



AGENDA

Battlefield Fire Protection District Battlefield Volunteer Fire Department



Regular Board Meeting
4117 W. Second St., Battlefield, MO 65619

**Tuesday, September 14, 2021
6:00 PM**

Preliminaries to the Meeting

1. Call to Order
2. Ceremonial Matters
3. Roll Call
4. Establishment of a Quorum
5. Approval of the Meeting's Agenda

Approval of Last Month's Minutes

1. Correction of Minutes
2. Approval of Minutes

Financial Business

1. Financial Statements

Public Comments

1. Any comments must be submitted via email to info@battlefieldfire.com prior to 5pm on the Monday prior to meeting.

Unfinished Business

1. Board of Directors Bylaws Update

New Business

1. Sale of property
2. Policy 106
3. General Overview

Closed Session

1. Discussion and possible vote concerning: Legal Matters RSMo 610.021 (1), Discussion and possible vote concerning hiring, firing, and/or promoting of employee(s) per RSMo 610.021, (3), Personnel Records, Performance Ratings, or Records Pertaining to Employees or Applicants for Employment per RSMo 610.021 (13). Closed Session. Closed Vote. Closed Record.

Adjournment

Representatives of the news media may obtain copies of this notice by contacting the Battlefield Fire Protection District.

Posted: 9/10/2021 12:00 AM certified by the undersigned that a true copy of the foregoing agenda was posted at the Battlefield Administration and Training Center in Battlefield, Missouri.

_____ District Secretary



Battlefield Fire Protection District Battlefield Volunteer Fire Department



Minutes Regular Board Meeting

Location of Meeting:

4117 West Second St.
Battlefield, MO 65619

Time of Meeting:

6:00 PM

Date of Meeting:

August 10, 2021

Board Members Present: Chairman Trevor Crist, Darrell Decker, Shana Jahnke, Danny Perches, and Walt Newman in person.

The meeting of the Battlefield Fire Protection District Board of Directors was called to order by Chairman Trevor Crist at 6:00pm A roll call was taken, and a quorum was established.

Mr. Decker approved agenda 2nd by Mr. Newman. Motion carried.

Mr. Newman moved to approve July Regular Meeting minutes. 2nd by Mr. Jahnke Motion carried.

Financial Report:

Mr. Decker discussed the May financial report and review of cash assets. Battlefield Volunteer Fire Department's checking account indicates \$1,846,551.67 ICS account holds \$3,572,348.92 and Money Market holds \$59,301.56.

Mr. Decker motioned to approve financials. 2nd by Mrs. Jahnke. Motion carried.

Public Comments:

None

Unfinished Business:

Board of Directors Bylaws-

Chief Reynolds stated that the ByLaws will be updated with corrections and brought to the September board meeting.

New Business

Deputy Chief Dennis Reynolds presented the Conflict-of-Interest Ordinance 21-001 for approval.

Mr. Decker moved to have the first reading of Bill No. 21-001 by title only. Seconded by Mr. Newman.

A Roll call vote was taken, and the vote was: Trevor Crist, aye; Walter Newman, aye; Darrell Decker, aye; Danny Perches, aye, Shana Jahnke, aye _5_Ayes_0_Nays. Motion carried.

Bill No. 21-001 read by title only by Deputy Chief Dennis Reynolds

Mr. Decker moved to approve the first reading of Bill No. 21-001. Seconded by Mr. Newman.

Discussion.

A Roll call vote was taken, and the vote was: Trevor Crist, aye; Walter Newman, aye; Darrell Decker, aye; Danny Perches, aye, Shana Jahnke, aye.

Mr. Perches moved to have the second and final reading of Bill No. 21-001 by title only. Seconded by Mr. Decker.

A Roll call vote was taken, and the vote was: Trevor Crist, aye; Walter Newman, aye; Darrell Decker, aye; Danny Perches, aye, Shana Jahnke, aye.

Bill No. 21-001 read by title by only by Deputy Chief Dennis Reynolds

Walter Newman moved to approve the second and final reading of Bill No. 19-001 for final passage and to make it Ordinance no. 21-001. Second by Mrs. Jahnke.

Discussion.

A Roll call vote was taken, and the vote was: Trevor Crist, aye; Walter Newman, aye; Darrell Decker, aye; Danny Perches, aye, Shana Jahnke, aye.

Bill No. 21-001 was passed into Ordinance 21-001

General Overview:

Closed session:

Motion to go into Closed Session: Shana Janke

Second: Danny Perches

Into Closed Session: 6:54pm

Roll Call: Shana Janke, Danny Perches, Trevor Crist, Walt Newman, Darrell Decker

Motion to go out of Closed Session: Shana Janke

Second: Darrell Decker

Out of Closed Session: 7:31pm

Motion to go reopen Open Session: Walt Newman
Second: Danny Perches
Into Open Session: 7:33pm

Roll Call: Shana Janke, Danny Perches, Trevor Crist, Walt Newman, Darrell Decker

Mr. Crist advised a closed Directors only session.

Mr. Crist advised closed session was for informational purposes only. No votes were taken.

Adjournment:

Mr. Newman moved to adjourn at 7:33 pm.

Approved by:

Trevor Crist

Darrell Decker

Walt Newman

Danny Perches

Shana Jahnke



Battlefield Fire Protection District Battlefield Volunteer Fire Department



Minutes Special Board Meeting

Location of Meeting:

4117 West Second St.
Battlefield, MO 65619

Time of Meeting:

11:00 AM

Date of Meeting:

August 24th, 2021

Board Members Present: President Trevor Crist, Darrell Decker, Walt Newman, and Danny Perches, Shana Jahnke.

The meeting of the Battlefield Fire Protection District Board of Directors was called to order by President Trevor Crist at 11:00 A.M. A roll call was taken, and a quorum was established.

Mr. Decker moved to approve the agenda as presented. Mr. Newman seconded. All voted Aye.

Public Comments: none

New Business:

Public Hearing for the 2021 Battlefield Fire District tax levy. Chief Moore presented finding from the State of Missouri and Greene County proforma. Chief Moore also discussed recent judgements effecting the levies established in Missouri. Mr. Decker motioned to set the 2021 Tax levy at 0.5317 as presented by State of Missouri Auditor's Office and assessed valuation from the County Clerk's office of Greene County, Mr. Perches seconded.

All voted, Aye.

Mr. Newman moved to adjourn at 11:16 A.M.

Approved by:

Trevor Crist

Darrell Decker

Walt Newman

Danny Perches

Shana Jahnke

Battlefield Fire Protection District
Statement of Net Assets
As of August 31, 2021

9:51 AM

09/03/2021

Cash Basis

Aug 31, 21

ASSETS

Current Assets

Checking/Savings

1000 · OakStar - ICS	2,550,051.72
1005 · OakStar - Money Market	59,339.33
1025 · Oakstar - Operating	118,320.09
1105 · Petty Cash	131.66
1199 · Allowance for Restricted Funds	-1,892,524.00

Total Checking/Savings	835,318.80
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Total Current Assets	835,318.80
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Fixed Assets

1505 · Office Equipment	953.99
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Total Fixed Assets	953.99
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TOTAL ASSETS	836,272.79
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LIABILITIES & Revenue

Revenue

3200 · Fund Balances

3100 · Restricted Fund - Operating	-700,000.00
3120 · Restricted Fund-Emergency Equip	-700,000.00
3140 · Restricted Fund - Bldg Reserve	-492,524.00
3200 · Fund Balances	2,487,239.86

Total 3200 · Unrestricted Fund Balances	594,715.86
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32000 · Retained Earnings	-211,775.85
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Net Revenue	453,332.78
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Total Revenue	836,272.79
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TOTAL LIABILITIES & Revenue	836,272.79
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Battlefield Fire Protection District
Statement of Activities
August 2021

9:51 AM
09/03/2021
Cash Basis

	Aug 21	Jan - Aug 21
Revenue		
4000 · Revenue		
4005 · Tax Revenue	9,412.53	3,553,259.31
4010 · Tax Interest Revenue	1,615.95	16,760.25
4020 · Rental Revenue	0.00	0.00
4050 · Miscellaneous Revenue	10.00	80,284.36
4060 · Interest Revenue	2,298.92	20,496.63
4085 · Course Tuition (EMT)	0.00	28,425.00
Total 4000 · Revenue	13,337.40	3,699,225.55
Total Revenue	13,337.40	3,699,225.55
Gross Profit	13,337.40	3,699,225.55
Expense		
5000 · Capital Expense		
5015 · Uniforms/PPE/Bunker Gear	0.00	3,460.51
5020 · Building Lease	93,325.00	106,650.00
5022 · Aerial Apparatus Lease	650,663.12	886,459.85
5030 · Information Technology	0.00	131.84
5035 · Communications	0.00	2,239.05
5040 · Firefighting/EMS	476.16	4,479.27
5052 · Fitness Equipment	1,220.05	2,333.99
Total 5000 · Capital Expense	745,684.33	1,005,754.51
6000 · Communications		
6003 · MDT/Cell Phones	969.34	7,685.26
Total 6000 · Communications	969.34	7,685.26
6100 · Insurance		
6110 · Workman's Compensation	0.00	282,120.00
6115 · Commercial & Property	0.00	37,844.00
6120 · Medical, Dental, Vision	20,571.57	189,873.30
6125 · FFAM Dues	0.00	5,370.00
Total 6100 · Insurance	20,571.57	515,207.30
6200 · Maintenance & Repairs		
6205 · Gas/Diesel	3,691.82	27,243.10
6210 · Apparatus Repair	11,149.02	30,592.75
6215 · Stations & Buildings	517.85	13,327.40
6220 · Lawn Maintenance	5,773.60	5,773.60
6225 · Equipment Maintenance	306.64	5,433.45
6235 · Headquarters Maintenance	1,209.00	9,672.00
6255 · Maintenance Shop Equipment	0.00	119.62
6275 · Office Equipment	99.00	99.00
6280 · SCBA Flow Testing	0.00	2,233.70
Total 6200 · Maintenance & Repairs	22,746.93	94,494.62

	Aug 21	Jan - Aug 21
6300 · Office/Stations		
6305 · Software Expense	3,683.00	9,689.98
6315 · Accounting Fees	710.00	6,514.80
6325 · Postage/Shipping	0.00	215.54
6330 · Subscriptions/Memberships	1,474.00	4,005.73
6335 · Advertising/Printing/Postings	0.00	105.00
Total 6300 · Office/Stations	5,867.00	20,531.05
6400 · Training		
6405 · EMT Course Expense	233.85	21,607.75
6410 · Training Classes	2,187.86	14,298.75
6415 · Equipment	522.34	2,582.56
6425 · Training Books	248.27	747.47
Total 6400 · Training	3,192.32	39,236.53
6500 · Legal		
6510 · Audit Fees	0.00	5,550.00
6525 · Cafeteria Plan	549.19	2,357.82
6530 · Elections	0.00	205.00
6535 · Attorney Fees	587.50	3,849.52
Total 6500 · Legal	1,136.69	11,962.34
6600 · Salaries		
6605 · District Personnel	142,298.17	1,248,674.27
6610 · Board of Directors		
6612 · Chaplain Expense	125.54	655.12
6610 · Board of Directors - Other	1,133.33	5,666.64
Total 6610 · Board of Directors	1,258.87	6,321.76
6620 · Employer Payroll Taxes	2,041.84	19,154.54
6625 · Lagers	48,207.52	145,815.50
6635 · Uniforms	479.07	5,534.49
6640 · 457 Plan Employer Match	4,148.26	3,343.42
6655 · Expense Account	204.70	503.35
6665 · Special Overtime	3,067.29	20,119.02
6668 · Union Dues Expense	711.39	-371.16
6675 · Background Check	0.00	215.64
Total 6600 · Salaries	202,417.11	1,449,310.83
6700 · Medical		
6710 · Employee Physicals/POET	479.34	19,722.34
Total 6700 · Medical	479.34	19,722.34
6750 · Utilities		
6755 · Water	129.81	858.42
6760 · Sanitation	134.55	1,678.67
6765 · Sewer	261.23	1,743.07
6770 · Electric/Gas	2,498.70	21,777.03
6775 · Internet/Phones/Cable	1,182.67	9,886.39
Total 6750 · Utilities	4,206.96	35,943.58

	Aug 21	Jan - Aug 21
6800 · Supplies		
6810 · Public Relations/Outreach	251.41	4,736.44
6815 · Logo Imprinted Supplies	0.00	1,511.55
6820 · Fire & EMS Expendables	543.85	1,988.31
6825 · Office Supplies	75.37	2,026.04
6830 · Janitorial Supplies	300.52	2,082.05
6835 · Stations/Buildings Supplies	298.85	757.17
Total 6800 · Supplies	1,470.00	13,101.56
6850 · Property Improvements		
6860 · Stations/Buildings	0.00	1,523.31
6850 · Property Improvements - Other	15,700.00	31,419.54
Total 6850 · Property Improvements	15,700.00	32,942.85
Total Expense	1,024,441.59	3,245,892.77
Net Revenue	-1,011,104.19	453,332.78

Battlefield Fire Protection District
Statement of Cash Flows
August 2021

9:50 AM

Cash Basis

	Aug 21	Jul 21	% Change
Revenue			
4000 · Revenue			
4005 · Tax Revenue	9,412.53	13,120.76	-28.26%
4010 · Tax Interest Revenue	1,615.95	2,242.16	-27.93%
4050 · Miscellaneous Revenue	10.00	220.37	-95.46%
4060 · Interest Revenue	2,298.92	2,464.15	-6.71%
4085 · Course Tuition (EMT)	0.00	12,825.00	-100.0%
Total 4000 · Revenue	13,337.40	30,872.44	-56.8%
Total Revenue	13,337.40	30,872.44	-56.8%
Gross Profit	13,337.40	30,872.44	-56.8%
Expense			
5000 · Capital Expense			
5015 · Uniforms/PPE/Bunker Gear	0.00	984.44	-100.0%
5020 · Building Lease	93,325.00	0.00	100.0%
5022 · Aerial Apparatus Lease	650,663.12	0.00	100.0%
5030 · Information Technology	0.00	83.92	-100.0%
5040 · Firefighting/EMS	476.16	0.00	100.0%
5052 · Fitness Equipment	1,220.05	421.76	189.28%
Total 5000 · Capital Expense	745,684.33	1,490.12	49,941.9%
6000 · Communications			
6003 · MDT/Cell Phones	969.34	857.81	13.0%
Total 6000 · Communications	969.34	857.81	13.0%
6100 · Insurance			
6120 · Medical, Dental, Vision	20,571.57	31,614.06	-34.93%
6125 · FFAM Dues	0.00	330.00	-100.0%
Total 6100 · Insurance	20,571.57	31,944.06	-35.6%
6200 · Maintenance & Repairs			
6205 · Gas/Diesel	3,691.82	4,108.72	-10.15%
6210 · Apparatus Repair	11,149.02	2,550.34	337.16%
6215 · Stations & Buildings	517.85	1,072.35	-51.71%
6220 · Lawn Maintenance	5,773.60	0.00	100.0%
6225 · Equipment Maintenance	306.64	0.00	100.0%
6235 · Headquarters Maintenance	1,209.00	1,209.00	0.0%
6255 · Maintenance Shop Equipment	0.00	27.99	-100.0%
6275 · Office Equipment	99.00	0.00	100.0%
6280 · SCBA Flow Testing	0.00	37.95	-100.0%
Total 6200 · Maintenance & Repairs	22,746.93	9,006.35	152.57%
6300 · Office/Stations			
6305 · Software Expense	3,683.00	605.00	508.76%
6315 · Accounting Fees	710.00	740.00	-4.05%
6325 · Postage/Shipping	0.00	108.66	-100.0%

	Aug 21	Jul 21	% Change
6330 · Subscriptions/Memberships	1,474.00	250.00	489.6%
Total 6300 · Office/Stations	5,867.00	1,703.66	244.38%
6400 · Training			
6405 · EMT Course Expense	233.85	3,000.00	-92.21%
6410 · Training Classes	2,187.86	571.10	283.1%
6415 · Equipment	522.34	0.00	100.0%
6425 · Training Books	248.27	0.00	100.0%
Total 6400 · Training	3,192.32	3,571.10	-10.61%
6500 · Legal			
6525 · Cafeteria Plan	549.19	-320.34	271.44%
6535 · Attorney Fees	587.50	963.50	-39.02%
Total 6500 · Legal	1,136.69	643.16	76.74%
6600 · Salaries			
6605 · District Personnel	142,298.17	223,964.68	-36.46%
6610 · Board of Directors			
6612 · Chaplain Expense	125.54	0.00	100.0%
6610 · Board of Directors - Other	1,133.33	633.33	78.95%
Total 6610 · Board of Directors	1,258.87	633.33	98.77%
6620 · Employer Payroll Taxes	2,041.84	4,626.46	-55.87%
6625 · Lagers	48,207.52	-8,557.32	663.35%
6635 · Uniforms	479.07	601.35	-20.33%
6640 · 457 Plan Employer Match	4,148.26	-4,148.26	200.0%
6655 · Expense Account	204.70	35.84	471.15%
6665 · Special Overtime	3,067.29	3,015.46	1.72%
6668 · Union Dues Expense	711.39	-1,144.41	162.16%
Total 6600 · Salaries	202,417.11	219,027.13	-7.58%
6700 · Medical			
6710 · Employee Physicals/POET	479.34	1,630.36	-70.6%
Total 6700 · Medical	479.34	1,630.36	-70.6%
6750 · Utilities			
6755 · Water	129.81	115.11	12.77%
6760 · Sanitation	134.55	263.18	-48.88%
6765 · Sewer	261.23	238.31	9.62%
6770 · Electric/Gas	2,498.70	2,435.21	2.61%
6775 · Internet/Phones/Cable	1,182.67	1,049.20	12.72%
Total 6750 · Utilities	4,206.96	4,101.01	2.58%
6800 · Supplies			
6810 · Public Relations/Outreach	251.41	0.00	100.0%
6820 · Fire & EMS Expendables	543.85	36.95	1,371.85%
6825 · Office Supplies	75.37	183.96	-59.03%
6830 · Janitorial Supplies	300.52	381.92	-21.31%
6835 · Stations/Buildings Supplies	298.85	0.00	100.0%
Total 6800 · Supplies	1,470.00	602.83	143.85%
6850 · Property Improvements	15,700.00	0.00	100.0%

Total Expense
Net Revenue

Aug 21	Jul 21	% Change
1,024,441.59	274,577.59	273.1%
-1,011,104.19	-243,705.15	-314.89%

Battlefield Fire Protection District
Profit & Loss Budget Performance
Aug 2021

	Annual Budget	Aug 21	% Received	Jan-Aug	YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
Revenue								
4000 · Revenue								
4005 · Tax Revenue	3,531,703.00	9,412.53	0.27%	3,553,259.31		100.61%	0.00	21,556.31
4010 · Tax Revenue Interest	10,000.00	1,615.95	16.16%	16,760.25		167.60%	0.00	6,760.25
4050 · Miscellaneous Revenue	0.00	10.00	0.00%	80,284.36		0.00%	0.00	80,284.36
4060 · Interest Revenue	30,000.00	2,298.92	7.66%	20,496.63		68.32%	9,503.37	0.00
4085 · Course Tuition (EMT)	25,000.00	0.00	0.00%	28,425.00		113.70%	0.00	3,425.00
Total 4000 · Revenue	3,596,703.00	13,337.40	0.37%	3,699,225.55		102.85%	9,503.37	112,025.92
Expense								
	Annual Budget	Aug 21	% Budget Used in Aug	Jan-Aug	YTD	% Budget Used YTD	Balance Available	Date Over
5000 · Capital Expense								
5015 · Uniforms/PPE/Bunker Gear	30,000.00	0.00	0.00%	3,460.51		11.54%	26,539.49	
5020 · Building Lease	106,525.00	93,325.00	87.61%	106,650.00		100.12%	-125.00	9/14/2021
5022 · Aerial Apparatus Lease	0.00	650,663.12	0.00%	886,459.85		0.00%	-886,459.85	2/9/2021
5030 · Information Technology	18,000.00	0.00	0.00%	131.84		0.73%	17,868.16	
5035 · Communications	10,000.00	0.00	0.00%	2,239.05		22.39%	7,760.95	
5040 · Firefighting/EMS	43,000.00	476.16	1.11%	4,479.27		10.42%	38,520.73	
5052 · Fitness Equipment	3,000.00	1,220.05	40.67%	2,333.99		77.80%	666.01	
Total 5000 · Capital Expense	210,525.00	745,684.33	354.20%	1,005,754.51		477.74%	-795,229.51	
6000 · Communications								
6003 · MDT/Cell Phones	12,000.00	969.34	8.08%	7,685.26		64.04%	4,314.74	
Total 6000 · Communications	12,000.00	969.34	8.08%	7,685.26		64.04%	4,314.74	
6100 · Insurance								
6110 · Workman's Compensation	290,083.54	0.00	0.00%	282,120.00		97.25%	7,963.54	
6115 · Commercial & Property	75,748.00	0.00	0.00%	37,844.00		49.96%	37,904.00	
6120 · Medical, Dental, Vision	246,987.00	20,571.57	8.33%	189,873.30		76.88%	57,113.70	
6125 · FFAM Dues	3,200.00	0.00	0.00%	5,370.00		167.81%	-2,170.00	5/11/2021
Total 6100 · Insurance	616,018.54	20,571.57	3.34%	515,207.30		83.64%	100,811.24	

Battlefield Fire Protection District
Profit & Loss Budget Performance
Aug 2021

	Annual Budget	Aug 21	% Received	Jan-Aug	YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
6200 · Maintenance & Repairs								
6205 · Gas/Diesel	40,000.00	3,691.82	9.23%	27,243.10		68.11%	12,756.90	
6210 · Apparatus Repair	45,000.00	11,149.02	24.78%	30,592.75		67.98%	14,407.25	
6215 · Stations & Buildings	27,000.00	517.85	1.92%	13,327.40		49.36%	13,672.60	
6220 · Lawn Maintenance	11,500.00	5,773.60	50.21%	5,773.60		50.21%	5,726.40	
6225 · Equipment Maintenance	10,000.00	306.64	3.07%	5,433.45		54.33%	4,566.55	
6235 · Headquarters Maintenance	15,000.00	1,209.00	8.06%	9,672.00		64.48%	5,328.00	
6250 · Ground/Aerial Ladder Testing	2,000.00	0.00	0.00%	0.00		0.00%	2,000.00	
6255 · Maintenance Shop Equipment	1,500.00	0.00	0.00%	119.62		7.97%	1,380.38	
6275 · Office Equipment	2,000.00	99.00	4.95%	99.00		4.95%	1,901.00	
6280 · SCBA Flow Testing	2,500.00	0.00	0.00%	2,233.70		89.35%	266.30	
Total 6200 · Maintenance & Repairs	156,500.00	22,746.93	14.53%	94,494.62		60.38%	62,005.38	
6300 · Office/Stations								
6305 · Software Expense	23,300.00	3,683.00	15.81%	9,689.98		41.59%	13,610.02	
6315 · Accounting Fees	9,400.00	710.00	7.55%	6,514.80		69.31%	2,885.20	
6325 · Postage/Shipping	700.00	0.00	0.00%	215.54		30.79%	484.46	
6330 · Subscriptions/Memberships	9,500.00	1,474.00	15.52%	4,005.73		42.17%	5,494.27	
6335 · Advertising/Printing/Postings	1,000.00	0.00	0.00%	105.00		10.50%	895.00	
Total 6300 · Office/Stations	43,900.00	5,867.00	13.36%	20,531.05		46.77%	23,368.95	
6400 · Training								
	Annual Budget	Aug 21	% Budget Used in Aug	Jan-Aug	YTD	% Budget Used YTD	Balance Available	
6405 · EMT Course Expense	2,000.00	233.85	11.69%	21,607.75		1080.39%	-19,607.75	2/9/2021
6410 · Training Classes	30,200.00	2,187.86	7.24%	14,298.75		47.35%	15,901.25	
6415 · Equipment	4,200.00	522.34	12.44%	2,582.56		61.49%	1,617.44	
6425 · Training Books	5,000.00	248.27	4.97%	747.47		14.95%	4,252.53	
Total 6400 · Training	41,400.00	3,192.32	7.71%	39,236.53		94.77%	2,163.47	

Battlefield Fire Protection District

Profit & Loss Budget Performance

Aug 2021

	Annual Budget	Aug 21	% Received	Jan-Aug	YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
6500 · Legal								
6510 · Audit Fees	5,700.00	0.00	0.00%	5,550.00		97.37%	150.00	
6525 · Cafeteria Account	1,500.00	549.19	36.61%	2,357.82		157.19%	-857.82	5/11/2021
6530 · Elections	15,000.00	0.00	0.00%	205.00		1.37%	14,795.00	
6535 · Attorney Fees	5,000.00	587.50	11.75%	3,849.52		76.99%	1,150.48	
Total 6500 · Legal	27,200.00	1,136.69	4.18%	11,962.34		43.98%	15,237.66	
6600 · Salaries								
6605 · District Personnel	1,949,624.00	142,298.17	7.30%	1,248,674.27		64.05%	700,949.73	
6610 · Board of Directors								
6612 · Chaplain Expense	2,000.00	125.54	6.28%	655.12		32.76%	1,344.88	
6610 · Board of Directors - Other	9,400.00	1,133.33	12.06%	5,666.64		60.28%	3,733.36	
Total 6610 · Board of Directors	11,400.00	1,258.87	11.04%	6,321.76		55.45%	5,078.24	
6620 · Employer Payroll Taxes	36,823.00	2,041.84	5.55%	19,154.54		52.02%	17,668.46	
6625 · Lagers	223,673.00	48,207.52	21.55%	145,815.50		65.19%	77,857.50	
6635 · Uniforms	15,000.00	479.07	3.19%	5,534.49		36.90%	9,465.51	
6640 · 457 Plan Employer Match	0.00	4,148.26	0.00%	3,343.42		0.00%	-3,343.42	3/9/2021
6650 · Miscellaneous Board Expense	500.00	0.00	0.00%	0.00		0.00%	500.00	
6655 · Expense Account	2,000.00	204.70	10.24%	503.35		25.17%	1,496.65	
6665 · Special Overtime	40,000.00	3,067.29	7.67%	20,119.02		50.30%	19,880.98	
6668 · Union Dues Expense	0.00	711.39	0.00%	-371.16		0.00%	371.16	
6675 · Background Check	2,000.00	0.00	0.00%	215.64		10.78%	1,784.36	
Total 6600 · Salaries	2,281,020.00	202,417.11	8.87%	1,449,310.83		63.54%	831,709.17	
			%Budget			%Budget Used	Balance	
6700 · Medical	Annual Budget	Aug 21	Used in Aug	Jan-Aug	YTD	YTD	Available	
6710 · Employee Physicals/POET	27,500.00	479.34	1.74%	19,722.34		71.72%	7,777.66	
Total 6700 · Medical	27,500.00	479.34	1.74%	19,722.34		71.72%	7,777.66	

Battlefield Fire Protection District
Profit & Loss Budget Performance
Aug 2021

	Annual Budget	Aug 21	% Received	Jan-Aug YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
6750 · Utilities							
6755 · Water	3,000.00	129.81	4.33%	858.42	28.61%	2,141.58	
6760 · Sanitation	2,500.00	134.55	5.38%	1,678.67	67.15%	821.33	
6765 · Sewer	3,000.00	261.23	8.71%	1,743.07	58.10%	1,256.93	
6770 · Electric/Gas	36,000.00	2,498.70	6.94%	21,777.03	60.49%	14,222.97	
6775 · Internet/Phones/Cable	13,400.00	1,182.67	8.83%	9,886.39	73.78%	3,513.61	
Total 6750 · Utilities	57,900.00	4,206.96	7.27%	35,943.58	62.08%	21,956.42	
6800 · Supplies							
6810 · Public Relations/Outreach	13,250.00	251.41	1.90%	4,736.44	35.75%	8,513.56	
6815 · Logo Imprinted Supplies	2,000.00	0.00	0.00%	1,511.55	75.58%	488.45	
6820 · Fire & EMS Expendables	4,000.00	543.85	13.60%	1,988.31	49.71%	2,011.69	
6825 · Office Supplies	4,000.00	75.37	1.88%	2,026.04	50.65%	1,973.96	
6830 · Janitorial Supplies	4,000.00	300.52	7.51%	2,082.05	52.05%	1,917.95	
6835 · Stations/Buildings Supplies	2,500.00	298.85	11.95%	757.17	30.29%	1,742.83	
Total 6800 · Supplies	29,750.00	1,470.00	4.94%	13,101.56	44.04%	16,648.44	
6850 · Property Improvements							
6860 · Stations/Buildings	10,000.00	0.00	0.00%	1,523.31	15.23%	8,476.69	
6850 · Property Improvements - Other	0.00	15,700.00	0.00%	31,419.54	0.00%	-31,419.54	7/13/2021
Total 6850 · Property Improvements	10,000.00	15,700.00	157.00%	32,942.85	329.43%	-22,942.85	
Total Expense	3,513,713.54	1,024,441.59	29.16%	3,245,892.77	92.38%	245,346.82	
Net Revenue	82,989.46	-1,011,104.19	-1218.35%	453,332.78	546.25%	-235,843.45	
Total Budget Amount						245,346.82	
	Monthly Expenditures		YTD Expenditures				
	1,024,441.59		3,245,892.77				
Restricted Funds							
Operating Reserve						700,000.00	
Emergency Equipment Reserve						700,000.00	
Building Reserve						492,524.00	
Total Contingency Fund						1,892,524.00	

Battlefield Fire Protection District
Transaction Detail By Account
January through August 2021

9:55 AM

09/03/2021

	<u>Date</u>	<u>Name</u>	<u>Paid Amount</u>	<u>Cash Basis Balance</u>
4000 · Revenue				
4050 · Miscellaneous Revenue				
	01/05/2021	Dr. Libby Bennett	100.00	100.00
	01/26/2021	MISSOURI ASSOC. OF FIRE CHIEFS	2,310.00	2,410.00
	01/26/2021	Ozarks Technical Community College	2,000.00	4,410.00
	02/02/2021	Marlene Feisthamel	50.00	4,460.00
	02/02/2021	CITY OF SPRINGFIELD	12,351.04	16,811.04
	02/02/2021	Greene County Treasurer	31.53	16,842.57
	02/09/2021	Highlandville Rural Fire	1,400.00	18,242.57
	02/23/2021	LOWE'S BUSINESS ACCT.	1,024.30	19,266.87
	03/02/2021	GRAINGER, INC.	288.76	19,555.63
	03/23/2021		10.00	19,565.63
	03/23/2021	LexisNexis	10.00	19,575.63
	03/23/2021	LexisNexis	10.00	19,585.63
	04/20/2021	J Bruce Vanderhoof	10.00	19,595.63
	04/20/2021	LexisNexis	10.00	19,605.63
	04/20/2021	GovDeals	145.00	19,750.63
	04/27/2021	Logan-Rogersville Fire Prot. District	800.00	20,550.63
	05/18/2021	GovDeals	1,950.00	22,500.63
	06/08/2021	Ozarks Technical Community College	2,950.00	25,450.63
	06/22/2021	CITY UTILITIES OF SPRINGFIELD	1,588.81	27,039.44
	06/29/2021	Greene County Treasurer	53,014.55	80,053.99
	07/13/2021	Shelter Insurance	10.00	80,063.99
	07/13/2021	Greene County Treasurer	44.03	80,108.02
	07/13/2021	MO Fire & Ambulance District	16.34	80,124.36
	07/27/2021	GovDeals	150.00	80,274.36
	08/17/2021	LexisNexis	10.00	80,284.36
Total 4050 · Miscellaneous Revenue			80,284.36	80,284.36
Total 4000 · Revenue			80,284.36	80,284.36
TOTAL			80,284.36	80,284.36

Battlefield Volunteer Fire Department
Statement of Net Activities
August 2021

	<u>Aug 21</u>
Ordinary Revenue/Expense	
Revenue	
4140 - Interest Revenue	2.09
Total Revenue	<u>2.09</u>
Net Ordinary Revenue	<u>2.09</u>
Net Revenue	<u><u>2.09</u></u>

10:01 AM
09/03/21
Cash Basis

Battlefield Volunteer Fire Department

Statement of Net Assets

As of August 31, 2021
Aug 31, 21

ASSETS

Current Assets

Checking/Savings

1050 · Oakstar Volunteer Account 5,474.36

Total Checking/Savings 5,474.36

Total Current Assets 5,474.36

TOTAL ASSETS 5,474.36

LIABILITIES & Revenue

Revenue

1110 · Retained Earnings 5,457.99

Net Revenue 16.37

Total Revenue 5,474.36

TOTAL LIABILITIES & Revenue 5,474.36



BATTLEFIELD FIRE PROTECTION DISTRICT

www.battlefieldfire.com 

4117 W. Second Street
Battlefield, MO 65619

FAX: (417) 887-9914
CELL: (417) 343-4504

PHONE: (417) 881-9018



ADMINISTRATIVE BOARD REPORT

August/September 2021

Administration – Chief Moore

- The Tri-State Fire Recruitment Alliance met in our facility this month. Lots of updating. The new website is live at www.tsfra.com.
- We completed our process for VFIS Property and Casualty insurance re-enrollment.
- Levy and conflict of interest documentation was submitted to all the appropriate places.
- Labor-Management meeting went great. More information will be available at the meeting.
- I provided a tour to the Greene County Office of Emergency Management. We are a back-up site for them.
- We conducted pinning ceremonies for Firefighters Forshey, Chamberlin, and Smith.
- We have several policies in draft format right now. We will be presenting one for the Mechanic position this month in your packet.
- I was installed to the Drury University Alumni Council this month.

Operations – Deputy Chief Reynolds

- Total calls for August = 180
 - 5 Building fires
 - August 2020 = 170
 - Total Calls YTD = 2116
- Average Response Time for August = 5.56 minutes
 - Average Response Time YTD = 5.55 minutes
 - Target time is 7.00 minutes
- Turnout time for August = 1:24
 - Turnout time YTD = 1:26
 - Target time is 1:30
- Pre-Build documents from E-One were delivered. Pricing was discussed at the last meeting. Check was hand delivered and we are now on the clock. Delivery should be April/May if supply chains remain uninterrupted.
- I will be on vacation later this month and the first week of October.

Support Services – Division Chief Anderson

Community Risk Reduction Activities (as of 9-6-21)

- Total people reached through social media and Google Business = 8,903
- Smoke Alarm Calls
 - Smoke Alarms Installed- 5
 - Batteries Replaced- 7
- Crews attended a community outreach event at South Creek Church
- Crews monitored a fire drill at Wilsons Creek Intermediate School
- Attended a virtual CRR meeting with national leaders
- Assisted Springfield Fire with a Hazmat Operations skills test
- Attended a walkthrough of St. Elizabeth Ann Seton school for a pre-school year safety inspection

"We Serve"



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Community Risk Reduction Activities continued

- Attended several meetings with ESRI/ArcGIS to develop a public opinion survey for the district. The survey should be ready to be released next week.
- Attended a meeting of the district's CRR committee
- Attended a meeting with the Battlefield building inspector to discuss new projects
- Assisted Anderson Engineering with testing a new Knox based security gate switch
- Attended the first meeting of the district's CRR Community Advisory Group
- Continuing to schedule schools, preschools, and daycares for Fire Prevention Month (October)

Workers Compensation, Safety, and Human Resources

- The district had two work comp claims for this period
- Attended two MOFAD webinars on safety program development
- Attended the District's monthly Safety Committee meeting
- Continued updating the existing policy/procedure for workers' compensation and light duty
- Attended a LAGERS webinar on retirement program options
- Attended a district awards committee meeting to review the existing rewards policy
- Began development of a work comp accident investigation procedure

Training – Division Chief Burr

- Training hours for August: 1034 hours
 - YTD = 9021 hours
 - YTD 2020 = 12640
- I am still working on our reaccreditation with the Bureau of EMS for our training entity license.
- Work continues developing the annual training plan for 2022. I am working with our neighboring agencies to maximize the classes offered in our region.
- The Missouri Division of Fire portal went live. Chief Anderson and I have spent several hours with the Division working through some glitches in the system.
- I have conducted in-service training with all our crews on the new portal.
- I have been in contact with different vendors researching new SCBA's. We currently have some packs on loan for trial.
- We will be posting our EMT Course Administrator position.