



# Battlefield Fire Protection District Battlefield Volunteer Fire Department Minutes March 2025 Regular Board Meeting



**Location of Meeting:**

4117 West Second St.  
Battlefield, MO 65619

**Time of Meeting:**

5:00 PM

**Date of Meeting:**

March 11, 2025

The meeting of the Battlefield Fire Protection District Board of Directors was called to order by Chairman Trevor Crist at 5:00 pm. A roll call was taken, and a quorum was established. Board Members Present: Chairman Trevor Crist, Treasurer Mark Pon, Member Jen Albers and Member Scott Lambeth.

Mr. Pon moved to approve the agenda, 2<sup>nd</sup> by Mrs. Albers. Motion carried.

**Approval of Last Month's Minutes:**

1. Approval of Regular Minutes- Mrs. Albers moved to approve the February Regular Meeting minutes. 2<sup>nd</sup> by Mr. Pon. Motion carried.
2. Approval of Special Minutes- Mr. Lambeth moved to approve the February Special Meeting minutes. 2<sup>nd</sup> by Mr. Albers. Motion carried.

**Financial Business:** The Board addressed bills to be paid and signed checks.

Mr. Pon discussed the February financial report and review of cash assets. Battlefield Volunteer Fire Department's checking account indicates \$5,556.01. Battlefield Fire Protection District's ICS account holds \$8,525,399.23 and Money Market holds \$66,020.55.

Mr. Pon motioned to approve the financials. 2<sup>nd</sup> by Mr. Lambeth. Motion carried.

**Public Comments: None**

**Unfinished Business:**

1. Maintenance Building Project: No updates.
2. 2024 Audit: Decker & Pace submitted a draft of the audit. Corrections were addressed. Chairman Trevor Crist and Fire Chief Shane Anderson signed a Representation letter as requested.

**New Business:**

1. Fire Chief Resolution: Chief Shane Anderson presented Resolution 25.001 for the appointment of Fire Chief. The Board of Directors voted on appointing Shane Anderson to the position of Fire Chief. A Roll call vote was taken, and the vote was: Trevor Crist, aye; Mark Pon, aye; Scott Lambeth, aye; Jen Albers, aye. Resolution 25.001 was signed by all Board members present. The swearing in and pinning of Fire Chief Shane Anderson has been scheduled for Tuesday, March 25, 2025, at 6pm.

2. Policy Update: Deputy Chief Dennis Reynolds reviewed Residency Requirements, Policy #1004. Mr. Lambeth moved to accept the policy as presented to be entered into Lexipol. 2<sup>nd</sup> by Mrs. Albers. Motion carried.
3. General Overview: Staff provided a review of their monthly reports.

**Closed Session:**

1. Information only pursuant to RSMO 610.021 (13). Closed Session. Closed Record. Motion to go out of Open Session by Mr. Pon. 2<sup>nd</sup> by Mr. Lambeth. Motion carried. Out of Open Session at 5:56 pm. Motion to go into Closed Session by Mrs. Albers 2<sup>nd</sup> by Mr. Pon. Motion carried. Into Closed Session 5:57 pm  
Roll Call: Trevor Crist, Mark Pon, Scott Lambeth, Jen Albers, Fire Chief Shane Anderson, Deputy Chief Dennis Reynolds, and Secretary Shawn Shupert.  
Board only session was held at 6:47 to discuss and approve the Fire Chief’s contract. Regular closed session resumed at 7:21.  
Motion to go out of Closed Session by Mr. Lambeth. 2<sup>nd</sup> by Mrs. Albers. Motion carried. Out of Closed Session: 7:39pm  
Motion to go into Open Session by Mr. Pon. 2<sup>nd</sup> by Mr. Lambeth. Motion carried. Into Open Session: 7:40 pm  
Roll Call: Trevor Crist, Mark Pon, Scott Lambeth, and Jen Albers.  
Mr. Lambeth motioned to approve the Fire Chief Contract as presented. 2<sup>nd</sup> by Mrs. Albers. A Roll call vote was taken, and the vote was Trevor Crist, aye; Scott Lambeth, aye; Mark Pon, aye; Jen Albers, aye.

**Adjournment:**

Mrs. Albers moved to adjourn at 7:50 pm.  
Approved by:

\_\_\_\_\_  
Trevor Crist

\_\_\_\_\_  
Mark Pon

\_\_\_\_\_  
Scott Lambeth

\_\_\_\_\_  
Jen Albers



# AGENDA

## Battlefield Fire Protection District Battlefield Volunteer Fire Department



Regular Board Meeting  
4117 W. Second St., Battlefield, MO 65619  
**Tuesday, April 15, 2025**  
**5:00 PM**

### **Preliminaries to the Meeting**

1. Call to Order
2. Ceremonial Matters
3. Roll Call
4. Establishment of a Quorum
5. Approval of the Meeting's Agenda

### **Approval of Last Month's Minutes**

1. Correction of Minutes
2. Approval of Regular Minutes

### **Financial Business**

1. Payment of the bills
2. Check signing
3. Financial statements

### **Public Comments**

1. Any comments must be submitted via email to [info@battlefieldfire.com](mailto:info@battlefieldfire.com) prior to 5pm on the Monday prior to meeting.

### **Unfinished Business**

1. 2024 Audit
2. Maintenance Building Project

### **New Business**

1. General Overview

### **Closed Session**

1. Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded (3). Discussion and possible vote concerning: Personnel Records, Performance Ratings, or Records Pertaining to Employees or Applicants for Employment per RSMo 610.021 (13). Closed Session. Closed Record.

### **Adjournment**

Representatives of the news media may obtain copies of this notice by contacting the Battlefield Fire Protection District.

**Posted: 4/11/2025 11:00 AM certified by the undersigned that a true copy of the foregoing agenda was posted at the Battlefield Administration and Training Center in Battlefield, Missouri.**

\_\_\_\_\_ Secretary for the Board

**Battlefield Volunteer Fire Department**  
**Statement of Net Assets**

**As of March 31, 2025**  
**Mar 31, 25**

**ASSETS**

**Current Assets**

**Checking/Savings**

1050 · Oakstar Volunteer Account 5,560.05

**Total Checking/Savings** 5,560.05

**Total Current Assets** 5,560.05

**TOTAL ASSETS** 5,560.05

**LIABILITIES & Revenue**

**Revenue**

1110 · Retained Earnings 5,553.89

**Net Revenue** 6.16

**Total Revenue** 5,560.05

**TOTAL LIABILITIES & Revenue** 5,560.05

**Battlefield Volunteer Fire Department**  
**Statement of Net Activities**  
March 2025

	<u>Mar 25</u>
Ordinary Revenue/Expense	
Revenue	
4140 - Interest Revenue	2.12
Total Revenue	<u>2.12</u>
Net Ordinary Revenue	<u>2.12</u>
Net Revenue	<u><u>2.12</u></u>

**Battlefield Fire Protection District**  
**Statement of Net Assets**  
As of March 31, 2025

12:20 PM  
04/04/2025  
Cash Basis  
Mar 31, 25

**ASSETS**

Current Assets

Checking/Savings

1000 · OakStar - ICS	8,235,594.38
1005 · OakStar - Money Market	66,247.65
1025 · Oakstar - Operating	42,692.90
1105 · Petty Cash	131.66
1199 · Allowance for Restricted Funds	-2,783,982.00

Total Checking/Savings 5,560,684.59

Total Current Assets 5,560,684.59

Fixed Assets

1505 · Office Equipment	1,738.28
1508 · Vehicles	47,868.00

Total Fixed Assets 49,606.28

**TOTAL ASSETS** 5,610,290.87

**LIABILITIES & Revenue**

Revenue

3200 · Fund Balances

3100 · Restricted Fund - Operating	-1,000,000.00
3120 · Restricted Fund-Emergency Equip	-839,576.00
3140 · Restricted Fund - Bldg Reserve	-944,406.00
3200 · Fund Balances	2,487,239.86

Total 3200 · Unrestricted Fund Balances -296,742.14

32000 · Retained Earnings 1,101,589.58

Net Revenue 4,805,443.43

Total Revenue 5,610,290.87

**TOTAL LIABILITIES & Revenue** 5,610,290.87

**Battlefield Fire Protection District**  
**Statement of Cash Flows**  
**March 2025**

12:21 PM

Cash Basis

	<b>Mar 25</b>	<b>Feb 25</b>	<b>% Change</b>
<b>Revenue</b>			
<b>4000 · Revenue</b>			
4005 · Tax Revenue	95,021.07	464,865.53	-79.56%
4010 · Tax Interest Revenue	5,324.81	3,058.31	74.11%
4050 · Miscellaneous Revenue	16,940.78	4,596.90	268.53%
4060 · Interest Revenue	30,955.63	28,139.53	10.01%
<b>Total 4000 · Revenue</b>	<b>148,242.29</b>	<b>500,660.27</b>	<b>-70.39%</b>
<b>Total Revenue</b>	<b>148,242.29</b>	<b>500,660.27</b>	<b>-70.39%</b>
<b>Gross Profit</b>	<b>148,242.29</b>	<b>500,660.27</b>	<b>-70.39%</b>
<b>Expense</b>			
<b>5000 · Capital Expense</b>			
5030 · Information Technology	4,762.50	4,112.00	15.82%
5035 · Communications	33,924.90	0.00	100.0%
5040 · Firefighting/EMS	309.94	221.73	39.78%
5052 · Fitness Equipment	3,712.77	780.00	376.0%
5055 · Vehicles	47,832.00	419.50	11,302.15%
<b>Total 5000 · Capital Expense</b>	<b>90,542.11</b>	<b>5,533.23</b>	<b>1,536.33%</b>
<b>6000 · Communications</b>			
6003 · MDT/Cell Phones	4,504.13	759.84	492.77%
6020 · Managed IT Service	1,079.22	780.22	38.32%
<b>Total 6000 · Communications</b>	<b>5,583.35</b>	<b>1,540.06</b>	<b>262.54%</b>
<b>6100 · Insurance</b>			
6110 · Workman's Compensation	17,898.56	14,902.74	20.1%
6115 · Commercial & Property	0.00	30,165.00	-100.0%
6120 · Medical, Dental, Vision	27,092.61	30,792.72	-12.02%
<b>Total 6100 · Insurance</b>	<b>44,991.17</b>	<b>75,860.46</b>	<b>-40.69%</b>
<b>6200 · Maintenance &amp; Repairs</b>			
6205 · Gas/Diesel	2,854.16	2,793.01	2.19%
6210 · Apparatus Repair	2,045.96	654.25	212.72%
6215 · Stations & Buildings	1,341.84	1,213.70	10.56%
6225 · Equipment Maintenance	555.35	24.59	2,158.44%
6235 · Headquarters Maintenance	1,355.00	1,209.00	12.08%
6255 · Maintenance Shop Equipment	0.00	80.42	-100.0%
6280 · SCBA Flow Testing	0.00	97.00	-100.0%
<b>Total 6200 · Maintenance &amp; Repairs</b>	<b>8,152.31</b>	<b>6,071.97</b>	<b>34.26%</b>
<b>6300 · Office/Stations</b>			
6305 · Software Expense	30,342.30	479.76	6,224.48%
6315 · Accounting Fees	770.00	710.00	8.45%
6330 · Subscriptions/Memberships	1,799.99	200.00	800.0%
6335 · Advertising/Printing/Postings	44.99	0.00	100.0%
<b>Total 6300 · Office/Stations</b>	<b>32,957.28</b>	<b>1,389.76</b>	<b>2,271.44%</b>

	<b>Mar 25</b>	<b>Feb 25</b>	<b>% Change</b>
<b>6400 · Training</b>			
6410 · Training Classes	3,370.31	4,172.36	-19.22%
6415 · Equipment	745.99	85.38	773.73%
<b>Total 6400 · Training</b>	<b>4,116.30</b>	<b>4,257.74</b>	<b>-3.32%</b>
<b>6500 · Legal</b>			
6525 · Cafeteria Pass Thru	0.00	0.00	0.0%
6530 · Elections	0.00	32.70	-100.0%
6535 · Attorney Fees	206.50	206.50	0.0%
<b>Total 6500 · Legal</b>	<b>206.50</b>	<b>239.20</b>	<b>-13.67%</b>
<b>6600 · Salaries</b>			
6605 · District Personnel	209,995.03	208,850.75	0.55%
6610 · Board of Directors			
6612 · Chaplain Expense	97.31	97.30	0.01%
6610 · Board of Directors - Other	1,033.33	533.33	93.75%
<b>Total 6610 · Board of Directors</b>	<b>1,130.64</b>	<b>630.63</b>	<b>79.29%</b>
6620 · Employer Payroll Taxes	2,996.79	2,978.27	0.62%
6625 · Lagers	45,780.10	46,060.16	-0.61%
6635 · Uniforms	93.98	386.46	-75.68%
6640 · 457 Pass Thru	0.00	0.00	0.0%
6655 · Expense Account	0.00	157.32	-100.0%
6665 · Special Overtime	3,568.51	3,437.30	3.82%
6668 · Union Dues Passthrough	-2,165.10	2,165.10	-200.0%
6675 · Background Check	0.00	203.52	-100.0%
<b>Total 6600 · Salaries</b>	<b>261,399.95</b>	<b>264,869.51</b>	<b>-1.31%</b>
<b>6700 · Medical</b>			
6710 · Employee Physicals/POET	707.50	0.00	100.0%
<b>Total 6700 · Medical</b>	<b>707.50</b>	<b>0.00</b>	<b>100.0%</b>
<b>6750 · Utilities</b>			
6755 · Water	109.09	109.09	0.0%
6760 · Sanitation	416.97	771.08	-45.92%
6765 · Sewer	166.38	167.50	-0.67%
6770 · Electric/Gas	5,040.79	5,612.67	-10.19%
6775 · Internet/Phones/Cable	2,683.21	1,042.94	157.27%
<b>Total 6750 · Utilities</b>	<b>8,416.44</b>	<b>7,703.28</b>	<b>9.26%</b>
<b>6800 · Supplies</b>			
6810 · Public Relations/Outreach	1,830.63	2,712.90	-32.52%
6820 · Fire & EMS Expendables	14.15	1,175.89	-98.8%
6830 · Disposable Batteries	10.72	178.43	-93.99%
6835 · Janitorial/Building Supplies	565.49	498.74	13.38%
<b>Total 6800 · Supplies</b>	<b>2,420.99</b>	<b>4,565.96</b>	<b>-46.98%</b>
<b>6850 · Property Improvements</b>			
6860 · Stations/Buildings	45,751.44	27,844.50	64.31%
<b>Total 6850 · Property Improvements</b>	<b>45,751.44</b>	<b>27,844.50</b>	<b>64.31%</b>
<b>Total Expense</b>	<b>505,245.34</b>	<b>399,875.67</b>	<b>26.35%</b>
<b>Net Revenue</b>	<b>-357,003.05</b>	<b>100,784.60</b>	<b>-454.22%</b>

**Battlefield Fire Protection District**  
**Statement of Activities**  
**March 2025**

12:20 PM  
04/04/2025  
Cash Basis

	<u>Mar 25</u>	<u>Jan - Mar 25</u>
<b>Revenue</b>		
<b>4000 · Revenue</b>		
4005 · Tax Revenue	95,021.07	5,980,418.93
4010 · Tax Interest Revenue	5,324.81	10,671.19
4050 · Miscellaneous Revenue	16,940.78	23,338.51
4060 · Interest Revenue	30,955.63	78,502.11
<b>Total 4000 · Revenue</b>	<u>148,242.29</u>	<u>6,092,930.74</u>
<b>Total Revenue</b>	<u>148,242.29</u>	<u>6,092,930.74</u>
<b>Gross Profit</b>	148,242.29	6,092,930.74
<b>Expense</b>		
<b>5000 · Capital Expense</b>		
5020 · Building Lease	0.00	7,881.25
5030 · Information Technology	4,762.50	17,711.90
5035 · Communications	33,924.90	33,924.90
5040 · Firefighting/EMS	309.94	2,276.46
5052 · Fitness Equipment	3,712.77	4,492.77
5055 · Vehicles	47,832.00	49,010.65
<b>Total 5000 · Capital Expense</b>	<u>90,542.11</u>	<u>115,297.93</u>
<b>6000 · Communications</b>		
6003 · MDT/Cell Phones	4,504.13	6,018.13
6020 · Managed IT Service	1,079.22	3,419.88
<b>Total 6000 · Communications</b>	<u>5,583.35</u>	<u>9,438.01</u>
<b>6100 · Insurance</b>		
6110 · Workman's Compensation	17,898.56	59,172.40
6115 · Commercial & Property	0.00	30,165.00
6120 · Medical, Dental, Vision	27,092.61	85,422.56
6122 · MOCIP	0.00	5,445.00
6125 · FFAM Dues	0.00	5,160.00
<b>Total 6100 · Insurance</b>	<u>44,991.17</u>	<u>185,364.96</u>
<b>6200 · Maintenance &amp; Repairs</b>		
6205 · Gas/Diesel	2,854.16	8,247.27
6210 · Apparatus Repair	2,045.96	3,034.69
6215 · Stations & Buildings	1,341.84	7,267.20
6225 · Equipment Maintenance	555.35	1,632.27
6235 · Headquarters Maintenance	1,355.00	3,534.00
6255 · Maintenance Shop Equipment	0.00	80.42
6280 · SCBA Flow Testing	0.00	97.00
<b>Total 6200 · Maintenance &amp; Repairs</b>	<u>8,152.31</u>	<u>23,892.85</u>
<b>6300 · Office/Stations</b>		
6305 · Software Expense	30,342.30	30,682.62
6315 · Accounting Fees	770.00	2,750.60

	<b>Mar 25</b>	<b>Jan - Mar 25</b>
6325 · Postage/Shipping	0.00	69.94
6330 · Subscriptions/Memberships	1,799.99	2,199.99
6335 · Advertising/Printing/Postings	44.99	44.99
<b>Total 6300 · Office/Stations</b>	<b>32,957.28</b>	<b>35,748.14</b>
<b>6400 · Training</b>		
6410 · Training Classes	3,370.31	6,972.67
6415 · Equipment	745.99	1,221.08
<b>Total 6400 · Training</b>	<b>4,116.30</b>	<b>8,193.75</b>
<b>6500 · Legal</b>		
6525 · Cafeteria Pass Thru	0.00	137.50
6530 · Elections	0.00	110.10
6535 · Attorney Fees	206.50	869.00
<b>Total 6500 · Legal</b>	<b>206.50</b>	<b>1,116.60</b>
<b>6600 · Salaries</b>		
6605 · District Personnel	209,995.03	637,151.02
6610 · Board of Directors		
6612 · Chaplain Expense	97.31	291.89
6610 · Board of Directors - Other	1,033.33	1,999.99
<b>Total 6610 · Board of Directors</b>	<b>1,130.64</b>	<b>2,291.88</b>
6620 · Employer Payroll Taxes	2,996.79	9,086.23
6625 · Lagers	45,780.10	138,427.73
6635 · Uniforms	93.98	598.44
6640 · 457 Pass Thru	0.00	0.00
6655 · Expense Account	0.00	157.32
6665 · Special Overtime	3,568.51	9,751.19
6668 · Union Dues Passthrough	-2,165.10	0.00
6675 · Background Check	0.00	2,370.83
<b>Total 6600 · Salaries</b>	<b>261,399.95</b>	<b>799,834.64</b>
<b>6700 · Medical</b>		
6710 · Employee Physicals/POET	707.50	749.70
<b>Total 6700 · Medical</b>	<b>707.50</b>	<b>749.70</b>
<b>6750 · Utilities</b>		
6755 · Water	109.09	325.92
6760 · Sanitation	416.97	1,958.53
6765 · Sewer	166.38	505.29
6770 · Electric/Gas	5,040.79	14,228.94
6775 · Internet/Phones/Cable	2,683.21	6,388.70
<b>Total 6750 · Utilities</b>	<b>8,416.44</b>	<b>23,407.38</b>
<b>6800 · Supplies</b>		
6810 · Public Relations/Outreach	1,830.63	4,543.53
6815 · Logo Imprinted Supplies	0.00	10.00
6820 · Fire & EMS Expendables	14.15	2,309.53
6830 · Disposable Batteries	10.72	401.76
6835 · Janitorial/Building Supplies	565.49	1,468.55

	<b>Mar 25</b>	<b>Jan - Mar 25</b>
Total 6800 · Supplies	2,420.99	8,733.37
6850 · Property Improvements		
6860 · Stations/Buildings	45,751.44	75,709.98
Total 6850 · Property Improvements	45,751.44	75,709.98
Total Expense	505,245.34	1,287,487.31
Net Revenue	<b>-357,003.05</b>	<b>4,805,443.43</b>

**Battlefield Fire Protection District  
Profit & Loss Budget Performance  
Mar 2025**

	Annual Budget	Mar 25	% Received	Jan-Mar	YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
<b>Revenue</b>								
<b>4000 · Revenue</b>								
4005 · Tax Revenue	6,438,081.00	95,021.07	1.48%	5,980,418.93		92.89%	457,662.07	0.00
4010 · Tax Revenue Interest	0.00	5,324.81	0.00%	10,671.19		0.00%	0.00	10,671.19
4050 · Miscellaneous Revenue	0.00	16,940.78	0.00%	23,338.51		0.00%	0.00	23,338.51
4060 · Interest Revenue	0.00	30,955.63	0.00%	78,502.11		0.00%	0.00	78,502.11
<b>Total 4000 · Revenue</b>	<b>6,438,081.00</b>	<b>148,242.29</b>	<b>2.30%</b>	<b>6,092,930.74</b>		<b>94.64%</b>	<b>457,662.07</b>	<b>112,511.81</b>

	Annual Budget	Mar 25	% Budget Used in Mar	Jan-Mar	YTD	% Budget Used YTD	Balance Available
<b>Expense</b>							
<b>5000 · Capital Expense</b>							
5015 · Uniforms/PPE/Bunker Gear	65,000.00	0.00	0.00%	0.00		0.00%	65,000.00
5020 · Building Lease	105,762.00	0.00	0.00%	7,881.25		7.45%	97,880.75
5030 · Information Technology	25,000.00	4,762.50	19.05%	17,711.90		70.85%	7,288.10
5035 · Communications	40,000.00	33,924.90	0.00%	33,924.90		0.00%	6,075.10
5040 · Firefighting/EMS	50,000.00	309.94	0.62%	2,276.46		4.55%	47,723.54
5052 · Fitness Equipment	6,000.00	3,712.77	61.88%	4,492.77		74.88%	1,507.23
5055 · Vehicles	70,000.00	47,832.00	0.00%	49,010.65		0.00%	20,989.35
<b>Total 5000 · Capital Expense</b>	<b>361,762.00</b>	<b>90,542.11</b>	<b>25.03%</b>	<b>115,297.93</b>		<b>31.87%</b>	<b>246,464.07</b>

<b>6000 · Communications</b>							
6003 · MDT/Cell Phones	15,000.00	4,504.13	30.03%	6,018.13		40.12%	8,981.87
6020 · Managed IT Service	16,260.00	1,079.22	6.64%	3,419.88		21.03%	12,840.12
<b>Total 6000 · Communications</b>	<b>31,260.00</b>	<b>5,583.35</b>	<b>17.86%</b>	<b>9,438.01</b>		<b>30.19%</b>	<b>21,821.99</b>

	Annual Budget	Mar 25	% Budget Used in Mar	Jan-Mar	YTD	% Budget Used YTD	Balance Available
<b>6100 · Insurance</b>							
6110 · Workman's Compensation	143,755.59	17,898.56	12.45%	59,172.40		41.16%	84,583.19
6115 · Commercial & Property	120,661.00	0.00	0.00%	30,165.00		25.00%	90,496.00
6120 · Medical, Dental, Vision	312,848.00	27,092.61	8.66%	85,422.56		27.30%	227,425.44
6122 · MOCIP	8,085.00	0.00	0.00%	5,445.00		0.00%	2,640.00
6125 · FFAM Dues	6,000.00	0.00	0.00%	5,160.00		86.00%	840.00
<b>Total 6100 · Insurance</b>	<b>591,349.59</b>	<b>44,991.17</b>	<b>7.61%</b>	<b>185,364.96</b>		<b>31.35%</b>	<b>405,984.63</b>

**Battlefield Fire Protection District**  
**Profit & Loss Budget Performance**  
**Mar 2025**

	Annual Budget	Mar 25	% Received	Jan-Mar YTD	% Received YTD	Revenue Sum Expected	Revenue Over Expected
<b>6200 · Maintenance &amp; Repairs</b>							
6205 · Gas/Diesel	52,000.00	2,854.16	5.49%	8,247.27	15.86%	43,752.73	
6210 · Apparatus Repair	50,000.00	2,045.96	4.09%	3,034.69	6.07%	46,965.31	
6215 · Stations & Buildings	55,000.00	1,341.84	2.44%	7,267.20	13.21%	47,732.80	
6220 · Lawn Maintenance	10,500.00	0.00	0.00%	0.00	0.00%	10,500.00	
6225 · Equipment Maintenance	7,000.00	555.35	7.93%	1,632.27	23.32%	5,367.73	
6235 · Headquarters Maintenance	15,000.00	1,355.00	9.03%	3,534.00	23.56%	11,466.00	
6250 · Ground/Aerial Ladder Testing	3,000.00	0.00	0.00%	0.00	0.00%	3,000.00	
6255 · Maintenance Shop Equipment	1,750.00	0.00	0.00%	80.42	4.60%	1,669.58	
6280 · SCBA Flow Testing	5,000.00	0.00	0.00%	97.00	1.94%	4,903.00	
<b>Total 6200 · Maintenance &amp; Repairs</b>	<b>199,250.00</b>	<b>8,152.31</b>	<b>4.09%</b>	<b>23,892.85</b>	<b>11.99%</b>	<b>175,357.15</b>	
<b>6300 · Office/Stations</b>							
6305 · Software Expense	46,040.00	30,342.30	65.90%	30,682.62	66.64%	15,357.38	
6315 · Accounting Fees	9,400.00	770.00	8.19%	2,750.60	29.26%	6,649.40	
6325 · Postage/Shipping	700.00	0.00	0.00%	69.94	9.99%	630.06	
6330 · Subscriptions/Memberships	17,500.00	1,799.99	10.29%	2,199.99	12.57%	15,300.01	
6335 · Advertising/Printing/Postings	1,000.00	44.99	4.50%	44.99	4.50%	955.01	
<b>Total 6300 · Office/Stations</b>	<b>74,640.00</b>	<b>32,957.28</b>	<b>44.15%</b>	<b>35,748.14</b>	<b>47.89%</b>	<b>38,891.86</b>	
<b>6400 · Training</b>							
	<b>Annual Budget</b>	<b>Mar 25</b>	<b>% Budget Used in Mar</b>	<b>Jan-Mar YTD</b>	<b>% Budget Used YTD</b>	<b>Balance Available</b>	
6410 · Training Classes	51,200.00	3,370.31	6.58%	6,972.67	13.62%	44,227.33	
6415 · Equipment	50,000.00	745.99	1.49%	1,221.08	2.44%	48,778.92	
<b>Total 6400 · Training</b>	<b>101,200.00</b>	<b>4,116.30</b>	<b>4.07%</b>	<b>8,193.75</b>	<b>8.10%</b>	<b>93,006.25</b>	

**Battlefield Fire Protection District**  
**Profit & Loss Budget Performance**  
**Mar 2025**

	Annual Budget	Mar 25	% Received	Jan-Mar	YTD	% Received YTD	Revenue Sum Expected	Revenue Over Expected
<b>6500 · Legal</b>								
6510 · Audit Fees	6,700.00	0.00	0.00%	0.00	0.00%	0.00%	6,700.00	
6525 · Cafeteria Pass Thru	1,500.00	0.00	0.00%	137.50	9.17%	9.17%	1,362.50	
6530 · Elections	33,000.00	0.00	0.00%	110.10	0.33%	0.33%	32,889.90	
6535 · Attorney Fees	5,000.00	206.50	4.13%	869.00	17.38%	17.38%	4,131.00	
<b>Total 6500 · Legal</b>	<b>46,200.00</b>	<b>206.50</b>	<b>0.45%</b>	<b>1,116.60</b>	<b>2.42%</b>	<b>2.42%</b>	<b>45,083.40</b>	
<b>6600 · Salaries</b>								
6605 · District Personnel	2,996,672.00	209,995.03	7.01%	637,151.02	21.26%	21.26%	2,359,520.98	
<b>6610 · Board of Directors</b>								
6612 · Chaplain Expense	2,000.00	97.31	4.87%	291.89	14.59%	14.59%	1,708.11	
6610 · Board of Directors - Other	9,400.00	1,033.33	10.99%	1,999.99	21.28%	21.28%	7,400.01	
<b>Total 6610 · Board of Directors</b>	<b>11,400.00</b>	<b>1,130.64</b>	<b>9.92%</b>	<b>2,291.88</b>	<b>20.10%</b>	<b>20.10%</b>	<b>9,108.12</b>	
6620 · Employer Payroll Taxes	52,631.00	2,996.79	5.69%	9,086.23	17.26%	17.26%	43,544.77	
6625 · Lagers	649,996.00	45,780.10	7.04%	138,427.73	21.30%	21.30%	511,568.27	
6635 · Uniforms	10,000.00	93.98	0.94%	598.44	5.98%	5.98%	9,401.56	
6650 · Miscellaneous Board Expense	500.00	0.00	0.00%	0.00	0.00%	0.00%	500.00	
6655 · Expense Account	3,000.00	0.00	0.00%	157.32	5.24%	5.24%	2,842.68	
6665 · Special Overtime	50,000.00	3,568.51	7.14%	9,751.19	19.50%	19.50%	40,248.81	
6668 · Union Dues Passthrough	0.00	-2,165.10	0.00%	0.00	0.00%	0.00%	0.00	
6675 · Background Check	3,250.00	0.00	0.00%	2,370.83	72.95%	72.95%	879.17	
<b>Total 6600 · Salaries</b>	<b>3,777,449.00</b>	<b>261,399.95</b>	<b>6.92%</b>	<b>799,834.64</b>	<b>21.17%</b>	<b>21.17%</b>	<b>2,977,614.36</b>	
<b>6700 · Medical</b>								
	<b>Annual Budget</b>	<b>Mar 25</b>	<b>% Budget Used in Mar</b>	<b>Jan-Mar</b>	<b>YTD</b>	<b>% Budget Used YTD</b>	<b>Balance Available</b>	
6710 · Employee Physicals/POET	38,000.00	707.50	1.86%	749.70	1.97%	1.97%	37,250.30	
<b>Total 6700 · Medical</b>	<b>38,000.00</b>	<b>707.50</b>	<b>1.86%</b>	<b>749.70</b>	<b>1.97%</b>	<b>1.97%</b>	<b>37,250.30</b>	

**Battlefield Fire Protection District**  
**Profit & Loss Budget Performance**  
**Mar 2025**

	Annual Budget	Mar 25	% Received	Jan-Mar YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
<b>6750 · Utilities</b>							
6755 · Water	2,000.00	109.09	5.45%	325.92	16.30%	1,674.08	
6760 · Sanitation	4,800.00	416.97	8.69%	1,958.53	40.80%	2,841.47	
6765 · Sewer	3,000.00	166.38	5.55%	505.29	16.84%	2,494.71	
6770 · Electric/Gas	35,000.00	5,040.79	14.40%	14,228.94	40.65%	20,771.06	
6775 · Internet/Phones/Cable	20,700.00	2,683.21	12.96%	6,388.70	30.86%	14,311.30	
<b>Total 6750 · Utilities</b>	<b>65,500.00</b>	<b>8,416.44</b>	<b>12.85%</b>	<b>23,407.38</b>	<b>35.74%</b>	<b>42,092.62</b>	
<b>6800 · Supplies</b>							
6810 · Public Relations/Outreach	20,000.00	1,830.63	9.15%	4,543.53	22.72%	15,456.47	
6815 · Logo Imprinted Supplies	3,000.00	0.00	0.00%	10.00	0.33%	2,990.00	
6820 · Fire & EMS Expendables	6,000.00	14.15	0.24%	2,309.53	38.49%	3,690.47	
6830 · Disposable Batteries	1,000.00	10.72	1.07%	401.76	40.18%	598.24	
6835 · Janitorial/Building Supplies	11,500.00	565.49	4.92%	1,468.55	12.77%	10,031.45	
<b>Total 6800 · Supplies</b>	<b>41,500.00</b>	<b>2,420.99</b>	<b>5.83%</b>	<b>8,733.37</b>	<b>21.04%</b>	<b>32,766.63</b>	
<b>6850 · Property Improvements</b>							
6860 · Stations/Buildings	1,000,000.00	45,751.44	4.58%	75,709.98	7.57%	924,290.02	
<b>Total 6850 · Property Improvements</b>	<b>1,000,000.00</b>	<b>45,751.44</b>	<b>4.58%</b>	<b>75,709.98</b>	<b>7.57%</b>	<b>924,290.02</b>	
<b>Total Expense</b>	<b>6,328,110.59</b>	<b>505,245.34</b>	<b>7.98%</b>	<b>1,287,487.31</b>	<b>20.35%</b>	<b>5,040,623.28</b>	
<b>Net Revenue</b>	<b>109,970.41</b>	<b>-357,003.05</b>	<b>-324.64%</b>	<b>4,805,443.43</b>	<b>4369.76%</b>	<b>-4,582,961.21</b>	

Total Budget Amount 5,040,623.28

<i>Monthly Expenditures</i>	<i>YTD Expenditures</i>
505,245.34	1,287,487.31

**Restricted Funds**

Operating Reserve	1,000,000.00
Emergency Equipment Reserve	839,576.00
Building Reserve	944,406.00
<b>Total Contingency Fund</b>	<b>2,783,982.00</b>

**Battlefield Fire Protection District**  
**Transaction Detail By Account**  
 January through March 2025

	Name	Memo	Paid Amount
4000 · Revenue			
4050 · Miscellaneous Revenue			
	BusinessPlans, Inc	cobra	482.47
	OTC	Firefighter class 12/9/24	1,300.00
	Chris Zoeller -	reimbursement	18.36
	ESRI	refund	4,000.00
	BusinessPlans, Inc	Cobra	482.47
	Greene County Treasurer	Financial Inst. Tax & Int. 2024 per memo	114.43
	GovDeals	Deposit	12,410.91
	GovDeals	Deposit	240.01
	CITY OF SPRINGFIELD	2023 annexations	3,807.39
	BusinessPlans, Inc	cobra	482.47
	Total 4050 · Miscellaneous Revenue		<u>23,338.51</u>
	Total 4000 · Revenue		<u>23,338.51</u>
<b>TOTAL</b>			<u><u>23,338.51</u></u>



## BATTLEFIELD FIRE PROTECTION DISTRICT

[www.battlefieldfire.com](http://www.battlefieldfire.com) 

4117 W. Second Street  
Battlefield, MO 65619

FAX: (417) 887-9914  
PHONE: (417) 881-9018



### Administration – Fire Chief Anderson

- Began meeting with neighboring fire service agencies to review mutual aid agreements.
- The GMT-Facilities hiring process has been completed and a candidate identified.
- Implemented the Division Chief promotion/hiring process. Chief Burr is now managing this process.
- Continued working through the Fire Chief transition process.
- Attended the March Battlefield City Board of Alderman meeting.
- Conducted a pinning ceremony for C Shift personnel.
- Attended the District's annual awards banquet.
- Attended Firefighter Day at the Capitol.

### Operations – Deputy Chief Reynolds

- March run statistics
  - Calls = 205 (12.64% increase from 2024)
    - 14 Building fires
    - Previous year = 182
    - YTD 2025 = 643 (10.3% increase from 2024)
  - Average Response = 5.41 minutes
    - YTD = 5.50 minutes
    - Target is 7.00 minutes.
  - Turnout time = 1:13
    - YTD = 1:13
    - Target is 1:30
- New radios have been delivered. Currently going through the inventory and QC process.
- We have requested a bid on upfitting the new F150.
- Battalion Chief Crump continues to have a fire sale on surplus equipment. The 2006 Expedition has been sold.
- We had a lot of building and brush fires. This isn't necessarily surprising given the time of year; however, the fire behavior was intense due to weather conditions.
- Battalion Chief Crump coordinated the response to several fires in Region D as part of the Statewide Mutual Aid System.
- Captain Tim Childs and I responded to fires in Douglas County and were assigned as Incident Commanders for those fires. The fire I was assigned to burned a little more than 1300 Acres.
- We sent four personnel and some water rescue resources to Region G to assist in the flooding emergencies which occurred earlier this month.
- Chief Anderson and I assisted in the investigation of a fatal fire in Ebenezer's district.

### Support Services – Fire Chief Anderson (as of 4-1-25)

#### Community Risk Reduction Activities

- Total contacts made through social media, the District website and Google Business for March 2025= 33,730.
- Crews installed 3 smoke alarms for District citizens.
- Continued teaching hybrid Fire Instructor II and Fire Officer I courses for District firefighters.
- Proctored a written exam for the Division of Fire Safety.

*"We Serve"*



## BATTLEFIELD FIRE PROTECTION DISTRICT

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- Reviewed plans for a remodel at St. Elizabeth Ann Seton Church.
- Attended a meeting with the District's Community Risk Reduction Committee.

### **Workers Compensation, Safety, and Human Resources**

- The District had no work comp claims for this period.
- Continued monitoring active work comp claims.
- Attended a meeting with the CoxHealth Work Comp Advisory Committee.
- Attended a meeting with the Health and Wellness Committee
- Attended a meeting with the Safety Committee.
- Attended two meetings to review the District's insurance and benefits packages.
- Attended a meeting to review EsoGuard cancer screening products.

### **Training – Division Chief Burr**

- Training hours for March: 1,683 hours
  - YTD Hours = 5,024 hours
    - 2023 YTD Hours = 5,751 hours
- I am back to work from FMLA.
- Real work has started on the maintenance building project.
- I signed a Change Order for the dirt work that the board previously approved. The total cost will be broken up over multiple change orders as the work is completed. This change order was for \$23,772.35.
- We received six packets for the two Division Chief positions. Three were for support services, two were for training, and one was for both. We will be interviewing four of them. If we don't have suitable candidates after the interviews, we will open the process up again.



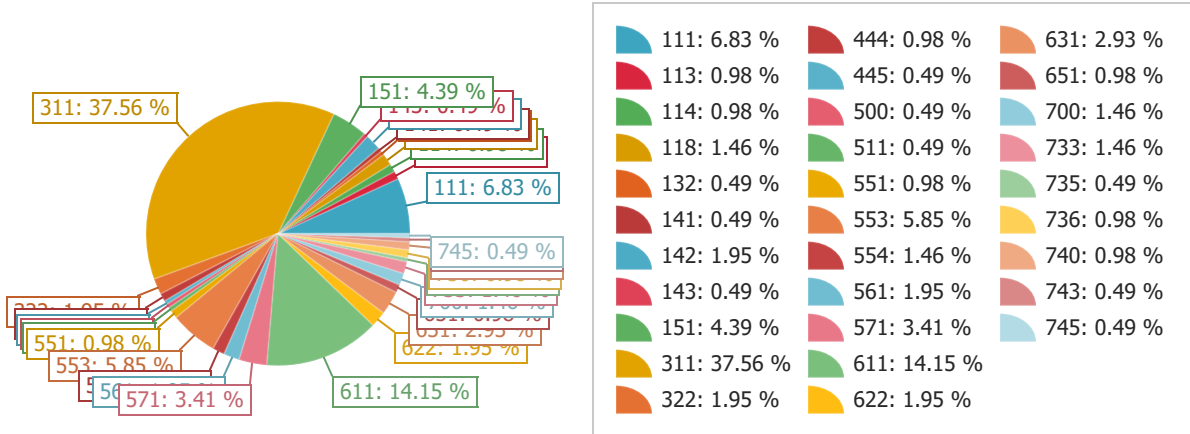
# BATTLEFIELD FIRE PROT. DIST.

4117 W. SECOND ST., BATTLEFIELD, MO 65619

OFFICE: 417-881-9018

FAX: 417-887-9914

## Incident Reports By Incident Type, Summary



Incident Type	Total Incidents	Percent
111 - Building fire	14	6.83%
113 - Cooking fire, confined to container	2	0.98%
114 - Chimney or flue fire, confined to chimney or flue	2	0.98%
118 - Trash or rubbish fire, contained	3	1.46%
132 - Road freight or transport vehicle fire	1	0.49%
141 - Forest, woods or wildland fire	1	0.49%
142 - Brush or brush-and-grass mixture fire	4	1.95%
143 - Grass fire	1	0.49%
151 - Outside rubbish, trash or waste fire	9	4.39%
311 - Medical assist, assist EMS crew	77	37.56%
322 - Motor vehicle accident with injuries	4	1.95%
444 - Power line down	2	0.98%
445 - Arcing, shorted electrical equipment	1	0.49%
500 - Service Call, other	1	0.49%
511 - Lock-out	1	0.49%
551 - Assist police or other governmental agency	2	0.98%
553 - Public service	12	5.85%

<b>Incident Type</b>	<b>Total Incidents</b>	<b>Percent</b>
554 - Assist invalid	3	1.46%
561 - Unauthorized burning	4	1.95%
571 - Cover assignment, standby, moveup	7	3.41%
611 - Dispatched & canceled en route	29	14.15%
622 - No incident found on arrival at dispatch address	4	1.95%
631 - Authorized controlled burning	6	2.93%
651 - Smoke scare, odor of smoke	2	0.98%
700 - False alarm or false call, other	3	1.46%
733 - Smoke detector activation due to malfunction	3	1.46%
735 - Alarm system sounded due to malfunction	1	0.49%
736 - CO detector activation due to malfunction	2	0.98%
740 - Unintentional transmission of alarm, other	2	0.98%
743 - Smoke detector activation, no fire - unintentional	1	0.49%
745 - Alarm system activation, no fire - unintentional	1	0.49%

**Total Number of Incidents: 205**

**Total Number of Incident Types: 31**