



AGENDA

Battlefield Fire Protection District Battlefield Volunteer Fire Department



Regular Board Meeting
4117 W. Second St., Battlefield, MO 65619
Tuesday, July 09, 2024
5:00 PM

Preliminaries to the Meeting

1. Call to Order
2. Ceremonial Matters
3. Roll Call
4. Establishment of a Quorum
5. Approval of the Meeting's Agenda

Approval of Last Month's Minutes

1. Correction of Minutes
2. Approval of Regular Minutes

Financial Business

1. Payment of the bills
2. Check signing.
3. Financial statements

Public Comments

1. Any comments must be submitted via email to info@battlefieldfire.com prior to 5pm on the Monday prior to meeting.

Unfinished Business

1. Policy Update – Bylaws.

New Business

1. General Overview

Closed Session

1. Discussion and possible vote concerning: (3), Personnel Records, Performance Ratings, or Records Pertaining to Employees or Applicants for Employment per RSMo 610.021 (13). Closed Session. Closed Vote. Closed Record.

Adjournment

Representatives of the news media may obtain copies of this notice by contacting the Battlefield Fire Protection District.

Posted: 7/5/2024 12:00 AM certified by the undersigned that a true copy of the foregoing agenda was posted at the Battlefield Administration and Training Center in Battlefield, Missouri.

Secretary to the Board of Directors



Battlefield Fire Protection District Battlefield Volunteer Fire Department



Minutes

June 2024 Regular Board Meeting

Location of Meeting:

4117 West Second St.
Battlefield, MO 65619

Time of Meeting

5:00 PM

Date of Meeting:

June 11, 2024

The meeting of the Battlefield Fire Protection District Board of Directors was called to order by Chairman Trevor Crist at 5 pm. A roll call was taken, and a quorum was established.

Board Members Present: Chairman Trevor Crist, Treasurer Mark Pon, Vice-Chair Danny Perches, and Member Scott Lambeth.

Mr. Pon moved to approve the agenda, 2nd by Mr. Lambeth. Motion carried.

Approval of Last Month's Minutes:

1. Approval of Regular Minutes- Mr. Lambeth moved to approve the Regular Meeting minutes. 2nd by Mr. Pon Motion carried.

Financial Business:

1. The Board addressed bills to be paid and signed checks.

2. Treasurer Mark Pon discussed the May financial report and review of cash assets. Battlefield Volunteer Fire Department's checking account indicates \$5,539.29. Battlefield Fire Protection District's ICS account holds \$6,582,081.56 and Money Market holds \$63,890.87.

3. Fire Chief Moore briefly reviewed line items on the financials. During this review, the close out of funds from 2023 provided funds to be allocated to the reserve lines.

a. Mr Lambeth moved to reallocate \$24,016 from reserves to line item 6810 Public Relations/Outreach to fund the strategic plan. Increasing the operating reserve to \$1,000,000, equipment reserve to \$839,576, and building reserve to \$944,406 2nd by Mr. Pon. Motion carried.

6. Mr. Pon moved to approve the financials 2nd by Mr. Perches. Motion carried.

Public Comments: None

Unfinished Business: None

New Business:

1. Hiring List-Firefighter

- Tabled till after closed session.

2. Policy Updates

a. #1200-Meeting Guests

Mr. Pon moved to accept the policy as presented with no changes to be entered into Lexipol. 2nd by Mr. Perches.

b. 105-Bylaws to be tabled at this time.

3. General Overview

- Staff provided a review of their monthly reports.

Closed Session:

1. Information only pursuant to RSMO 610.021 (13). Closed Session. Closed Record.

Motion to go out of open session by Mr. Lambeth. 2nd by Mr. Perches. Motion carried.

Out of Open Session at 5:46 pm.

Motion to go into Closed Session by Mr. Pon. 2nd by Mr. Lambeth. Motion carried.

Into Closed Session 5:48 pm

Roll Call: Mark Pon, Trevor Crist, Scott Lambeth, Danny Perches, Fire Chief Moore, Division Chief Burr and Secretary Shawn Shupert

Motion to go out of Closed Session by Mr. Perches. 2nd by Mr. Pon. Motion carried.

Out of Closed Session: 6:54 pm

Motion to go into Open Session by Mr. Lambeth. 2nd by Mr. Pon. Motion carried.

Into Open Session: 6:54 pm

Roll Call: Mark Pon, Trevor Crist, Danny Perches, and Scott Lambeth.

Hiring List - Continued

Motion by Mr. Perches to approve the list of candidates for Firefighter. 2nd by Mr. Lambeth.

Motion carried.

Adjournment:

Mr. Perches moved to adjourn at 6:58 pm.

Approved by:

Trevor Crist

Danny Perches

Scott Lambeth

Mark Pon

Jen Albers

Battlefield Volunteer Fire Department Statement of Net Assets

As of June 30, 2024

Jun 30, 24

s

ASSETS

Current Assets

Checking/Savings

1050 · Oakstar Volunteer Account 5,541.34

Total Checking/Savings 5,541.34

Total Current Assets 5,541.34

TOTAL ASSETS 5,541.34

LIABILITIES & Revenue

Revenue

1110 · Retained Earnings 5,528.95

Net Revenue 12.39

Total Revenue 5,541.34

TOTAL LIABILITIES & Revenue 5,541.34

Battlefield Volunteer Fire Department
Statement of Net Activities
June 2024

	<u>Jun 24</u>
Ordinary Revenue/Expense	
Revenue	
4140 · Interest Revenue	2.05
Total Revenue	<u>2.05</u>
Net Ordinary Revenue	<u>2.05</u>
Net Revenue	<u><u>2.05</u></u>

Battlefield Fire Protection District
Statement of Activities
June 2024

9:16 AM
07/03/2024
Cash Basis

	<u>Jun 24</u>	<u>Jan - Jun 24</u>
Revenue		
4000 · Revenue		
4005 · Tax Revenue	26,139.55	5,516,039.22
4010 · Tax Interest Revenue	3,600.45	22,352.65
4050 · Miscellaneous Revenue	0.00	63,046.84
4060 · Interest Revenue	25,144.54	157,768.67
Total 4000 · Revenue	<u>54,884.54</u>	<u>5,759,207.38</u>
Total Revenue	<u>54,884.54</u>	<u>5,759,207.38</u>
Gross Profit	54,884.54	5,759,207.38
Expense		
5000 · Capital Expense		
5015 · Uniforms/PPE/Bunker Gear	0.00	100.00
5020 · Building Lease	0.00	9,343.75
5030 · Information Technology	0.00	419.22
5035 · Communications	0.00	5,061.38
5040 · Firefighting/EMS	180.00	2,158.96
5055 · Vehicles	0.00	7,589.38
Total 5000 · Capital Expense	<u>180.00</u>	<u>24,672.69</u>
6000 · Communications		
6003 · MDT/Cell Phones	912.04	8,797.06
6020 · Managed IT Service	757.50	4,545.00
Total 6000 · Communications	<u>1,669.54</u>	<u>13,342.06</u>
6100 · Insurance		
6110 · Workman's Compensation	14,226.88	86,857.36
6115 · Commercial & Property	0.00	57,933.50
6120 · Medical, Dental, Vision	33,821.14	160,495.05
6122 · MOCIP	0.00	4,185.00
6125 · FFAM Dues	0.00	100.00
Total 6100 · Insurance	<u>48,048.02</u>	<u>309,570.91</u>
6200 · Maintenance & Repairs		
6205 · Gas/Diesel	3,332.91	22,313.52
6210 · Apparatus Repair	1,417.31	18,983.26
6215 · Stations & Buildings	3,512.70	13,705.66
6220 · Lawn Maintenance	0.00	2,006.80
6225 · Equipment Maintenance	2,362.66	4,104.83
6235 · Headquarters Maintenance	1,209.00	7,388.00
6255 · Maintenance Shop Equipment	108.84	317.39
6280 · SCBA Flow Testing	2,035.00	2,035.00
Total 6200 · Maintenance & Repairs	<u>13,978.42</u>	<u>70,854.46</u>
6300 · Office/Stations		
6305 · Software Expense	17,535.51	18,331.39

	Jun 24	Jan - Jun 24
6315 · Accounting Fees	742.00	5,159.45
6330 · Subscriptions/Memberships	200.00	13,184.13
6335 · Advertising/Printing/Postings	0.00	4,462.89
Total 6300 · Office/Stations	18,477.51	41,137.86
6400 · Training		
6410 · Training Classes	5,100.20	15,326.25
6415 · Equipment	87,017.20	88,215.20
Total 6400 · Training	92,117.40	103,541.45
6500 · Legal		
6510 · Audit Fees	0.00	5,750.00
6525 · Cafeteria Pass Thru	-0.18	981.85
6535 · Attorney Fees	0.00	389.28
Total 6500 · Legal	-0.18	7,121.13
6600 · Salaries		
6605 · District Personnel	208,061.07	1,335,010.46
6610 · Board of Directors		
6612 · Chaplain Expense	39.68	332.83
6610 · Board of Directors - Other	533.33	4,066.62
Total 6610 · Board of Directors	573.01	4,399.45
6620 · Employer Payroll Taxes	2,924.54	18,454.97
6625 · Lagers	66,265.37	253,380.38
6635 · Uniforms	0.00	7,546.91
6640 · 457 Pass Thru	203.40	-1,131.40
6655 · Expense Account	93.80	271.25
6665 · Special Overtime	3,398.80	11,205.54
6668 · Union Dues Passthrough	1,113.48	1,113.48
Total 6600 · Salaries	282,633.47	1,630,251.04
6700 · Medical		
6710 · Employee Physicals/POET	0.00	691.82
Total 6700 · Medical	0.00	691.82
6750 · Utilities		
6755 · Water	113.59	685.89
6760 · Sanitation	1,048.90	2,533.19
6765 · Sewer	269.52	1,072.72
6770 · Electric/Gas	2,737.03	16,428.97
6775 · Internet/Phones/Cable	1,126.03	8,810.13
Total 6750 · Utilities	5,295.07	29,530.90
6800 · Supplies		
6810 · Public Relations/Outreach	9,497.71	36,184.03
6820 · Fire & EMS Expendables	712.48	5,128.32
6830 · Janitorial Supplies	287.92	2,334.43
6835 · Stations/Buildings Supplies	62.09	3,643.47
Total 6800 · Supplies	10,560.20	47,290.25
6850 · Property Improvements		

	<u>Jun 24</u>	<u>Jan - Jun 24</u>
6860 · Stations/Buildings	32,063.92	91,709.92
Total 6850 · Property Improvements	<u>32,063.92</u>	<u>91,709.92</u>
Total Expense	505,023.37	2,369,714.49
Net Revenue	<u><u>-450,138.83</u></u>	<u><u>3,389,492.89</u></u>

Battlefield Fire Protection District
Statement of Net Assets
As of June 30, 2024

9:16 AM
07/03/2024
Cash Basis
Jun 30, 24

ASSETS

Current Assets

Checking/Savings

1000 · OakStar - ICS	6,033,671.87
1005 · OakStar - Money Market	64,139.63
1025 · Oakstar - Operating	103,207.90
1105 · Petty Cash	131.66
1199 · Allowance for Restricted Funds	-2,783,982.00

Total Checking/Savings 3,417,169.06

Total Current Assets 3,417,169.06

Fixed Assets

1505 · Office Equipment 618.16

Total Fixed Assets 618.16

TOTAL ASSETS 3,417,787.22

LIABILITIES & Revenue

Revenue

3200 · Fund Balances

3100 · Restricted Fund - Operating	-1,000,000.00
3120 · Restricted Fund-Emergency Equip	-839,576.00
3140 · Restricted Fund - Bldg Reserve	-944,406.00
3200 · Fund Balances	<u>2,487,239.86</u>

Total 3200 · Unrestricted Fund Balances -296,742.14

32000 · Retained Earnings 325,036.47

Net Revenue 3,389,492.89

Total Revenue 3,417,787.22

TOTAL LIABILITIES & Revenue 3,417,787.22

Battlefield Fire Protection District
Statement of Cash Flows
June 2024

9:17 AM

Cash Basis

	<u>Jun 24</u>	<u>May 24</u>	<u>% Change</u>
Revenue			
4000 · Revenue			
4005 · Tax Revenue	26,139.55	57,530.44	-54.56%
4010 · Tax Interest Revenue	3,600.45	7,287.04	-50.59%
4050 · Miscellaneous Revenue	0.00	780.00	-100.0%
4060 · Interest Revenue	25,144.54	27,369.97	-8.13%
Total 4000 · Revenue	<u>54,884.54</u>	<u>92,967.45</u>	<u>-40.96%</u>
Total Revenue	<u>54,884.54</u>	<u>92,967.45</u>	<u>-40.96%</u>
Gross Profit	54,884.54	92,967.45	-40.96%
Expense			
5000 · Capital Expense			
5040 · Firefighting/EMS	180.00	873.93	-79.4%
5055 · Vehicles	0.00	15.04	-100.0%
Total 5000 · Capital Expense	<u>180.00</u>	<u>888.97</u>	<u>-79.75%</u>
6000 · Communications			
6003 · MDT/Cell Phones	912.04	819.85	11.25%
6020 · Managed IT Service	757.50	757.50	0.0%
Total 6000 · Communications	<u>1,669.54</u>	<u>1,577.35</u>	<u>5.85%</u>
6100 · Insurance			
6110 · Workman's Compensation	14,226.88	14,226.88	0.0%
6115 · Commercial & Property	0.00	28,936.75	-100.0%
6120 · Medical, Dental, Vision	33,821.14	19,426.99	74.09%
Total 6100 · Insurance	<u>48,048.02</u>	<u>62,590.62</u>	<u>-23.23%</u>
6200 · Maintenance & Repairs			
6205 · Gas/Diesel	3,332.91	4,870.20	-31.57%
6210 · Apparatus Repair	1,417.31	1,919.61	-26.17%
6215 · Stations & Buildings	3,512.70	1,407.84	149.51%
6220 · Lawn Maintenance	0.00	2,006.80	-100.0%
6225 · Equipment Maintenance	2,362.66	0.00	100.0%
6235 · Headquarters Maintenance	1,209.00	1,277.00	-5.33%
6255 · Maintenance Shop Equipment	108.84	0.00	100.0%
6280 · SCBA Flow Testing	2,035.00	0.00	100.0%
Total 6200 · Maintenance & Repairs	<u>13,978.42</u>	<u>11,481.45</u>	<u>21.75%</u>
6300 · Office/Stations			
6305 · Software Expense	17,535.51	556.00	3,053.87%
6315 · Accounting Fees	742.00	741.00	0.14%
6330 · Subscriptions/Memberships	200.00	225.00	-11.11%
6335 · Advertising/Printing/Postings	0.00	290.32	-100.0%
Total 6300 · Office/Stations	<u>18,477.51</u>	<u>1,812.32</u>	<u>919.55%</u>
6400 · Training			
6410 · Training Classes	5,100.20	0.00	100.0%

	Jun 24	May 24	% Change
6415 · Equipment	87,017.20	0.00	100.0%
Total 6400 · Training	92,117.40	0.00	100.0%
6500 · Legal			
6510 · Audit Fees	0.00	5,750.00	-100.0%
6525 · Cafeteria Pass Thru	-0.18	-556.77	99.97%
6535 · Attorney Fees	0.00	86.78	-100.0%
Total 6500 · Legal	-0.18	5,280.01	-100.0%
6600 · Salaries			
6605 · District Personnel	208,061.07	306,759.42	-32.18%
6610 · Board of Directors			
6612 · Chaplain Expense	39.68	39.57	0.28%
6610 · Board of Directors - Other	533.33	633.33	-15.79%
Total 6610 · Board of Directors	573.01	672.90	-14.85%
6620 · Employer Payroll Taxes	2,924.54	4,270.76	-31.52%
6625 · Lagers	66,265.37	45,344.53	46.14%
6635 · Uniforms	0.00	6,787.20	-100.0%
6640 · 457 Pass Thru	203.40	-5,385.00	103.78%
6655 · Expense Account	93.80	0.00	100.0%
6665 · Special Overtime	3,398.80	2,527.59	34.47%
6668 · Union Dues Passthrough	1,113.48	-3,154.86	135.29%
Total 6600 · Salaries	282,633.47	357,822.54	-21.01%
6700 · Medical			
6710 · Employee Physicals/POET	0.00	100.00	-100.0%
Total 6700 · Medical	0.00	100.00	-100.0%
6750 · Utilities			
6755 · Water	113.59	107.59	5.58%
6760 · Sanitation	1,048.90	0.00	100.0%
6765 · Sewer	269.52	11.21	2,304.28%
6770 · Electric/Gas	2,737.03	2,479.44	10.39%
6775 · Internet/Phones/Cable	1,126.03	1,773.22	-36.5%
Total 6750 · Utilities	5,295.07	4,371.46	21.13%
6800 · Supplies			
6810 · Public Relations/Outreach	9,497.71	2,509.26	278.51%
6820 · Fire & EMS Expendables	712.48	162.64	338.07%
6830 · Janitorial Supplies	287.92	774.91	-62.85%
6835 · Stations/Buildings Supplies	62.09	258.31	-75.96%
Total 6800 · Supplies	10,560.20	3,705.12	185.02%
6850 · Property Improvements			
6860 · Stations/Buildings	32,063.92	32,550.00	-1.49%
Total 6850 · Property Improvements	32,063.92	32,550.00	-1.49%
Total Expense	505,023.37	482,179.84	4.74%
Net Revenue	-450,138.83	-389,212.39	-15.65%

Battlefield Fire Protection District
Profit & Loss Budget Performance
 Jun 2024

	Annual Budget	Jun 24	% Received	Jan-Jun YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
Revenue							
4000 · Revenue							
4005 · Tax Revenue	6,389,953.00	26,139.55	0.41%	5,516,039.22	86.32%	873,913.78	0.00
4010 · Tax Revenue Interest	0.00	3,600.45	0.00%	22,352.65	0.00%	0.00	22,352.65
4050 · Miscellaneous Revenue	0.00	0.00	0.00%	63,046.84	0.00%	0.00	63,046.84
4060 · Interest Revenue	0.00	25,144.54	0.00%	157,768.67	0.00%	0.00	157,768.67
Total 4000 · Revenue	6,389,953.00	54,884.54	0.86%	5,759,207.38	90.13%	873,913.78	243,168.16
Expense							
5000 · Capital Expense							
5015 · Uniforms/PPE/Bunker Gear	65,000.00	0.00	0.00%	100.00	0.15%	64,900.00	
5020 · Building Lease	111,450.00	0.00	0.00%	9,343.75	8.38%	102,106.25	
5030 · Information Technology	25,000.00	0.00	0.00%	419.22	1.68%	24,580.78	
5035 · Communications	40,000.00	0.00	0.00%	5,061.38	0.00%	34,938.62	
5040 · Firefighting/EMS	550,000.00	180.00	0.03%	2,158.96	0.39%	547,841.04	
5052 · Fitness Equipment	5,700.00	0.00	0.00%	0.00	0.00%	5,700.00	
5055 · Vehicles	70,000.00	0.00	0.00%	7,589.38	0.00%	62,410.62	
Total 5000 · Capital Expense	867,150.00	180.00	0.02%	24,672.69	2.85%	842,477.31	
6000 · Communications							
6003 · MDT/Cell Phones	15,000.00	912.04	6.08%	8,797.06	58.65%	6,202.94	
6020 · Managed IT Service	16,260.00	757.50	4.66%	4,545.00	27.95%	11,715.00	
Total 6000 · Communications	31,260.00	1,669.54	5.34%	13,342.06	42.68%	17,917.94	
6100 · Insurance							
6110 · Workman's Compensation	137,203.02	14,226.88	10.37%	86,857.36	63.31%	50,345.66	
6115 · Commercial & Property	115,821.00	0.00	0.00%	57,933.50	50.02%	57,887.50	
6120 · Medical, Dental, Vision	300,079.00	33,821.14	11.27%	160,495.05	53.48%	139,583.95	
6122 · MOCIP	7,755.00	0.00	0.00%	4,185.00	0.00%	3,570.00	
6125 · FFAM Dues	6,000.00	0.00	0.00%	100.00	1.67%	5,900.00	
Total 6100 · Insurance	566,858.02	48,048.02	8.48%	309,570.91	54.61%	257,287.11	

Battlefield Fire Protection District
Profit & Loss Budget Performance
 Jun 2024

	Annual Budget	Jun 24	% Received	Jan-Jun YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
6200 · Maintenance & Repairs							
6205 · Gas/Diesel	52,000.00	3,332.91	6.41%	22,313.52	42.91%	29,686.48	
6210 · Apparatus Repair	50,000.00	1,417.31	2.83%	18,983.26	37.97%	31,016.74	
6215 · Stations & Buildings	55,000.00	3,512.70	6.39%	13,705.66	24.92%	41,294.34	
6220 · Lawn Maintenance	10,500.00	0.00	0.00%	2,006.80	19.11%	8,493.20	
6225 · Equipment Maintenance	7,000.00	2,362.66	33.75%	4,104.83	58.64%	2,895.17	
6235 · Headquarters Maintenance	15,000.00	1,209.00	8.06%	7,388.00	49.25%	7,612.00	
6250 · Ground/Aerial Ladder Testing	2,000.00	0.00	0.00%	0.00	0.00%	2,000.00	
6255 · Maintenance Shop Equipment	1,750.00	108.84	6.22%	317.39	18.14%	1,432.61	
6280 · SCBA Flow Testing	5,000.00	2,035.00	40.70%	2,035.00	40.70%	2,965.00	
Total 6200 · Maintenance & Repairs	198,250.00	13,978.42	7.05%	70,854.46	35.74%	127,395.54	
6300 · Office/Stations							
6305 · Software Expense	36,040.00	17,535.51	48.66%	18,331.39	50.86%	17,708.61	
6315 · Accounting Fees	9,400.00	742.00	7.89%	5,159.45	54.89%	4,240.55	
6325 · Postage/Shipping	700.00	0.00	0.00%	0.00	0.00%	700.00	
6330 · Subscriptions/Memberships	17,500.00	200.00	1.14%	13,184.13	75.34%	4,315.87	
6335 · Advertising/Printing/Postings	1,000.00	0.00	0.00%	4,462.89	446.29%	0.00	4/9/2024
Total 6300 · Office/Stations	64,640.00	18,477.51	28.59%	41,137.86	63.64%	23,502.14	
6400 · Training							
	Annual Budget	Jun 24	% Budget Used in Jun	Jan-Jun YTD	% Budget Used YTD	Balance Available	
6410 · Training Classes	51,200.00	5,100.20	9.96%	15,326.25	29.93%	35,873.75	
6415 · Equipment	100,000.00	87,017.20	87.02%	88,215.20	88.22%	11,784.80	
Total 6400 · Training	151,200.00	92,117.40	60.92%	103,541.45	68.48%	47,658.55	

Battlefield Fire Protection District
Profit & Loss Budget Performance
 Jun 2024

	Annual Budget	Jun 24	% Received	Jan-Jun YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
6500 · Legal							
6510 · Audit Fees	6,700.00	0.00	0.00%	5,750.00	85.82%	950.00	
6525 · Cafeteria Pass Thru	1,500.00	-0.18	-0.01%	981.85	65.46%	518.15	
6535 · Attorney Fees	5,000.00	0.00	0.00%	389.28	7.79%	4,610.72	
Total 6500 · Legal	13,200.00	-0.18	0.00%	7,121.13	53.95%	6,078.87	
6600 · Salaries							
6605 · District Personnel	2,770,616.00	208,061.07	7.51%	1,335,010.46	48.18%	1,435,605.54	
6610 · Board of Directors							
6612 · Chaplain Expense	2,000.00	39.68	1.98%	332.83	16.64%	1,667.17	
6610 · Board of Directors - Other	9,400.00	533.33	5.67%	4,066.62	43.26%	5,333.38	
Total 6610 · Board of Directors	11,400.00	573.01	5.03%	4,399.45	38.59%	7,000.55	
6620 · Employer Payroll Taxes	49,203.00	2,924.54	5.94%	18,454.97	37.51%	30,748.03	
6625 · Laggers	626,086.00	66,265.37	10.58%	253,380.38	40.47%	372,705.62	
6635 · Uniforms	10,000.00	0.00	0.00%	7,546.91	75.47%	2,453.09	
6640 · 457 Pass Thru		203.40	0.00%	-1,131.40	0.00%	1,131.40	
6650 · Miscellaneous Board Expense	500.00	0.00	0.00%	0.00	0.00%	500.00	
6655 · Expense Account	3,000.00	93.80	3.13%	271.25	9.04%	2,728.75	
6665 · Special Overtime	50,000.00	3,398.80	6.80%	11,205.54	22.41%	38,794.46	
6668 · Union Dues Pass Thru		1,113.48	0.00%	1,113.48	0.00%	-1,113.48	
6675 · Background Check	3,250.00	0.00	0.00%	0.00	0.00%	3,250.00	
Total 6600 · Salaries	3,524,055.00	282,633.47	8.02%	1,630,251.04	46.26%	1,893,803.96	
%Budget							
6700 · Medical	Annual Budget	Jun 24	Used in Jun	Jan-Jun YTD	%Budget Used YTD	Balance Available	
6710 · Employee Physicals/POET	38,000.00	0.00	0.00%	691.82	1.82%	37,308.18	
Total 6700 · Medical	38,000.00	0.00	0.00%	691.82	1.82%	37,308.18	

Battlefield Fire Protection District
Profit & Loss Budget Performance
 Jun 2024

	Annual Budget	Jun 24	% Received	Jan-Jun YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
6750 · Utilities							
6755 · Water	2,000.00	113.59	5.68%	685.89	34.29%	1,314.11	
6760 · Sanitation	3,250.00	1,048.90	32.27%	2,533.19	77.94%	716.81	
6765 · Sewer	3,000.00	269.52	8.98%	1,072.72	35.76%	1,927.28	
6770 · Electric/Gas	35,000.00	2,737.03	7.82%	16,428.97	46.94%	18,571.03	
6775 · Internet/Phones/Cable	14,300.00	1,126.03	7.87%	8,810.13	61.61%	5,489.87	
Total 6750 · Utilities	57,550.00	5,295.07	9.20%	29,530.90	51.31%	28,019.10	
6800 · Supplies							
6810 · Public Relations/Outreach	53,616.00	9,497.71	17.71%	36,184.03	67.49%	17,431.97	
6815 · Logo Imprinted Supplies	3,000.00	0.00	0.00%	0.00	0.00%	3,000.00	
6820 · Fire & EMS Expendables	5,000.00	712.48	14.25%	5,128.32	102.57%	-128.32	7/9/2024
6830 · Janitorial Supplies	3,000.00	287.92	9.60%	2,334.43	77.81%	665.57	
6835 · Stations/Buildings Supplies	9,500.00	62.09	0.65%	3,643.47	38.35%	5,856.53	
Total 6800 · Supplies	74,116.00	10,560.20	14.25%	47,290.25	63.81%	26,825.75	
6850 · Property Improvements							
6860 · Stations/Buildings	800,000.00	32,063.92	4.01%	91,709.92	11.46%	708,290.08	
Total 6850 · Property Improvements	800,000.00	32,063.92	4.01%	91,709.92	11.46%	708,290.08	
Total Expense	6,386,279.02	505,023.37	7.91%	2,369,714.49	37.11%	3,993,062.39	
Net Revenue	3,673.98	-450,138.83	-12252.08%	3,389,492.89	92256.70%	-3,119,148.61	

Total Budget Amount 3,993,062.39

<i>Monthly Expenditures</i>	<i>YTD Expenditures</i>
505,023.37	2,369,714.49

Restricted Funds

Operating Reserve	1,000,000.00
Emergency Equipment Reserve	839,576.00
Building Reserve	944,406.00
Total Contingency Fund	2,783,982.00

Battlefield Fire Protection District
Transaction Detail By Account
 January through June 2024

	Name	Memo
4000 · Revenue		
4050 · Miscellaneous Revenue		
	GovDeals	Deposit
	Greene County Collector of Revenue	ARPA County Wide Application
	Ozarks Technical Community College	Firefighter I & II Classes
	Jennifer Albers	FFAM
	Office of the Treasurer Greene County MO	ARPA County Wide Application 3023
	LexisNexis	Incident report
	Willard Fire	Deposit
	Greene County Treasurer	Deposit
	GovDeals	Deposit
	CITY OF SPRINGFIELD	Annexations for 2017-2021
	City of Aurora	Deposit
	Brookline Fire Protection	Deposit
Total 4050 · Miscellaneous Revenue		
Total 4000 · Revenue		
TOTAL		

Battlefield Fire Protection Distri
Transaction Detail By Acco
 January through June 2024

	<u>Paid Amount</u>
4000 · Revenue	
4050 · Miscellaneous Revenue	
	1,040.00
	11,986.38
	1,000.00
	50.00
	23,000.00
	10.00
	810.00
	113.18
	22,422.00
	1,810.28
	25.00
	780.00
Total 4050 · Miscellaneous Revenue	<u>63,046.84</u>
Total 4000 · Revenue	<u>63,046.84</u>
TOTAL	<u><u>63,046.84</u></u>



BATTLEFIELD FIRE PROTECTION DISTRICT

www.battlefieldfire.com 

4117 W. Second Street
Battlefield, MO 65619

FAX: (417) 887-9914
CELL: (417) 343-4504

PHONE: (417) 881-9018



Administration – Chief Moore

- Much of the month was spent working around vacations for many of the staff.
- We have plans if you would like to view the proposed maintenance facility.
- Budget figures were updated from last month's meeting.
- We are starting process for the 2025 budget season.
- I have been invited to deliver two presentations at the IAFC's Fire Rescue International in Dallas next month. Several of us will be there for the conference which starts the day of the August board meeting. I would like to consider rescheduling so we can begin the budget process and the Conflict of Interest Ordinance which is due.
- I am moving! I have purchased a home in Battlefield.

Operations – Deputy Chief Reynolds

- June run statistics
 - Calls = 158 (-13.7% change from previous year)
 - 5 Building fires
 - Previous year = 183
 - YTD 2024 = 1094
 - Average Response = 5.24 minutes
 - YTD = 5.51 minutes
 - Target is 7.00 minutes.
 - Turnout time = 1:21
 - YTD = 1:20
 - Target is 1:30
- Lexipol on-boarding:
 - 105 – Board By-Laws – Any updates?
- AFG Grant – Submitted. Past the 2nd Peer Review. In the prioritization phase now.
- The F150 might be delivered by the date of the board meeting. It will spend time with our mechanic and with the upfitter.
- We are working through updating our Mutual Aid agreements and automatic aid addendums with all our surrounding jurisdictions.
 - This will be an ongoing project.
- We are beginning to work on new pumper and water tender specifications. Once we have the specs narrowed down, we will select a vendor.
- Taught NFA Leadership here at BFPD with Chief Anderson and Chief Morelan (SFD).
- Teaching ICS400 at the end of July in Sikeston.
- I was on vacation from June 26th thru July 2nd.

Support Services – Division Chief Anderson (as of 7-1-24)

Community Risk Reduction Activities

- Total contacts made through social media, the District website and Google Business for June 2024= 29,006.
- Continued working on development of the District's community risk assessment.
- Attended a meeting of the SWMO Drug Poisoning Taskforce.
- Attended the City of Battlefield Board of Alderman meeting.

"We Serve"



BATTLEFIELD FIRE PROTECTION DISTRICT

www.battlefieldfire.com 

4117 W. Second Street
Battlefield, MO 65619

FAX: (417) 887-9914
CELL: (417) 343-4504

PHONE:(417) 881-9018



- With Chief Moore, provided two interviews for KY3 regarding fireworks safety.
- Attended a meeting of the IAFC Cooking Fire Prevention Task Force.
- Proctored a written exam and a skills exam for the Division of Fire Safety.
- Attended a meeting of the Battlefield Advisory Park Board to request use of the Fitness Court for a PR event.
- Taught a section of the Fire Officer 4 pilot in Jefferson City for the Division of Fire Safety.
- Attended a train-the-trainer with Chief Reynolds for part of the National Fire Academy Leadership Series.
- Assisted two HOA organizations with Knox Box installation/access issues.
- Attended a PR event at Associated Electric Cooperative.
- Attended a PR event at the Walmart Neighborhood Market on Republic Rd.

Workers Compensation, Safety, and Human Resources

- The District had no work comp claims for this period.
- Continued to monitor active work comp claims.
- Shawn Shupert completed open enrollment for medical insurance with minimal issues.
- Completed the District's electronic file conversion project. Great job by Shawn Shupert in seeing this project through to completion.
- Hosted external and internal stakeholder meetings with ESCI to update the District's strategic plan.
- Attended a meeting of the District's Health and Wellness Committee.
- Attended a meeting of the District's Safety Committee.
- Attended a meeting of the District's Awards Banquet Committee.
- Attended two meetings with the State Fire Marshal to discuss concerns over proposed changes to OSHA regulations impacting the fire service.

Training – Division Chief Burr

- Training hours for May: 1,309 hours
 - YTD Hours = 8,053 hours
 - 2023 YTD Hours = 5,726 hours
- I participated in the full-scale airport exercise as a member of the exercise command staff.
- I attended an Exercise Planning Workgroup meeting for Greene County OEM.
- I ordered our new SCBAs. We were able to come in under budget. We will not pay until we have received the packs and in service training on them.
- I continue to work with the architect firm for the maintenance building project.
- 5 of our live fire instructors and I conducted the in-service training on the new LP props.
- The EMT class is ongoing. Capt. Chubb is doing a great job with it.
- I conducted probationary test out for 4 of our firefighters. They all passed.
- BC Crump, Capt. Childs, FF Gertiser and I did interviews for our three vacant positions.
- I will have a hiring list for your approval at the meeting.