



# AGENDA

## Battlefield Fire Protection District Battlefield Volunteer Fire Department



Regular Board Meeting  
4117 W. Second St., Battlefield, MO 65619  
**Thursday, December 19, 2019**  
**11:00 AM**

### **Preliminaries to the Meeting**

1. Call to Order
2. Ceremonial Matters
3. Roll Call
4. Establishment of a Quorum
5. Approval of the Meeting's Agenda

### **Closed Session**

1. Discussion and possible vote concerning hiring, firing, and/or promoting of employee(s) per RSMo 610.021 (3), Personnel Records, Performance Ratings, or Records Pertaining to Employees or Applicants for Employment per RSMo 610.021 (13). Closed Session. Closed Vote. Closed Record.

### **Approval of Last Month's Minutes**

1. Correction of Minutes
2. Approval of Minutes

### **Financial Business**

1. Payment of the Bills
2. Check Signing
3. Financial Statements

### **Public Comments**

### **Unfinished Business**

1. Strategic Plan Update
2. 2020 Budget

### **New Business**

1. City of Battlefield Easement
2. General Overview

### **Adjournment**

Representatives of the news media may obtain copies of this notice by contacting the Battlefield Fire Protection District.

**Posted: 12/17/2019 12:00 AM certified by the undersigned that a true copy of the foregoing agenda was posted at the Battlefield Administration and Training Center in Battlefield, Missouri.**

\_\_\_\_\_ District Secretary



# Battlefield Fire Protection District Battlefield Volunteer Fire Department



## Minutes Regular Board Meeting

**Location of Meeting:**

4117 West Second St.  
Battlefield, MO 65619

**Time of Meeting:**

6:00 PM

**Date of Meeting:**

November 12th, 2019

Board Members Present: President Trevor Crist, Darrell Decker, Walt Newman, Danny Perches and Shana Jahnke were present.

The meeting of the Battlefield Fire Protection District Board of Directors was called to order by President Trevor Crist at 6:00pm. Chaplain Stormy Davis led the prayer and then the pledge of allegiance was recited. A roll call was taken and a quorum was established.

Mr. Newman moved to approve the agenda as presented. Mr. Decker seconded. All voted Aye.

Mr. Decker moved to approve October's Regular Board Meeting minutes with corrections to financial date and members present. Mr. Newman seconded. All voted aye.

**Financial Report:**

Payment of the bills and check signing took place.

Mr. Decker discussed October's financial report and review of assets. Battlefield Volunteer Fire Department total liabilities and revenue equal \$5,420.99. Battlefield Fire Protection District total liabilities and revenue equal \$537,798.38. Statement of net Assets; ICS \$2,047,680.35 and Money Market \$57,741.21. In October we are 83% through our budget and line items are being closely monitored coming to end of year. Considerations for line item 6205, Fuel, are being taken into account for next year. Line item 6710 and 6210 have been addressed.

Mr. Decker advised all accounts have been reconciled and reserve accounts are accurately reflected on the report.

Mr. Decker moved to approve the financials of the District. Mr. Perches seconded. All voted aye.

**Public Comments:** None

**Unfinished Business:**

Chief Moore is continuing to work on the District's Strategic planning and confirmed that it is on track for January. Action plans are being considered on how to engage groups/external stake holders within our community.

**New Business:**

Mr. Newman motioned to read resolution 19.001 to adopt the Fire Chief as presented, motioned to second, all voted aye.

Resolution 19.001

WHEREAS, Battlefield Fire Protection District, having a vacancy for the position of Fire Chief, has conducted a nationwide search to select a candidate for that position; and,

WHEREAS, the post of Fire Chief is an important one which demands a candidate with aligned values, significant leadership ability, a disciplined work ethic, and a conservative spending approach to tax payer funds; and,

WHEREAS, after screening and interviewing several quality candidates from across the country, the Battlefield Fire Protection District Board of Directors has selected a candidate worthy of the title of Fire Chief;

NOW THEREFORE, BE IT RESOLVED by the Battlefield Fire Protection District that the Board of Directors do hereby appoint Scott Moore to the position of Fire Chief.

ADOPTED this 12<sup>th</sup> day of November 2019 at the meeting of the Battlefield Fire Protection District Board of Directors.

Angela Copeland has been recommended for Secretary of the Board. Mr. Decker motioned to appoint Angela, Mrs. Jahnke seconded, all voted aye.

**General Overview:**

Swear-in of the Fire Chief has been November 26<sup>th</sup>.

Angela is now a certified Notary Public.

Planning for Information Technology improvements as we move into 2020.

Matt Hough has been promoted as Captain.

Light Duty Maintenance position has had several applications but outsourcing the position is also being looked at.

The upcoming Recruit Academy has had a significant amount of interest especially with the news release. January 6<sup>th</sup> is the slated start date.

Mr. Newman moved to adjourn meeting at 6:39

**Approved by:**

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**Trevor Crist**

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**Darrell Decker**

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**Danny Perches**

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**Walt Newman**

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**Shana Jahnke**

**Battlefield Volunteer Fire Department**  
**Statement of Net Activities**

April 2016

Apr 16

<b>Ordinary Income/Expense</b>	
Income	
4140 - Interest Revenue	2.28
<b>Total Income</b>	<u>2.28</u>
<b>Net Ordinary Income</b>	<u>2.28</u>
<b>Net Income</b>	<u><u>2.28</u></u>

**Battlefield Volunteer Fire Department**  
**Statement of Net Assets**

As of November 30, 2019  
Nov 30, 19

**ASSETS**

**Current Assets**

**Checking/Savings**

1050 - Oakstar Volunteer Account 5,424.77

**Total Checking/Savings** 5,424.77

**Total Current Assets** 5,424.77

**TOTAL ASSETS** 5,424.77

**LIABILITIES & EQUITY**

**Equity**

1110 - Retained Earnings 5,383.75

**Net Income** 41.02

**Total Equity** 5,424.77

**TOTAL LIABILITIES & EQUITY** 5,424.77

**Battlefield Fire Protection District**  
**Statement of Net Assets**  
As of November 30, 2019

2:31 PM

12/06/2019

Cash Basis

Nov 30, 19

**ASSETS**

**Current Assets**

**Checking/Savings**

1000 · OakStar - ICS	1,810,508.91
1005 · OakStar - Money Market	57,938.42
1025 · Oakstar - Operating	66,746.19
1105 · Petty Cash	131.66
1199 · Allowance for Restricted Funds	-1,636,699.00

**Total Checking/Savings** 298,626.18

**Total Current Assets** 298,626.18

**Fixed Assets**

1505 · Office Equipment 16.34

**Total Fixed Assets** 16.34

**TOTAL ASSETS** 298,642.52

**LIABILITIES & Revenue**

**Liabilities**

**Current Liabilities**

**Accounts Payable**

2000 · Accounts Payable -100.00

**Total Accounts Payable** -100.00

**Total Current Liabilities** -100.00

**Total Liabilities** -100.00

**Revenue**

**3200 · Fund Balances**

3100 · Restricted Fund - Operating -689,692.00

3120 · Restricted Fund-Emergency Equip -503,937.00

3140 · Restricted Fund - Bldg Reserve -443,070.00

3200 · Unrestricted Fund Balances 2,487,239.86

**Total 3200 · Fund Balances** 850,540.86

32000 · Retained Earnings -580,576.34

**Net Revenue** 28,778.00

**Total Revenue** 298,742.52

**TOTAL LIABILITIES & Revenue** 298,642.52

**Battlefield Fire Protection District**  
**Statement of Activities**  
November 2019

2:30 PM  
12/06/2019  
Cash Basis

	<u>Nov 19</u>	<u>Jan - Nov 19</u>
<b>Revenue</b>		
<b>4000 · Revenue</b>		
4005 · Tax Revenue	0.00	2,812,237.94
4010 · Tax Interest Revenue	4,935.20	21,094.68
4015 · Annexation tax revenue	0.00	22,695.58
4020 · Rental Revenue	369.24	5,220.78
4040 · Vending Receipts	90.40	1,128.94
4050 · Miscellaneous Revenue	0.00	61,006.88
4060 · Interest Revenue	4,909.19	69,020.98
4085 · Course Tuition (EMT)	0.00	27,271.00
<b>Total 4000 · Revenue</b>	<u>10,304.03</u>	<u>3,019,676.78</u>
<b>Total Revenue</b>	<u>10,304.03</u>	<u>3,019,676.78</u>
<b>Gross Profit</b>	10,304.03	3,019,676.78
<b>Expense</b>		
<b>5000 · Capital Expense</b>		
5015 · Turn Out Gear	407.03	19,417.22
5020 · Building Lease	0.00	106,525.00
5022 · Truck Lease	0.00	107,647.24
5030 · Computers	9,570.00	21,904.83
5035 · Radio Communications	0.00	1,407.99
5040 · Small Fire Fighting Equipment	276.85	7,987.10
5045 · Large Fire Fighting Equipment	0.00	3,995.36
5052 · Fitness Equipment	0.00	3,714.36
5055 · Vehicles	0.00	40,194.00
5085 · SCBA/Spare Cylinders	5,130.00	7,710.35
<b>Total 5000 · Capital Expense</b>	<u>15,383.88</u>	<u>320,503.45</u>
<b>6000 · Communications</b>		
6003 · Telecommunications	1,961.36	32,652.22
<b>Total 6000 · Communications</b>	<u>1,961.36</u>	<u>32,652.22</u>
<b>6100 · Insurance</b>		
6110 · Workman's Compensation	0.00	150,443.00
6115 · Commercial & Property	0.00	51,087.00
6120 · Medical, Dental, Vision	26,885.61	263,295.71
6125 · FFAM	0.00	4,900.00
<b>Total 6100 · Insurance</b>	<u>26,885.61</u>	<u>469,725.71</u>
<b>6200 · Maintenance &amp; Repairs</b>		
6205 · Fuel	3,395.29	39,287.84
6210 · Vehicles	35,356.83	67,224.94
6215 · Stations & Buildings	1,711.65	10,653.15
6220 · Lawn Maintenance	0.00	6,702.60
6225 · Radios & Pagers	134.09	1,260.30



	<b>Nov 19</b>	<b>Jan - Nov 19</b>
6235 · Equipment Repairs	67.04	690.12
6250 · Ground Ladder Testing	0.00	711.15
6255 · Maintenance Equipment	30.11	1,282.89
6260 · Fitness Maintenance	0.00	197.85
6270 · FF/Res/EMS/Maint Equipment	229.59	2,076.70
6275 · Office Equipment	0.00	698.40
6280 · SCBA Flow Testing	0.00	1,843.96
<b>Total 6200 · Maintenance &amp; Repairs</b>	<b>40,924.60</b>	<b>132,629.90</b>
<b>6300 · Office/Stations</b>		
6305 · Software Expense	3,049.00	16,274.95
6315 · Professional Accounting Fees	710.00	7,781.35
6325 · Postage	11.00	383.50
6330 · Subscriptions/Memberships	245.25	8,389.50
6335 · Advertising	0.00	42.90
<b>Total 6300 · Office/Stations</b>	<b>4,015.25</b>	<b>32,872.20</b>
<b>6400 · Training</b>		
6405 · EMT Course Expense	2,125.00	21,180.96
6410 · Training Classes	15.00	22,648.21
6415 · Equipment	161.57	1,150.83
6425 · Training Books	173.95	2,452.20
<b>Total 6400 · Training</b>	<b>2,475.52</b>	<b>47,432.20</b>
<b>6500 · Legal</b>		
6510 · Audit Fees	0.00	9,900.00
6525 · Cafeteria Account	33.61	374.63
6535 · Attorney Fees	47.00	1,479.00
<b>Total 6500 · Legal</b>	<b>80.61</b>	<b>11,753.63</b>
<b>6600 · Salaries</b>		
6605 · District Personnel	139,124.80	1,602,846.38
6610 · Board of Directors		
6612 · Chaplain Expense	168.20	2,000.00
6610 · Board of Directors - Other	633.33	6,766.63
<b>Total 6610 · Board of Directors</b>	<b>801.53</b>	<b>8,766.63</b>
6620 · Employer Payroll Taxes	1,974.96	23,343.09
6625 · Lagers	14,298.87	174,960.05
6635 · Uniforms	575.98	8,365.96
6640 · 457 Plan Employer Match	0.00	-0.20
6655 · Expense Account	0.00	1,758.11
6665 · Special Overtime	1,340.52	45,706.51
6668 · Union Dues Expense	-1,732.08	-5,010.66
6675 · Background Check	0.00	302.00
<b>Total 6600 · Salaries</b>	<b>156,384.58</b>	<b>1,861,037.87</b>
<b>6700 · Medical</b>		
6710 · Physicals	0.00	24,390.12
<b>Total 6700 · Medical</b>	<b>0.00</b>	<b>24,390.12</b>

	<u>Nov 19</u>	<u>Jan - Nov 19</u>
<b>6750 · Utilities</b>		
6755 · Water	104.15	1,150.42
6760 · Sanitation	0.00	2,060.03
6765 · Sewer	212.73	2,223.54
6770 · Electric/Gas	2,223.44	31,319.42
<b>Total 6750 · Utilities</b>	<u>2,540.32</u>	<u>36,753.41</u>
<b>6800 · Supplies</b>		
6810 · Public Relations	171.55	8,129.28
6815 · Logo Imprinted Supplies	344.00	1,095.06
6820 · Fire & EMS Expendables	29.28	2,275.67
6825 · Office Supplies	147.23	3,123.74
6830 · Janitorial Supplies	146.04	3,453.62
6835 · Stations/Buildings	0.00	2,143.28
6840 · Vending Machine Expense	55.22	861.42
<b>Total 6800 · Supplies</b>	<u>893.32</u>	<u>21,082.07</u>
<b>6850 · Property Improvements</b>		
6860 · Stations/Building Improvements	0.00	66.00
<b>Total 6850 · Property Improvements</b>	<u>0.00</u>	<u>66.00</u>
<b>Total Expense</b>	<u>251,545.05</u>	<u>2,990,898.78</u>
<b>Net Revenue</b>	<u><u>-241,241.02</u></u>	<u><u>28,778.00</u></u>

**Battlefield Fire Protection District**  
**Statement of Cash Flows**  
November 2019

2:33 PM

Cash Basis

	<u>Nov 19</u>	<u>Oct 19</u>	<u>% Change</u>
<b>Revenue</b>			
<b>4000 · Revenue</b>			
4005 · Tax Revenue	0.00	4,991.55	-100.0%
4010 · Tax Interest Revenue	4,935.20	1,113.04	343.4%
4020 · Rental Revenue	369.24	369.24	0.0%
4040 · Vending Receipts	90.40	173.19	-47.8%
4050 · Miscellaneous Revenue	0.00	407.28	-100.0%
4060 · Interest Revenue	4,909.19	4,358.68	12.63%
<b>Total 4000 · Revenue</b>	<u>10,304.03</u>	<u>11,412.98</u>	<u>-9.72%</u>
<b>Total Revenue</b>	<u>10,304.03</u>	<u>11,412.98</u>	<u>-9.72%</u>
<b>Gross Profit</b>	10,304.03	11,412.98	-9.72%
<b>Expense</b>			
<b>5000 · Capital Expense</b>			
5015 · Turn Out Gear	407.03	0.00	100.0%
5022 · Truck Lease	0.00	26,911.81	-100.0%
5030 · Computers	9,570.00	0.00	100.0%
5035 · Radio Communications	0.00	1,373.00	-100.0%
5040 · Small Fire Fighting Equipment	276.85	259.64	6.63%
5045 · Large Fire Fighting Equipment	0.00	490.00	-100.0%
5052 · Fitness Equipment	0.00	2,933.40	-100.0%
5055 · Vehicles	0.00	5,116.00	-100.0%
5085 · SCBA/Spare Cylinders	5,130.00	0.00	100.0%
<b>Total 5000 · Capital Expense</b>	<u>15,383.88</u>	<u>37,083.85</u>	<u>-58.52%</u>
<b>6000 · Communications</b>			
6003 · Telecommunications	1,961.36	4,625.15	-57.59%
<b>Total 6000 · Communications</b>	<u>1,961.36</u>	<u>4,625.15</u>	<u>-57.59%</u>
<b>6100 · Insurance</b>			
6120 · Medical, Dental, Vision	26,885.61	25,232.47	6.55%
<b>Total 6100 · Insurance</b>	<u>26,885.61</u>	<u>25,232.47</u>	<u>6.55%</u>
<b>6200 · Maintenance &amp; Repairs</b>			
6205 · Fuel	3,395.29	3,831.53	-11.39%
6210 · Vehicles	35,356.83	2,849.57	1,140.78%
6215 · Stations & Buildings	1,711.65	1,305.88	31.07%
6220 · Lawn Maintenance	0.00	1,075.00	-100.0%
6225 · Radios & Pagers	134.09	210.40	-36.27%
6235 · Equipment Repairs	67.04	0.00	100.0%
6255 · Maintenance Equipment	30.11	447.00	-93.26%
6270 · FF/Res/EMS/Maint Equipment	229.59	387.95	-40.82%
6275 · Office Equipment	0.00	32.46	-100.0%
<b>Total 6200 · Maintenance &amp; Repairs</b>	<u>40,924.60</u>	<u>10,139.79</u>	<u>303.6%</u>
<b>6300 · Office/Stations</b>			

	<b>Nov 19</b>	<b>Oct 19</b>	<b>% Change</b>
6305 · Software Expense	3,049.00	1,591.00	91.64%
6315 · Professional Accounting Fees	710.00	740.00	-4.05%
6325 · Postage	11.00	0.00	100.0%
6330 · Subscriptions/Memberships	245.25	0.00	100.0%
<b>Total 6300 · Office/Stations</b>	<b>4,015.25</b>	<b>2,331.00</b>	<b>72.25%</b>
<b>6400 · Training</b>			
6405 · EMT Course Expense	2,125.00	1,150.00	84.78%
6410 · Training Classes	15.00	742.80	-97.98%
6415 · Equipment	161.57	215.30	-24.96%
6425 · Training Books	173.95	0.00	100.0%
<b>Total 6400 · Training</b>	<b>2,475.52</b>	<b>2,108.10</b>	<b>17.43%</b>
<b>6500 · Legal</b>			
6525 · Cafeteria Account	33.61	2.84	1,083.45%
6535 · Attorney Fees	47.00	235.00	-80.0%
<b>Total 6500 · Legal</b>	<b>80.61</b>	<b>237.84</b>	<b>-66.11%</b>
<b>6600 · Salaries</b>			
6605 · District Personnel	139,124.80	135,369.59	2.77%
6610 · Board of Directors			
6612 · Chaplain Expense	168.20	86.59	94.25%
6610 · Board of Directors - Other	633.33	633.33	0.0%
<b>Total 6610 · Board of Directors</b>	<b>801.53</b>	<b>719.92</b>	<b>11.34%</b>
6620 · Employer Payroll Taxes	1,974.96	1,936.09	2.01%
6625 · Lagers	14,298.87	-4,849.45	394.86%
6635 · Uniforms	575.98	0.00	100.0%
6640 · 457 Plan Employer Match	0.00	0.00	0.0%
6665 · Special Overtime	1,340.52	4,097.38	-67.28%
6668 · Union Dues Expense	-1,732.08	711.39	-343.48%
<b>Total 6600 · Salaries</b>	<b>156,384.58</b>	<b>137,984.92</b>	<b>13.34%</b>
<b>6700 · Medical</b>			
6710 · Physicals	0.00	2,531.55	-100.0%
<b>Total 6700 · Medical</b>	<b>0.00</b>	<b>2,531.55</b>	<b>-100.0%</b>
<b>6750 · Utilities</b>			
6755 · Water	104.15	127.85	-18.54%
6760 · Sanitation	0.00	184.88	-100.0%
6765 · Sewer	212.73	236.78	-10.16%
6770 · Electric/Gas	2,223.44	2,787.85	-20.25%
<b>Total 6750 · Utilities</b>	<b>2,540.32</b>	<b>3,337.36</b>	<b>-23.88%</b>
<b>6800 · Supplies</b>			
6810 · Public Relations	171.55	47.44	261.62%
6815 · Logo Imprinted Supplies	344.00	0.00	100.0%
6820 · Fire & EMS Expendables	29.28	92.90	-68.48%
6825 · Office Supplies	147.23	219.96	-33.07%
6830 · Janitorial Supplies	146.04	24.46	497.06%
6840 · Vending Machine Expense	55.22	65.89	-16.19%

	<b>Nov 19</b>	<b>Oct 19</b>	<b>% Change</b>
<b>Total 6800 - Supplies</b>	893.32	450.65	98.23%
<b>Total Expense</b>	251,545.05	226,062.68	11.27%
<b>Net Revenue</b>	<b>-241,241.02</b>	<b>-214,649.70</b>	<b>-12.39%</b>

## Battlefield Fire Protection District Profit & Loss Budget Performance October 2019

	Annual Budget	Nov 19	% Received	Jan-Nov YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
<b>Revenue</b>							
<b>4000 · Revenue</b>							
4005 · Tax Revenue	3,379,551.00	0.00	0.00%	2,812,237.94	83.21%	567,313.06	0.00
4010 · Tax Revenue Interest	20,000.00	4,935.20	24.68%	21,094.68	105.47%	0.00	1,094.68
4015 · Annexation tax revenue	0.00	0.00	0.00%	22,695.58	0.00%	0.00	22,695.58
4020 · Rental Revenue	4,800.00	369.24	7.69%	5,220.78	108.77%	0.00	420.78
4040 · Vending Receipts	0.00	90.40	0.00%	1,128.94	0.00%	0.00	1,128.94
4050 · Miscellaneous Revenue	0.00	0.00	0.00%	61,006.88	0.00%	0.00	61,006.88
4060 · Interest Revenue	50,000.00	4,909.19	9.82%	69,020.98	138.04%	0.00	19,020.98
4085 · Course Tuition (EMT)	25,000.00	0.00	0.00%	27,271.00	109.08%	0.00	2,271.00
<b>Total 4000 · Revenue</b>	<b>3,479,351.00</b>	<b>10,304.03</b>	<b>0.30%</b>	<b>3,019,676.78</b>	<b>86.79%</b>	<b>567,313.06</b>	<b>107,638.84</b>
<b>Expense</b>							
	<b>Annual Budget</b>	<b>Nov 19</b>	<b>%Budget Used in</b>	<b>Nov</b>	<b>Jan-Nov YTD</b>	<b>%Budget Used YTD</b>	<b>Balance Available</b>
<b>5000 · Capital Expense</b>							
5015 · Turn Out Gear	21,000.00	407.03	1.94%	19,417.22	92.46%	1,582.78	
5020 · Building Lease	106,525.00	0.00	0.00%	106,525.00	100.00%	0.00	
5022 · Truck Lease	108,807.00	0.00	0.00%	107,647.24	98.93%	1,159.76	
5030 · Computers	22,000.00	9,570.00	43.50%	21,904.83	99.57%	95.17	
5035 · Radio Communications	5,000.00	0.00	0.00%	1,407.99	28.16%	3,592.01	
5040 · Small Fire Fighting Equipment	20,000.00	276.85	1.38%	7,987.10	39.94%	12,012.90	
5045 · Large Fire Fighting Equipment	15,000.00	0.00	0.00%	3,995.36	26.64%	11,004.64	
5052 · Fitness Equipment	5,000.00	0.00	0.00%	3,714.36	74.29%	1,285.64	
5055 · Vehicles	40,000.00	0.00	0.00%	40,194.00	100.49%	-194.00	11/12/2019
5085 · SCBA/Spare Cylinders	8,000.00	5,130.00	64.13%	7,710.35	96.38%	289.65	
<b>Total 5000 · Capital Expense</b>	<b>351,332.00</b>	<b>15,383.88</b>	<b>4.38%</b>	<b>320,503.45</b>	<b>91.23%</b>	<b>30,828.55</b>	
<b>6000 · Communications</b>							
6003 · Telecommunications	28,000.00	1,961.36	7.00%	32,652.22	116.62%	-4,652.22	10/15/2019
6015 · Consulting Fee	3,500.00	0.00	0.00%	0.00	0.00%	3,500.00	
<b>Total 6000 · Communications</b>	<b>31,500.00</b>	<b>1,961.36</b>	<b>6.23%</b>	<b>32,652.22</b>	<b>103.66%</b>	<b>0.00</b>	

## Battlefield Fire Protection District Profit & Loss Budget Performance October 2019

	Annual Budget	Nov 19	% Received	Jan-Nov	YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
<b>6100 · Insurance</b>								
6110 · Workman's Compensation	158,834.00	0.00	0.00%	150,443.00		94.72%	8,391.00	
6115 · Commercial & Property	62,295.00	0.00	0.00%	51,087.00		82.01%	11,208.00	
6120 · Medical, Dental, Vision	286,688.00	26,885.61	9.38%	263,295.71		91.84%	23,392.29	
6125 · FFAM	4,500.00	0.00	0.00%	4,900.00		108.89%	-400.00	9/17/2019
<b>Total 6100 · Insurance</b>	<b>512,317.00</b>	<b>26,885.61</b>	<b>5.25%</b>	<b>469,725.71</b>		<b>91.69%</b>	<b>42,591.29</b>	
<b>6200 · Maintenance &amp; Repairs</b>								
6205 · Fuel	40,000.00	3,395.29	8.49%	39,287.84		98.22%	712.16	
6210 · Vehicles	40,000.00	35,356.83	88.39%	67,224.94		168.06%	-27,224.94	
6215 · Stations & Buildings	43,000.00	1,711.65	3.98%	10,653.15		24.77%	32,346.85	
6220 · Lawn Maintenance	11,500.00	0.00	0.00%	6,702.60		58.28%	4,797.40	
6225 · Radios & Pagers	1,500.00	134.09	8.94%	1,260.30		84.02%	239.70	
6235 · Equipment Repairs	1,000.00	67.04	6.70%	690.12		69.01%	309.88	
6250 · Ground Ladder Testing	1,500.00	0.00	0.00%	711.15		47.41%	788.85	
6255 · Maintenance Equipment	1,500.00	30.11	2.01%	1,282.89		85.53%	217.11	
6260 · Life Packs/AED	2,000.00	0.00	0.00%	197.85		9.89%	1,802.15	
6270 · FF/Res/EMS/Maint Equipment	5,000.00	229.59	4.59%	2,076.70		41.53%	2,923.30	
6275 · Office Equipment	2,000.00	0.00	0.00%	698.40		34.92%	1,301.60	
6280 · SCBA Flow Testing	2,500.00	0.00	0.00%	1,843.96		73.76%	656.04	
<b>Total 6200 · Maintenance &amp; Repairs</b>	<b>151,500.00</b>	<b>40,924.60</b>	<b>27.01%</b>	<b>132,629.90</b>		<b>87.54%</b>	<b>18,870.10</b>	
<b>6300 · Office/Stations</b>								
6305 · Software Expense	21,300.00	3,049.00	14.31%	16,274.95		76.41%	5,025.05	
6315 · Professional Accounting Fees	9,300.00	710.00	7.63%	7,781.35		83.67%	1,518.65	
6325 · Postage	1,000.00	11.00	1.10%	383.50		38.35%	616.50	
6330 · Subscriptions/Memberships	8,200.00	245.25	2.99%	8,389.50		102.31%	-189.50	
6335 · Advertising	3,000.00	0.00	0.00%	42.90		1.43%	2,957.10	
<b>Total 6300 · Office/Stations</b>	<b>42,800.00</b>	<b>4,015.25</b>	<b>9.38%</b>	<b>32,872.20</b>		<b>76.80%</b>	<b>9,927.80</b>	

**Battlefield Fire Protection District**  
**Profit & Loss Budget Performance**  
October 2019

	Annual Budget	Nov 19	% Received	Jan-Nov	YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
<b>6400 · Training</b>								
6405 · EMT Course Expense	2,000.00	2,125.00	106.25%	21,180.96		1059.05%	-19,180.96	
6410 · Training Classes	30,200.00	15.00	0.05%	22,648.21		74.99%	7,551.79	
6415 · Equipment	4,200.00	161.57	3.85%	1,150.83		27.40%	3,049.17	
6425 · Training Books	5,000.00	173.95	3.48%	2,452.20		49.04%	2,547.80	
<b>Total 6400 · Training</b>	<b>41,400.00</b>	<b>2,475.52</b>	<b>5.98%</b>	<b>47,432.20</b>		<b>114.57%</b>	<b>-6,032.20</b>	
<b>6500 · Legal</b>								
6510 · Audit Fees	9,700.00	0.00	0.00%	9,900.00		102.06%	-200.00	9/17/2019
6525 · Cafeteria Account	1,500.00	33.61	2.24%	374.63		24.98%	1,125.37	
6530 · Elections	15,000.00	0.00	0.00%	0.00		0.00%	15,000.00	
6535 · Attorney Fees	5,000.00	47.00	0.94%	1,479.00		29.58%	3,521.00	
6538 · Medical Director	2,000.00	0.00	0.00%	0.00		0.00%	2,000.00	
<b>Total 6500 · Legal</b>	<b>33,200.00</b>	<b>80.61</b>	<b>0.24%</b>	<b>11,753.63</b>		<b>35.40%</b>	<b>21,446.37</b>	
<b>6600 · Salaries</b>								
6605 · District Personnel	1,818,651.00	139,124.80	7.65%	1,602,846.38		88.13%	215,804.62	
6610 · Board of Directors								
6612 · Chaplain Expense	2,000.00	168.20	8.41%	2,000.00		100.00%	0.00	
6610 · Board of Directors - Other	9,400.00	633.33	6.74%	6,766.63		71.99%	2,633.37	
<b>Total 6610 · Board of Directors</b>	<b>11,400.00</b>	<b>801.53</b>	<b>7.03%</b>	<b>8,766.63</b>		<b>76.90%</b>	<b>2,633.37</b>	
6620 · Employer Payroll Taxes	40,165.00	1,974.96	4.92%	23,343.09		58.12%	16,821.91	
6625 · Lagers	220,619.00	14,298.87	6.48%	174,960.05		79.30%	45,658.95	
6635 · Uniforms	15,000.00	575.98	3.84%	8,365.96		55.77%	6,634.04	
6640 · 457 Plan Employer Match	0.00	0.00	0.00%	-0.20		0.00%	0.20	
6650 · Miscellaneous Board Expense	1,000.00	0.00	0.00%	0.00		0.00%	1,000.00	
6655 · Expense Account	2,000.00	0.00	0.00%	1,758.11		87.91%	241.89	
6665 · Special Overtime	30,000.00	1,340.52	4.47%	45,706.51		152.36%	-15,706.51	9/17/2019
6668 · Union Dues Expense	0.00	-1,732.08	0.00%	-5,010.66		0.00%	5,010.66	
6675 · Background Check	1,500.00	0.00	0.00%	302.00		20.13%	1,198.00	



**Battlefield Fire Protection District**  
**Profit & Loss Budget Performance**  
October 2019

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	Annual Budget	Nov 19	% Received	Jan-Nov YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
Total 6600 · Salaries	2,140,335.00	156,384.58	7.31%	1,861,037.87	86.95%	279,297.13	

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**Battlefield Fire Protection District**  
**Profit & Loss Budget Performance**  
October 2019

	Annual Budget	Nov 19	% Received	Jan-Nov	YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
<b>6700 · Medical</b>								
6710 · Physicals	23,000.00	0.00	0.00%	24,390.12		106.04%	-1390.12	11/12/2019
<b>Total 6700 · Medical</b>	23,000.00	0.00	0.00%	24,390.12		106.04%	-1,390.12	
<b>6750 · Utilities</b>								
6755 · Water	3,000.00	104.15	3.47%	1,150.42		38.35%	1,849.58	
6760 · Sanitation	2,500.00	0.00	0.00%	2,060.03		82.40%	439.97	
6765 · Sewer	3,000.00	212.73	7.09%	2,223.54		74.12%	776.46	
6770 · Electric/Gas	36,000.00	2,223.44	6.18%	31,319.42		87.00%	4,680.58	
<b>Total 6750 · Utilities</b>	44,500.00	2,540.32	5.71%	36,753.41		82.59%	7,746.59	
<b>6800 · Supplies</b>								
6810 · Public Relations	9,250.00	171.55	1.85%	8,129.28		87.88%	1,120.72	
6815 · Logo Imprinted Supplies	2,500.00	344.00	13.76%	1,095.06		43.80%	1,404.94	
6820 · Fire & EMS Expendables	4,000.00	29.28	0.73%	2,275.67		56.89%	1,724.33	
6825 · Office Supplies	4,000.00	147.23	3.68%	3,123.74		78.09%	876.26	
6830 · Janitorial Supplies	4,000.00	146.04	3.65%	3,453.62		86.34%	546.38	
6835 · Stations/Buildings	2,000.00	0.00	0.00%	2,143.28		107.16%	-143.28	9/17/2019
6840 · Vending Machine Expense	2,000.00	55.22	2.76%	861.42		43.07%	1,138.58	
<b>Total 6800 · Supplies</b>	27,750.00	893.32	3.22%	21,082.07		75.97%	6,667.93	
<b>6850 · Property Improvements</b>								
6855 · Rental Property Improvements	1,000.00	0.00	0.00%	0.00		0.00%	1,000.00	
6860 · Stations/Building Improvements	10,000.00	0.00	0.00%	66.00		0.66%	9,934.00	
<b>Total 6850 · Property Improvements</b>	11,000.00	0.00	0.00%	66.00		0.60%	10,934.00	
<b>Total Expense</b>	<b>3,410,634.00</b>	<b>251,545.05</b>	<b>7.38%</b>	<b>2,990,898.78</b>		<b>87.69%</b>	<b>413,916.74</b>	
<b>Net Revenue</b>	<b>68,717.00</b>	<b>-241,241.02</b>	<b>-351.06%</b>	<b>28,778.00</b>		<b>41.88%</b>	<b>153,396.32</b>	
<b>Total Budget Amount</b>							<b>413,916.74</b>	

## Battlefield Fire Protection District Profit & Loss Budget Performance October 2019

Annual Budget	Nov 19	% Received	Jan-Nov	YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
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<i>Monthly Expenditures</i>	<i>YTD Expenditures</i>
251,545.05	2,990,898.78

**Restricted Funds**

Operating Reserve

689,692.00

Emergency Equipment Reserve

503,937.00

Building Reserve

443,070.00

**Total Contingency Fund**

1,636,699.00

**Battlefield Fire Protection District**  
**Account QuickReport**  
 January through November 2019

4000 · Revenue

4050 · Miscellaneous Revenue

<u>Type</u>	<u>Date</u>	<u>Num</u>
Deposit	01/15/2019	499066
Deposit	01/15/2019	499581
Deposit	01/23/2019	500320
Deposit	02/19/2019	4015
Deposit	03/12/2019	11037
Deposit	03/19/2019	705552
Deposit	03/19/2019	11110
Deposit	04/02/2019	59791937
Deposit	04/09/2019	4918
Deposit	04/09/2019	40381
Deposit	04/30/2019	1315
Deposit	05/07/2019	10702
Bill	05/07/2019	
Deposit	05/21/2019	
Deposit	06/04/2019	1025
Deposit	06/11/2019	1358
Deposit	06/18/2019	791615352
Deposit	06/25/2019	694556
Deposit	06/25/2019	11827
Deposit	06/25/2019	278284
Deposit	07/02/2019	92019178
Deposit	07/09/2019	
Deposit	07/15/2019	372987
Deposit	07/15/2019	3103
Deposit	08/20/2019	1327
Deposit	08/27/2019	22973
Deposit	09/03/2019	400839
Deposit	09/10/2019	9711
Deposit	09/17/2019	515813
Deposit	09/24/2019	516173
Deposit	09/24/2019	82788
Deposit	09/24/2019	709933
Deposit	09/24/2019	
Deposit	10/01/2019	12467
Deposit	10/08/2019	374261

Total 4050 · Miscellaneous Revenue

Total 4000 · Revenue

**TOTAL**

**Battlefield Fire Protection District**  
**Account QuickReport**  
 January through November 2019

	<u>Name</u>
4000 · Revenue	
4050 · Miscellaneous Revenue	
	VFIS
	VFIS
	VFIS
	Forensic Fire Investigations
	MO Fire & Ambulance District
	John Kendall
	MO Fire & Ambulance District
	United States Treasury
	Law Offices of Bryan Musgrave
	United States Treasury
	Samantha Forir
	Marlene Feisthamel
	ROY KIRBY
	MO Fire & Ambulance District
	Samantha Forir
	LexisNexis
	LexisNexis
	MO Fire & Ambulance District
	Stericycle
	Chris Zoeller -
	Michael's
	Ozarks Technical Community College
	Lawrence Hoeme
	Samantha Forir
	Ransin Injury Law
	Brown & James
	FTC V MIDWAY INDUSTRIES
	VFIS
	VFIS
	Hall Ansley PC
	United Health Care
	MO Fire & Ambulance District
	Ozarks Technical Community College
Total 4050 · Miscellaneous Revenue	
Total 4000 · Revenue	
<b>TOTAL</b>	

**Battlefield Fire Protection District**  
**Account QuickReport**  
 January through November 2019

	<u>Memo</u>	<u>Split</u>
4000 · Revenue		
4050 · Miscellaneous Revenue		
	Deposit	1025 · Oakstar - Operating
	Deposit	1025 · Oakstar - Operating
	Deposit	1025 · Oakstar - Operating
	FD Report 19-0000291	1025 · Oakstar - Operating
	offset salaries	1025 · Oakstar - Operating
	Reimbursement for training	1025 · Oakstar - Operating
	Reimbursement for work comp	1025 · Oakstar - Operating
	Deposit	1025 · Oakstar - Operating
	Deposit	1025 · Oakstar - Operating
	Deposit	1025 · Oakstar - Operating
	Deposit	1025 · Oakstar - Operating
	Should be paid to Roy Kirby for training class	1025 · Oakstar - Operating
	Ck from Marlene Feisthamel DDS should've been p	2000 · Accounts Payable
	Return to Academy by Dan - they gave him cash	1025 · Oakstar - Operating
	2018 MOFAD payroll audit	1025 · Oakstar - Operating
	Deposit	1025 · Oakstar - Operating
	Report request	1025 · Oakstar - Operating
	report request	1025 · Oakstar - Operating
	Justin Stevens	1025 · Oakstar - Operating
	Stericycle class action	1025 · Oakstar - Operating
	NFA flight for course canceled - put on credit card	1025 · Oakstar - Operating
	refund custom framing	1025 · Oakstar - Operating
	SPR19 Evaluators	1025 · Oakstar - Operating
	Fire report	1025 · Oakstar - Operating
	Deposit	1025 · Oakstar - Operating
	Melton/Incident report	1025 · Oakstar - Operating
	Deposit	1025 · Oakstar - Operating
	Federal Trade Commission claim against Midway In	1025 · Oakstar - Operating
	Deposit	1025 · Oakstar - Operating
	Dmg 2014 KME Vin 8773	1025 · Oakstar - Operating
	Deposit	1025 · Oakstar - Operating
	2018 Medical Loss Ratio rebate	1025 · Oakstar - Operating
	t-shirts	1025 · Oakstar - Operating
	MOF190147	1025 · Oakstar - Operating
	Supplies used for training	1025 · Oakstar - Operating
	Total 4050 · Miscellaneous Revenue	
	Total 4000 · Revenue	
<b>TOTAL</b>		

**Battlefield Fire Protection Distri**  
**Account QuickReport**  
 January through November 2019

2:53 PM

12/06/2019

Accrual Basis

	<u>Amount</u>
4000 · Revenue	
4050 · Miscellaneous Revenue	
	2,508.89
	230.60
	230.60
	10.00
	408.16
	505.35
	233.24
	3,832.82
	10.00
	398.45
	478.11
	25.00
	-25.00
	20.71
	3,626.00
	478.11
	5.00
	5.00
	462.24
	51.25
	501.10
	43.24
	5,242.13
	10.00
	478.11
	10.00
	10.00
	22.20
	12,070.50
	20,564.74
	60.88
	8,072.17
	20.00
	361.85
	45.43
Total 4050 · Miscellaneous Revenue	<u>61,006.88</u>
Total 4000 · Revenue	<u>61,006.88</u>
<b>TOTAL</b>	<b><u>61,006.88</u></b>

**November 19, 2019**

**Ozarks Transportation Organization  
2208 W Chesterfield St #101  
Springfield, MO 65807**

**RE: City of Battlefield Pedestrian and Bicycle Infrastructure and Safety Programs Application**

**Dear Ozarks Transportation Organization**

**Please consider this as our letter of support for the City's proposed OTO Pedestrian and Bicycle Infrastructure and Safety Programs Application and the projects proposed within.**

**The proposed improvements would provide a valuable link between the City's existing park, the Trail of Tears corridor, the Old Wire Road corridor and area sidewalks. The history of the Trail of Tears is very important and the City Park is used for many area events and is the primary park for the community. Right now the City Park is poorly connected to the surrounding neighborhoods. Pedestrians, including many children and bicycles, now utilize narrow paved drives and streets with no sidewalks. Most access to the park is by vehicles, but wouldn't need to be with better access. The proposed project would be a great step in connecting the region with the City, further recognizing the regions important history, and would enhance pedestrian safety.**

**Our board will be meeting in the next few weeks with the anticipation of approving the granting of a trail easement on our property and encourage your award of funding to the City of Battlefield for the proposed improvements.**

**Sincerely,**

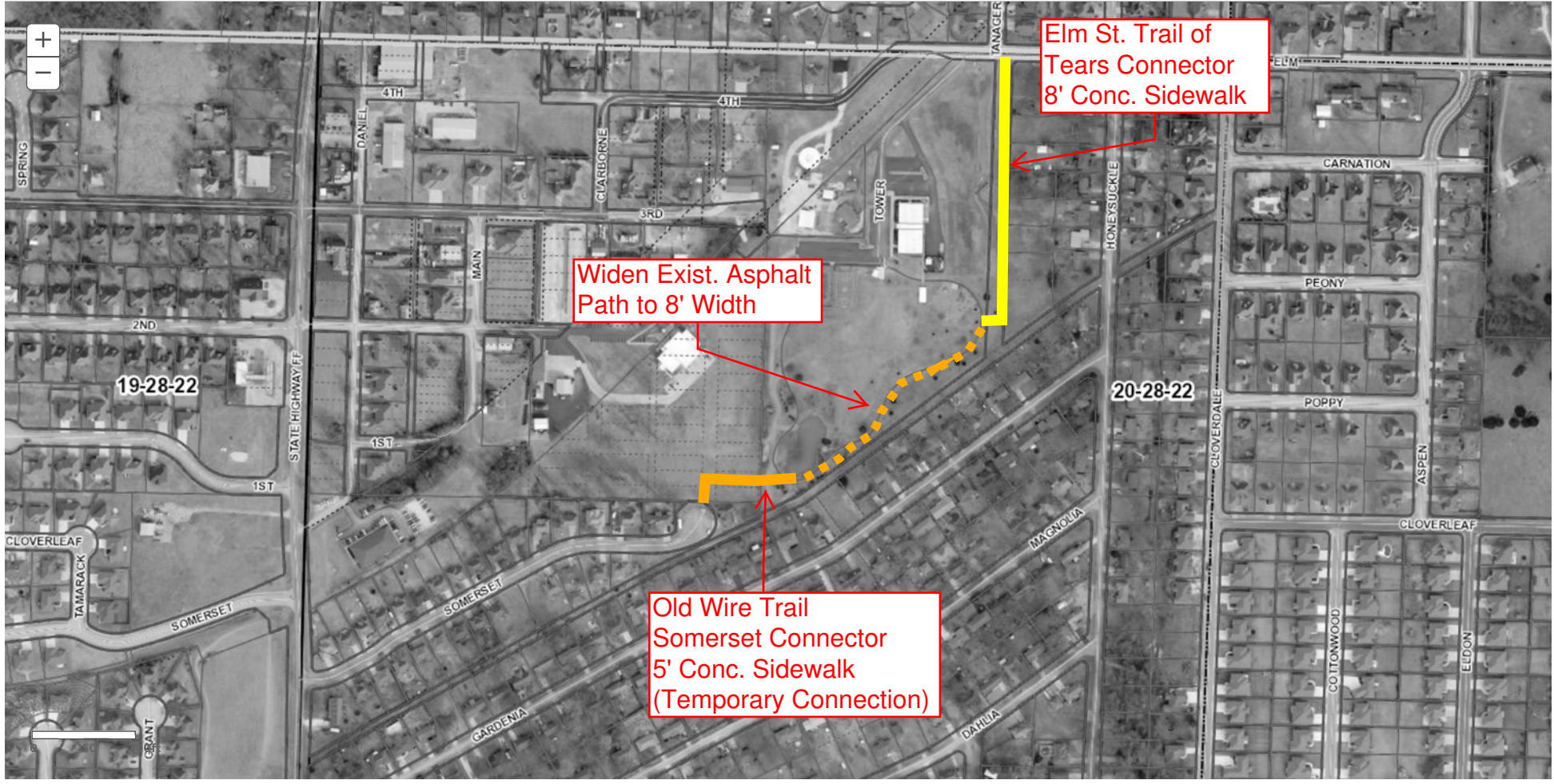
**BATTLEFIELD FIRE PROTECTION DISTRICT**

**Scott Moore, Fire Chief**

**B**



Address Search Real Property Search Owner Search Advanced Map Search



Elm St. Trail of Tears Connector  
8' Conc. Sidewalk

Widen Exist. Asphalt Path to 8' Width

Old Wire Trail Somerset Connector  
5' Conc. Sidewalk  
(Temporary Connection)



19-28-22

20-28-22

# BATTLEFIELD FIRE PROTECTION DISTRICT



[www.battlefieldfire.com](http://www.battlefieldfire.com)

4117 W. Second Street  
Battlefield, MO 65619

FAX: (417) 887-9914

CELL: (417) 343-4504

PHONE: (417) 881-9018



## BOARD REPORT

November/December 2019

### **Administration – Chief Moore**

- Attended City Council meeting (x2) and two community events.
- Reviewed all employee evaluations.
- Conducted promotional ceremony for Firefighter, Captain and Chief.
- I attended Incident Command Train the Trainer course in Jefferson City.
- Delivered Advanced Incident Command course.
- I participated as an evaluator for the Traffic Incident Management exercise with MODOT at the Springfield Airport.
- I attended the Community Partnership of the Ozarks winter fundraiser.
- We completed 1<sup>st</sup> steps of the Action Plan process for the Strategic Plan.
- Chief Reynolds and I attended an Impact Bargaining meeting with Local 152 BFPD Shop.
- Conducted interviews with firefighter candidates. We will have a list of eligibility for the meeting.
- Met with OTC to update use contract for our facilities.
- Worked through the closeout process of 2019 budget expenditures.

### **Operations- Deputy Chief Reynolds**

- Total calls for November 2019: 316
  - o 10 Building fires
  - o 132 fire incidents in 2019, 74 of which were building fires YTD
  - o November 2018 = 281
- Total Calls YTD = 3,140
  - o YTD Last year = 3,080
- Average Response Time for October = 6:45
  - o Average Response Time YTD: 6:46
- Turnout time for November: 1:08
  - o Turnout time YTD: 1:11
- Pumpers 5498 and 9313 are still awaiting parts to be delivered for repair.
- All our trucks with pumps have undergone, and passed, their pump tests.

### **Training & Prevention – Deputy Chief Reynolds**

- Personnel attended ribbon cutting for Russell Cellular.
- Personnel attended several trainings in November.
  - o Water Rescue Training with Logan-Rogersville has continued
  - o Multi-Company drills with Auto-Aid partners are continuing.
- We will be sending at least two people to the MUFRTI Leadership Enhancement Program. This is a 3-month course through the Truman School of Business.
- We have encountered some challenges with the recent EMT class and the management of such. We are working through this.

### **Community Risk Reduction Activities- Chief Moore**

- The Southwest Missouri Community Risk Reduction Workgroup met at Rogersville Fire to discuss the Youth Fire Setter Intervention program.
- I attended a meeting in Miami, FL with the National Fire Protection Association to discuss Community Risk Reduction assessment tools and the standard.
- I have been selected to sit on the Program Planning Committee for the International Association of Fire Chief's Community Risk Reduction Leadership Conference in 2021.

### **Other Important Information – Shifts and Staff**

- We have one person on light duty.
- We have an internal proposal for the EMT course administration. We are evaluating it for 2020.
- We are ready to move forward with using a 3<sup>rd</sup> party to provide cleaning services for Headquarters.
- We have taken notice from three firefighters that are leaving us;
  - o Chance Mitchell is moving to St. Louis to work for Boeing.
  - o Kevin Barley has resigned prior to the beginning of the Academy.
  - o James Altic has accepted a position with Lebanon City Fire.