



AGENDA

Battlefield Fire Protection District Battlefield Volunteer Fire Department



Regular Board Meeting
4117 W. Second St., Battlefield, MO 65619
Tuesday, March 11, 2025
5:00 PM

Preliminaries to the Meeting

1. Call to Order
2. Ceremonial Matters
3. Roll Call
4. Establishment of a Quorum
5. Approval of the Meeting's Agenda

Approval of Last Month's Minutes

1. Correction of Minutes
2. Approval of Regular Minutes

Financial Business

1. Payment of the bills
2. Check signing
3. Financial statements

Public Comments

1. Any comments must be submitted via email to info@battlefieldfire.com prior to 5pm on the Monday prior to meeting.

Unfinished Business

1. Maintenance Building Project
2. 2024 Audit

New Business

1. Fire Chief Resolution
2. Policy Update
3. General Overview

Closed Session

1. Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded (3). Discussion and possible vote concerning: Personnel Records, Performance Ratings, or Records Pertaining to Employees or Applicants for Employment per RSMo 610.021 (13). Closed Session. Closed Record.

Adjournment

Representatives of the news media may obtain copies of this notice by contacting the Battlefield Fire Protection District.

Posted: 3/7/2025 12:00 AM certified by the undersigned that a true copy of the foregoing agenda was posted at the Battlefield Administration and Training Center in Battlefield, Missouri.

Secretary for the Board



Battlefield Fire Protection District Battlefield Volunteer Fire Department



Minutes

February 2025 Regular Board Meeting

Location of Meeting:

4117 West Second St.
Battlefield, MO 65619

Time of Meeting:

5:00 PM

Date of Meeting:

February 11, 2025

The meeting of the Battlefield Fire Protection District Board of Directors was called to order by Chairman Trevor Crist at 5:00 pm. A roll call was taken, and a quorum was established. Board Members Present: Chairman Trevor Crist, Treasurer Mark Pon, Member Jen Albers and Member Scott Lambeth.

Approval of Last Month's Minutes:

1. Approval of Regular Minutes- Mrs. Albers moved to approve the January Regular Meeting minutes. 2nd by Mr. Pon. Motion carried.

Mr. Lambeth made a motion to move Tony Reahr's presentation from New Business to the first item of Financial Business. 2nd by Mr. Pon. Motion carried.

Financial Business:

1. The Board addressed bills to be paid and signed checks.
2. Mr. Pon discussed the January financial report and review of cash assets. Battlefield Volunteer Fire Department's checking account indicates \$5,556.01. Battlefield Fire Protection District's ICS account holds \$8,436,471.89 and Money Market holds \$65,816.07.
3. Mr. Lambeth motioned to approve the financials. 2nd by Mr. Pon. Motion carried.

Public Comments: None

Unfinished Business:

1. Maintenance Building Project: Interim-Fire Chief Dennis Reynolds gave an update to the project. No vote was taken.

New Business:

1. Policy Updates: Interim- Fire Chief Reynolds reviewed the following policies. Mr. Pon moved to accept the policies as presented to be entered into Lexipol. 2nd by Mrs. Albers Motion carried.

- #1053 Holidays
- #1054 Vacation Leave
- #1058 Wage Incentives
- #1059 Employee Benefits
- #1062 Merit Pay

2. 2024 Audit: Chairman Trevor Crist signed the engagement letter to begin the process. The audit is scheduled for February 25, 2025. No vote was taken.

3. General Overview: Staff provided a review of their monthly reports. Assistant Chief Shane Anderson elaborated on the MoHealthNets's recognition of the FireSafe cannula thermal fuses. Missouri is the first state to mandate the use of the device.

4. Update from Tony Reahr: moved to Financial Business

Closed Session:

Discussion and possible vote concerning: Legal Matters RSMo 610.021 (1), Personnel Records, Performance Ratings, or Records Pertaining to Employees or Applicants for Employment per RSMo 610.021 (13). Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups (9) Closed Session. Closed Vote. Closed Record.

Motion to go out of open session by Mr. Lambeth. 2nd by Mr. Pon. Motion carried.
Out of Open Session at 5:43 pm.

Motion to go into Closed Session by Mrs. Albers. 2nd by Mr.Pon. Motion carried.
Into Closed Session 5:44 pm

Roll Call: Chairman Trevor Crist, Treasurer Mark Pon, Member Scott Lambeth, Member Jen Albers, Interim-Fire Chief Dennis Reynolds, and Secretary for the Board Shawn Shupert.

Motion to go out of Closed Session by Mr. Pon.2nd by Mr. Lambeth. Motion carried.
Out of Closed Session: 6:48pm

Motion to go into Open Session by Mr. Lambeth. 2nd by Mrs. Albers. Motion carried.
Into Open Session: 6:49 pm

Roll Call: Chairman Trevor Crist, Treasurer Mark Pon, Member Scott Lambeth and Member Jen Albers, Chairman Crist advised closed session was for informational purposes only. No votes or decisions were made.

Adjournment:

Mr. Lambeth moved to adjourn at 6:52 pm.

Approved by:

Trevor Crist

Mark Pon

Scott Lambeth

Jen Albers



Battlefield Fire Protection District Battlefield Volunteer Fire Department

Minutes February 17th Special Board Meeting



Location of Meeting:

4117 West Second St.
Battlefield, MO 65619

Time of Meeting:

3:30 PM

Date of Meeting:

February 17, 2025

A special meeting of the Battlefield Fire Protection District Board of Directors was called to order by Chairman Trevor Crist at 3:30 pm. A roll call was taken, and a quorum was established. Board Members Present: Chairman Trevor Crist, Vice Chair Danny Perches, Treasurer Mark Pon, Member Jen Albers and Member Scott Lambeth.

Motion to approve the agenda by Mr. Perches. 2nd by Mr. Pon.

Motion to go into Closed Session by Mr. Pon. 2nd by Mrs. Albers.

Interview with potential candidate for the position of Fire Chief. Motion to offer the position to Assistant Chief Shane Anderson by Mr. Lambeth. 2nd by Mr. Perches. No discussion. Roll Call vote taken: Mr. Perches – Aye, Mr. Pon – Aye, Mrs. Albers – Aye, Mr. Lambeth – Aye. Motion to offer passes by super-majority.

Motion to go out of Closed Session by Mr. Pon. 2nd by Mrs. Albers. Out of Closed Session at 5:03 PM.

Motion to go into Open Session by Mr. Pon. 2nd by Mr. Lambeth. Into Open Session at 5:03 PM. Roll Call was taken, and a quorum was established. Board Members Present: Chairman Trevor Crist, Vice Chair Danny Perches, Treasurer Mark Pon, Member Jen Albers and Member Scott Lambeth.

Adjournment:

Mr. Perches moved to adjourn at 5:04 PM.

Approved by:

Trevor Crist

Danny Perches

Mark Pon

Scott Lambeth

Jen Albers

Battlefield Volunteer Fire Department
Statement of Net Assets

As of February 28, 2025
Feb 28, 25

ASSETS

Current Assets

Checking/Savings

1050 · Oakstar Volunteer Account 5,557.93

Total Checking/Savings 5,557.93

Total Current Assets 5,557.93

TOTAL ASSETS **5,557.93**

LIABILITIES & Revenue

Revenue

1110 · Retained Earnings 5,553.89

Net Revenue 4.04

Total Revenue 5,557.93

TOTAL LIABILITIES & Revenue **5,557.93**

Battlefield Volunteer Fire Department
Statement of Net Activities
February 2025

	<u>Feb 25</u>
Ordinary Revenue/Expense	
Revenue	
4140 · Interest Revenue	1.92
Total Revenue	<u>1.92</u>
Net Ordinary Revenue	<u>1.92</u>
Net Revenue	<u><u>1.92</u></u>

Battlefield Fire Protection District
Statement of Net Assets
As of February 28, 2025

10:00 AM
03/05/2025
Cash Basis
Feb 28, 25

ASSETS

Current Assets

Checking/Savings

1000 · OakStar - ICS	8,523,443.77
1005 · OakStar - Money Market	66,020.55
1025 · Oakstar - Operating	111,904.77
1105 · Petty Cash	131.66
1199 · Allowance for Restricted Funds	-2,783,982.00

Total Checking/Savings 5,917,518.75

Total Current Assets 5,917,518.75

Fixed Assets

1505 · Office Equipment	1,608.17
1508 · Vehicles	47,868.00

Total Fixed Assets 49,476.17

TOTAL ASSETS 5,966,994.92

LIABILITIES & Revenue

Revenue

3200 · Fund Balances

3100 · Restricted Fund - Operating	-1,000,000.00
3120 · Restricted Fund-Emergency Equip	-839,576.00
3140 · Restricted Fund - Bldg Reserve	-944,406.00
3200 · Fund Balances	2,487,239.86

Total 3200 · Unrestricted Fund Balances -296,742.14

32000 · Retained Earnings 1,101,290.58

Net Revenue 5,162,446.48

Total Revenue 5,966,994.92

TOTAL LIABILITIES & Revenue 5,966,994.92

Battlefield Fire Protection District
Statement of Cash Flows
February 2025

10:04 AM

Cash Basis

	Feb 25	Jan 25	% Change
Revenue			
4000 · Revenue			
4005 · Tax Revenue	464,865.53	5,420,532.33	-91.42%
4010 · Tax Interest Revenue	3,058.31	2,288.07	33.66%
4050 · Miscellaneous Revenue	4,596.90	1,800.83	155.27%
4060 · Interest Revenue	28,139.53	19,406.95	45.0%
Total 4000 · Revenue	500,660.27	5,444,028.18	-90.8%
Total Revenue	500,660.27	5,444,028.18	-90.8%
Gross Profit	500,660.27	5,444,028.18	-90.8%
Expense			
5000 · Capital Expense			
5020 · Building Lease	0.00	7,881.25	-100.0%
5030 · Information Technology	4,112.00	8,837.40	-53.47%
5040 · Firefighting/EMS	221.73	1,744.79	-87.29%
5052 · Fitness Equipment	780.00	0.00	100.0%
5055 · Vehicles	419.50	759.15	-44.74%
Total 5000 · Capital Expense	5,533.23	19,222.59	-71.22%
6000 · Communications			
6003 · MDT/Cell Phones	759.84	754.16	0.75%
6020 · Managed IT Service	780.22	1,560.44	-50.0%
Total 6000 · Communications	1,540.06	2,314.60	-33.46%
6100 · Insurance			
6110 · Workman's Compensation	14,902.74	26,371.10	-43.49%
6115 · Commercial & Property	30,165.00	0.00	100.0%
6120 · Medical, Dental, Vision	30,792.72	27,537.23	11.82%
6122 · MOCIP	0.00	5,445.00	-100.0%
6125 · FFAM Dues	0.00	5,160.00	-100.0%
Total 6100 · Insurance	75,860.46	64,513.33	17.59%
6200 · Maintenance & Repairs			
6205 · Gas/Diesel	2,793.01	2,600.10	7.42%
6210 · Apparatus Repair	654.25	334.48	95.6%
6215 · Stations & Buildings	1,213.70	4,711.66	-74.24%
6225 · Equipment Maintenance	24.59	1,052.33	-97.66%
6235 · Headquarters Maintenance	1,209.00	970.00	24.64%
6255 · Maintenance Shop Equipment	80.42	0.00	100.0%
6280 · SCBA Flow Testing	97.00	0.00	100.0%
Total 6200 · Maintenance & Repairs	6,071.97	9,668.57	-37.2%
6300 · Office/Stations			
6305 · Software Expense	479.76	-139.44	444.06%
6315 · Accounting Fees	710.00	1,270.60	-44.12%
6325 · Postage/Shipping	0.00	69.94	-100.0%

	Feb 25	Jan 25	% Change
6330 · Subscriptions/Memberships	200.00	200.00	0.0%
Total 6300 · Office/Stations	1,389.76	1,401.10	-0.81%
6400 · Training			
6410 · Training Classes	4,172.36	-570.00	831.99%
6415 · Equipment	85.38	389.71	-78.09%
Total 6400 · Training	4,257.74	-180.29	2,461.61%
6500 · Legal			
6525 · Cafeteria Pass Thru	0.00	137.50	-100.0%
6530 · Elections	32.70	77.40	-57.75%
6535 · Attorney Fees	206.50	456.00	-54.72%
Total 6500 · Legal	239.20	670.90	-64.35%
6600 · Salaries			
6605 · District Personnel	208,850.75	218,305.24	-4.33%
6610 · Board of Directors			
6612 · Chaplain Expense	97.30	97.28	0.02%
6610 · Board of Directors - Other	533.33	433.33	23.08%
Total 6610 · Board of Directors	630.63	530.61	18.85%
6620 · Employer Payroll Taxes	2,978.27	3,111.17	-4.27%
6625 · Lagers	46,060.16	46,587.47	-1.13%
6635 · Uniforms	386.46	118.00	227.51%
6640 · 457 Pass Thru	0.00	0.00	0.0%
6655 · Expense Account	157.32	0.00	100.0%
6665 · Special Overtime	3,437.30	2,745.38	25.2%
6668 · Union Dues Passthrough	2,165.10	0.00	100.0%
6675 · Background Check	203.52	2,167.31	-90.61%
Total 6600 · Salaries	264,869.51	273,565.18	-3.18%
6700 · Medical			
6710 · Employee Physicals/POET	0.00	42.20	-100.0%
Total 6700 · Medical	0.00	42.20	-100.0%
6750 · Utilities			
6755 · Water	109.09	107.74	1.25%
6760 · Sanitation	771.08	770.48	0.08%
6765 · Sewer	167.50	171.41	-2.28%
6770 · Electric/Gas	5,612.67	3,575.48	56.98%
6775 · Internet/Phones/Cable	1,042.94	2,662.55	-60.83%
Total 6750 · Utilities	7,703.28	7,287.66	5.7%
6800 · Supplies			
6810 · Public Relations/Outreach	2,712.90	0.00	100.0%
6815 · Logo Imprinted Supplies	0.00	10.00	-100.0%
6820 · Fire & EMS Expendables	1,175.89	1,119.49	5.04%
6830 · Disposable Batteries	178.43	212.61	-16.08%
6835 · Janitorial/Building Supplies	498.74	404.32	23.35%
Total 6800 · Supplies	4,565.96	1,746.42	161.45%
6850 · Property Improvements			

	Feb 25	Jan 25	% Change
6860 · Stations/Buildings	27,844.50	2,114.04	1,217.12%
Total 6850 · Property Improvements	27,844.50	2,114.04	1,217.12%
Total Expense	399,875.67	382,366.30	4.58%
Net Revenue	100,784.60	5,061,661.88	-98.01%

Battlefield Fire Protection District
Statement of Activities
February 2025

9:59 AM
03/05/2025
Cash Basis

	<u>Feb 25</u>	<u>Jan - Feb 25</u>
Revenue		
4000 · Revenue		
4005 · Tax Revenue	464,865.53	5,885,397.86
4010 · Tax Interest Revenue	3,058.31	5,346.38
4050 · Miscellaneous Revenue	4,596.90	6,397.73
4060 · Interest Revenue	28,139.53	47,546.48
Total 4000 · Revenue	<u>500,660.27</u>	<u>5,944,688.45</u>
Total Revenue	<u>500,660.27</u>	<u>5,944,688.45</u>
Gross Profit	500,660.27	5,944,688.45
Expense		
5000 · Capital Expense		
5020 · Building Lease	0.00	7,881.25
5030 · Information Technology	4,112.00	12,949.40
5040 · Firefighting/EMS	221.73	1,966.52
5052 · Fitness Equipment	780.00	780.00
5055 · Vehicles	419.50	1,178.65
Total 5000 · Capital Expense	<u>5,533.23</u>	<u>24,755.82</u>
6000 · Communications		
6003 · MDT/Cell Phones	759.84	1,514.00
6020 · Managed IT Service	780.22	2,340.66
Total 6000 · Communications	<u>1,540.06</u>	<u>3,854.66</u>
6100 · Insurance		
6110 · Workman's Compensation	14,902.74	41,273.84
6115 · Commercial & Property	30,165.00	30,165.00
6120 · Medical, Dental, Vision	30,792.72	58,329.95
6122 · MOCIP	0.00	5,445.00
6125 · FFAM Dues	0.00	5,160.00
Total 6100 · Insurance	<u>75,860.46</u>	<u>140,373.79</u>
6200 · Maintenance & Repairs		
6205 · Gas/Diesel	2,793.01	5,393.11
6210 · Apparatus Repair	654.25	988.73
6215 · Stations & Buildings	1,213.70	5,925.36
6225 · Equipment Maintenance	24.59	1,076.92
6235 · Headquarters Maintenance	1,209.00	2,179.00
6255 · Maintenance Shop Equipment	80.42	80.42
6280 · SCBA Flow Testing	97.00	97.00
Total 6200 · Maintenance & Repairs	<u>6,071.97</u>	<u>15,740.54</u>
6300 · Office/Stations		
6305 · Software Expense	479.76	340.32
6315 · Accounting Fees	710.00	1,980.60
6325 · Postage/Shipping	0.00	69.94

	Feb 25	Jan - Feb 25
6330 · Subscriptions/Memberships	200.00	400.00
Total 6300 · Office/Stations	1,389.76	2,790.86
6400 · Training		
6410 · Training Classes	4,172.36	3,602.36
6415 · Equipment	85.38	475.09
Total 6400 · Training	4,257.74	4,077.45
6500 · Legal		
6525 · Cafeteria Pass Thru	0.00	137.50
6530 · Elections	32.70	110.10
6535 · Attorney Fees	206.50	662.50
Total 6500 · Legal	239.20	910.10
6600 · Salaries		
6605 · District Personnel	208,850.75	427,155.99
6610 · Board of Directors		
6612 · Chaplain Expense	97.30	194.58
6610 · Board of Directors - Other	533.33	966.66
Total 6610 · Board of Directors	630.63	1,161.24
6620 · Employer Payroll Taxes	2,978.27	6,089.44
6625 · Lagers	46,060.16	92,647.63
6635 · Uniforms	386.46	504.46
6640 · 457 Pass Thru	0.00	0.00
6655 · Expense Account	157.32	157.32
6665 · Special Overtime	3,437.30	6,182.68
6668 · Union Dues Passthrough	2,165.10	2,165.10
6675 · Background Check	203.52	2,370.83
Total 6600 · Salaries	264,869.51	538,434.69
6700 · Medical		
6710 · Employee Physicals/POET	0.00	42.20
Total 6700 · Medical	0.00	42.20
6750 · Utilities		
6755 · Water	109.09	216.83
6760 · Sanitation	771.08	1,541.56
6765 · Sewer	167.50	338.91
6770 · Electric/Gas	5,612.67	9,188.15
6775 · Internet/Phones/Cable	1,042.94	3,705.49
Total 6750 · Utilities	7,703.28	14,990.94
6800 · Supplies		
6810 · Public Relations/Outreach	2,712.90	2,712.90
6815 · Logo Imprinted Supplies	0.00	10.00
6820 · Fire & EMS Expendables	1,175.89	2,295.38
6830 · Disposable Batteries	178.43	391.04
6835 · Janitorial/Building Supplies	498.74	903.06
Total 6800 · Supplies	4,565.96	6,312.38
6850 · Property Improvements		

	Feb 25	Jan - Feb 25
6860 · Stations/Buildings	27,844.50	29,958.54
Total 6850 · Property Improvements	27,844.50	29,958.54
Total Expense	399,875.67	782,241.97
Net Revenue	100,784.60	5,162,446.48

**Battlefield Fire Protection District
Profit & Loss Budget Performance
Feb 2025**

	Annual Budget	Feb 25	% Received	Jan-Feb	YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
Revenue								
4000 · Revenue								
4005 · Tax Revenue	6,438,081.00	464,865.53	7.22%	5,885,397.86		91.42%	552,683.14	0.00
4010 · Tax Revenue Interest	0.00	3,058.31	0.00%	5,346.38		0.00%	0.00	5,346.38
4050 · Miscellaneous Revenue	0.00	4,596.90	0.00%	6,397.73		0.00%	0.00	6,397.73
4060 · Interest Revenue	0.00	28,139.53	0.00%	47,546.48		0.00%	0.00	47,546.48
Total 4000 · Revenue	6,438,081.00	500,660.27	7.78%	5,944,688.45		92.34%	552,683.14	59,290.59
Expense								
5000 · Capital Expense								
5015 · Uniforms/PPE/Bunker Gear	65,000.00	0.00	0.00%	0.00		0.00%	65,000.00	
5020 · Building Lease	105,762.00	0.00	0.00%	7,881.25		7.45%	97,880.75	
5030 · Information Technology	25,000.00	4,112.00	16.45%	12,949.40		51.80%	12,050.60	
5035 · Communications	40,000.00	0.00	0.00%	0.00		0.00%	40,000.00	
5040 · Firefighting/EMS	50,000.00	221.73	0.44%	1,966.52		3.93%	48,033.48	
5052 · Fitness Equipment	6,000.00	780.00	13.00%	780.00		13.00%	5,220.00	
5055 · Vehicles	70,000.00	419.50	0.00%	1,178.65		0.00%	68,821.35	
Total 5000 · Capital Expense	361,762.00	5,533.23	1.53%	24,755.82		6.84%	337,006.18	
6000 · Communications								
6003 · MDT/Cell Phones	15,000.00	759.84	5.07%	1,514.00		10.09%	13,486.00	
6020 · Managed IT Service	16,260.00	780.22	4.80%	2,340.66		14.40%	13,919.34	
Total 6000 · Communications	31,260.00	1,540.06	4.93%	3,854.66		12.33%	27,405.34	
6100 · Insurance								
6110 · Workman's Compensation	143,755.59	14,902.74	10.37%	41,273.84		28.71%	102,481.75	
6115 · Commercial & Property	120,661.00	30,165.00	25.00%	30,165.00		25.00%	90,496.00	
6120 · Medical, Dental, Vision	312,848.00	30,792.72	9.84%	58,329.95		18.64%	254,518.05	
6122 · MOCIP	8,085.00	0.00	0.00%	5,445.00		0.00%	2,640.00	
6125 · FFAM Dues	6,000.00	0.00	0.00%	5,160.00		86.00%	840.00	
Total 6100 · Insurance	591,349.59	75,860.46	12.83%	140,373.79		23.74%	450,975.80	

Battlefield Fire Protection District
Profit & Loss Budget Performance
Feb 2025

	Annual Budget	Feb 25	% Received	Jan-Feb YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
6200 · Maintenance & Repairs							
6205 · Gas/Diesel	52,000.00	2,793.01	5.37%	5,393.11	10.37%	46,606.89	
6210 · Apparatus Repair	50,000.00	654.25	1.31%	988.73	1.98%	49,011.27	
6215 · Stations & Buildings	55,000.00	1,213.70	2.21%	5,925.36	10.77%	49,074.64	
6220 · Lawn Maintenance	10,500.00	0.00	0.00%	0.00	0.00%	10,500.00	
6225 · Equipment Maintenance	7,000.00	24.59	0.35%	1,076.92	15.38%	5,923.08	
6235 · Headquarters Maintenance	15,000.00	1,209.00	8.06%	2,179.00	14.53%	12,821.00	
6250 · Ground/Aerial Ladder Testing	3,000.00	0.00	0.00%	0.00	0.00%	3,000.00	
6255 · Maintenance Shop Equipment	1,750.00	80.42	4.60%	80.42	4.60%	1,669.58	
6280 · SCBA Flow Testing	5,000.00	97.00	1.94%	97.00	1.94%	4,903.00	
Total 6200 · Maintenance & Repairs	199,250.00	6,071.97	3.05%	15,740.54	7.90%	183,509.46	
6300 · Office/Stations							
6305 · Software Expense	46,040.00	479.76	1.04%	340.32	0.74%	45,699.68	
6315 · Accounting Fees	9,400.00	710.00	7.55%	1,980.60	21.07%	7,419.40	
6325 · Postage/Shipping	700.00	0.00	0.00%	69.94	9.99%	630.06	
6330 · Subscriptions/Memberships	17,500.00	200.00	1.14%	400.00	2.29%	17,100.00	
6335 · Advertising/Printing/Postings	1,000.00	0.00	0.00%	0.00	0.00%	1,000.00	
Total 6300 · Office/Stations	74,640.00	1,389.76	1.86%	2,790.86	3.74%	71,849.14	
6400 · Training							
	Annual Budget	Feb 25	% Budget Used in Feb	Jan-Feb YTD	% Budget Used YTD	Balance Available	
6410 · Training Classes	51,200.00	4,172.36	8.15%	3,602.36	7.04%	47,597.64	
6415 · Equipment	50,000.00	85.38	0.17%	475.09	0.95%	49,524.91	
Total 6400 · Training	101,200.00	4,257.74	4.21%	4,077.45	4.03%	97,122.55	

Battlefield Fire Protection District Profit & Loss Budget Performance

Feb 2025

	Annual Budget	Feb 25	% Received	Jan-Feb	YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
6500 · Legal								
6510 · Audit Fees	6,700.00	0.00	0.00%		0.00	0.00%	6,700.00	
6525 · Cafeteria Pass Thru	1,500.00	0.00	0.00%		137.50	9.17%	1,362.50	
6530 · Elections	33,000.00	32.70	0.10%		110.10	0.33%	32,889.90	
6535 · Attorney Fees	5,000.00	206.50	4.13%		662.50	13.25%	4,337.50	
Total 6500 · Legal	46,200.00	239.20	0.52%		910.10	1.97%	45,289.90	
6600 · Salaries								
6605 · District Personnel	2,996,672.00	208,850.75	6.97%		427,155.99	14.25%	2,569,516.01	
6610 · Board of Directors								
6612 · Chaplain Expense	2,000.00	97.30	4.87%		194.58	9.73%	1,805.42	
6610 · Board of Directors - Other	9,400.00	533.33	5.67%		966.66	10.28%	8,433.34	
Total 6610 · Board of Directors	11,400.00	630.63	5.53%		1,161.24	10.19%	10,238.76	
6620 · Employer Payroll Taxes	52,631.00	2,978.27	5.66%		6,089.44	11.57%	46,541.56	
6625 · Lagers	649,996.00	46,060.16	7.09%		92,647.63	14.25%	557,348.37	
6635 · Uniforms	10,000.00	386.46	3.86%		504.46	5.04%	9,495.54	
6650 · Miscellaneous Board Expense	500.00	0.00	0.00%		0.00	0.00%	500.00	
6655 · Expense Account	3,000.00	157.32	5.24%		157.32	5.24%	2,842.68	
6665 · Special Overtime	50,000.00	3,437.30	6.87%		6,182.68	12.37%	43,817.32	
6668 · Union Dues Passthrough	0.00	2,165.10	0.00%		2,165.10	0.00%	-2,165.10	
6675 · Background Check	3,250.00	203.52	6.26%		2,370.83	72.95%	879.17	
Total 6600 · Salaries	3,777,449.00	264,869.51	7.01%		538,434.69	14.25%	3,239,014.31	
%Budget Used								
6700 · Medical	Annual Budget	Feb 25	Used in Feb	Jan-Feb	YTD	%Budget Used YTD	Balance Available	
6710 · Employee Physicals/POET	38,000.00	0.00	0.00%		42.20	0.11%	37,957.80	
Total 6700 · Medical	38,000.00	0.00	0.00%		42.20	0.11%	37,957.80	

**Battlefield Fire Protection District
Profit & Loss Budget Performance
Feb 2025**

	Annual Budget	Feb 25	% Received	Jan-Feb YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
6750 · Utilities							
6755 · Water	2,000.00	109.09	5.45%	216.83	10.84%	1,783.17	
6760 · Sanitation	4,800.00	771.08	16.06%	1,541.56	32.12%	3,258.44	
6765 · Sewer	3,000.00	167.50	5.58%	338.91	11.30%	2,661.09	
6770 · Electric/Gas	35,000.00	5,612.67	16.04%	9,188.15	26.25%	25,811.85	
6775 · Internet/Phones/Cable	20,700.00	1,042.94	5.04%	3,705.49	17.90%	16,994.51	
Total 6750 · Utilities	65,500.00	7,703.28	11.76%	14,990.94	22.89%	50,509.06	
6800 · Supplies							
6810 · Public Relations/Outreach	20,000.00	2,712.90	13.56%	2,712.90	13.56%	17,287.10	
6815 · Logo Imprinted Supplies	3,000.00	0.00	0.00%	10.00	0.33%	2,990.00	
6820 · Fire & EMS Expendables	6,000.00	1,175.89	19.60%	2,295.38	38.26%	3,704.62	
6830 · Disposable Batteries	1,000.00	178.43	17.84%	391.04	39.10%	608.96	
6835 · Janitorial/Building Supplies	11,500.00	498.74	4.34%	903.06	7.85%	10,596.94	
Total 6800 · Supplies	41,500.00	4,565.96	11.00%	6,312.38	15.21%	35,187.62	
6850 · Property Improvements							
6860 · Stations/Buildings	1,000,000.00	27,844.50	2.78%	29,958.54	3.00%	970,041.46	
Total 6850 · Property Improvements	1,000,000.00	27,844.50	2.78%	29,958.54	3.00%	970,041.46	
Total Expense	6,328,110.59	399,875.67	6.32%	782,241.97	12.36%	5,545,868.62	
Net Revenue	109,970.41	100,784.60	91.65%	5,162,446.48	4694.40%	-4,993,185.48	
Total Budget Amount						5,545,868.62	

<i>Monthly Expenditures</i>	<i>YTD Expenditures</i>
399,875.67	782,241.97

Restricted Funds	
Operating Reserve	1,000,000.00
Emergency Equipment Reserve	839,576.00
Building Reserve	944,406.00
Total Contingency Fund	2,783,982.00

Battlefield Fire Protection District
Transaction Detail By Account
 January through February 2025

10:06 AM

03/05/2025

Cash Basis

	Name	Memo	Paid Amount	Balance
4000 · Revenue				
4050 · Misc Revenue				
	BusinessPlans, Inc	cobra	482.47	482.47
	OTC	Firefighter class 12/9/24	1,300.00	1,782.47
	Chris Zoeller -	reimbursement	18.36	1,800.83
	ESRI	refund	4,000.00	5,800.83
	BusinessPlans, Inc	Cobra	482.47	6,283.30
	Greene County Treasurer	Financial Inst. Tax & Int. 2024 per memo	114.43	6,397.73
	Total 4050 · Misc Revenue		<u>6,397.73</u>	<u>6,397.73</u>
	Total 4000 · Revenue		<u>6,397.73</u>	<u>6,397.73</u>
TOTAL			<u><u>6,397.73</u></u>	<u><u>6,397.73</u></u>

Battlefield Fire Protection District
Board of Directors
4117 West Second Street
Battlefield, MO 65619

RESOLUTION 25.001

WHEREAS, Battlefield Fire Protection District, having a vacancy for the position of Fire Chief, has conducted a search to select a candidate for that position; and,

WHEREAS, the post of Fire Chief is an important one which demands a candidate with aligned values, significant leadership ability, a disciplined work ethic, and a conservative spending approach to tax payer funds; and,

WHEREAS, after screening and interviewing several quality candidates from across the country, the Battlefield Fire Protection District Board of Directors has selected a candidate worthy of the title of Fire Chief;

NOW THEREFORE, BE IT RESOLVED by the Battlefield Fire Protection District that the Board of Directors do hereby appoint Shane Anderson to the position of Fire Chief.

ADOPTED this 11th day of March 2025 at the meeting of the Battlefield Fire Protection District Board of Directors.

Mark Pon March 11, 2025 Jen Albers March 11, 2025

Scott Lambeth March 11, 2025 Danny Perches March 11, 2025

Trevor Crist March 11, 2025

Residency Requirements

1004.1 POLICY

The District may establish residency requirements for some positions filled with personnel outside of the collective bargaining unit.

1004.2 FIRE CHIEF

The Fire Chief will reside within an area established by the Board of Directors.

1004.3 ADMINISTRATIVE CHIEF OFFICERS - DEPUTY CHIEFS, ASSISTANT CHIEFS, AND DIVISION CHIEFS

The District provides staff vehicles to Administrative Chief Officers. As such, the District requires that those officers reside within the boundaries of the District; OR within the boundaries of a District adjacent to; OR within the boundaries of a jurisdiction in which the District has automatic and/or mutual aid agreements.

The reasoning behind this requirement is two-fold:

1. To create a front-loaded response of chief officers to incidents, allowing oversight and command presence for those incidents/events, and limiting unnecessary safety risks to the community and responders.
2. To ensure personnel have prompt representation and supervision when responding to areas outside of its boundaries, while keeping a chief officer within the District.

Furthermore, in such cases where an administrative chief officer lives outside of the District's boundaries, that chief officer will notify the fire authority having jurisdiction that they reside within their boundaries and make themselves available to reasonable requests for assistance from that jurisdiction. These circumstances will specifically apply to those chief officers who have a permanent or temporary district vehicle assigned to them.

Chief officers who live outside of the parameters outlined above will have their residency evaluated by the Fire Chief or designee on a case-by-case basis.

Suppose an exemption from this policy is negotiated with an employee. In that case, that decision and the reasoning granting such an exemption shall be documented in writing and placed in the employee's personnel file.

If a chief officer resides outside of those parameters, or fails to comply with those requirements, such circumstance would be evaluated by the Fire Chief.

1004.4 BATTALION CHIEFS AND OTHER PERSONNEL

The District will not establish residency requirements for Battalion Chiefs and personnel within the collective bargaining unit.

The reserve personnel shall maintain an acceptable/reasonable outer boundary, which is agreed upon by the Fire Chief.

Battlefield Fire Protection District

Policy Manual

Residency Requirements

1004.5 BOARD APPROVAL

This policy was approved by the Battlefield Fire Protection District Board of Directors on XX/XX/XXXX.



BATTLEFIELD FIRE PROTECTION DISTRICT

www.battlefieldfire.com 

4117 W. Second Street
Battlefield, MO 65619

FAX: (417) 887-9914

CELL: (417) 343-4504

PHONE:(417) 881-9018



Administration – Fire Chief Anderson

- Assumed the duties of Fire Chief on February 24, 2025.
- The application period for the GMT-Facilities position ended with five applications received.
- Applications are currently being accepted for the two Division Chief positions.
- With Chief Reynolds, working through the Fire Chief transition process.
- Attended the 2025 MOChiefs conference in Branson.
- Continuing to list items on GovDeals for sale. Excellent work by BC Crump.
- Finalized plans to consolidate the Districts RMS into the FirstDue platform.

Operations – Deputy Chief Reynolds

- February run statistics
 - Calls = 166 (16.16% decrease from previous year)
 - 5 Building fires
 - Previous year = 198 (leap year)
 - YTD 2025 = 395 (5.7% decrease from 2024)
 - Average Response = 5.51 minutes
 - YTD = 5.61 minutes
 - Target is 7.00 minutes.
 - Turnout time = 1:09
 - YTD = 1:13
 - Target is 1:30
- The new radios are at City Utilities and awaiting programming.
- We have ordered an F150 to replace Chief Anderson's 2016 Tahoe. This is part of the fleet replacement plan and it will be delivered in July/August.
- Battalion Chief Crump has sold several items already GovDeals. The miscellaneous revenue line should reflect that. The Durango is also gone.
- Phones were installed as part of the fiber/communications project.
- Election cost was \$32.70.
- New policies proposed.

Support Services – Fire Chief Anderson (as of 3-1-25)

Community Risk Reduction Activities

- Total contacts made through social media, the District website and Google Business for February 2025= 55,074.
- Crews installed 12 smoke alarms and replaced 7 batteries for District citizen.
- Taught a portion of the Springfield Fire Department Leadership Academy.
- Started teaching a hybrid Fire Instructor II course for District firefighters.
- Proctored a regional written exam for the Division of Fire Safety.
- Taught and Advanced SCBA course for regional firefighters.
- Attended a meeting with the District's Community Risk Reduction Committee.
- Held our First Annual District Chili Supper.
- Provided a CPR/First Aid course for District citizens.
- Attended a web meeting with the Southwest Missouri Drug Poisoning Task Force

"We Serve"



BATTLEFIELD FIRE PROTECTION DISTRICT

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Workers Compensation, Safety, and Human Resources

- The District had no work comp claims for this period.
- Continued monitoring active work comp claims.
- Attended two meetings with the Awards Banquet Committee.
- Attended a meeting with the Health and Wellness Committee
- Attended a meeting with the Safety Committee.
- Worked with Chief Reynolds to update administrative policies and procedures.
- Worked with Shawn Shupert to perform an audit of employee previous awards and recognition.

Training – Division Chief Burr

- Chief Burr will be on FMLA leave through the end of March.
- Maintenance building update – Battalion Chief Monnig:
 - There has been no significant activity due to the weather and ground conditions.
 - We completed a Pay App to Rich Kramer as scheduled for \$38,565.25.
- Training update – Battalion Chief Crump
 - Chief Anderson has started the Fire Service Instructor II class. We have we have four people taking it.
 - We are also starting a Fire Officer Class next week and have four people in it as well.
 - Cpt. Chubb will be starting an EMT hybrid class for our two newest people this month.
 - We have applied for several grant funded classes through the state and waiting for a response from them.
 - Feb training hours: 797 hours 45 mins.



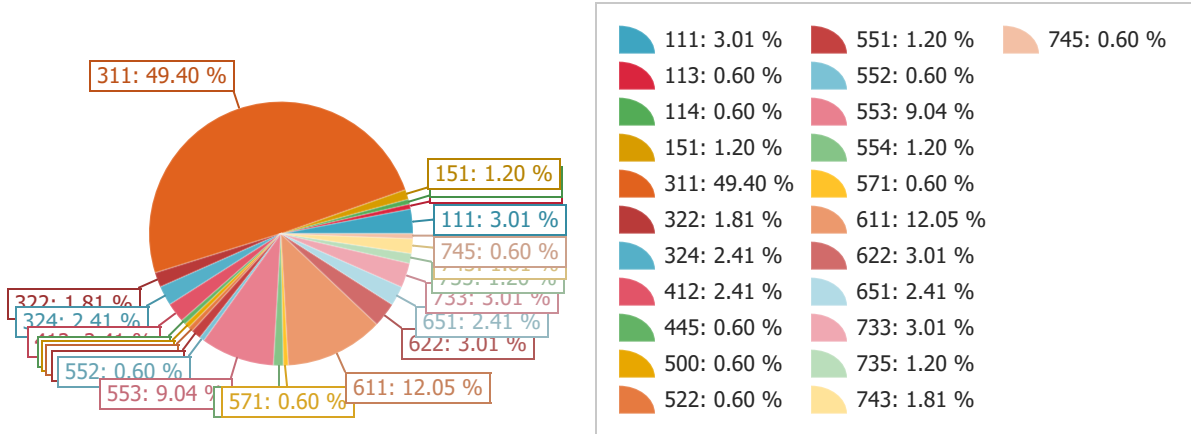
BATTLEFIELD FIRE PROT. DIST.

4117 W. SECOND ST., BATTLEFIELD, MO 65619

OFFICE: 417-881-9018

FAX: 417-887-9914

Incident Reports By Incident Type, Summary



Incident Type	Total Incidents	Percent
111 - Building fire	5	3.01%
113 - Cooking fire, confined to container	1	0.60%
114 - Chimney or flue fire, confined to chimney or flue	1	0.60%
151 - Outside rubbish, trash or waste fire	2	1.20%
311 - Medical assist, assist EMS crew	82	49.40%
322 - Motor vehicle accident with injuries	3	1.81%
324 - Motor vehicle accident with no injuries.	4	2.41%
412 - Gas leak (natural gas or LPG)	4	2.41%
445 - Arcing, shorted electrical equipment	1	0.60%
500 - Service Call, other	1	0.60%
522 - Water or steam leak	1	0.60%
551 - Assist police or other governmental agency	2	1.20%
552 - Police matter	1	0.60%
553 - Public service	15	9.04%
554 - Assist invalid	2	1.20%
571 - Cover assignment, standby, moveup	1	0.60%
611 - Dispatched & canceled en route	20	12.05%

Incident Type	Total Incidents	Percent
622 - No incident found on arrival at dispatch address	5	3.01%
651 - Smoke scare, odor of smoke	4	2.41%
733 - Smoke detector activation due to malfunction	5	3.01%
735 - Alarm system sounded due to malfunction	2	1.20%
743 - Smoke detector activation, no fire - unintentional	3	1.81%
745 - Alarm system activation, no fire - unintentional	1	0.60%

Total Number of Incidents: 166

Total Number of Incident Types: 23