



AGENDA

Battlefield Fire Protection District Battlefield Volunteer Fire Department



Regular Board Meeting
4117 W. Second St., Battlefield, MO 65619
Monday, April 08, 2019
6:00 PM

Preliminaries to the Meeting

1. Call to order
2. Ceremonial Matters
3. Roll call
4. Establishment of a quorum
5. Approval of the meeting's Agenda

Approval of last month's Minutes

1. Correction of minutes
2. Approval of minutes

Financial Business

1. Payment of the bills
2. Check signing
3. Financial Statements

Public Comments

Unfinished Business

New Business

1. Appointment of Secretary for the Board
2. Oath of Office-Battalion Chief James Ludden and Firefighter Levi Crews
3. General Overview

Closed Session

1. Discussion and possible vote concerning hiring, firing, and/or promoting of employee(s) per RSMo 610.021 (3), Personnel Records, Performance Ratings, or Records Pertaining to Employees or Applicants for Employment per RSMo 610.021 (13). Closed Session. Closed Vote. Closed Record.

Adjournment

Representatives of the news media may obtain copies of this notice by contacting the Battlefield Fire Protection District.

Posted: 4/5/2019 12:00 AM certified by the undersigned that a true copy of the foregoing agenda was posted at the Battlefield Administration and Training Center in Battlefield, Missouri.

_____ District Secretary



Battlefield Fire Protection District Battlefield Volunteer Fire Department



Minutes Regular Board Meeting

Location of Meeting:

4117 West Second St.
Battlefield, MO 65619

Time of Meeting:

6:00 PM

Date of Meeting:

March 12, 2019

Board Members Present: President Trevor Crist, Darrell Decker, Walt Newman were present and Derek Fraley, Kregg Keltner were absent.

The meeting of the Battlefield Fire Protection District Board of Directors was called to order by President Trevor Crist at 6:00pm. Deputy Chief Moore led the prayer and then the pledge of allegiance was recited. A roll call was taken and a quorum was established.

Darrell moved to approve the agenda. Walt seconded. All voted Aye.

Walt moved to approve February's Regular Board Meeting minutes. Darrell seconded. All voted aye.

Financial Report:

Payment of bills and signing of checks took place.

Darrell discussed February's financial report and review of assets. Battlefield Volunteer Fire Department total liabilities and revenue equal \$5,391.15. Battlefield Fire Protection District total liabilities and revenue equal \$2,674,033.91. Statement of net Assets; ICS \$3,841,877.46, and Money Market \$55,321.24. Darrell advised all accounts have been reconciled. Darrell advised he has spoken with the Auditor about the reserve accounts once the completion of the audit has taken place, the district will have exact numbers for the carry over. Darrell called attention to Line Item 6110 Workers Comp at 96%. Line item 6405 EMT course expense is over as expected, this is offset by the EMT course revenue.

Darrell moved to approve February's financial statements. Derek seconded. All voted aye.

Public Comments: None

Unfinished Business: None

New Business: None

General Overview:

Chief Metheny discussed the board report, with the highlight that the City of Battlefield has adopted new fire codes authorizing the District code enforcement. Chief Metheny gave a brief on the Greene Co. 100 Club banquet he attended.

Deputy Chief Moore advised interviews have taken place for Fire Fighter and Battalion Chief and list is ready to present to the board during closed session. DC Moore gave a brief on the FORCE conference he attended.

Deputy Chief Reynolds advised the district has been busy with training and setting up of the academy.

Closed Session:

Walt moved to go to closed session per RSMo 610.021 (3) and (13). Darrell seconded, and all voted aye. Meeting closed at 6:36pm. Roll call was taken: Board Members present: Darrell Decker, Trevor Crist, Walt Newman were present and Derek Fraley, Kregg Keltner were absent. Staff present: Chief Jarett Metheny, Deputy Chief Dennis Reynolds, Deputy Chief Scott Moore and Samantha Forir Secretary for the Board.

Walt moved to go back into open session at 7:07pm.

Roll call was taken: President Trevor Crist, Darrell Decker, Walt Newman, were present and Derek Fraley, Kregg Keltner were absent.

Trevor advised the approval of the hiring list took place.

Walt moved to adjourn at 7:08 pm.

Submitted by: Samantha Forir, Secretary of the Board

Approved by:

Trevor Crist

Darrell Decker

Derek Fraley

Walt Newman

Kregg Keltner



BATTLEFIELD FIRE PROTECTION DISTRICT

4117 W. SECOND ST., BATTLEFIELD, MO 65619

March Board Report March 12, 2019 thru April 9, 2019

A. Administration (Metheny)

1. Staff attended Queen City Chief's Association on 03/14/19. A presentation was provided by the National Weather Service about flooding hazards.
2. C-Shift and Command Staff Meeting on 03/18/19.
3. Conducted "Chief's Training" with C-Shift on 03/19/19.
4. In March, participated in Sunrise Rotary, YMCA Board, and Red Cross.
5. Provided support for funeral for retired BFPD firefighter, Harold Brake.
6. Participated in MOFAD Committee meeting on 04/01/19.
7. Command Staff Meeting on 04/02/19.
8. Working with Bookkeeper to evaluate processes.
9. Attended Battlefield Board of Alderman Meeting.

B. Operations (Chief Reynolds)

1. Evaluating Staff vehicle replacement options with DC Moore.
2. Orientation with Chief Ludden.
3. Assisting Joplin Fire with Captain Promotion Process.
4. Implementing new Records Management System and evaluating response times and calls for service.

C. Training (Chief Reynolds)

1. OTC provided EMS simulation training throughout March.
2. We participated in and assisted with the Green County Training Officers Hands on Training session on 03/15/19-03/17/19.
3. Personnel have been participating in Rescue Task Force Training with Springfield through March.
4. Fire Academy began 04/08/19.

D. Community Risk Reduction (Chief Moore)

1. Community Risk Reduction Committee on 4/28/19.
2. Attended Community Risk Reduction Leadership Conference.
3. Attended several public events throughout the community.
4. Working with Emergency Management on 5-year mitigation plan.

E. Support Services (Chief Moore)

1. PhD Students from Drury University are conducting a study about Learning Organizations and we are serving as their case study.
2. Health and Wellness Committee on 4/27/19.
3. Cox Total Wellness Evaluations and Athletic Training is progressing and well-received.
4. New Employee Orientation for 04/03/19.
5. Processing applications for Secretary.