenue	6,831,460.00	0.00	0.00%	5,867,433.55	85.89%	964,026.45	0.00
4010 · Tax Revenue Interest	0.00	0.00	0.00%	20,648.81	0.00%	0.00	20,648.81
4050 · Miscellaneous Revenue	0.00	0.00	0.00%	90,447.48	0.00%	0.00	90,447.48
4060 · Interest Revenue	0.00	16,915.41	0.00%	122,514.75	0.00%	0.00	122,514.75
Total 4000 · Revenue	6,831,460.00	16,915.41	0.25%	6,101,044.59	89.31%	964,026.45	233,611.04
Expense							

	Annual Budget	Jun 26	%Budget Used in Jun	Jan-Jun YTD	%Budget Used YTD	Balance Available	
5000 · Capital Expense							
5015 · Uniforms/PPE/Bunker Gear	80,000.00	18,007.32	22.51%	46,311.79	57.89%	33,688.21	
5020 · Building Lease	107,840.00	0.00	0.00%	6,418.75	5.95%	101,421.25	
5030 · Information Technology	30,000.00	1,737.59	5.79%	6,817.84	22.73%	23,182.16	
5035 · Communications	40,000.00	0.00	0.00%	32,138.28	0.00%	7,861.72	
5040 · Firefighting/EMS	50,000.00	328.00	0.66%	19,623.48	39.25%	30,376.52	
5052 · Fitness Equipment	6,000.00	0.00	0.00%	675.80	11.26%	5,324.20	
5055 · Vehicles	237,407.00	3,501.84	0.00%	799,458.41	0.00%	-562,051.41	5/8/2026
Total 5000 · Capital Expense	551,247.00	23,574.75	4.28%	911,444.35	165.34%	-360,197.35	
6000 · Communications							
6003 · MDT/Cell Phones	17,500.00	1,164.55	6.65%	9,885.39	56.49%	7,614.61	
6020 · Managed IT Service	16,260.00	1,257.50	7.73%	7,545.00	46.40%	8,715.00	
Total 6000 · Communications	33,760.00	2,422.05	7.17%	17,430.39	51.63%	16,329.61	

	Annual Budget	Jun 26	%Budget Used in Jun	Jan-Jun YTD	%Budget Used YTD	Balance Available
6100 · Insurance						
6110 · Workman's Compensation	169,918.65	20,499.22	12.06%	108,249.48	63.71%	61,669.17
6115 · Commercial & Property	135,000.00	0.00	0.00%	77,354.00	57.30%	57,646.00
6120 · Medical, Dental, Vision	371,956.00	35,972.96	9.67%	171,424.69	46.09%	200,531.31
6122 · MOCIP	8,085.00	0.00	0.00%	7,260.00	0.00%	825.00
6125 · FFAM Dues	6,000.00	0.00	0.00%	580.00	9.67%	5,420.00
Total 6100 · Insurance	690,959.65	56,472.18	8.17%	364,868.17	52.81%	326,091.48

Battlefield Fire Protection District
Profit & Loss Budget Performance
June 2026

	Annual Budget	Jun 26	% Received	Jan-Jun YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
6200 · Maintenance & Repairs							
6205 · Gas/Diesel	52,000.00	4,337.12	8.34%	24,707.77	47.51%	27,292.23	
6210 · Apparatus Repair	55,000.00	12,001.61	21.82%	34,635.43	62.97%	20,364.57	
6215 · Stations & Buildings	88,000.00	1,215.78	1.38%	86,959.26	98.82%	1,040.74	
6220 · Lawn Maintenance	13,000.00	0.00	0.00%	0.00	0.00%	13,000.00	
6225 · Equipment Maintenance	7,000.00	0.00	0.00%	656.49	9.38%	6,343.51	
6235 · Headquarters Maintenance	15,000.00	1,209.78	8.07%	7,483.86	49.89%	7,516.14	
6250 · Ground/Aeriel Ladder Testing	3,000.00	0.00	0.00%	0.00	0.00%	3,000.00	
6255 · Maintenance Shop Equipment	7,000.00	201.90	2.88%	3,196.47	45.66%	3,803.53	
6280 · SCBA Flow Testing	2,500.00	0.00	0.00%	4,193.29	167.73%	-1,693.29	5/8/2026
Total 6200 · Maintenance & Repairs	242,500.00	18,966.19	7.82%	161,832.57	66.74%	80,667.43	
6300 · Office/Stations							
6305 · Software Expense	62,040.00	0.00	0.00%	40,337.86	65.02%	21,702.14	
6315 · Accounting Fees	9,400.00	710.00	7.55%	5,726.25	60.92%	3,673.75	
6325 · Postage/Shipping	700.00	0.00	0.00%	89.70	12.81%	610.30	
6330 · Subscriptions/Memberships	17,500.00	2,983.44	17.05%	11,626.15	66.44%	5,873.85	
6335 · Advertising/Printing/Postings	1,000.00	0.00	0.00%	510.45	51.05%	489.55	
Total 6300 · Office/Stations	90,640.00	3,693.44	4.07%	58,290.41	64.31%	32,349.59	

6400 · Training	Annual Budget	Jun 26	%Budget Used in Jun	Jan-Jun YTD	%Budget Used YTD	Balance Available
6410 · Training Classes	75,000.00	457.00	0.61%	32,160.59	42.88%	42,839.41
6415 · Equipment	50,000.00	1,460.70	2.92%	29,556.63	59.11%	20,443.37
6420 · Instructor Overtime	25,000.00	5,575.34	22.30%	9,920.80	39.68%	15,079.20
Total 6400 · Training	150,000.00	7,493.04	5.00%	71,638.02	47.76%	78,361.98

Battlefield Fire Protection District
Profit & Loss Budget Performance
June 2026

	Annual Budget	Jun 26	% Received	Jan-Jun YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
6500 · Legal							
6510 · Audit Fees	6,700.00	0.00	0.00%	6,150.00	91.79%	550.00	
6525 · Cafeteria Pass Thru	1,500.00	510.50	34.03%	1,381.51	92.10%	118.49	
6530 · Elections	3,000.00	0.00	0.00%	0.00	0.00%	3,000.00	
6535 · Attorney Fees	5,000.00	118.00	2.36%	2,176.50	43.53%	2,823.50	
Total 6500 · Legal	16,200.00	628.50	3.88%	9,708.01	59.93%	6,491.99	
6600 · Salaries							
6605 · District Personnel	3,245,059.00	258,883.81	7.98%	1,569,828.71	48.38%	1,675,230.29	
6610 · Board of Directors							
6612 · Chaplain Expense	2,000.00	108.43	5.42%	602.45	30.12%	1,397.55	
6610 · Board of Directors - Other	9,400.00	533.33	5.67%	3,149.98	33.51%	6,250.02	
Total 6610 · Board of Directors	11,400.00	641.76	5.63%	3,752.43	32.92%	7,647.57	
6620 · Employer Payroll Taxes	56,913.00	3,759.92	6.61%	22,373.67	39.31%	34,539.33	
6625 · Lagers	742,282.00	79,008.29	10.64%	320,989.80	43.24%	421,292.20	
6635 · Uniforms	15,000.00	462.83	3.09%	3,962.63	26.42%	11,037.37	
6640 · 457 Pass Thru	0.00	6,603.71	0.00%	0.00	0.00%	0.00	
6650 · Miscellaneous Board Expense	500.00	0.00	0.00%	0.00	0.00%	500.00	
6655 · Expense Account	5,000.00	0.00	0.00%	5,200.77	104.02%	-200.77	6/5/2026
6665 · Special Overtime	50,000.00	3,877.68	7.76%	20,745.76	41.49%	29,254.24	
6668 · Union Dues Passthrough		927.90	0.00%	2,010.45	0.00%	-2,010.45	
6675 · Background Check	3,500.00	0.00	0.00%	485.00	13.86%	3,015.00	
Total 6600 · Salaries	4,129,654.00	354,165.90	8.58%	1,949,349.22	47.20%	2,180,304.78	
6700 · Medical	**Annual Budget**	**Jun 26**	**%Budget Used in Jun**	**Jan-Jun YTD**	**%Budget Used YTD**	**Balance Available**	
6710 · Employee Physicals/POET	25,000.00	1,247.00	4.99%	5,263.91	21.06%	19,736.09	
6715 · Mental Health Evals/Education	15,000.00	0.00	0.00%	6,500.00	43.33%	8,500.00	
Total 6700 · Medical	40,000.00	1,247.00	3.12%	11,763.91	29.41%	28,236.09	

Battlefield Fire Protection District
Profit & Loss Budget Performance
June 2026

	Annual Budget	Jun 26	% Received	Jan-Jun YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
6750 · Utilities							
6755 · Water	2,000.00	131.69	6.58%	777.84	38.89%	1,222.16	
6760 · Sanitation	5,500.00	436.56	7.94%	2,781.81	50.58%	2,718.19	
6765 · Sewer	3,000.00	161.12	5.37%	939.26	31.31%	2,060.74	
6770 · Electric/Gas	40,000.00	3,352.18	8.38%	21,277.44	53.19%	18,722.56	
6775 · Internet/Phones/Cable	21,000.00	3,448.00	16.42%	12,068.00	57.47%	8,932.00	
Total 6750 · Utilities	71,500.00	7,529.55	10.53%	37,844.35	52.93%	33,655.65	
6800 · Supplies							
6810 · Public Relations/Outreach	10,000.00	2,353.45	23.53%	7,814.18	78.14%	2,185.82	
6815 · Logo Imprinted Supplies	3,000.00	0.00	0.00%	32.00	1.07%	2,968.00	
6820 · Fire & EMS Expendables	6,000.00	88.92	1.48%	4,416.90	73.62%	1,583.10	
6830 · Disposable Batteries	1,000.00	0.00	0.00%	134.62	13.46%	865.38	
6835 · Janitorial/Building Supplies	12,500.00	617.84	4.94%	5,282.20	42.26%	7,217.80	
6845· Recruitment/Retention	10,000.00	73.64	0.74%	7,769.77	77.70%	2,230.23	
6865 · Safety Consumables	1,000.00	110.49	11.05%	586.42	58.64%	413.58	
Total 6800 · Supplies	43,500.00	3,244.34	7.46%	26,036.09	59.85%	17,463.91	
6850 · Property Improvements							
6860 · Stations/Buildings	850,000.00	474,075.77	55.77%	497,120.74	58.48%	352,879.26	
Total 6850 · Property Improvements	850,000.00	474,075.77	55.77%	497,120.74	58.48%	352,879.26	
Total Expense	6,909,960.65	953,512.71	13.80%	4,117,326.23	59.59%	2,792,634.42	
Net Revenue	**-78,500.65**	**-936,597.30**	1193.11%	**1,983,718.36**	-2527.01%	**-1,828,607.97**	
Total Budget Amount						2,792,634.42	

Monthly Expenditures	*YTD Expenditures*
953,512.71	4,117,326.23

Restricted Funds	
Operating Reserve	1,000,000.00
Emergency Equipment Reserve	1,497,669.00

Battlefield Fire Protection District
Profit & Loss Budget Performance
June 2026

	Annual Budget	Jun 26	% Received	Jan-Jun YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
Building Reserve						268,581.62	
Total Contingency Fund						2,766,250.62	

Battlefield Fire Protection District

Transaction Detail By Account

January through June 2026

	Date	Name	Memo	Paid Amount
4000 · Revenue				
4050 · Misc. Revenue				
	01/20/2026	OTC	Firefighter classes	1,600.00
	02/03/2026	Treasurer Greene County MO	Financial Inst Tax & Int 2025	50.65
	02/24/2026	MEM	Safety grant 2026	5,068.00
	03/17/2026	Republic Services	Deposit	389.52
	03/24/2026	Ollis/Akers/Arney	Deposit	2,115.00
	03/24/2026	CoxHealth Medical Center	Deposit	65.00
	03/31/2026	GovDeals	Deposit	210.00
	03/31/2026	CITY OF SPRINGFIELD	Annexations for 2024	10,752.70
	04/14/2026	VFIS	glass repair claim	986.74
	05/26/2026	Dave Puckett	insurance	50.00
	05/26/2026	VFIS	payout for damaged vehicles	11,953.17
	05/26/2026	VFIS	Deposit	10,623.88
	05/26/2026	VFIS	Deposit	9,272.83
	05/26/2026	VFIS	Deposit	10,279.95
	05/26/2026	VFIS	Deposit	10,333.41
	05/26/2026	VFIS	Deposit	16,696.63
Total 4050 · Misc. Revenue				90,447.48
Total 4000 · Revenue				90,447.48
TOTAL				**90,447.48**

CONTRACT FOR PURCHASE AND SALE OF REAL ESTATE

This Contract for Purchase and Sale of Real Estate is made and entered into this ___ day of June, 2026, by and between Pauletta Jo Beechner, a/k/a Jo Beechner (hereinafter as "Seller") and Battlefield Fire Protection District, a Missouri fire protection district (hereinafter "Buyer"). WITNESSETH:

1. Sale of Property. Seller agrees to sell and convey to Buyer, and the Buyer agrees to purchase, the real property located at 4132 W. Farm Road 172, Battlefield, MO 65619 and as set forth in the legal description attached hereto as Exhibit A (hereafter the "Property").

2. Purchase Price. The purchase price of the Property is $450,000.00. The purchase price shall be paid by Buyer to Seller as follows:

   a. $407,000.00 in cash or certified funds at Closing;

   b. $43,000.00 as Buyer accepting said amount in the form of a gift from Seller. Buyer makes no representation concerning the tax consequences of this gift or whether this gift will qualify as a charitable deduction.

3. Contingencies and Conditions. In addition to any terms or requirements otherwise set forth herein, this Contract shall be subject to each of the conditions listed below. In the event that any of these conditions are not fully satisfied or released prior to the Closing date, then the obligations of Buyer to Seller under this Contract shall terminate. These conditions include the following:

   a. Receipt by Buyer of a binding commitment to insure title and search report showing the Property is free and clear of all liens and encumbrances, and that Seller holds marketable fee simple title to the Property;

b. Compliance with all requirements imposed by law and this Contract for Buyer to purchase the Property;

c. Final approval by Buyer's Board of Directors of this transaction.

4. Seller's Representations. Seller represents to Buyer, as follows:

a. The Property is not subject to any real estate listing agreement or other agreement providing for real estate commission;

b. There have been no unpaid improvements or other work performed in connection with the Property by Seller that would give rise to the filing of any mechanics' liens against the Property;

c. The Seller has full authority to enter into this Contract, and the Property is not subject to any options, contracts of sale, leases or other rights in favor of third parties;

d. There are no legal proceedings pending which involve the Property to the knowledge of Seller;

e. These representations are continuing and will be true at Closing unless Seller has given Buyer notice of the contrary in writing prior to Closing.

5. Property Inspection. Buyer shall have the right to obtain a written inspection report, including a Phase I Environmental Survey, for the purpose of determining if there are material defects in the Property. The inspection report is to be obtained by Buyer at Buyer's expense and performed by an independent qualified inspector. Any material defects not acceptable to Buyer shall be reported in writing to Seller, including a copy of the inspection report, within thirty (30) working days (Saturdays, Sundays, and Holidays excluded) after acceptance of this Contract. Within ten (10) working days after receipt of the report, Seller shall

advise in writing whether or not Seller is willing to correct such defects prior to settlement or to make an allowance to Buyer for the cost of correction. If not, Buyer may either waive the requirement and close, or Buyer may terminate this Contract, in which case, if not disputed, Buyer's deposit shall be refunded, if any, less any expense incurred on Buyer's behalf. If Buyer does not report any requirements within the thirty (30) working day period, Buyer shall be deemed to have accepted the Property in its condition on the date of contract and Seller shall deliver possession of the property on the possession date in substantially the same condition as on the contract date. Whether or not Buyer has an inspection pursuant to this paragraph, Buyer may inspect the Property prior to settlement to determine that it is in the same condition as on the contract date and that any repairs agreed upon have been completed. Upon Closing, Buyer will assume all responsibility for the condition of the Property, except for damage caused by Seller prior to possession.

6. Closing. The Closing date shall be the date Seller transfers title to the Property to Buyer, and Seller receives the purchase price. The Closing date shall be as soon as mutually agreed upon but not later than August 30, 2026, at which time all documents will be signed and all money paid by Buyer.

7. Closing Agent. The Closing Agent shall be Hogan Land Title in Springfield, Missouri.

8. Title and Closing Documents. At Closing, Seller shall convey marketable title in fee simple to the Property to the Buyer by Warranty Deed, free and clear of all liens, deeds of trust, encroachments, leases, tenancies, defects and encumbrances (except permitted encumbrances and such easements as may be of record), and assessments (if any) both general and special, which are due but not yet payable, in accordance with the requirements of the ALTA

and the Title Examination Standards of the Missouri Bar. Seller shall deliver such other documents, if any, as may be required by Buyer's title insurance company on forms customarily used by title insurance companies and reasonably satisfactory to Seller, in order to issue an Owners Policy of Title Insurance. Buyer and Seller shall each execute and deliver to one another, counterpart originals of Closing Statements verifying the adjustments to the purchase price.

9. Survey. The Buyer may obtain a survey of the Property, the cost of which shall be paid by Buyer.

10. Title Insurance and Defects. At Closing, Buyer may purchase a policy of title insurance in the full amount of the sale price for the Property, insuring marketable title as specified in the preceding paragraph. Promptly after execution of this Contract and in no event no later than ten (10) days after execution of this Contract, Seller shall order a title commitment and deliver same to Buyer. Buyer shall advise Seller in writing of any title or survey defects that Buyer is unwilling or unable to resolve and Seller shall have a reasonable time, but no more than thirty (30) days from the date Seller is notified by Buyer of the defects, within which to remedy or remove any such defect, lien, deed of trust, encroachment, lease, tenancy, encumbrance, easement, condition, or restriction. If Seller is unable to cure or eliminate such objections or defects, then the Buyer may, by written notice to Seller, either:

a. Terminate this Contract, whereupon this Contract shall be null and void and the obligations of the parties shall cease, and any earnest money deposited by Buyer with the Closing Agent shall be refunded to Buyer; or

b. Waive such objections or defects; or

c. Extend the time for curing or eliminating such objections or defects for an additional period not to exceed sixty (60) days.

If the Buyer's remedy under subparagraph c. is elected, and at the end of the additional sixty (60) day period, Seller has been unable to cure or remove said defects or obligations, Buyer will, by notice to Seller, either elect to terminate the within agreement as provided in the option in subparagraph a., or waive the designated objections or defects in subparagraph b. The Closing date shall be postponed to a date five (5) days after resolution of title problems as set forth in this paragraph.

11. Mechanics Liens and Improvements. Seller shall warrant to the Buyer at Closing that there are no unpaid bills for improvements made upon the premises within twelve (12) months prior to Closing (except any improvements by Buyer or its agents) and that Seller has no knowledge of any proposed improvements to be paid by special or general tax bills.

12. Verification of Condition. The Buyer shall have the right to make a final inspection of the Property prior to Closing as a contingency of the sale to confirm that:

a. The Seller has complied with Seller's obligations; and

b. Any contingency or defect of title or survey has been resolved.

13. Possession. Seller shall deliver sole and exclusive possession of the Property to Buyer on the Closing date.

14. Taxes. All real estate taxes shall be pro-rated as of the date of Closing.

15. Closing Costs. Seller shall pay the cost of the Title Commitment. Buyer shall pay all costs of Title Insurance. Seller shall pay the cost of recording all of Seller's transaction documents. Buyer shall pay the cost of recording the Warranty Deed. Seller and Buyer shall equally divide all other closing costs, including the costs of the Closing Agent.

16. Real Estate Brokers. The parties warrant and represent that no real estate sales persons or brokers will charge a commission as a result of this transaction.

17. Default. The Seller or Buyer shall be in default under this Contract if either fails to comply with any material provision within the time limits required by the Contract. If either party defaults, the party claiming a default shall notify the other party in writing of the nature of the default and may, as set forth in said notice, either terminate this Contract or extend the time for performance by providing the defaulting party a deadline for curing the default. In addition to all other remedies available to Seller or Buyer, the parties specifically acknowledge that the remedy of Specific Performance is a remedy that can be pursued by either party. If legal action is brought arising out of this Contract, the prevailing party shall be entitled to a reasonable attorney fee.

18. Survival of Closing. The representations, warranties, covenants, and indemnification obligations contained in this Contract shall survive Closing. No such provision is intended to or shall be merged by reason of any deed transferring title to the Property from the Seller to the Buyer, or any successor in interest, and any such deed shall not be deemed to affect or impair such surviving warranties, obligations and covenants.

19. Authority. The parties represent and warrant that each of them are fully authorized and empowered to execute, deliver and perform this Contract and all documents, instruments and transactions contemplated by this Contract.

20. Binding on Successors and Assigns. This Contract, and all obligations and duties imposed herein, shall be binding upon and inure to the benefits of the heirs, successors, personal representatives, trustees and assigns of each of the parties to this Contract.

21. Applicable Law. This Contract shall be governed, construed and interpreted in accordance with the laws of the State of Missouri.

22. Forum Selection. Any claim or cause of action arising from or relating to this Contract shall be brought in the Circuit Court of Greene County, Missouri.

23. Notices. All notices, and other communications hereunder shall be in writing, and unless otherwise provided in this Contract, shall be deemed to have been duly given when delivered by receipted U.S. Mail, courier service, confirmed facsimile transmission, or email to the addressees at the address specified below:

If to Seller:

Jo Beechner
4132 W. Farm Road 172
Brookline Station, MO 65619
Jobee1444@gmail.com

If to Buyer:

Shane Anderson, Fire Chief
Battlefield Fire Protection District
4117 W. Second Street
Battlefield, MO 65619
sanderson@battlefieldfire.gov

or to such other address or addresses as any such party may from time to time designate as to itself by like notice.

24. Time of the Essence. Time is of the essence with respect to each and every provision of this Contract.

25. Entire Agreement. This Contract, together with any exhibits which are attached and incorporated herein by reference, constitutes the entire undertaking between the parties hereto, and supersedes any and all prior agreements, arrangement and understandings between the parties.

26. Counterparts. This Contract may be executed in two or more counterparts, each of which shall constitute an original. Facsimile or e-mail copies of signatures to counterparts shall be deemed sufficient provided that the original is retained and available for review from the signing party.

27. No Environmental Contamination. Seller warrants and represents that it knows of no environmental contamination of hazardous substances which are present on the Property, and it has received no reports of the presence of any such contaminates or hazardous substances on the Property. Furthermore, Seller knows of no government investigations that have been initiated or are ongoing relating to the Property.

28. Post-Closing. For sixty (60) days following Closing, Seller shall have the right remove from the Property any furniture, fixtures, or equipment from the Property, including appliances, cabinets, HVAC units, doors and windows. Seller, for herself and for anyone acting through or under Seller, releases and waives any and all claims against Buyer and its officers, directors, employees, agents, representatives, affiliates, successors, and assigns arising out of or related to the inspection, sale, condition, disassembly, tear-out, loading, or removal of such items from the Property, or Seller's presence on the premises, including claims for personal injury, death, property damage, or damage to such items.

IN WITNESS WHEREOF, the parties have executed and delivered this Contract on the day and year first above written.

Seller:	**Buyer:** **BATTLEFIELD FIRE PROTECTION DISTRICT**
_____	_____
Jo Beechner	Shane Anderson, Fire Chief

_____	_____
Date	Date

Exhibit A
Legal Description

Tract 1:

COMMENCING AT THE SOUTHWEST CORNER OF THE NORTHWEST QUARTER (NW¼) OF SECTION 17, TOWNSHIP 28 NORTH, RANGE 22 WEST, THENCE SOUTH 88°33'00" EAST ALONG THE SOUTH LINE OF SAID NORTHWEST QUARTER 1792.61 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING SOUTH 88°33'00" EAST ALONG SAID SOUTH LINE 213.00 FEET; THENCE NORTH 1°21'00" EAST ALONG THE EAST LINE OF THE WEST ONE-HALF (W½) OF THE SOUTHEAST QUARTER (SE¼) OF THE NORTHWEST QUARTER (NW¼) OF SECTION 17 614.08 FEET TO THE SOUTH RIGHT-OF-WAY LINE OF SHAWNEE DRIVE; THENCE NORTH 88°33'00" WEST ALONG SAID RIGHT-OF-WAY LINE 213.00 FEET THENCE SOUTH 1°21'00" WEST 614.08 FEET TO THE POINT OF BEGINNING. SUBJECT TO ANY EASEMENTS OF RIGHT-OF-WAY OF RECORD, ALL IN GREENE COUNTY, MISSOURI.

Tract 2:

A TRACT OF LAND BEING A PART OF THE NORTHWEST QUARTER (NW ¼) OF THE NORTHEAST QUARTER (NE ¼) OF SECTION EIGHTEEN (18), TOWNSHIP THIRTY (30), RANGE TWENTY-ONE (21), THE BOUNDARY BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING AT AN EXISTING IRON PIN AT THE SOUTHWEST CORNER OF THE NORTHEAST QUARTER (NE ¼) OF THE NORTHWEST QUARTER (NW ¼) OF SAID SECTION EIGHTEEN (18); THENCE SOUTH 89°32'36" EAST, ALONG THE SOUTH LINE OF SAID NORTHEAST QUARTER (NE ¼) OF THE NORTHWEST QUARTER (NW ¼) AND THE SOUTH LINE OF THE NORTHWEST QUARTER (NW ¼) OF THE NORTHEAST QUARTER (NE ¼), 1737.01 FEET TO AN IRON PIN SET; THENCE NORTH 00°04'56" WEST, 243.37 FEET TO AN IRON PIN SET FOR A POINT OF BEGINNING; THENCE NORTH 00°04'56" WEST, 145.52 FEET TO AN IRON PIN SET; THENCE NORTH 89°22'06" EAST, 64.96 FEET TO AN IRON PIN SET; THENCE NORTH 00°04'56" WEST, 98.08 FEET TO AN IRON PIN SET; THENCE NORTH 89°22'06" EAST, 834.90 FEET TO AN IRON PIN SET ON THE EAST LINE OF SAID NORTHWEST QUARTER (NW ¼) OF THE NORTHEAST QUARTER (NE ¼); THENCE SOUTH 00°00'21" EAST, ALONG SAID EAST LINE, 260.69 FEET TO AN IRON PIN SET; THENCE NORTH 89°32'36" WEST, 899.51 FEET TO THE POINT OF BEGINNING. BEING SUBJECT TO A 25 FOOT INGRESS AND EGRESS EASEMENT ACROSS THE ENTIRE SOUTH SIDE THEREOF AND ALSO HAVING RIGHTS TO AN INGRESS AND EGRESS EASEMENT AS SHOWN ON A MINOR SUBDIVISION RECORDED IN GREENE COUNTY, ALL BEING IN GREENE COUNTY, MISSOURI, EXCEPT ANY PART TAKEN OR USED FOR ROADS.

Station Operating Cost per Square Foot

Battlefield FPD – ballpark annual operating cost for Station 5 | Blue = input, Yellow = assumption to confirm

INPUTS – Stations 1, 3, 4

	Station 1	Station 3	Station 4
Building size (sq ft)	10,800	7,600	9,170
Site size (acres)	3.0	0.5	2.0

ANNUAL COSTS

	Station 1	Station 3	Station 4
Insurance – property premium	$8,700	$7,114	$6,150
Utilities – gas/elec/water/sewer (3-yr avg)	$8,931	$11,887	$7,593
Lawn – cost per mowing visit	$100	$55	$65
Mowing visits per year (ASSUMPTION)		26	
Lawn – annual (rate × visits)	$2,600	$1,430	$1,690
TOTAL annual operating cost	**$20,231**	**$20,431**	**$15,433**

COST PER SQUARE FOOT

	Station 1	Station 3	Station 4
Utilities only	$0.83	$1.56	$0.83
Insurance only	$0.81	$0.94	$0.67
Lawn only (see caveat – not size-driven)	$0.24	$0.19	$0.18
TOTAL $ / sq ft	**$1.87**	**$2.69**	**$1.68**

COST-PER-SQ-FT BASIS FOR STATION 5 (insurance + utilities, excludes lawn)

Basis	$ / sq ft	How it is calculated
Stations 1 & 4 (recommended – typical use)	**$1.57**	*Pooled: combined insurance+utilities ÷ combined sq ft*
All three stations	**$1.83**	*Pooled across 1, 3, 4*
Station 3 only (heavy water use)	**$2.50**	*Use only if Station 5 will be high-usage like St 3*

STATION 5 ESTIMATOR

Station 5 building size (sq ft)	10,000
Basis $/sq ft applied (from above)	$1.57
Estimated insurance + utilities	$15,710
Station 5 lawn care – annual (estimate from acreage)	$1,900
ESTIMATED STATION 5 ANNUAL OPERATING COST	**$17,610**

Planning estimate only. See Read Me tab for scope, exclusions, and caveats (esp. Station 3 outlier insurance, and lawn).

EMT Training Services Agreement

This EMT Training Services Agreement ("Agreement") is entered into by and between Elevate EMS Training LLC ("Elevate EMS") and Battlefield Fire Protection District ("Battlefield Fire").

1. Purpose

The purpose of this Agreement is to establish a partnership between Elevate EMS Training LLC and Battlefield Fire Protection District for the provision of Emergency Medical Services (EMS) training courses for outside members and district personnel.

2. Responsibilities of Battlefield Fire Protection District

Battlefield Fire Protection District agrees to provide the following:

- Use of training facilities as coordinated through the Battlefield Fire Training Division.
- Access to training equipment necessary for course instruction.
- State licensure sponsorship or authorization as required for approved EMS training programs.

Use of department approved EMT Academy logo on training materials, logo, and student ID.

Battlefield Fire Protection District shall have no responsibility for course management, student enrollment, student records, tuition collection, scheduling of outside students.

3. Responsibilities of Elevate EMS Training LLC

Elevate EMS Training LLC agrees to provide and manage the following:

- Student enrollment and registration
- Course administration and management
- Purchase and distribution of training materials
- Student uniforms
- Coordination of instructors
- Maintenance of required course documentation
- Compliance with all Missouri state EMS education requirements and National Registry of Emergency Medical Technicians (NREMT) standards
- Course outcomes and completions documentation will be provided to Battlefield Fire Protection District EMT program Manager.
- Elevate EMS Training will provide at all times access to course records along with providing all BEMS required documentation to Battlefield Fire EMT program Director at the end of each course.

Elevate EMS Training LLC will Reserve of up to ten (10) seats per EMT course for Battlefield Fire district members needing EMT-Basic certification at no cost. Battlefield Fire will provide instruction material for these students, including book and access codes.

Reserved district seats not filled two (2) weeks prior to the course start date may be released to students on the course waitlist at the discretion of Elevate EMS Training LLC.

4. EMT Refresher Courses

Elevate EMS Training LLC shall provide two (2) seated EMT Refresher courses annually at no cost to the district.

• Each course shall provide twenty (20) hours of EMS continuing education.
• Combined, the courses shall satisfy the forty (40) hour continuing education requirement for NREMT recertification.
• Courses shall be conducted during the first and third quarters of each calendar year.
• Scheduling shall be coordinated through the Battlefield Fire Training Division.

5. Courses Provided

The following courses may be conducted under this Agreement:

EMT Basic
• Two (2) EMT Basic courses shall be scheduled annually:
  - One (1) in the Spring
  - One (1) in the Fall
• Course dates and facility usage shall be coordinated with the Battlefield Fire Training Division.

Missouri Fire EMR
• One (1) Missouri Fire EMR course may be conducted annually based upon local needs and student interest.
• Course dates and facility usage shall be coordinated with the Battlefield Fire Training Division.

All courses shall be taught in accordance with Missouri state EMS education requirements, National Registry of Emergency Medical Technicians (NREMT) standards, and applicable regulatory guidelines.

6. Course Curriculum and Materials

Course instruction and educational materials shall utilize the Jones & Bartlett Learning curriculum or equivalent curriculum meeting Missouri state and NREMT educational standards.

Student requirements, conduct, course completion standards, and grading policies shall comply with the requirements established in the Battlefield Fire Protection District EMT Policy

All courses taught under the Battlefield Fire District Training Entity will be subject to and follow the BFPD EMT Policy manual.

7. Instructor Requirements

Preference for instructional positions shall be given to qualified Battlefield Fire Protection District members before outside instructors are utilized.

All instructors must:
• Hold a current NREMT certification at or above the EMT level
• Have a minimum of two (2) years of licensure experience
• Hold either a Missouri EMS Instructor certification or a Missouri Fire Instructor certification
• District employees serving as instructors may not instruct while on duty for Battlefield Fire Protection District.
• District Employees instructing are employeed by Elevate EMS Training LLC and are not working on behalf of the Battlefield Fire Protection District.

8. Term and Termination

This Agreement shall renew annually unless terminated in accordance with this section.

Either party may terminate this Agreement unilaterally by providing written notice at least three (3) months prior to the intended termination date. Courses currently in the process of enrollment or in progress will be permitted to continue under current agreement. Future scheduled courses that have not started enrollment will be canceled.

9. Modifications

Any revisions, amendments, or modifications to this Agreement must be agreed upon by both parties and made in writing and signed by authorized representatives of both parties.

Elevate EMS Training LLC
By: _____
Name: _____
Title: _____
Date: _____

Battlefield Fire Protection District
By: _____
Name: _____
Title: _____
Date: _____

Health and Safety Officer (HSO)

900.1 PURPOSE AND SCOPE

The purpose of this policy is to establish the minimum qualifications for, and specify the duties and responsibilities of, the Health and Safety Officer (HSO).

900.2 POLICY

It is the policy of the Battlefield Fire Protection District that the HSO will be appointed by the Fire Chief or the authorized designee and shall be responsible for the duties described in this policy and other duties as assigned. When the HSO is unavailable, the Fire Chief or the authorized designee shall identify a replacement.

900.3 QUALIFICATIONS

The district HSO should be a member with qualifications and training that include:

a. Knowledge of federal, state, and local laws regarding occupational health and safety applicable to the fire service.
b. Knowledge of the physical health, behavioral health, and fitness factors unique to the fire service.
c. Knowledge of health and safety hazards involved in firefighting and related activities.
d. Experience in fire suppression, Emergency Medical Services (EMS), and instruction.
e. Familiarity with the operation of the district apparatus and equipment, including emergency communications equipment.
f. Management skills appropriate to the operation of a health and safety program.
g. The physical capability to conduct operations at an incident scene.
h. The following certifications and courses:
    1. NFPA Instructor II
    2. NFPA Fire Officer II
    3. Incident Safety Officer
    4. Health and Safety Officer

900.4 ADMINISTRATIVE RESPONSIBILITIES

The HSO's administrative responsibilities shall include but are not limited to:

- Developing and maintaining the Illness and Injury Prevention Program (IIPP) and general district safety standards, and serves on the Safety Committee (see the Illness and Injury Prevention Program Policy).
- Ensuring that health and safety regulations are followed and that any violations or deficiencies are immediately corrected and reported to the Assistant Chief of Administration or authorized designee.
- Ensuring that information provided to the Division Chief of Support Services or the authorized designee involving safety issues is also provided to the Health and Safety Committee for review.
- Conducting regular safety inspections.

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- Serving as a resource for district's officers regarding health and safety matters.
- Identifying, documenting, and notifying members of workplace safety hazards.
- Researching, identifying, and recommending appropriate safety equipment and personal protective equipment (PPE).
- Coordinating with the Division Chief of Training for the development and implementation of behavioral and physical health and safety training topics.
- Providing safety supervision at training activities when requested.
- Developing and distributing safety information to members.
- Ensuring that accidents, exposures, and injuries are thoroughly investigated.
- Developing and maintaining accident, injury, and exposure statistics, reporting on trends, and making recommendations to prevent a reoccurrence.
- Ensuring accidents are investigated and procedures are in place so that investigations will be handled appropriately.

900.5 RESPONSE DUTIES

Whenever available, the HSO may respond to the following incidents and may be assigned the position of Incident Safety Officer to monitor scene safety and enforce appropriate health and safety practices:

- Working structure fires
- Greater alarm assignments
- Hazardous materials (HAZMAT) incidents
- Rescue response incidents, including trench, confined space, high angle, structural collapse, and water rescues
- Serious injury or death of an on-duty member
- Injuries to third parties that may result in hospitalization
- Upon the request of an Incident Commander due to special or unusual circumstances

900.6 HEALTH AND SAFETY INCIDENT REVIEW

The HSO should review health and safety incident reports and ensure copies are forwarded to the Health and Safety Committee (see the Illness and Injury Prevention Program Policy).

900.7 BOARD APPROVAL

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Illness and Injury Prevention Program

901.1 PURPOSE AND SCOPE

The purpose of this policy is to establish an ongoing and effective plan to reduce the incidence of injury and illness for members of the Battlefield Fire Protection District.

Although this policy provides the essential guidelines for a plan that reduces injury and illness, it may be supplemented by district procedures outside the Policy Manual.

901.2 POLICY

The Battlefield Fire Protection District will adopt an Illness and Injury Prevention Program (IIPP) in order to increase the safety of its members.

901.3 ILLNESS AND INJURY PREVENTION PROGRAM PLAN

The Health and Safety Officer (HSO) is responsible for developing an IIPP that shall include:

a. Workplace safety and health training programs.
b. Safety inspections.
c. Informing members of IIPP guidelines.
d. Recognizing members who perform safe work practices.
e. A system ensuring that all safety and health policies and procedures are clearly communicated and understood by all members.
f. A communication system facilitating the continuous flow of safety and health information between supervisors and members. This system shall include:
    a. New member orientation, including a discussion of safety and health policies and procedures.
    b. Regularly scheduled safety meetings.
    c. Regular member review of the IIPP.
g. Posting or distributing safety information.
h. A system for members to anonymously inform management about workplace hazards.
i. Availability of forms that address:
    1. Identification, documentation, and correction of hazards, any unsafe condition or work practice, and actions taken to correct them.
    2. Investigations and corrective actions taken regarding individual incidents or accidents.
j. Establishing a safety and health committee, which will:
    1. Meet regularly.
    2. Prepare a written record of safety and health committee meetings.
    3. Review the results of periodic scheduled inspections.
    4. Review investigations of accidents and exposures.

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5. Make suggestions to command staff for the prevention of future incidents.
6. Review investigations of alleged hazardous conditions.
7. Submit recommendations to assist in the evaluation of member safety suggestions.

The HSO must conduct and document a review of the IIPP at least annually.

901.3.1 REVIEW OF SAFETY MANDATES

The IIPP shall also include a process to review compliance with safety mandates. The process should include a review of safety mandates relating to:

a. Communicable diseases (see the Communicable Diseases Policy).
b. Respiratory protection (see the Respiratory Protection Program Policy).
c. Personal protective equipment (see the Personal Protective Equipment Policy).
d. Emergency Action Plan and Fire Prevention Plan (see the Emergency Action Plan and Fire Prevention Plan Policy).
e. Walking-Working Surfaces (see the Fire Station Living Policy).

901.4 HAZARDS

All members should report and/or take reasonable steps to correct unsafe or unhealthy work conditions, practices, or procedures in a timely manner. Members should make their reports to a supervisor (as a general rule, their own supervisors).

Supervisors should make reasonable efforts to correct unsafe or unhealthy work conditions in a timely manner, based on the severity of the hazard. These hazards should be corrected when observed or discovered, when it is reasonable to do so. When a hazard exists that cannot be immediately abated without endangering members or property, supervisors should protect or remove all exposed members from the area or item, except those necessary to correct the existing condition.

Members who are necessary to correct the hazardous condition shall be provided with the necessary protection.

All significant actions taken and the dates they are completed shall be documented on the appropriate form. This form should be forwarded to the [Division Chief] of Support via the chain of command.

The [Division Chief] of Support will take appropriate action to ensure the IIPP plan addresses potential hazards upon such notification and forward any actions to the Assistant Chief of Support.

901.5 INSPECTIONS

Safety inspections are crucial to a safe work environment. These inspections identify and evaluate workplace hazards and permit mitigation of those hazards. A hazard assessment checklist should be used for documentation and to ensure a thorough assessment of the work environment.

901.6 RECORDS

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Records relating to injury and illness prevention will be maintained in accordance with the established records retention schedule.

901.7 BOARD APPROVAL

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Communicable Diseases

902.1 PURPOSE AND SCOPE

This policy provides general guidelines to assist in minimizing the risk of district members contracting and/or spreading communicable diseases, and ensures compliance with applicable Missouri law.

902.1.1 DEFINITIONS

Definitions related to this policy include:

Communicable disease - A human disease caused by microorganisms that are present in and transmissible through human blood, bodily fluid, tissue, or by breathing or coughing. These diseases commonly include, but are not limited to, hepatitis B virus (HBV), HIV and tuberculosis.

Exposure - When an eye, mouth, mucous membrane or non-intact skin comes into contact with blood or other potentially infectious materials, or when these substances are injected or infused under the skin; when an individual is exposed to a person who has a disease that can be passed through the air by talking, sneezing or coughing (e.g., tuberculosis), or the individual is in an area that was occupied by such a person. Exposure only includes those instances that occur due to a member's position at the Battlefield Fire Protection District (see the exposure control plan for further details to assist in identifying whether an exposure has occurred).

902.2 POLICY

The Battlefield Fire Protection District is committed to providing a safe work environment for its members. Members should be aware that they are ultimately responsible for their own health and safety.

902.3 EXPOSURE CONTROL OFFICER

The Health and Safety Officer shall serve as the district's Exposure Control Officer (ECO). The ECO shall develop an exposure control plan that includes:

a. Exposure-prevention and decontamination procedures.

b. Procedures for when and how to obtain medical attention in the event of an exposure or suspected exposure.

c. The provision that district members will have no-cost access to the appropriate personal protective equipment (PPE) (e.g., gloves, face masks, eye protection, pocket masks) for each member's position and risk of exposure.

d. Compliance with all relevant laws or regulations related to communicable diseases, including:

    1. Responding to requests and notifications regarding exposures covered under the Ryan White law (42 USC § 300ff-133; 42 USC § 300ff-136).

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2. Responding to notifications regarding exposures to contagious and infectious diseases (§ 191.631, RSMo; 19 CSR 30-40.047).

3. Establishing and maintaining policies and training regarding exposure of members to communicable diseases (§ 191.631, RSMo).

4. Complying with exposure control precautions in 29 CFR 1910.1030 (19 CSR 20-20.092).

The ECO should periodically, at a minimum annually, review and update the exposure control plan and review implementation of the plan.

902.4 EXPOSURE PREVENTION AND MITIGATION

902.4.1 GENERAL PRECAUTIONS

All members are expected to use good judgment and follow training and procedures related to mitigating the risks associated with communicable disease. This includes, but is not limited to:

a. Stocking disposable gloves, antiseptic hand cleanser, CPR masks or other specialized equipment in the work area or district vehicle, as applicable.

b. Wearing district-approved disposable gloves when contact with blood, other potentially infectious materials, mucous membranes and non-intact skin can be reasonably anticipated.

c. Washing hands immediately or as soon as feasible after removal of gloves or other PPE.

d. Treating all human blood and bodily fluids/tissue as if it is known to be infectious for a communicable disease.

e. Using an appropriate barrier device when providing CPR.

f. Using a face mask or shield if it is reasonable to anticipate an exposure to an airborne transmissible disease.

g. Decontaminating non-disposable equipment (e.g., laryngoscope, firefighting gloves, clothing, portable radio) as soon as possible if the equipment is a potential source of exposure.

    1. Clothing that has been contaminated by blood or other potentially infectious materials shall be removed immediately or as soon as feasible and stored/decontaminated appropriately.

h. Handling all sharps and items that cut or puncture (e.g., needles, broken glass, razors, knives) cautiously and using puncture-resistant containers for their storage and/or transportation.

i. Avoiding eating, drinking, smoking, applying cosmetics or lip balm, or handling contact lenses where there is a reasonable likelihood of exposure.

j. Disposing of biohazardous waste appropriately or labeling biohazardous material properly when it is stored.

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902.4.2 IMMUNIZATIONS

Members who could be exposed to HBV due to their positions may receive the HBV vaccine and any routine booster at no cost.

902.5 POST-EXPOSURE

902.5.1 INITIAL POST-EXPOSURE STEPS

Members who experience an exposure or suspected exposure shall:

a. Begin decontamination procedures immediately (e.g., wash hands and any other skin with soap and water, flush mucous membranes with water).
b. Obtain medical attention as appropriate.
c. Notify a supervisor as soon as possible.
d. Notify the local medical control exposure liaison or HSO, if applicable.

902.5.2 REPORTING REQUIREMENTS

The supervisor on-duty shall investigate every exposure that occurs as soon as possible following the incident. The supervisor shall ensure the following information is documented:

a. Name of the members exposed
b. Date, incident number, and time of the incident
c. Location of the incident
d. Potentially infectious materials involved and the source of exposure (e.g., identification of the person who may have been the source)
e. Work being done during exposure
f. How the incident occurred or was caused
g. PPE in use at the time of the incident
h. Actions taken post-event (e.g., clean-up, notifications)
i. Complete, Employee injury report form.

The supervisor shall advise the member that disclosing the identity and/or infectious status of a source to the public or to anyone who is not involved in the follow-up process is prohibited. The supervisor should complete the incident documentation in conjunction with other reporting requirements that may apply (see the Work-Related Illness and Injury Reporting and Illness and Injury Prevention Program policies).

902.5.3 MEDICAL CONSULTATION, EVALUATION AND TREATMENT

District members shall have the opportunity to have a confidential medical evaluation immediately after an exposure and follow-up evaluations as necessary.

The ECO should request a written opinion/evaluation from the treating medical professional that contains only the following information:

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a. Whether the member has been informed of the results of the evaluation.
b. Whether the member has been notified of any medical conditions resulting from exposure to blood or other potentially infectious materials which require further evaluation or treatment.

No other information should be requested or accepted by the ECO.

902.5.4 COUNSELING

The District shall provide the member, and his/her family if necessary, the opportunity for counseling and consultation regarding the exposure.

902.5.5 SOURCE TESTING

Testing a person for communicable diseases when that person was the source of an exposure should be done when it is desired by the exposed member or when it is otherwise appropriate. Source testing is the responsibility of the ECO. If the ECO is unavailable to seek timely testing of the source, it is the responsibility of the exposed member's supervisor to ensure testing is sought.

Source testing may be achieved by:

a. Obtaining consent from the individual.
b. If the person is transported to a hospital, having the hospital conduct the testing (§ 191.631, RSMo).
c. Seeking a court order (§ 191.674, RSMo).

Since there is the potential for overlap between the different manners in which source testing may occur, the ECO is responsible for coordinating the testing to prevent unnecessary or duplicate testing.

The ECO should seek the consent of the individual for testing and consult with a lawyer to discuss other options when no statute exists for compelling the source of an exposure to undergo testing if he/she refuses.

902.6 CONFIDENTIALITY OF REPORTS

Medical information shall remain in confidential files and shall not be disclosed to anyone without the member's written consent (except as required by law). Test results from persons who may have been the source of an exposure are to be kept confidential as well.

902.7 FORMS

Hazard Exposure Report.pdf

902.8 BOARD APPROVAL

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Attachments

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Hazard Exposure Report.pdf

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EXHITBIT 6 – HAZARD EXPOSURE REPORT

Date: _____ Station: _____ Shift: _____

Incident number: _____

Reason for Exposure / Narrative:

Symptoms (if any):

Reporting party (hospital or health dept.):

Doctor's Name: _____ Phone # _____

Hospital / urgent care_____ Phone# _____

Other Information:

Apparatus/Vehicle Backing

911.1 PURPOSE AND SCOPE

The purpose of this policy is to help members avoid the dangers inherent to vehicle backing operations and reduce the high incidence of firefighter injuries and fatalities.

911.1.1 DEFINITIONS

Definitions related to this policy include:

Apparatus - Any district vehicle that is designed and equipped to support firefighting and rescue operations, including those equipped with an aerial ladder, elevating platform or water tower that may position members, handle materials, provide continuous egress or discharge water at positions elevated from the ground.

Driver - The member charged with driving the vehicle or apparatus. This member is in control of the vehicle or apparatus and therefore is responsible for its movement.

Officer - The member responsible for directing the operation of the vehicle or apparatus and its personnel.

Spotter - A member designated to direct the driver while backing up the vehicle or apparatus. This position may also be referred to as a backup person.

Vehicle - Any automobile, emergency vehicle, staff vehicle or light utility vehicle owned or leased by the Battlefield Fire Protection District and used for district business.

911.2 POLICY

To promote firefighter safety, it is the policy of the Battlefield Fire Protection District that drivers, when feasible, will drive around the block rather than backing an apparatus or vehicle. If backing the apparatus or vehicle is necessary, the driver shall utilize spotters to avoid any potential danger. Backing the apparatus or vehicle without the aid of a spotter should only take place in unique circumstances. Hose lines shall be picked up by driving forward over the hose rather than backing.

911.3 OFFICER AND DRIVER RESPONSIBILITIES

Firefighter safety is extremely important. Backing operations are the most common cause of fire service vehicle collisions. Training and awareness of the potential dangers of such operations should reduce the incidence of firefighter injuries and fatalities.

Before backing an apparatus or vehicle, all potential impediments should be evaluated to ensure that the area is clear of obstructions.

The officer, or the driver if there is no officer present, shall deploy spotters when backing up or as necessary to allow the safe movement of an apparatus or vehicle.

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The driver should not move the vehicle or apparatus until the spotters are in place.

If the driver loses sight of the spotter, the driver shall stop the apparatus or vehicle until the spotter is back in sight.

If more than one spotter is being used, the driver will need to maintain contact with both spotters. This means shifting attention from one spotter to another frequently so as to safely move the apparatus or vehicle, while maintaining the safety of the spotters. This will require the apparatus to be moving at a slower than normal rate.

In unique circumstances where a spotter is not available and the apparatus or vehicle must be moved, the driver shall perform a complete walk-around of the vehicle or apparatus to identify any potential hazards. The driver should back the apparatus or vehicle, attempting to use minimal reverse motion prior to being able to proceed forward. In the event that the apparatus or vehicle must be backed repeatedly or for more than a short distance, the driver should repeat the walk-around as many times as necessary.

If at any time the driver feels that the situation is not safe, he/she should stop the vehicle or apparatus until the situation is corrected. This may mean getting out and physically walking around the apparatus or vehicle or in the direction the apparatus or vehicle is headed.

911.4 SPOTTER RESPONSIBILITIES

Voice communication between the spotter and driver is good, but the driver may not hear the spotter over the noise of the vehicle or apparatus and other background noise. The use of portable radios to communicate between the spotter and driver may prove beneficial in certain circumstances. The spotters, the driver and the officer should maintain radio contact as well as eye contact. Universal hand signals may also be used to communicate between the driver and the spotter. Hand signals should be understood by all members to avoid confusion and to facilitate the process.

In congested or tight areas, one spotter may be needed at the rear and one at the front of the vehicle being moved either forward or backward. Spotters should also be used when going forward in tight areas.

Spotter responsibilities include, but are not limited to:

a. Be constantly aware of the surroundings while performing this function.

b. Look and listen for other vehicles and people that may enter the path of the vehicle or apparatus that is backing up.

c. Stop any oncoming hazard or stop the vehicle or apparatus being backed up.

d. Be aware of objects in the path of the vehicle or apparatus and direct the driver safely around them.

e. Be attentive to ground-level obstructions as well as overhead hazards (e.g., tree branches, wires, signs, canopies, ladders).

f. Maintain visual contact with the driver at all times.

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g. Be in the line-of-sight of the mirrors of the vehicle or apparatus at all times.

h. Illuminate him/herself at night with a rear spotlight or flashlight, to remain visible to the driver.

i. Use hand signals to direct the driver. Hand signals should be somewhat exaggerated for clear understanding by the driver.

j. Stand on the ground, never on the apparatus or vehicle.

k. Practice skills as time permits.

911.5 BOARD APPROVAL

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Fire Station Safety

913.1 PURPOSE AND SCOPE

The purpose of this policy is to establish safety procedures for the Battlefield Fire Protection District members to follow, with the intent of reducing or eliminating workplace injuries or illnesses to both members and the public.

This policy does not repeat procedures already covered in the Communicable Diseases Policy that relate to fire station safety.

913.2 POLICY

It is the policy of the Battlefield Fire Protection District that all members should be involved in daily activities that are designed to provide a safe and healthy workplace and reduce or eliminate injuries or illnesses, both in the field and in the fire station. This policy addresses safety activities in the fire station. All members are expected to follow the procedures outlined in the policy for the safety of themselves, other members, and any visitors to the fire station. Safety practices specific to incident type or task are addressed in other policies.

913.3 PROCEDURE

For the safety of all occupants, the on-duty Company Officer at each fire station is responsible for ensuring the following procedures are applied to activities conducted in the fire station:

a. Personal protective equipment (PPE)
    1. Use adequate eye and face protection when there is a risk of eye injuries such as punctures, abrasions, contusions, or burns as a result of contact with flying particles, hazardous substances, or projections. This includes but is not limited to working with grinders, drills, saws, welding equipment, mowers, and edgers, and while working under vehicles.
    2. Use hand protection when the work involves exposure to materials that are likely to cause cuts, burns, or exposure to chemicals (e.g., working with trimmers, pruners, or other tools).
    3. Wear hearing protection in compliance with the Hearing Conservation and Noise Control Training Policy.
b. Housekeeping and personal hygiene
    1. Maintain all rooms, kitchens, offices, hallways, stairways, storage rooms, and apparatus rooms in a clean, orderly, and sanitary condition.
    2. Clean and repair the source of water leaks quickly to avoid mold growth.
    3. Smoking is prohibited in the building and/or on the grounds as provided in the Smoking and Tobacco Use Policy (§ 191.767, RSMo).
    4. Avoid using compressed air to blow dirt, chips, or dust from clothing while it is being worn.
    5. Maintain cooking appliances and eating utensils in good working order.
    6. Clean kitchen hoods and vents at least monthly. Ensure the hood light is installed and functioning.

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7. Provide and clearly label first-aid supplies.
8. Post signs in all restrooms reminding employees/visitors to wash their hands.
9. Mounting of items on walls or changes to furniture must be approved by the on-duty chief officer.

c. Cooking
    1. Use caution while cutting food with a kitchen knife. Be sure the item is secure on a flat surface before attempting to cut it.
    2. Use potholders to avoid burns when removing hot items from the oven and/or stovetop.
    3. Do not let pot handles extend over the counter.

d. Safe lifting
    1. Store heavy or awkward objects at approximately waist level to prevent unnecessary lifting.
    2. Use team lifting for heavy or awkward objects that need to be lifted above waist level. Do not attempt to lift or carry more than you can easily handle. Injuries frequently occur from lifting items such as out-of-county bags, drug boxes, and map boxes.
    3. Practice safe-lifting techniques: Use the legs to lift; keep the back straight and do not twist while lifting; keep the body as close as possible to the object being lifted.

e. Walking surfaces and exits
    1. Ensure all primary exit routes are obvious, marked with an "Exit" sign, and free of obstructions.
    2. Remove any objects that block hallways and/or passageways.
    3. Clean up or repair potential slip or trip hazards immediately on apparatus bay floors, kitchen floors, bathroom floors, hallways, and outdoor walkways.
    4. Ensure stairways are in good condition with standard railings provided for every flight having four or more risers.
    5. Ensure handrails are of sufficient strength and proper design for all stairways and floor openings.
    6. Ensure all areas of the building are adequately illuminated.
    7. Ensure beds are located to cause minimum interference during dressing.

f. Apparatus floor
    1. Mark ladders, pike poles, and other items projecting from the apparatus clearly with brightly colored flags, stripes, or other identification.
    2. Exercise caution and use handrails when exiting apparatus.
    3. Maintain apparatus doors in a safe, operable condition.
    4. Maintain adequate clearance for vehicles under apparatus doors.

g. Equipment, machinery, and tools
    1. Observe safety precautions when operating all equipment, machinery, and tools.
    2. Avoid using defective equipment, such as ladders with broken rungs or power equipment without proper safety protection. Repair or replace defective equipment before use.
    3. Mount all equipment and machinery securely to the surface on which it sits.
    4. Ensure grinders and grinding wheels are adequately guarded. Guarding must include work rests, tool rests, eye shields, and spindle/nut/flange coverage.
    5. Work rests and tool rests on grinders shall be within 1/8 inch and 1/4 inch respectively to the grinding wheel.
    6. Ensure all power tools are adequately grounded.

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7. Store maintenance hand tools safely when not being used. They shall be maintained and periodically inspected to ensure they are in a safe and operable condition.
8. Portable ladders shall be adequate for their purpose, in good condition, and have secure footing.
9. Fixed ladders shall be equipped with side rails, cages, or special climbing devices.

h. Electrical wiring, fixtures, and controls
   1. Maintain 36 inches of clear access around all electrical control panels.
   2. Label electrical switches and circuit breakers with their purpose.
   3. Ensure all electrical outlets have cover plates that are secured to the wall outlets.
   4. Ensure all extension cords are properly grounded and approved.
   5. Avoid using flexible cords and cables as a substitute for fixed wiring.
   6. Avoid hanging electrical cords on pipes and nail hooks.
   7. Check all electrical cords for fraying or exposed plug wiring.
   8. Ensure all electrical tools do not have damaged power cords or plugs, worn switches, defective ground circuits, or other faults that could render them unsafe for use.

i. Fire extinguishers and fire prevention
   1. Ensure fire extinguishers are of the proper type for the expected hazards.
   2. Maintain portable fire extinguishers in a fully operable condition.
   3. Ensure fire extinguishers have a durable tag securely attached to show the maintenance or recharge date.
   4. Test the fire alarm system at least annually.
   5. Ensure a qualified person services the sprinkler system at least annually.
   6. Check smoke detectors periodically to ensure they are working properly.
   7. Maintain at least 18 inches of clearance below all sprinkler heads.

j. Hazardous materials and exposure prevention
   1. Label all hazardous materials containers with the name of the hazardous material, applicable hazard warning, and the name and address of the manufacturer, importer, or responsible party.
   2. Evaluate compatibility of hazardous materials before they are stored. Incompatible hazardous materials shall be separated by distance, partitions, dikes, berms, or secondary containment.
   3. Store hazardous materials separately from food, food preparation, and eating areas.
   4. Store ignitable liquids in an approved, vented flammable and combustible liquids storage cabinet.
   5. Use safety containers with self-closing lids for the storage of flammable liquids and soiled oily rags.
   6. Store cylinders of compressed gas in an upright position, away from combustible materials.
   7. Avoid wearing or storing turnout gear in the living quarters or buildings.
   8. Clean living quarters thoroughly on a regular basis, including vacuuming or frequently washing blankets, drapes, and upholstered furniture.
   9. Wash clothing regularly, taking care not to spread contamination by taking clothing home.
   10. Use vehicle exhaust collection systems effectively by following all guidelines and manufacturer's recommendations.
   11. Perform regular vehicle inspection and maintenance to minimize diesel particulate and gas emissions.

k. Communicable diseases - If a member has been exposed to a hazardous material or a communicable disease, follow the reporting procedure in the Communicable Diseases Policy.

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l. On-duty physical fitness activities - For safety guidelines during physical fitness, see the Physical Fitness and Wellness Program policies.
m. Visitor safety - For visitor safety guidelines, see the Community Fire Station Visitation Program Policy.

913.4 BOARD APPROVAL

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BATTLEFIELD FIRE PROTECTION DISTRICT

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Administration – Fire Chief Anderson

- Attended a regional meeting with the Distict's financial auditor to review budget practices.
- Assisted with an occupancy load inspection for an HOA.
- Attended an insurance renewal review meeting with OAA.
- Conducted a fireworks stand inspection.
- Assisted Chief Zoeller with a fire code compliance review at a new apartment complex.
- Attended training on lease purchase financing options for political subdivisions.
- Attended a meeting with the Battlefield City P & Z chair and building inspector to discuss a fire code issue.
- Reviewed several Fire Instructor III projects for the Division of Fire Safety.
- Assisted with skills instruction for a Live Fire Instructor class hosted by our District.
- Attended an International Association of Arson Investigators conference in Springfield.
- Continued working on the 2027 Budget.

Operations – Deputy Chief Reynolds

- June run statistics
  - Monthly Call Totals = 197 (7.65% change from previous year)
    - 5 Building fires
    - 28 Overlapping incidents
    - YTD = 1151 calls
  - Average Travel Time = 5:40
    - Target is 7:00
  - Average Turnout Time = 1:19
    - Target is 1:30
  - Average Total Response Time = 6:58
    - Target is 8:30
- Working through more policies that need updating. I should have them ready in August.
- The Water Tender project is continuing along with very few hiccups. Decals have been applied. We are waiting for the finishing of the pump installation and the wiring of the console. We are still on target for receipt at the end of this month.
- The new pumper hit its first big obstacle. UPF, the company that makes the water tank, projected a 10-week lead at the beginning of this project. It is now 24 weeks, yet no notice was given when this backlog occurred. Work is continuing elsewhere on the truck while we await the tank.
- A new radio was ordered. It will take 6-8 weeks to receive the radio and have it programmed.
- We had a few personnel involved in a widely reported rescue event at the Springfield Lake overhead dam. Our personnel continue to assist on an "as-needed" basis with this ongoing search for the remaining party.
- We have done a trial run of the new inventory process. There were no major issues. This will aid our personnel in creating a more accurate picture of our equipment. Previously, our RMS systems did not possess the depth or capability we now have.
- I taught 5 active shooter response classes in June to representatives of various agencies.
- I will be in and out of the office this month teaching for various academies.

BATTLEFIELD FIRE PROTECTION DISTRICT
www.battlefieldfire.com
4117 W. Second Street
Battlefield, MO 65619
FAX: (417) 887-9914
PHONE: (417) 881-9018

Support Services – Assistant Chief Burr

- I'm continuing to work on the Leadership Development Program for the District.
- Continued to work through policies with my Division Chiefs. I have several policies for approval this month.
- Attended the Exercise Planning Workgroup meeting with OEM.
- I'm working through the vehicle hail damage repairs. This will be a long process.
- I reviewed Fire Instructor I and III projects for the Division of Fire.
- My new staff vehicle is in service.
- I assisted Joplin FD with live fire skills evaluation.
- Attended a meeting with Battlefield City Planning and Zonning to discuss fire code issues.
- Working with Battlefield City and CU to address some flooding issues caused by the storm water ditch on the west edge of the property.
- Conducted an inspection of a temporary FDC at a new apartment complex.
- Completed several days of live fire training with the recruit academy.
- Academy graduation will be July 29th at 1800 if you would like to attend.

Support Services – Division Chief Zoeller

Community Risk Reduction Activities

- Total contacts made through social media, the District's website, and Google Business for June 2026 = 36,783 views.
- There were 9x phone requests for "Alarm" checks.

Primary Incident Group / Primary Incident Type	Count	Percent of Total
Public Service	19	100.00%
Public Service - Alarms (Non Medical) - Fire / Smoke Alarm	15	78.95%
Public Service - Alarms (Non Medical) - CO Alarm	4	21.05%

- District Mascot is in review before posting. Once Finalized, it will be rolled out on website & social media.
- I attended a meeting with the District's Community Risk Reduction Committee.
- We are still looking at funding 200x address numeric signs a year starting in 2027. Writing a procedure and making sure County/City doesn't have any issues with it. City is good to move forward still need to contact the county.
- Finished up guidelines for the inflatable fire safety house. Going to add them to the kit got the house.
- Working with area CCR chiefs together for a Queens area CRR group to discuss trends for our area.
- With the new badge printer up and working. A QR code and design for a card was made for our medical bag to get people, help or services that we cannot provide. Still working on the small hiccup and trying to get Microsoft automate to work correctly.
- We had a few PR events in June.

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	Date	Module	Name	Address	Personnel	Apparatus	Status	Fire Stations	Shif
☐	6/3/2026	Event	PR event	1655 W REPUBLIC RD	Babcock, Seth; ...	4813 - Engine 1 (E-One)	Complete	Station 1	C
☐	6/6/2026	Event	Southwest Missouri Heart Walk	635 E TRAFFICWAY ST	Crump, Shawn ...	4812 - Engine 3 (E-One), 91...	Complete	Station 1	A
☐	6/6/2026	Event	PR Event- Fire Truck Presentation	4110 W 2ND ST	Gertiser, Willia...	4813 - Engine 1 (E-One)	Complete	Station 1	A
☐	6/15/2026	Event	PR events		Babcock, Seth; ...	4813 - Engine 1 (E-One)	Complete	Station 1	C
☐	6/21/2026	Event	Graceway Car Show	5010 S Farm Road 135	Calton, Reece J....	10678 - Ladder Truck	Complete	Station 4	C
☐	6/27/2026	Event	PR event	3150 W REPUBLIC RD	Babcock, Seth; ...	4813 - Engine 1 (E-One)	Complete	Station 1	C
☐	6/28/2026	Event	Walmart PR Event	3520 W SUNSHINE ST	Casteel, Colton;...	9733 - Engine 4 (KME)	Complete	Station 4	C
☐	6/28/2026	Event	Extinguisher Class	3520 W SUNSHINE ST	Zoeller, Christo...	3034 - Chief 4	Complete	Headquart...	Adr

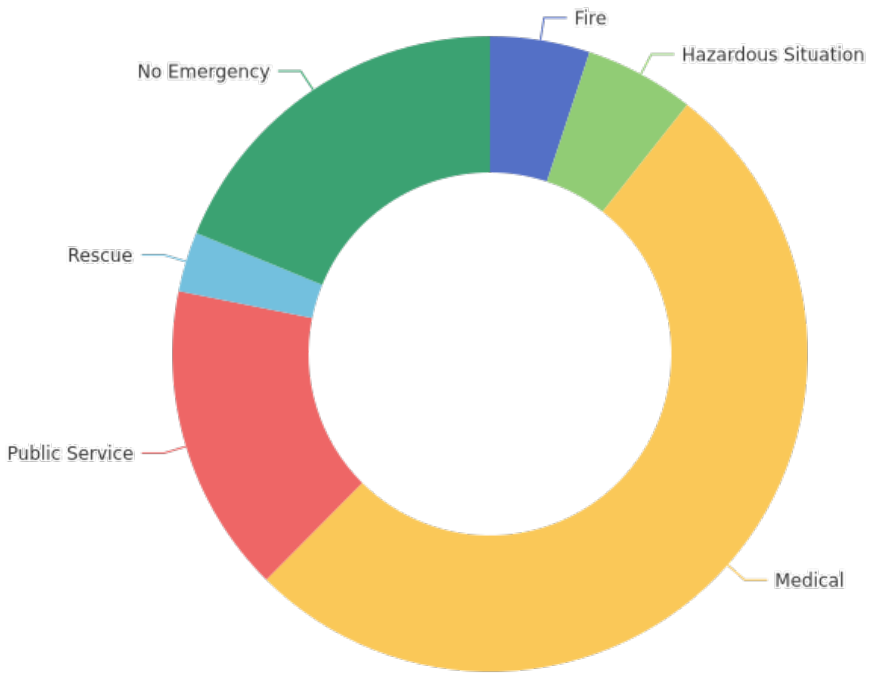
Workers Compensation, Safety, and Human Resources

- The District has had no new work comp claims. Working on getting the new template for witness statements and a supervisor investigation form for injuries/ accidents sending the up the chain to get them added to District forms.
- Continued monitoring of active work comp claims. Still have 2x open.
- Completed 13x Safety Related Policies. Turned in for approval.
- I attended a meeting with the Safety Committee.
- I attended a meeting with the Awards committee.
- I attended a meeting with the Health and Wellness Committee.
- District personnel pictures were completed, will start the ID badges soon & finished the organization wall other than a few changes is done.
- Assisted with teaching live fire for the Academy.

Training – Division Chief Merritt

- Training hours for June: 2,221 hours
- YTD Training hours: 10,253 hours
- Processed training course registrations and booked accommodations for several personnel.
- Received in-service for new air filling station.
- Conducted numerous days of live fire evolutions for recruit training.
- Recruits completed state testing for extrication and fire control skills. Compliments from the evaluators are a testament to the level of skill and devotion of our instructors.
- Recruit Academy continues. Graduation is July 29th at 6 pm.
- Assisted Joplin FD with Firefighter I & II skills evaluations.
- Assisted SW Regional Academy with Firefighter I & II skills evaluations.

FDR-IR: Incident Count by Primary Incident Type



PRIMARY INCIDENT GROUP / PRIMARY INCIDENT TYPE	COUNT	PERCENT OF TOTAL
Fire	**10**	**5.08%**
Fire - Outside Fire - Outside Tank Fire	1	0.51%
Fire - Outside Fire - Trash / Rubbish Fire	2	1.02%
Fire - Outside Fire - Vegetation / Grass Fire	1	0.51%
Fire - Outside Fire - Utility Infrastructure Fire	1	0.51%
Fire - Structure Fire - Structural Involvement	3	1.52%

FDR-IR: Incident Count by Primary Incident Type

Battlefield FPD MO
Address: 4117 W 2nd St, Battlefield, MO, 65619

PRIMARY INCIDENT GROUP / PRIMARY INCIDENT TYPE	COUNT	PERCENT OF TOTAL
Fire - Structure Fire - Confined Cooking / Appliance Fire	1	0.51%
Fire - Transportation Fire - Vehicle Fire - Passenger	1	0.51%
Hazardous Situation	**11**	**5.58%**
Hazardous Situation - Hazard Non-Chemical - Electrical Power Line Down / Arching / Malfunction	1	0.51%
Hazardous Situation - Hazard Non-Chemical - Electrical Hazard / Short Circuit	1	0.51%
Hazardous Situation - Hazardous Materials - Fuel Spill / Fuel Odor	1	0.51%
Hazardous Situation - Hazardous Materials - Gas Leak / Gas Odor	6	3.05%
Hazardous Situation - Investigation - Odor	1	0.51%
Hazardous Situation - Investigation - Smoke Investigation	1	0.51%
Medical	**102**	**51.78%**
Medical - Illness	8	4.06%
Medical - Illness - Abdominal Pain / Problems	1	0.51%
Medical - Illness - Allergic Reaction / Stings	1	0.51%
Medical - Illness - Breathing Problems	15	7.61%
Medical - Illness - Cardiac Arrest	1	0.51%
Medical - Illness - Chest Pain (Non-Trauma)	15	7.61%
Medical - Illness - Convulsions / Seizures	9	4.57%

FDR-IR: Incident Count by Primary Incident Type

Battlefield FPD MO
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PRIMARY INCIDENT GROUP / PRIMARY INCIDENT TYPE	COUNT	PERCENT OF TOTAL
Medical - Illness - Diabetic Problems	1	0.51%
Medical - Illness - Heart Problems	4	2.03%
Medical - Illness - Overdose / Poisoning	1	0.51%
Medical - Illness - Psychological Behavior Issues	1	0.51%
Medical - Illness - Sick Case	2	1.02%
Medical - Illness - Stroke / CVA	9	4.57%
Medical - Illness - Unconscious Victim	2	1.02%
Medical - Illness - Altered Mental Status	1	0.51%
Medical - Illness - Nausea / Vomiting	1	0.51%
Medical - Illness - Unknown Problem	3	1.52%
Medical - Illness - No Appropriate Choice	4	2.03%
Medical - Injury / Trauma - Choking	2	1.02%
Medical - Injury / Trauma - Fall	7	3.55%
Medical - Injury / Trauma - Motor Vehicle Collision	11	5.58%
Medical - Injury / Trauma - Hemorrhage / Laceration	2	1.02%
Medical - Injury / Trauma - Other Traumatic Injury	1	0.51%
Public Service	**31**	**15.74%**
Public Service - Citizen Assist - Lost Person	3	1.52%

FDR-IR: Incident Count by Primary Incident Type

Battlefield FPD MO
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PRIMARY INCIDENT GROUP / PRIMARY INCIDENT TYPE	COUNT	PERCENT OF TOTAL
Public Service - Citizen Assist - Person In Distress	1	0.51%
Public Service - Citizen Assist - Citizen Assist / Service Call	3	1.52%
Public Service - Citizen Assist - Lift Assist	5	2.54%
Public Service - Alarms (Non Medical) - Fire / Smoke Alarm	15	7.61%
Public Service - Alarms (Non Medical) - CO Alarm	4	2.03%
Rescue	**6**	**3.05%**
Rescue - Water - Person in Water (Swiftwater/River)	6	3.05%
No Emergency	**37**	**18.78%**
No Emergency - False Alarm - Malfunctioning Alarm	9	4.57%
No Emergency - False Alarm - Accidental Alarm	4	2.03%
No Emergency - False Alarm - Other False Call	3	1.52%
No Emergency - Good Intent - No Incident Found Upon Arrival / Location Error	1	0.51%
No Emergency - Good Intent - Controlled Burning (Authorized)	1	0.51%
No Emergency - Good Intent - Smoke From Nonhostile Source (Smoke Scare)	1	0.51%
No Emergency - Good Intent - Investigate Hazardous Release (Nothing Found)	1	0.51%
No Emergency - Cancelled	17	8.63%
Total	**197**	**100.00%**