



# AGENDA

## Battlefield Fire Protection District Battlefield Volunteer Fire Department



Regular Board Meeting  
4117 W. Second St., Battlefield, MO 65619  
**Tuesday, October 15, 2019**  
**6:00 PM**

### **Preliminaries to the Meeting**

1. Call to Order
2. Ceremonial Matters
3. Roll Call
4. Establishment of a Quorum
5. Approval of the Meeting's Agenda

### **Approval of Last Month's Minutes**

1. Correction of Minutes
2. Approval of Minutes

### **Financial Business**

1. Payment of the Bills
2. Check Signing
3. Financial Statements

### **Public Comments**

### **Unfinished Business**

1. Strategic Plan Update

### **New Business**

1. General Overview

### **Closed Session**

1. Legal Matters RSMo 610.021 (1), Discussion and possible vote concerning hiring, firing, and/or promoting of employee(s) per RSMo 610.021, (3), Personnel Records, Performance Ratings, or Records Pertaining to Employees or Applicants for Employment per RSMo 610.021 (13). Closed Session. Closed Vote. Closed Record.

### **Adjournment**

Representatives of the news media may obtain copies of this notice by contacting the Battlefield Fire Protection District.

Posted: 10/11/2019 12:00 AM certified by the undersigned that a true copy of the foregoing agenda was posted at the Battlefield Administration and Training Center in Battlefield, Missouri.

\_\_\_\_\_ District Secretary



# Battlefield Fire Protection District Battlefield Volunteer Fire Department



## Minutes Regular Board Meeting

**Location of Meeting:**

4117 West Second St.  
Battlefield, MO 65619

**Time of Meeting:**

6:00 PM

**Date of Meeting:**

September 17, 2019

Board Members Present: President Trevor Crist, Darrell Decker, Walt Newman, Danny Perches and Shana Jahnke were present.

The meeting of the Battlefield Fire Protection District Board of Directors was called to order by President Trevor Crist at 6:00pm. Deputy Chief Scott Moore led the prayer and then the pledge of allegiance was recited. A roll call was taken and a quorum was established.

Mr. Decker moved to approve the agenda as presented. Mr. Newman seconded. All voted Aye.

Mr. Newman moved to approve August's Regular Board Meeting minutes. Mrs. Jahnke seconded. All voted aye.

Mr. Decker moved to approve August Special Board Meeting Minutes for Levy Hearing; Mr. Perches seconded. All voted Aye.

**Financial Report:**

Payment of the bills and check signing took place.

Mr. Decker discussed August's financial report and review of assets. Battlefield Volunteer Fire Department total liabilities and revenue equal \$5,4414.14. Battlefield Fire Protection District total liabilities and revenue equal \$963,061.86. Statement of net Assets; ICS \$2,446,085.36, and Money Market \$57,222.18. Line item 6125, 6655, 6665 and 6510 have been noted as negative. Line item 6405 EMT course expense is over as expected, this is offset by the EMT course revenue. Line items are closely being monitored along with help from bookkeeper as we come to end of 2019. Mr. Decker advised all accounts have been reconciled and reserve accounts are accurately reflected on the report.

Mr. Decker moved to approve the financials of the District. Mr. Newman seconded. All voted aye.

**Public Comments:** None

**Unfinished Business:**

Since Chief Metheny announced resignation, Chief Moore will be continuing to work on the District's Strategic planning with gaps and goals. Staff has been commended for feedback and support of the plans.

**General Overview:**

Command staff has started initiating a transition plan with Chief Metheny's departure. Chief Moore wanted to note the practical training the department had on car extrication with OTC students, valued relationship with Cox and Mercy and everyone involved.

Public Education Program with Springfield public schools is getting some national notice, a lot have District personnel have worked on this program

The Total Health and Wellness program with Cox report cards have come, there has been more improvements with individuals than not. Full report will be given from Chief Moore by the end of the year.

Mr. Decker moved to go into closed session RSMo 610.031 (1)(3) and (13). Walt seconded, and all voted aye. Meeting closed at 6:30pm. Roll call was taken: Board Members present: Darrell Decker, Trevor Crist, Walt Newman, Danny Perches and Shana Jahnke.

Also present: Fire Chief Metheny, Deputy Chief Scott Moore, and Secretary Angela Copeland.

Mr. Decker moved to go back into open session at 6:37. Roll call taken.

Acknowledged that the closed session was for information purposes only. No formal action.

Mr. Newman moved to adjourn meeting at 6:38.

**Approved by:**

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**Trevor Crist**

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**Darrell Decker**

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**Danny Perches**

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**Walt Newman**

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**Shana Jahnke**



# Battlefield Fire Protection District Battlefield Volunteer Fire Department



## Minutes Special Board Meeting

**Location of Meeting:**

4117 West Second St.  
Battlefield, MO 65619

**Time of Meeting:**

10:00 AM

**Date of Meeting:**

September 20, 2019

Board Members Present: President Trevor Crist, Darrell Decker, Walt Newman, Danny Perches, and Shana Jahnke were present.

The meeting of the Battlefield Fire Protection District Board of Directors was called to order by President Trevor Crist at 10:00 AM to discuss the position of Fire Chief. A roll call was taken.

**Closed Session:**

Moved to go to closed session per RSMo 610.021 (3) and (13). Roll call was taken: Board Members present: Darrell Decker, Trevor Crist, Walt Newman, Danny Perches, and Shana Jahnke. Also present were Deputy Chief Scott Moore.

Moved to go back into open session at 11:34.

Roll call was taken: Darrell Decker, Trevor Crist, Walt Newman, Danny Perches, and Shana Jahnke.

Informational purpose only. Deputy Chief Reynolds was named interim Fire Chief.

Mr. Newman moved to adjourn the meeting at 11:35

**Approved by:**

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**Trevor Crist**

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**Darrell Decker**

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**Danny Perches**

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**Walt Newman**

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**Shana Jahnke**

# BATTLEFIELD FIRE PROTECTION DISTRICT



[www.battlefieldfire.com](http://www.battlefieldfire.com)

4117 W. Second Street  
Battlefield, MO 65619

FAX: (417) 887-9914

CELL: (417) 343-4504

PHONE: (417) 881-9018



## BOARD REPORT

September 2019

### Administration

- Until Chief Metheny's departure, administrative staff met twice, weekly, to discuss transition planning. A timeline was set for the next 90 days.
- Line items were addressed and audited for proper coding. This has changed some of the percentages and overages that were incorrectly logged. The budget is updated with the overage date acknowledged by the board during the September meeting.
- 2020 budget proposals have been submitted. We are validating the requests and will assign priorities for request within the budget.

### Prevention Activities- Chief Moore

- Final occupancy given to the Township facility at FF and Republic Rd. Crews conducted training and initial pre-fire planning for the facilities.
- We spent several days preparing for the October Fire Prevention program deliveries. We have numerous scheduled throughout October. We have received great feedback of the changes from the schools and the personnel.
- Plan review completed for office space on Republic Road and church expansion on Farm Road 137.

### Community Risk Reduction Activities- Chief Moore

- The Southwest Missouri Community Risk Reduction Workgroup met at Republic and discussed a messaging plan for 2020.
- We assisted an elderly citizen with installing a KNOX box on a residence. We also completed a gate access audit for the gated communities in the District. This was all shared with 911 for efficient responses.
- I attended a presentation from 211 as part of the non-profit workgroup aiming towards a referral system for the personnel to use for care beyond the call.
- I attended the Community Partnership of the Ozarks annual meeting.
- Crews attended the Explore OTC event in collaboration with Springfield and Willard Fire.

### Operations Report – Chief Reynolds

- Total incidents for 2019 YTD: 2358
  - o YTD 2018: 2411
- Total incidents September 2019: 270
  - o September 2018: 226
  - o Building Fires: 3
    - YTD 61
- Average response time: 6:41
  - o Average turnout time: 1:21 (81 Seconds – Target <90)

### **Training Report – Chief Reynolds**

- During the last meeting, the board asked about national average or expectations for personnel in training. The NFPA recommends 20 hours of training per month, per employee. We review training records to ensure the average is met. We average 31.22 hours of training per employee/per month.
- Total Training hours for 2019 YTD: 11,522.11 hours
  - o Training hours for September 2019: 1,145 hours
- Crews continue to attend monthly training for multi-company training and individual training.

### **Other Important Information – Shifts and Staff**

- The three new hires have been released to shift. They have completed basic training with more training to come as the academy comes together.
- Personnel are working through the annual evaluation process.
- We met with Cox health to review our physical assessment program as a year-end review. We also met and discussed mental health program as a potential addition to the assessments for 2020.
- Several of our personnel attended the annual Memorial Stair Climb at Missouri State University.
- We attended Queen City Chiefs, 911 Advisory, and BFPD CRR Committee meetings.
- We have one person on light duty.
- Chief Moore attended a 22 state, 250 persons, and 3-day emergency communications exercise at Downstream.
- Roy Kirby has submitted his retirement notice. We will be hosting a reception for him at Headquarters on September 18<sup>th</sup> at 3:30 pm. We have an appreciation award on order and will be serving cake. We have met with him to discuss his exit and are generating plans for how to carry on the EMT class.

**Battlefield Volunteer Fire Department**  
**Statement of Net Activities**  
September 2019

|                                 | <u>Sep 19</u>      |
|---------------------------------|--------------------|
| <b>Ordinary Revenue/Expense</b> |                    |
| <b>Revenue</b>                  |                    |
| 4140 - Interest Revenue         | 3.79               |
| <b>Total Revenue</b>            | <u>3.79</u>        |
| <b>Net Ordinary Revenue</b>     | <u>3.79</u>        |
| <b>Net Revenue</b>              | <u><u>3.79</u></u> |



**Battlefield Volunteer Fire Department**  
**Statement of Net Assets**

As of September 30, 2019  
Sep 30, 19

**ASSETS**

**Current Assets**

**Checking/Savings**

1050 - Oakstar Volunteer Account 5,418.08

**Total Checking/Savings** 5,418.08

**Total Current Assets** 5,418.08

**TOTAL ASSETS** 5,418.08

**LIABILITIES & Revenue**

**Revenue**

1110 - Retained Earnings 5,383.75

**Net Revenue** 34.33

**Total Revenue** 5,418.08

**TOTAL LIABILITIES & Revenue** 5,418.08

**Battlefield Fire Protection District**  
**Statement of Net Assets**  
As of September 30, 2019

2:34 PM  
10/08/2019  
Cash Basis  
Sep 30, 19

**ASSETS**

**Current Assets**

**Checking/Savings**

|                                       |               |
|---------------------------------------|---------------|
| 1000 · OakStar - ICS                  | 2,228,835.91  |
| 1005 · OakStar - Money Market         | 57,458.07     |
| 1025 · Oakstar - Operating            | 102,830.82    |
| 1105 · Petty Cash                     | 131.66        |
| 1199 · Allowance for Restricted Funds | -1,636,699.00 |

**Total Checking/Savings** 752,557.46

**Total Current Assets** 752,557.46

**Fixed Assets**

1505 · Office Equipment -109.38

**Total Fixed Assets** -109.38

**TOTAL ASSETS** 752,448.08

**LIABILITIES & Revenue**

**Liabilities**

**Current Liabilities**

**Accounts Payable**

2000 · Accounts Payable -100.00

**Total Accounts Payable** -100.00

**Total Current Liabilities** -100.00

**Total Liabilities** -100.00

**Revenue**

**3200 · Fund Balances**

3100 · Restricted Fund - Operating -689,692.00

3120 · Restricted Fund-Emergency Equip -503,937.00

3140 · Restricted Fund - Bldg Reserve -443,070.00

3200 · Fund Balances 2,487,239.86

**Total 3200 · Unrestricted Fund Balances** 850,540.86

32000 · Retained Earnings -580,576.34

**Net Revenue** 482,583.56

**Total Revenue** 752,548.08

**TOTAL LIABILITIES & Revenue** 752,448.08

**Battlefield Fire Protection District**  
**Statement of Cash Flows**  
September 2019

2:34 PM

Cash Basis

|   | <u>Sep 19</u>    | <u>Aug 19</u>    | <u>% Change</u> |
|---|------------------|------------------|-----------------|
| <b>Revenue</b>                                |                  |                  |                 |
| <b>4000 · Revenue</b>                         |                  |                  |                 |
| 4005 · Tax Revenue                            | 8,088.55         | 14,280.76        | -43.36%         |
| 4010 · Tax Interest Revenue                   | 2,577.31         | 2,577.31         | 0.0%            |
| 4020 · Rental Revenue                         | 369.24           | 553.86           | -33.33%         |
| 4040 · Vending Receipts                       | 125.37           | 74.89            | 67.41%          |
| 4050 · Miscellaneous Revenue                  | 40,820.49        | 488.11           | 8,262.97%       |
| 4060 · Interest Revenue                       | 4,833.85         | 5,485.94         | -11.89%         |
| <b>Total 4000 · Revenue</b>                   | <u>56,814.81</u> | <u>23,460.87</u> | <u>142.17%</u>  |
| <b>Total Revenue</b>                          | <u>56,814.81</u> | <u>23,460.87</u> | <u>142.17%</u>  |
| <b>Gross Profit</b>                           | 56,814.81        | 23,460.87        | 142.17%         |
| <b>Expense</b>                                |                  |                  |                 |
| <b>5000 · Capital Expense</b>                 |                  |                  |                 |
| 5015 · Turn Out Gear                          | 0.00             | 8,252.00         | -100.0%         |
| 5020 · Building Lease                         | 0.00             | -15,762.50       | 100.0%          |
| 5040 · Small Fire Fighting Equipment          | 1,061.25         | 0.00             | 100.0%          |
| 5045 · Large Fire Fighting Equipment          | 0.00             | 15.27            | -100.0%         |
| 5052 · Fitness Equipment                      | 106.76           | 0.00             | 100.0%          |
| 5055 · Vehicles                               | 35,078.00        | 0.00             | 100.0%          |
| 5085 · SCBA/Spare Cylinders                   | 0.00             | 573.30           | -100.0%         |
| <b>Total 5000 · Capital Expense</b>           | <u>36,246.01</u> | <u>-6,921.93</u> | <u>623.64%</u>  |
| <b>6000 · Communications</b>                  |                  |                  |                 |
| 6003 · Telecommunications                     | 2,809.10         | 3,057.65         | -8.13%          |
| <b>Total 6000 · Communications</b>            | <u>2,809.10</u>  | <u>3,057.65</u>  | <u>-8.13%</u>   |
| <b>6100 · Insurance</b>                       |                  |                  |                 |
| 6115 · Commercial & Property                  | 18,929.00        | 0.00             | 100.0%          |
| 6120 · Medical, Dental, Vision                | 24,798.46        | 16,014.59        | 54.85%          |
| <b>Total 6100 · Insurance</b>                 | <u>43,727.46</u> | <u>16,014.59</u> | <u>173.05%</u>  |
| <b>6200 · Maintenance &amp; Repairs</b>       |                  |                  |                 |
| 6205 · Fuel                                   | 2,761.05         | 2,664.97         | 3.61%           |
| 6210 · Vehicles                               | 3,036.65         | 451.89           | 571.99%         |
| 6215 · Stations & Buildings                   | 657.04           | 335.65           | 95.75%          |
| 6235 · Equipment Repairs                      | 46.78            | 36.28            | 28.94%          |
| 6250 · Ground Ladder Testing                  | 0.00             | 711.15           | -100.0%         |
| 6270 · FF/Res/EMS/Maint Equipment             | 51.70            | 56.14            | -7.91%          |
| 6275 · Office Equipment                       | 35.92            | 63.40            | -43.34%         |
| <b>Total 6200 · Maintenance &amp; Repairs</b> | <u>6,589.14</u>  | <u>4,319.48</u>  | <u>52.55%</u>   |
| <b>6300 · Office/Stations</b>                 |                  |                  |                 |
| 6315 · Professional Accounting Fees           | 735.00           | 710.00           | 3.52%           |
| 6325 · Postage                                | 60.00            | 17.56            | 241.69%         |
| 6330 · Subscriptions/Memberships              | 25.00            | 3,824.00         | -99.35%         |

|  | <u>Sep 19</u>      | <u>Aug 19</u>      | <u>% Change</u> |
|--|--------------------|--------------------|-----------------|
| 6335 · Advertising                     | 0.00               | 42.90              | -100.0%         |
| <b>Total 6300 · Office/Stations</b>    | <b>820.00</b>      | <b>4,594.46</b>    | <b>-82.15%</b>  |
| <b>6400 · Training</b>                 |                    |                    |                 |
| 6405 · EMT Course Expense              | 1,027.00           | 187.55             | 447.59%         |
| 6410 · Training Classes                | 3,343.73           | 2,350.28           | 42.27%          |
| 6425 · Training Books                  | 52.86              | 0.00               | 100.0%          |
| <b>Total 6400 · Training</b>           | <b>4,423.59</b>    | <b>2,537.83</b>    | <b>74.31%</b>   |
| <b>6500 · Legal</b>                    |                    |                    |                 |
| 6525 · Cafeteria Account               | 351.23             | -637.04            | 155.14%         |
| <b>Total 6500 · Legal</b>              | <b>351.23</b>      | <b>-637.04</b>     | <b>155.14%</b>  |
| <b>6600 · Salaries</b>                 |                    |                    |                 |
| 6605 · District Personnel              | 138,965.66         | 195,742.25         | -29.01%         |
| <b>6610 · Board of Directors</b>       |                    |                    |                 |
| 6612 · Chaplain Expense                | 87.33              | 84.05              | 3.9%            |
| 6610 · Board of Directors - Other      | 500.00             | 1,266.66           | -60.53%         |
| <b>Total 6610 · Board of Directors</b> | <b>587.33</b>      | <b>1,350.71</b>    | <b>-56.52%</b>  |
| 6620 · Employer Payroll Taxes          | 1,957.03           | 2,859.91           | -31.57%         |
| 6625 · Lagers                          | 23,617.98          | 11,791.89          | 100.29%         |
| 6635 · Uniforms                        | 1,073.74           | 233.76             | 359.33%         |
| 6640 · 457 Plan Employer Match         | 0.00               | 0.00               | 0.0%            |
| 6655 · Expense Account                 | 0.00               | 779.12             | -100.0%         |
| 6665 · Special Overtime                | 2,015.77           | 8,794.84           | -77.08%         |
| 6668 · Union Dues Expense              | -1,670.22          | 773.25             | -316.0%         |
| <b>Total 6600 · Salaries</b>           | <b>166,547.29</b>  | <b>222,325.73</b>  | <b>-25.09%</b>  |
| <b>6700 · Medical</b>                  |                    |                    |                 |
| 6710 · Physicals                       | 499.12             | 0.00               | 100.0%          |
| <b>Total 6700 · Medical</b>            | <b>499.12</b>      | <b>0.00</b>        | <b>100.0%</b>   |
| <b>6750 · Utilities</b>                |                    |                    |                 |
| 6755 · Water                           | 156.65             | 150.16             | 4.32%           |
| 6760 · Sanitation                      | 276.42             | 86.14              | 220.9%          |
| 6765 · Sewer                           | 278.83             | 188.16             | 48.19%          |
| 6770 · Electric/Gas                    | 2,955.13           | 3,028.77           | -2.43%          |
| <b>Total 6750 · Utilities</b>          | <b>3,667.03</b>    | <b>3,453.23</b>    | <b>6.19%</b>    |
| <b>6800 · Supplies</b>                 |                    |                    |                 |
| 6810 · Public Relations                | 566.32             | 1,579.59           | -64.15%         |
| 6815 · Logo Imprinted Supplies         | 100.00             | 0.00               | 100.0%          |
| 6820 · Fire & EMS Expendables          | 14.47              | 455.97             | -96.83%         |
| 6825 · Office Supplies                 | 447.88             | 44.78              | 900.18%         |
| 6830 · Janitorial Supplies             | 493.71             | 7.41               | 6,562.75%       |
| 6835 · Stations/Buildings              | 0.00               | 441.43             | -100.0%         |
| 6840 · Vending Machine Expense         | 126.24             | 78.01              | 61.83%          |
| <b>Total 6800 · Supplies</b>           | <b>1,748.62</b>    | <b>2,607.19</b>    | <b>-32.93%</b>  |
| <b>Total Expense</b>                   | <b>267,428.59</b>  | <b>251,351.19</b>  | <b>6.4%</b>     |
| <b>Net Revenue</b>                     | <b>-210,613.78</b> | <b>-227,890.32</b> | <b>7.58%</b>    |

## Battlefield Fire Protection District Profit & Loss Budget Performance September 2019

|                                      | Annual Budget       | Sept 19          | % Received           | Jan-Sept YTD        | % Received YTD   | Revenue Still Expected | Revenue Over Expected |
|--------------------------------------|---------------------|------------------|----------------------|---------------------|------------------|------------------------|-----------------------|
| <b>Revenue</b>                       |                     |                  |                      |                     |                  |                        |                       |
| <b>4000 · Revenue</b>                |                     |                  |                      |                     |                  |                        |                       |
| 4005 · Tax Revenue                   | 3,379,551.00        | 8,088.55         | 0.24%                | 2,806,616.25        | 83.05%           | 572,934.75             | 0.00                  |
| 4010 · Tax Revenue Interest          | 20,000.00           | 2,577.31         | 12.89%               | 15,676.58           | 78.38%           | 4,323.42               | 0.00                  |
| 4015 · Annexation tax revenue        | 0.00                | 0.00             | 0.00%                | 22,695.58           | 0.00%            | 0.00                   | 22,695.58             |
| 4020 · Rental Revenue                | 4,800.00            | 369.24           | 7.69%                | 4,482.30            | 93.38%           | 317.70                 | 0.00                  |
| 4040 · Vending Receipts              | 0.00                | 125.37           | 0.00%                | 865.35              | 0.00%            | 0.00                   | 865.35                |
| 4050 · Miscellaneous Revenue         | 0.00                | 40,820.49        | 0.00%                | 60,599.60           | 0.00%            | 0.00                   | 60,599.60             |
| 4060 · Interest Revenue              | 50,000.00           | 4,833.85         | 9.67%                | 59,753.11           | 119.51%          | 0.00                   | 9,753.11              |
| 4085 · Course Tuition (EMT)          | 25,000.00           | 0.00             | 0.00%                | 27,271.00           | 109.08%          | 0.00                   | 2,271.00              |
| <b>Total 4000 · Revenue</b>          | <b>3,479,351.00</b> | <b>56,814.81</b> | <b>1.63%</b>         | <b>2,997,959.77</b> | <b>86.16%</b>    | <b>577,575.87</b>      | <b>96,184.64</b>      |
| <b>Expense</b>                       |                     |                  |                      |                     |                  |                        |                       |
|                                      | Annual Budget       | Sept 19          | %Budget Used in Sept | Jan-Sept YTD        | %Budget Used YTD | Balance Available      |                       |
| <b>5000 · Capital Expense</b>        |                     |                  |                      |                     |                  |                        |                       |
| 5015 · Turn Out Gear                 | 21,000.00           | 0.00             | 0.00%                | 19,010.19           | 90.52%           | 1,989.81               |                       |
| 5020 · Building Lease                | 106,525.00          | 0.00             | 0.00%                | 106,525.00          | 100.00%          | 0.00                   |                       |
| 5022 · Truck Lease                   | 108,807.00          | 0.00             | 0.00%                | 80,735.43           | 74.20%           | 28,071.57              |                       |
| 5030 · Computers                     | 22,000.00           | 0.00             | 0.00%                | 12,334.83           | 56.07%           | 9,665.17               |                       |
| 5035 · Radio Communications          | 5,000.00            | 0.00             | 0.00%                | 34.99               | 0.70%            | 4,965.01               |                       |
| 5040 · Small Fire Fighting Equipment | 20,000.00           | 1,061.25         | 5.31%                | 7,450.61            | 37.25%           | 12,549.39              |                       |
| 5045 · Large Fire Fighting Equipment | 15,000.00           | 0.00             | 0.00%                | 3,505.36            | 23.37%           | 11,494.64              |                       |
| 5052 · Fitness Equipment             | 5,000.00            | 106.76           | 2.14%                | 780.96              | 15.62%           | 4,219.04               |                       |
| 5055 · Vehicles                      | 40,000.00           | 35,078.00        | 87.70%               | 35,078.00           | 87.70%           | 4,922.00               |                       |
| 5085 · SCBA/Spare Cylinders          | 8,000.00            | 0.00             | 0.00%                | 2,580.35            | 32.25%           | 5,419.65               |                       |
| <b>Total 5000 · Capital Expense</b>  | <b>351,332.00</b>   | <b>36,246.01</b> | <b>10.32%</b>        | <b>268,035.72</b>   | <b>76.29%</b>    | <b>83,296.28</b>       |                       |
| <b>6000 · Communications</b>         |                     |                  |                      |                     |                  |                        |                       |
| 6003 · Telecommunications            | 28,000.00           | 2,809.10         | 10.03%               | 26,065.71           | 93.09%           | 1,934.29               |                       |
| 6015 · Consulting Fee                | 3,500.00            | 0.00             | 0.00%                | 0.00                | 0.00%            | 3,500.00               |                       |
| <b>Total 6000 · Communications</b>   | <b>31,500.00</b>    | <b>2,809.10</b>  | <b>8.92%</b>         | <b>26,065.71</b>    | <b>82.75%</b>    | <b>5,434.29</b>        |                       |

## Battlefield Fire Protection District Profit & Loss Budget Performance September 2019

|   | Annual Budget     | Sept 19          | % Received   | Jan-Sept YTD      | % Received YTD | Revenue Still Expected | Revenue Over Expected |
|---|-------------------|------------------|--------------|-------------------|----------------|------------------------|-----------------------|
| <b>6100 · Insurance</b>                       |                   |                  |              |                   |                |                        |                       |
| 6110 · Workman's Compensation                 | 158,834.00        | 0.00             | 0.00%        | 150,443.00        | 94.72%         | 8,391.00               |                       |
| 6115 · Commercial & Property                  | 62,295.00         | 18,929.00        | 30.39%       | 51,087.00         | 82.01%         | 11,208.00              |                       |
| 6120 · Medical, Dental, Vision                | 286,688.00        | 24,798.46        | 8.65%        | 211,177.63        | 73.66%         | 75,510.37              |                       |
| 6125 · FFAM                                   | 4,500.00          | 0.00             | 0.00%        | 4,900.00          | 108.89%        | -400.00                |                       |
| <b>Total 6100 · Insurance</b>                 | <b>512,317.00</b> | <b>43,727.46</b> | <b>8.54%</b> | <b>417,607.63</b> | <b>81.51%</b>  | <b>94,709.37</b>       |                       |
| <b>6200 · Maintenance &amp; Repairs</b>       |                   |                  |              |                   |                |                        |                       |
| 6205 · Fuel                                   | 40,000.00         | 2,761.05         | 6.90%        | 32,061.02         | 80.15%         | 7,938.98               |                       |
| 6210 · Vehicles                               | 40,000.00         | 3,036.65         | 7.59%        | 31,103.70         | 77.76%         | 8,896.30               |                       |
| 6215 · Stations & Buildings                   | 43,000.00         | 657.04           | 1.53%        | 7,635.62          | 17.76%         | 35,364.38              |                       |
| 6220 · Lawn Maintenance                       | 11,500.00         | 0.00             | 0.00%        | 5,627.60          | 48.94%         | 5,872.40               |                       |
| 6225 · Radios & Pagers                        | 1,500.00          | 0.00             | 0.00%        | 915.81            | 61.05%         | 584.19                 |                       |
| 6235 · Equipment Repairs                      | 1,000.00          | 46.78            | 4.68%        | 623.08            | 62.31%         | 376.92                 |                       |
| 6250 · Ground Ladder Testing                  | 1,500.00          | 0.00             | 0.00%        | 711.15            | 47.41%         | 788.85                 |                       |
| 6255 · Maintenance Equipment                  | 1,500.00          | 0.00             | 0.00%        | 805.78            | 53.72%         | 694.22                 |                       |
| 6260 · Life Packs/AED                         | 2,000.00          | 0.00             | 0.00%        | 197.85            | 9.89%          | 1,802.15               |                       |
| 6270 · FF/Res/EMS/Maint Equipment             | 5,000.00          | 51.70            | 1.03%        | 1,459.16          | 29.18%         | 3,540.84               |                       |
| 6275 · Office Equipment                       | 2,000.00          | 35.92            | 1.80%        | 665.94            | 33.30%         | 1,334.06               |                       |
| 6280 · SCBA Flow Testing                      | 2,500.00          | 0.00             | 0.00%        | 1,843.96          | 73.76%         | 656.04                 |                       |
| <b>Total 6200 · Maintenance &amp; Repairs</b> | <b>151,500.00</b> | <b>6,589.14</b>  | <b>4.35%</b> | <b>83,650.67</b>  | <b>55.21%</b>  | <b>67,849.33</b>       |                       |
| <b>6300 · Office/Stations</b>                 |                   |                  |              |                   |                |                        |                       |
| 6305 · Software Expense                       | 21,300.00         | 0.00             | 0.00%        | 11,634.95         | 54.62%         | 9,665.05               |                       |
| 6315 · Professional Accounting Fees           | 9,300.00          | 735.00           | 7.90%        | 6,331.35          | 68.08%         | 2,968.65               |                       |
| 6325 · Postage                                | 1,000.00          | 60.00            | 6.00%        | 372.50            | 37.25%         | 627.50                 |                       |
| 6330 · Subscriptions/Memberships              | 8,200.00          | 25.00            | 0.30%        | 8,144.25          | 99.32%         | 55.75                  |                       |
| 6335 · Advertising                            | 3,000.00          | 0.00             | 0.00%        | 42.90             | 1.43%          | 2,957.10               |                       |
| <b>Total 6300 · Office/Stations</b>           | <b>42,800.00</b>  | <b>820.00</b>    | <b>1.92%</b> | <b>26,525.95</b>  | <b>61.98%</b>  | <b>16,274.05</b>       |                       |

## Battlefield Fire Protection District Profit & Loss Budget Performance September 2019

|  | Annual Budget    | Sept 19         | % Received    | Jan-Sept YTD     | % Received YTD | Revenue Still Expected | Revenue Over Expected |
|--|------------------|-----------------|---------------|------------------|----------------|------------------------|-----------------------|
| <b>6400 · Training</b>                 |                  |                 |               |                  |                |                        |                       |
| 6405 · EMT Course Expense              | 2,000.00         | 1,027.00        | 51.35%        | 17,905.96        | 895.30%        | -15,905.96             |                       |
| 6410 · Training Classes                | 30,200.00        | 3,343.73        | 11.07%        | 21,890.41        | 72.48%         | 8,309.59               |                       |
| 6415 · Equipment                       | 4,200.00         | 0.00            | 0.00%         | 773.96           | 18.43%         | 3,426.04               |                       |
| 6425 · Training Books                  | 5,000.00         | 52.86           | 1.06%         | 2,278.25         | 45.57%         | 2,721.75               |                       |
| <b>Total 6400 · Training</b>           | <b>41,400.00</b> | <b>4,423.59</b> | <b>10.69%</b> | <b>42,848.58</b> | <b>103.50%</b> | <b>-1,448.58</b>       |                       |
| <b>6500 · Legal</b>                    |                  |                 |               |                  |                |                        |                       |
| 6510 · Audit Fees                      | 9,700.00         | 0.00            | 0.00%         | 9,900.00         | 102.06%        | -200.00                | 9/17/2019             |
| 6525 · Cafeteria Account               | 1,500.00         | 351.23          | 23.42%        | 338.18           | 22.55%         | 1,161.82               |                       |
| 6530 · Elections                       | 15,000.00        | 0.00            | 0.00%         | 0.00             | 0.00%          | 15,000.00              |                       |
| 6535 · Attorney Fees                   | 5,000.00         | 0.00            | 0.00%         | 1,197.00         | 23.94%         | 3,803.00               |                       |
| 6538 · Medical Director                | 2,000.00         | 0.00            | 0.00%         | 0.00             | 0.00%          | 2,000.00               |                       |
| <b>Total 6500 · Legal</b>              | <b>33,200.00</b> | <b>351.23</b>   | <b>1.06%</b>  | <b>11,435.18</b> | <b>34.44%</b>  | <b>21,764.82</b>       |                       |
| <b>6600 · Salaries</b>                 |                  |                 |               |                  |                |                        |                       |
| 6605 · District Personnel              | 1,818,651.00     | 138,965.66      | 7.64%         | 1,328,351.99     | 73.04%         | 490,299.01             |                       |
| 6610 · Board of Directors              |                  |                 |               |                  |                |                        |                       |
| 6612 · Chaplain Expense                | 2,000.00         | 87.33           | 4.37%         | 1,745.21         | 87.26%         | 254.79                 |                       |
| 6610 · Board of Directors - Other      | 9,400.00         | 500.00          | 5.32%         | 5,499.97         | 58.51%         | 3,900.03               |                       |
| <b>Total 6610 · Board of Directors</b> | <b>11,400.00</b> | <b>587.33</b>   | <b>5.15%</b>  | <b>7,245.18</b>  | <b>63.55%</b>  | <b>4,154.82</b>        |                       |
| 6620 · Employer Payroll Taxes          | 40,165.00        | 1,957.03        | 4.87%         | 19,432.04        | 48.38%         | 20,732.96              |                       |
| 6625 · Lagers                          | 220,619.00       | 23,617.98       | 10.71%        | 165,510.63       | 75.02%         | 55,108.37              |                       |
| 6635 · Uniforms                        | 15,000.00        | 1,073.74        | 7.16%         | 7,789.98         | 51.93%         | 7,210.02               |                       |
| 6640 · 457 Plan Employer Match         | 0.00             | 0.00            | 0.00%         | -0.20            | 0.00%          | 0.20                   |                       |
| 6650 · Miscellaneous Board Expense     | 1,000.00         | 0.00            | 0.00%         | 0.00             | 0.00%          | 1,000.00               |                       |
| 6655 · Expense Account                 | 2,000.00         | 0.00            | 0.00%         | 1,758.11         | 87.91%         | 241.89                 |                       |
| 6665 · Special Overtime                | 30,000.00        | 2,015.77        | 6.72%         | 40,268.61        | 134.23%        | -10,268.61             | 9/17/2019             |
| 6668 · Union Dues Expense              | 0.00             | -1,670.22       | 0.00%         | -3,989.97        | 0.00%          | 3,989.97               |                       |
| 6675 · Background Check                | 1,500.00         | 0.00            | 0.00%         | 302.00           | 20.13%         | 1,198.00               |                       |

**Battlefield Fire Protection District**  
**Profit & Loss Budget Performance**  
September 2019

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|                       | Annual Budget | Sept 19    | % Received | Jan-Sept YTD | % Received YTD | Revenue Still Expected | Revenue Over Expected |
|-----------------------|---------------|------------|------------|--------------|----------------|------------------------|-----------------------|
| Total 6600 · Salaries | 2,140,335.00  | 166,547.29 | 7.78%      | 1,566,668.37 | 73.20%         | 573,666.63             |                       |

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## Battlefield Fire Protection District Profit & Loss Budget Performance September 2019

|   | Annual Budget       | Sept 19            | % Received      | Jan-Sept YTD        | % Received YTD | Revenue Still Expected | Revenue Over Expected |
|---|---------------------|--------------------|-----------------|---------------------|----------------|------------------------|-----------------------|
| <b>6700 · Medical</b>                     |                     |                    |                 |                     |                |                        |                       |
| 6710 · Physicals                          | 23,000.00           | 499.12             | 2.17%           | 21,858.57           | 95.04%         | 1,141.43               |                       |
| <b>Total 6700 · Medical</b>               | <b>23,000.00</b>    | <b>499.12</b>      | <b>2.17%</b>    | <b>21,858.57</b>    | <b>95.04%</b>  | <b>1,141.43</b>        |                       |
| <b>6750 · Utilities</b>                   |                     |                    |                 |                     |                |                        |                       |
| 6755 · Water                              | 3,000.00            | 156.65             | 5.22%           | 918.42              | 30.61%         | 2,081.58               |                       |
| 6760 · Sanitation                         | 2,500.00            | 276.42             | 11.06%          | 1,875.15            | 75.01%         | 624.85                 |                       |
| 6765 · Sewer                              | 3,000.00            | 278.83             | 9.29%           | 1,774.03            | 59.13%         | 1,225.97               |                       |
| 6770 · Electric/Gas                       | 36,000.00           | 2,955.13           | 8.21%           | 26,308.13           | 73.08%         | 9,691.87               |                       |
| <b>Total 6750 · Utilities</b>             | <b>44,500.00</b>    | <b>3,667.03</b>    | <b>8.24%</b>    | <b>30,875.73</b>    | <b>69.38%</b>  | <b>13,624.27</b>       |                       |
| <b>6800 · Supplies</b>                    |                     |                    |                 |                     |                |                        |                       |
| 6810 · Public Relations                   | 9,250.00            | 566.32             | 6.12%           | 7,910.29            | 85.52%         | 1,339.71               |                       |
| 6815 · Logo Imprinted Supplies            | 2,500.00            | 100.00             | 4.00%           | 751.06              | 30.04%         | 1,748.94               |                       |
| 6820 · Fire & EMS Expendables             | 4,000.00            | 14.47              | 0.36%           | 2,153.49            | 53.84%         | 1,846.51               |                       |
| 6825 · Office Supplies                    | 4,000.00            | 447.88             | 11.20%          | 2,756.55            | 68.91%         | 1,243.45               |                       |
| 6830 · Janitorial Supplies                | 4,000.00            | 493.71             | 12.34%          | 3,283.12            | 82.08%         | 716.88                 |                       |
| 6835 · Stations/Buildings                 | 2,000.00            | 0.00               | 0.00%           | 2,143.28            | 107.16%        | -143.28                | 9/17/2019             |
| 6840 · Vending Machine Expense            | 2,000.00            | 126.24             | 6.31%           | 740.31              | 37.02%         | 1,259.69               |                       |
| <b>Total 6800 · Supplies</b>              | <b>27,750.00</b>    | <b>1,748.62</b>    | <b>6.30%</b>    | <b>19,738.10</b>    | <b>71.13%</b>  | <b>8,011.90</b>        |                       |
| <b>6850 · Property Improvements</b>       |                     |                    |                 |                     |                |                        |                       |
| 6855 · Rental Property Improvements       | 1,000.00            | 0.00               | 0.00%           | 0.00                | 0.00%          | 1,000.00               |                       |
| 6860 · Stations/Building Improvements     | 10,000.00           | 0.00               | 0.00%           | 66.00               | 0.66%          | 9,934.00               |                       |
| <b>Total 6850 · Property Improvements</b> | <b>11,000.00</b>    | <b>0.00</b>        | <b>0.00%</b>    | <b>66.00</b>        | <b>0.60%</b>   | <b>10,934.00</b>       |                       |
| <b>Total Expense</b>                      | <b>3,410,634.00</b> | <b>267,428.59</b>  | <b>7.84%</b>    | <b>2,515,376.21</b> | <b>73.75%</b>  | <b>881,940.84</b>      |                       |
| <b>Net Revenue</b>                        | <b>68,717.00</b>    | <b>-210,613.78</b> | <b>-306.49%</b> | <b>482,583.56</b>   | <b>702.28%</b> | <b>-304,364.97</b>     |                       |
| <b>Total Budget Amount</b>                |                     |                    |                 |                     |                | <b>881,940.84</b>      |                       |

## Battlefield Fire Protection District Profit & Loss Budget Performance September 2019

| Annual Budget | Sept 19 | % Received | Jan-Sept<br>YTD | % Received YTD | Revenue Still<br>Expected | Revenue Over<br>Expected |
|---------------|---------|------------|-----------------|----------------|---------------------------|--------------------------|
|---------------|---------|------------|-----------------|----------------|---------------------------|--------------------------|

|                             |                         |
|-----------------------------|-------------------------|
| <i>Monthly Expenditures</i> | <i>YTD Expenditures</i> |
| 267,428.59                  | 2,515,376.21            |

**Restricted Funds**

|                               |                     |
|-------------------------------|---------------------|
| Operating Reserve             | 689,692.00          |
| Emergency Equipment Reserve   | 503,937.00          |
| Building Reserve              | 443,070.00          |
| <b>Total Contingency Fund</b> | <b>1,636,699.00</b> |

**Battlefield Fire Protection District**  
**Transaction Detail By Account**  
 January through September 2019

|                              | <u>Type</u> | <u>Date</u> | <u>Num</u> |
|------------------------------|-------------|-------------|------------|
| 4000 · Revenue               |             |             |            |
| 4050 · Miscellaneous Revenue |             |             |            |
|                              | Deposit     | 01/15/2019  | 499066     |
|                              | Deposit     | 01/15/2019  | 499581     |
|                              | Deposit     | 01/23/2019  | 500320     |
|                              | Deposit     | 02/19/2019  | 4015       |
|                              | Deposit     | 03/12/2019  | 11037      |
|                              | Deposit     | 03/19/2019  | 705552     |
|                              | Deposit     | 03/19/2019  | 11110      |
|                              | Deposit     | 04/02/2019  | 59791937   |
|                              | Deposit     | 04/09/2019  | 4918       |
|                              | Deposit     | 04/09/2019  | 40381      |
|                              | Deposit     | 04/30/2019  | 1315       |
|                              | Deposit     | 05/07/2019  | 10702      |
|                              | Bill        | 05/07/2019  |            |
|                              | Deposit     | 05/21/2019  |            |
|                              | Deposit     | 06/04/2019  | 1025       |
|                              | Deposit     | 06/11/2019  | 1358       |
|                              | Deposit     | 06/18/2019  | 791615352  |
|                              | Deposit     | 06/25/2019  | 694556     |
|                              | Deposit     | 06/25/2019  | 11827      |
|                              | Deposit     | 06/25/2019  | 278284     |
|                              | Deposit     | 07/02/2019  | 92019178   |
|                              | Deposit     | 07/09/2019  |            |
|                              | Deposit     | 07/15/2019  | 372987     |
|                              | Deposit     | 07/15/2019  | 3103       |
|                              | Deposit     | 08/20/2019  | 1327       |
|                              | Deposit     | 08/27/2019  | 22973      |
|                              | Deposit     | 09/03/2019  | 400839     |
|                              | Deposit     | 09/10/2019  | 9711       |
|                              | Deposit     | 09/17/2019  | 515813     |
|                              | Deposit     | 09/24/2019  | 516173     |
|                              | Deposit     | 09/24/2019  | 82788      |
|                              | Deposit     | 09/24/2019  | 709933     |
|                              | Deposit     | 09/24/2019  |            |

Total 4050 · Miscellaneous Revenue

Total 4000 · Revenue

**TOTAL**





**Battlefield Fire Protection District**  
**Transaction Detail By Account**  
 January through September 2019

|                                    | <u>Split</u> | <u>Original Amount</u> | <u>Paid Amount</u>      |
|------------------------------------|--------------|------------------------|-------------------------|
| 4000 · Revenue                     |              |                        |                         |
| 4050 · Miscellaneous Revenue       |              |                        |                         |
| 1025 · Oakstar - Operating         |              | 2,508.89               | 2,508.89                |
| 1025 · Oakstar - Operating         |              | 230.60                 | 230.60                  |
| 1025 · Oakstar - Operating         |              | 230.60                 | 230.60                  |
| 1025 · Oakstar - Operating         |              | 10.00                  | 10.00                   |
| 1025 · Oakstar - Operating         |              | 408.16                 | 408.16                  |
| 1025 · Oakstar - Operating         |              | 505.35                 | 505.35                  |
| 1025 · Oakstar - Operating         |              | 233.24                 | 233.24                  |
| 1025 · Oakstar - Operating         |              | 3,832.82               | 3,832.82                |
| 1025 · Oakstar - Operating         |              | 10.00                  | 10.00                   |
| 1025 · Oakstar - Operating         |              | 398.45                 | 398.45                  |
| 1025 · Oakstar - Operating         |              | 478.11                 | 478.11                  |
| 1025 · Oakstar - Operating         |              | 25.00                  | 25.00                   |
| 2000 · Accounts Payable            |              | -25.00                 | -25.00                  |
| 1025 · Oakstar - Operating         |              | 20.71                  | 20.71                   |
| 1025 · Oakstar - Operating         |              | 3,626.00               | 3,626.00                |
| 1025 · Oakstar - Operating         |              | 478.11                 | 478.11                  |
| 1025 · Oakstar - Operating         |              | 5.00                   | 5.00                    |
| 1025 · Oakstar - Operating         |              | 5.00                   | 5.00                    |
| 1025 · Oakstar - Operating         |              | 462.24                 | 462.24                  |
| 1025 · Oakstar - Operating         |              | 51.25                  | 51.25                   |
| 1025 · Oakstar - Operating         |              | 501.10                 | 501.10                  |
| 1025 · Oakstar - Operating         |              | 43.24                  | 43.24                   |
| 1025 · Oakstar - Operating         |              | 5,242.13               | 5,242.13                |
| 1025 · Oakstar - Operating         |              | 10.00                  | 10.00                   |
| 1025 · Oakstar - Operating         |              | 478.11                 | 478.11                  |
| 1025 · Oakstar - Operating         |              | 10.00                  | 10.00                   |
| 1025 · Oakstar - Operating         |              | 10.00                  | 10.00                   |
| 1025 · Oakstar - Operating         |              | 22.20                  | 22.20                   |
| 1025 · Oakstar - Operating         |              | 12,070.50              | 12,070.50               |
| 1025 · Oakstar - Operating         |              | 20,564.74              | 20,564.74               |
| 1025 · Oakstar - Operating         |              | 60.88                  | 60.88                   |
| 1025 · Oakstar - Operating         |              | 8,072.17               | 8,072.17                |
| 1025 · Oakstar - Operating         |              | 20.00                  | 20.00                   |
| Total 4050 · Miscellaneous Revenue |              |                        | <u>60,599.60</u>        |
| Total 4000 · Revenue               |              |                        | <u>60,599.60</u>        |
| <b>TOTAL</b>                       |              |                        | <u><u>60,599.60</u></u> |

**Battlefield Fire Protection Distri**      2:46 PM  
**Transaction Detail By Acco**      10/08/2019  
**January through September 2019**      Cash Basis

|                                    | <u>Balance</u>                 |
|------------------------------------|--------------------------------|
| 4000 · Revenue                     |                                |
| 4050 · Miscellaneous Revenue       |                                |
|                                    | 2,508.89                       |
|                                    | 2,739.49                       |
|                                    | 2,970.09                       |
|                                    | 2,980.09                       |
|                                    | 3,388.25                       |
|                                    | 3,893.60                       |
|                                    | 4,126.84                       |
|                                    | 7,959.66                       |
|                                    | 7,969.66                       |
|                                    | 8,368.11                       |
|                                    | 8,846.22                       |
|                                    | 8,871.22                       |
|                                    | 8,846.22                       |
|                                    | 8,866.93                       |
|                                    | 12,492.93                      |
|                                    | 12,971.04                      |
|                                    | 12,976.04                      |
|                                    | 12,981.04                      |
|                                    | 13,443.28                      |
|                                    | 13,494.53                      |
|                                    | 13,995.63                      |
|                                    | 14,038.87                      |
|                                    | 19,281.00                      |
|                                    | 19,291.00                      |
|                                    | 19,769.11                      |
|                                    | 19,779.11                      |
|                                    | 19,789.11                      |
|                                    | 19,811.31                      |
|                                    | 31,881.81                      |
|                                    | 52,446.55                      |
|                                    | 52,507.43                      |
|                                    | 60,579.60                      |
|                                    | 60,599.60                      |
| Total 4050 · Miscellaneous Revenue | <u>60,599.60</u>               |
| Total 4000 · Revenue               | <u>60,599.60</u>               |
| <b>TOTAL</b>                       | <b><u><u>60,599.60</u></u></b> |