



AGENDA

Battlefield Fire Protection District Battlefield Volunteer Fire Department



Regular Board Meeting
4117 W. Second St., Battlefield, MO 65619

Tuesday, September 26, 2023

5:00 PM

Preliminaries to the Meeting

1. Call to Order
2. Ceremonial Matters
4. Roll Call
5. Establishment of a Quorum
7. Approval of the Meeting's Agenda

Approval of Last Month's Minutes

1. Correction of Minutes
2. Approval of Regular Minutes

Financial Business

1. Payment of the bills
2. Check signing.
3. Financial statements

Public Comments

1. Any comments must be submitted via email to info@battlefieldfire.com prior to 5pm on the Monday prior to meeting.

Unfinished Business

1. None

New Business

1. Policy Updates
2. General Overview

Closed Session

1. None

Adjournment

Representatives of the news media may obtain copies of this notice by contacting the Battlefield Fire Protection District.

Posted: 9/22/2023 12:00 AM certified by the undersigned that a true copy of the foregoing agenda was posted at the Battlefield Administration and Training Center in Battlefield, Missouri.

Fire Chief



Battlefield Fire Protection District Battlefield Volunteer Fire Department

Minutes

August 2023 Regular Board Meeting

**Location of Meeting:**

4117 West Second St.
Battlefield, MO 65619

Time of Meeting

12 PM

Date of Meeting:

August 29, 2023

The meeting of the Battlefield Fire Protection District Board of Directors was called to order by Chairman Trevor Crist at 12 pm. A roll call was taken, and a quorum was established.

Board Members Present: Chairman Trevor Crist, Treasurer Mark Pon and Scott Lambeth. Vice-Chair Danny Perches joined via zoom.

Mr. Pon moved to approve the agenda, 2nd by Mr. Lambeth. Motion carried.

Approval of Last Month's Minutes:

1. Approval of Regular Minutes- Mr. Pon moved to approve the July Regular Meeting minutes. 2nd by Mr. Lambeth. Motion carried.

Financial Business:

1. The Board addressed bills to be paid and signed checks.
2. Treasurer Mark Pon discussed the July financial report and review of cash assets. Battlefield Volunteer Fire Department's checking account indicates \$5,518.54. Battlefield Fire Protection District's ICS account holds \$3,178,435.94 and Money Market holds \$61,412.73.
3. Chief Moore briefly reviewed line items on the financials.
4. Mr. Pon moved to approve the financials 2nd by Mr. Lambeth. Motion carried.

Unfinished Business: None

New Business:**1. Resolution 23.002 – Conflict of Interest**

- Mr. Pon moved to have the first reading of Bill No. 23-002 by title only. 2nd by Mr. Lambeth. A Roll call vote was taken, and the vote was: Trevor Crist aye; Mark Pon aye; Scott Lambeth aye; Danny Perches aye. Motion carried.
- Bill No. 23-002 read by title only by Fire Chief Scott Moore. Mr. Lambeth moved to approve the first reading of Bill No. 23-002. 2nd by Mr. Pon. A Roll call vote was taken, and the vote was: Trevor Crist aye; Mark Pon aye; Scott Lambeth aye; Danny Perches aye. Motion carried.

- Mr. Pon moved to have the second and final reading of Bill No. 23-002 by title only. 2nd by Mr. Lambeth. A Roll call vote was taken, and the vote was: Trevor Crist aye; Mark Pon aye; Scott Lambeth aye; Danny Perches aye. Motion carried.
- Bill No. 23-002 read by title by only by Fire Chief Scott Moore. Mr. Pon moved to approve the second and final reading Bill No. 23-002 for final passage and to make it Ordinance no 23-002. A Roll call vote was taken, and the vote was: Trevor Crist aye; Mark Pon aye; Scott Lambeth aye; Danny Perches aye. Motion carried.
- Bill No.23-002 was passed into Ordinance 23-002.

2. Levy

- Chief Moore presented the Tax Levy Report and Pro-Forma depicting the proposed tax levy for 2024. All documentation was reviewed by and received from the Missouri State Auditors Office and the Greene County Clerk's Office. It was noted that the tax levy included the \$.25 tax levy increase approved by voters in April 2023.
- Mr. Lambeth moved to accept the 0.7833 levy. 2nd by Mr. Pon. A Roll call vote was taken, and the vote was: Trevor Crist aye; Mark Pon aye; Scott Lambeth aye; Danny Perches aye. Motion carried.

3. Policy Updates

- Fire Chief Scott Moore reviewed the following procedures to be reindexed as policy: #216.2 Reserve Program Rules and Regulation; #217 Live-in Program Rules and Regulations; #327 Adult Abuse; # 326 Child Abuse; #402 Fire Investigations; #701 District Vehicles; #910 Vehicle Seat Belts; #916 Personal Firearms; #917 Pump Testing; #1002 Hiring Process; #1003 Hiring Process-Former Employees; #1005 Orientation; #1100 Fire Station Living. Mr Crist moved to approve all procedures to be reindexed as policy. 2nd by Mr. Pon. A Roll call vote was taken, and the vote was: Trevor Crist aye; Mark Pon aye; Scott Lambeth aye; Danny Perches aye. Motion carried.

4. General Overview - Staff provided a review of their monthly reports.

Closed Session:

1. Information only pursuant to RSMO 610.021 (13). Closed Session. Closed Record.

Motion to go out of open session by Mr. Pon. 2nd by Mr. Lambeth. Motion carried.

Out of Open Session at 12:42 pm.

Motion to go into Closed Session by Mr. Pon. 2nd by Mr. Lambeth. Motion carried.

Into Closed Session 12:44 pm

Roll Call: Mark Pon, Trevor Crist, Scott Lambeth, Danny Perches, Fire Chief Moore and Secretary Shawn Shupert.

Motion to go out of Closed Session by Mr. Pon. 2nd by Mr. Lambeth. Motion carried.

Out of Closed Session: 1:05 pm

Motion to go into Open Session by Mr. Pon. 2nd by Mr. Lambeth. Motion carried.

Into Open Session: 1:05 pm



Battlefield Fire Protection District Battlefield Volunteer Fire Department



Minutes

August 2023 Regular Board Meeting

Roll Call: Mark Pon, Trevor Crist, Danny Perches and Scott Lambeth

Adjournment:

Mr. Crist moved to adjourn at 1:05pm.

Approved by:

Trevor Crist

Danny Perches

Scott Lambeth

Mark Pon

Battlefield Volunteer Fire Department

Statement of Net Assets

As of August 31, 2023
Aug 31, 23

ASSETS

Current Assets

Checking/Savings

1050 · Oakstar Volunteer Account 5,520.65

Total Checking/Savings 5,520.65

Total Current Assets 5,520.65

TOTAL ASSETS 5,520.65

LIABILITIES & Revenue

Revenue

1110 · Retained Earnings 5,504.13

Net Revenue 16.52

Total Revenue 5,520.65

TOTAL LIABILITIES & Revenue 5,520.65

Battlefield Volunteer Fire Department
Statement of Net Activities
August 2023

	<u>Aug 23</u>
Ordinary Revenue/Expense	
Revenue	
4140 - Interest Revenue	2.11
Total Revenue	<u>2.11</u>
Net Ordinary Revenue	<u>2.11</u>
Net Revenue	<u><u>2.11</u></u>

Battlefield Fire Protection District
Statement of Cash Flows
August 2023

10:54 AM

Cash Basis

	Aug 23	Jul 23	% Change
Revenue			
4000 · Revenue			
4005 · Tax Revenue	11,276.23	16,425.77	-31.35%
4010 · Tax Interest Revenue	1,976.87	2,458.08	-19.58%
4050 · Miscellaneous Revenue	155.00	598.00	-74.08%
4060 · Interest Revenue	12,732.73	15,623.10	-18.5%
Total 4000 · Revenue	26,140.83	35,104.95	-25.54%
Total Revenue	26,140.83	35,104.95	-25.54%
Gross Profit	26,140.83	35,104.95	-25.54%
Expense			
5000 · Capital Expense			
5015 · Uniforms/PPE/Bunker Gear	0.00	2,450.00	-100.0%
5020 · Building Lease	0.00	95,725.00	-100.0%
5040 · Firefighting/EMS	1,167.81	445.59	162.08%
5055 · Vehicles	0.00	675,324.00	-100.0%
Total 5000 · Capital Expense	1,167.81	773,944.59	-99.85%
6000 · Communications			
6003 · MDT/Cell Phones	821.71	862.36	-4.71%
6020 · Managed IT Service	2,755.50	0.00	100.0%
Total 6000 · Communications	3,577.21	862.36	314.82%
6100 · Insurance			
6110 · Workman's Compensation	14,510.78	14,510.78	0.0%
6115 · Commercial & Property	0.00	582.00	-100.0%
6120 · Medical, Dental, Vision	27,957.60	21,144.45	32.22%
6125 · FFAM Dues	0.00	630.00	-100.0%
Total 6100 · Insurance	42,468.38	36,867.23	15.19%
6200 · Maintenance & Repairs			
6205 · Gas/Diesel	6,524.28	460.86	1,315.68%
6210 · Apparatus Repair	2,366.20	15,655.12	-84.89%
6215 · Stations & Buildings	9,889.85	5,189.61	90.57%
6220 · Lawn Maintenance	2,468.60	2,810.00	-12.15%
6225 · Equipment Maintenance	382.90	34.14	1,021.56%
6235 · Headquarters Maintenance	1,209.00	1,209.00	0.0%
6250 · Ground/Aerial Ladder Testing	1,660.50	0.00	100.0%
6255 · Maintenance Shop Equipment	73.71	14.95	393.04%
6280 · SCBA Flow Testing	177.50	0.00	100.0%
Total 6200 · Maintenance & Repairs	24,752.54	25,373.68	-2.45%
6300 · Office/Stations			
6305 · Software Expense	8,047.38	0.00	100.0%
6315 · Accounting Fees	710.00	740.00	-4.05%
6330 · Subscriptions/Memberships	1,278.00	10.45	12,129.67%

	Aug 23	Jul 23	% Change
Total 6300 · Office/Stations	10,035.38	750.45	1,237.25%
6400 · Training			
6410 · Training Classes	4,176.96	495.40	743.15%
6415 · Equipment	501.87	531.04	-5.49%
Total 6400 · Training	4,678.83	1,026.44	355.83%
6500 · Legal			
6525 · Cafeteria Pass Thru	-0.09	391.54	-100.02%
6530 · Elections	320.29	0.00	100.0%
6535 · Attorney Fees	110.00	0.00	100.0%
Total 6500 · Legal	430.20	391.54	9.87%
6600 · Salaries			
6605 · District Personnel	165,641.11	170,746.15	-2.99%
6610 · Board of Directors			
6612 · Chaplain Expense	67.14	72.83	-7.81%
6610 · Board of Directors - Other	450.00	450.00	0.0%
Total 6610 · Board of Directors	517.14	522.83	-1.09%
6620 · Employer Payroll Taxes	2,311.84	2,367.70	-2.36%
6625 · Lagers	16,307.28	27,696.86	-41.12%
6635 · Uniforms	1,263.74	0.00	100.0%
6640 · 457 Pass Thru	0.00	4,251.86	-100.0%
6665 · Special Overtime	3,733.17	2,082.75	79.24%
6668 · Union Dues Passthrough	-61.86	773.25	-108.0%
6675 · Background Check	494.75	0.00	100.0%
Total 6600 · Salaries	190,207.17	208,441.40	-8.75%
6700 · Medical			
6710 · Employee Physicals/POET	325.00	586.00	-44.54%
Total 6700 · Medical	325.00	586.00	-44.54%
6750 · Utilities			
6755 · Water	232.46	170.41	36.41%
6760 · Sanitation	216.16	216.16	0.0%
6765 · Sewer	282.48	259.55	8.84%
6770 · Electric/Gas	3,300.10	3,030.39	8.9%
6775 · Internet/Phones/Cable	1,472.33	822.30	79.05%
Total 6750 · Utilities	5,503.53	4,498.81	22.33%
6800 · Supplies			
6810 · Public Relations/Outreach	650.00	441.68	47.17%
6820 · Fire & EMS Expendables	311.95	124.53	150.5%
6825 · Office Supplies	290.32	106.97	171.4%
6830 · Janitorial Supplies	238.58	328.52	-27.38%
6835 · Stations/Buildings Supplies	334.67	58.43	472.77%
Total 6800 · Supplies	1,825.52	1,060.13	72.2%
Total Expense	284,971.57	1,053,802.63	-72.96%
Net Revenue	-258,830.74	-1,018,697.68	74.59%

Battlefield Fire Protection District
Statement of Activities
August 2023

10:56 AM
09/05/2023
Cash Basis

	Aug 23	Jan - Aug 23
Revenue		
4000 · Revenue		
4005 · Tax Revenue	11,276.23	3,744,710.49
4010 · Tax Interest Revenue	1,976.87	18,182.51
4050 · Miscellaneous Revenue	155.00	14,144.14
4060 · Interest Revenue	12,732.73	102,839.65
Total 4000 · Revenue	26,140.83	3,879,876.79
Total Revenue	26,140.83	3,879,876.79
Gross Profit	26,140.83	3,879,876.79
Expense		
5000 · Capital Expense		
5015 · Uniforms/PPE/Bunker Gear	0.00	38,089.64
5020 · Building Lease	0.00	106,450.00
5030 · Information Technology	0.00	1,002.85
5040 · Firefighting/EMS	1,167.81	26,717.71
5052 · Fitness Equipment	0.00	900.00
5055 · Vehicles	0.00	786,563.52
Total 5000 · Capital Expense	1,167.81	959,723.72
6000 · Communications		
6003 · MDT/Cell Phones	821.71	6,863.77
6020 · Managed IT Service	2,755.50	8,259.88
Total 6000 · Communications	3,577.21	15,123.65
6100 · Insurance		
6110 · Workman's Compensation	14,510.78	125,318.22
6115 · Commercial & Property	0.00	46,623.00
6120 · Medical, Dental, Vision	27,957.60	176,920.68
6125 · FFAM Dues	0.00	5,210.00
Total 6100 · Insurance	42,468.38	354,071.90
6200 · Maintenance & Repairs		
6205 · Gas/Diesel	6,524.28	30,404.04
6210 · Apparatus Repair	2,366.20	42,329.46
6215 · Stations & Buildings	9,889.85	27,896.34
6220 · Lawn Maintenance	2,468.60	5,278.60
6225 · Equipment Maintenance	382.90	2,071.23
6235 · Headquarters Maintenance	1,209.00	9,994.86
6250 · Ground/Aerial Ladder Testing	1,660.50	1,660.50
6255 · Maintenance Shop Equipment	73.71	225.10
6275 · Office Equipment	0.00	426.73
6280 · SCBA Flow Testing	177.50	4,089.83
Total 6200 · Maintenance & Repairs	24,752.54	124,376.69
6300 · Office/Stations		

	Aug 23	Jan - Aug 23
6305 · Software Expense	8,047.38	19,635.76
6315 · Accounting Fees	710.00	6,449.90
6325 · Postage/Shipping	0.00	41.94
6330 · Subscriptions/Memberships	1,278.00	4,679.13
6335 · Advertising/Printing/Postings	0.00	71.70
Total 6300 · Office/Stations	10,035.38	30,878.43
6400 · Training		
6410 · Training Classes	4,176.96	23,766.88
6415 · Equipment	501.87	3,053.69
Total 6400 · Training	4,678.83	26,820.57
6500 · Legal		
6510 · Audit Fees	0.00	5,750.00
6525 · Cafeteria Pass Thru	-0.09	1,796.89
6530 · Elections	320.29	32,423.79
6535 · Attorney Fees	110.00	1,395.20
Total 6500 · Legal	430.20	41,365.88
6600 · Salaries		
6605 · District Personnel	165,641.11	1,322,995.25
6610 · Board of Directors		
6612 · Chaplain Expense	67.14	577.25
6610 · Board of Directors - Other	450.00	3,933.32
Total 6610 · Board of Directors	517.14	4,510.57
6620 · Employer Payroll Taxes	2,311.84	18,305.44
6625 · Lagers	16,307.28	140,960.23
6635 · Uniforms	1,263.74	3,447.43
6640 · 457 Pass Thru	0.00	3,775.94
6655 · Expense Account	0.00	329.78
6665 · Special Overtime	3,733.17	22,128.04
6668 · Union Dues Passthrough	-61.86	711.39
6675 · Background Check	494.75	494.75
Total 6600 · Salaries	190,207.17	1,517,658.82
6700 · Medical		
6710 · Employee Physicals/POET	325.00	2,287.39
Total 6700 · Medical	325.00	2,287.39
6750 · Utilities		
6755 · Water	232.46	1,109.47
6760 · Sanitation	216.16	2,758.85
6765 · Sewer	282.48	1,724.83
6770 · Electric/Gas	3,300.10	25,273.14
6775 · Internet/Phones/Cable	1,472.33	11,799.16
Total 6750 · Utilities	5,503.53	42,665.45
6800 · Supplies		
6810 · Public Relations/Outreach	650.00	10,660.95
6815 · Logo Imprinted Supplies	0.00	215.00

	Aug 23	Jan - Aug 23
6820 · Fire & EMS Expendables	311.95	4,001.32
6825 · Office Supplies	290.32	1,292.17
6830 · Janitorial Supplies	238.58	2,811.20
6835 · Stations/Buildings Supplies	334.67	1,171.84
Total 6800 · Supplies	1,825.52	20,152.48
6850 · Property Improvements		
6860 · Stations/Buildings	0.00	6,500.00
Total 6850 · Property Improvements	0.00	6,500.00
Total Expense	284,971.57	3,141,624.98
Net Revenue	-258,830.74	738,251.81

Battlefield Fire Protection District
Statement of Net Assets
As of August 31, 2023

10:56 AM

09/05/2023

Cash Basis

Aug 31, 23

ASSETS

Current Assets

Checking/Savings

1000 · OakStar - ICS	2,923,325.71
1005 · OakStar - Money Market	61,660.48
1025 · Oakstar - Operating	106,785.63
1105 · Petty Cash	131.66
1199 · Allowance for Restricted Funds	-1,539,576.00

Total Checking/Savings 1,552,327.48

Total Current Assets 1,552,327.48

Fixed Assets

1505 · Office Equipment 3,293.56

Total Fixed Assets 3,293.56

TOTAL ASSETS 1,555,621.04

LIABILITIES & Revenue

Revenue

3200 · Fund Balances

3100 · Restricted Fund - Operating	-700,000.00
3120 · Restricted Fund-Emergency Equip	-339,576.00
3140 · Restricted Fund - Bldg Reserve	-500,000.00
3200 · Fund Balances	2,487,239.86

Total 3200 · Unrestricted Fund Balances 947,663.86

32000 · Retained Earnings -130,294.63

Net Revenue 738,251.81

Total Revenue 1,555,621.04

TOTAL LIABILITIES & Revenue 1,555,621.04

Battlefield Fire Protection District
Profit & Loss Budget Performance
Aug 2023

	Annual Budget	Aug 23	% Received	Jan-Aug	YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
Revenue								
4000 · Revenue								
4005 · Tax Revenue	3,563,961.00	11,276.23	0.32%	3,744,710.49		105.07%	0.00	180,749.49
4010 · Tax Revenue Interest	15,000.00	1,976.87	13.18%	18,182.51		121.22%	0.00	3,182.51
4030 · Training Room Rental	10,000.00	0.00	0.00%	0.00		0.00%	10,000.00	0.00
4050 · Miscellaneous Revenue	0.00	155.00	0.00%	14,144.14		0.00%	0.00	14,144.14
4060 · Interest Revenue	75,000.00	12,732.73	16.98%	102,839.65		137.12%	0.00	12,731.36
Total 4000 · Revenue	3,663,961.00	26,140.83	0.71%	3,879,876.79		105.89%	10,000.00	210,807.50
Expense								
	Annual Budget	Aug 23	%Budget Used in Aug	Jan-Aug	YTD	%Budget Used YTD	Balance Available	Date Over
5000 · Capital Expense								
5015 · Uniforms/PPE/Bunker Gear	45,000.00	0.00	0.00%	38,089.64		84.64%	6,910.36	
5020 · Building Lease	106,450.00	0.00	0.00%	106,450.00		100.00%	0.00	
5030 · Information Technology	10,000.00	0.00	0.00%	1,002.85		10.03%	8,997.15	
5035 · Communications	20,000.00	0.00	0.00%	0.00		0.00%	20,000.00	
5040 · Firefighting/EMS	50,000.00	1,167.81	2.34%	26,717.71		53.44%	23,282.29	
5052 · Fitness Equipment	5,700.00	0.00	0.00%	900.00		15.79%	4,800.00	
5055 · Vehicles	794,804.00	0.00	0.00%	786,563.52		0.00%	8,240.48	
Total 5000 · Capital Expense	1,031,954.00	1,167.81	0.11%	959,723.72		93.00%	72,230.28	
6000 · Communications								
6003 · MDT/Cell Phones	15,000.00	821.71	5.48%	6,863.77		45.76%	8,136.23	
6020 · Managed IT Service	16,260.00	2,755.50	16.95%	8,259.88		50.80%	8,000.12	
Total 6000 · Communications	31,260.00	3,577.21	11.44%	15,123.65		48.38%	16,136.35	
6100 · Insurance								
6110 · Workman's Compensation	148,065.51	14,510.78	9.80%	125,318.22		84.64%	22,747.29	
6115 · Commercial & Property	91,583.00	0.00	0.00%	46,623.00		50.91%	44,960.00	
6120 · Medical, Dental, Vision	296,907.00	27,957.60	9.42%	176,920.68		59.59%	119,986.32	
6125 · FFAM Dues	6,000.00	0.00	0.00%	5,210.00		86.83%	790.00	
Total 6100 · Insurance	542,555.51	42,468.38	7.83%	354,071.90		65.26%	188,483.61	

Battlefield Fire Protection District
Profit & Loss Budget Performance
Aug 2023

	Annual Budget	Aug 23	% Received	Jan-Aug	YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
6200 · Maintenance & Repairs								
6205 · Gas/Diesel	52,000.00	6,524.28	12.55%	30,404.04	58.47%	21,595.96		
6210 · Apparatus Repair	45,000.00	2,366.20	5.26%	42,329.46	94.07%	2,670.54		
6215 · Stations & Buildings	20,000.00	9,889.85	49.45%	27,896.34	139.48%	-7,896.34	9/26/2023	
6220 · Lawn Maintenance	10,500.00	2,468.60	23.51%	5,278.60	50.27%	5,221.40		
6225 · Equipment Maintenance	7,000.00	382.90	5.47%	2,071.23	29.59%	4,928.77		
6235 · Headquarters Maintenance	15,000.00	1,209.00	8.06%	9,994.86	66.63%	5,005.14		
6250 · Ground/Aerial Ladder Testing	2,000.00	1,660.50	83.03%	1,660.50	83.03%	339.50		
6255 · Maintenance Shop Equipment	1,750.00	73.71	4.21%	225.10	12.86%	1,524.90		
6275 · Office Equipment	1,500.00	0.00	0.00%	426.73	28.45%	1,073.27		
6280 · SCBA Flow Testing	4,000.00	177.50	4.44%	4,089.83	102.25%	-89.83	9/26/2023	
Total 6200 · Maintenance & Repairs	158,750.00	24,752.54	15.59%	124,376.69	78.35%	34,373.31		
6300 · Office/Stations								
6305 · Software Expense	36,040.00	8,047.38	22.33%	19,635.76	54.48%	16,404.24		
6315 · Accounting Fees	9,400.00	710.00	7.55%	6,449.90	68.62%	2,950.10		
6325 · Postage/Shipping	700.00	0.00	0.00%	41.94	5.99%	658.06		
6330 · Subscriptions/Memberships	8,500.00	1,278.00	15.04%	4,679.13	55.05%	3,820.87		
6335 · Advertising/Printing/Postings	1,000.00	0.00	0.00%	71.70	7.17%	928.30		
Total 6300 · Office/Stations	55,640.00	10,035.38	18.04%	30,878.43	55.50%	24,761.57		
6400 · Training								
	Annual Budget	Aug 23	% Budget Used in Aug	Jan-Aug	YTD	% Budget Used YTD	Balance Available	
6410 · Training Classes	45,200.00	4,176.96	9.24%	23,766.88	52.58%	21,433.12		
6415 · Equipment	10,000.00	501.87	5.02%	3,053.69	30.54%	6,946.31		
Total 6400 · Training	55,200.00	4,678.83	8.48%	26,820.57	48.59%	28,379.43		

Battlefield Fire Protection District
Profit & Loss Budget Performance
Aug 2023

	Annual Budget	Aug 23	% Received	Jan-Aug YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
6500 · Legal							
6510 · Audit Fees	5,700.00	0.00	0.00%	5,750.00	100.88%	-50.00	7/11/2023
6525 · Cafeteria Pass Thru	1,500.00	-0.09	-0.01%	1,796.89	119.79%	-296.89	
6530 · Elections	15,000.00	320.29	2.14%	32,423.79	216.16%	-17,423.79	3/21/2023
6535 · Attorney Fees	5,000.00	110.00	2.20%	1,395.20	27.90%	3,604.80	
Total 6500 · Legal	27,200.00	430.20	1.58%	41,365.88	152.08%	-14,165.88	
6600 · Salaries							
6605 · District Personnel	2,082,279.00	165,641.11	7.95%	1,322,995.25	63.54%	759,283.75	
6610 · Board of Directors							
6612 · Chaplain Expense	2,000.00	67.14	3.36%	577.25	28.86%	1,422.75	
6610 · Board of Directors - Other	9,400.00	450.00	4.79%	3,933.32	41.84%	5,466.68	
Total 6610 · Board of Directors	11,400.00	517.14	4.54%	4,510.57	39.57%	6,889.43	
6620 · Employer Payroll Taxes	38,984.00	2,311.84	5.93%	18,305.44	46.96%	20,678.56	
6625 · Lagers	233,110.00	16,307.28	7.00%	140,960.23	60.47%	92,149.77	
6635 · Uniforms	10,000.00	1,263.74	12.64%	3,447.43	34.47%	6,552.57	
6640 · 457 Pass Thru	0.00	0.00	0.00%	3,775.94	0.00%	-3,775.94	
6650 · Miscellaneous Board Expense	500.00	0.00	0.00%	0.00	0.00%	500.00	
6655 · Expense Account	2,500.00	0.00	0.00%	329.78	13.19%	2,170.22	
6665 · Special Overtime	45,000.00	3,733.17	8.30%	22,128.04	49.17%	22,871.96	
6668 · Union Dues Pass Thru	0.00	-61.86	0.00%	711.39	0.00%	-711.39	
6675 · Background Check	2,500.00	494.75	19.79%	494.75	19.79%	2,005.25	
Total 6600 · Salaries	2,426,273.00	190,207.17	7.84%	1,517,658.82	62.55%	908,614.18	
6700 · Medical							
6710 · Employee Physicals/POET	34,500.00	325.00	0.94%	2,287.39	6.63%	32,212.61	
Total 6700 · Medical	34,500.00	325.00	0.94%	2,287.39	6.63%	32,212.61	

Battlefield Fire Protection District
Profit & Loss Budget Performance
Aug 2023

	Annual Budget	Aug 23	% Received	Jan-Aug	YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
6750 · Utilities								
6755 · Water	2,000.00	232.46	11.62%	1,109.47		55.47%	890.53	
6760 · Sanitation	3,250.00	216.16	6.65%	2,758.85		84.89%	491.15	
6765 · Sewer	3,000.00	282.48	9.42%	1,724.83		57.49%	1,275.17	
6770 · Electric/Gas	35,000.00	3,300.10	9.43%	25,273.14		72.21%	9,726.86	
6775 · Internet/Phones/Cable	14,300.00	1,472.33	10.30%	11,799.16		82.51%	2,500.84	
Total 6750 · Utilities	57,550.00	5,503.53	9.56%	42,665.45		74.14%	14,884.55	
6800 · Supplies								
6810 · Public Relations/Outreach	13,600.00	650.00	4.78%	10,660.95		78.39%	2,939.05	
6815 · Logo Imprinted Supplies	2,000.00	0.00	0.00%	215.00		10.75%	1,785.00	
6820 · Fire & EMS Expendables	5,000.00	311.95	6.24%	4,001.32		80.03%	998.68	
6825 · Office Supplies	3,000.00	290.32	9.68%	1,292.17		43.07%	1,707.83	
6830 · Janitorial Supplies	3,000.00	238.58	7.95%	2,811.20		93.71%	188.80	
6835 · Stations/Buildings Supplies	2,000.00	334.67	16.73%	1,171.84		58.59%	828.16	
Total 6800 · Supplies	28,600.00	1,825.52	6.38%	20,152.48		70.46%	8,447.52	
6850 · Property Improvements								
6860 · Stations/Buildings	5,000.00	0.00	0.00%	6,500.00		130.00%	-1,500.00	
Total 6850 · Property Improvements	5,000.00	0.00	0.00%	6,500.00		130.00%	-1,500.00	7/11/2023
Total Expense	4,454,482.51	284,971.57	6.40%	3,141,624.98		70.53%	1,289,024.26	
Net Revenue	-790,521.51	-258,830.74	32.74%	738,251.81		-93.39%	-1,279,024.26	

Total Budget Amount 1,289,024.26

Monthly Expenditures	YTD Expenditures
284,971.57	3,141,624.98

Restricted Funds

Operating Reserve	700,000.00
Emergency Equipment Reserve	339,576.00
Building Reserve	500,000.00
Total Contingency Fund	1,539,576.00

Battlefield Fire Protection District
Transaction Detail By Account
January through August 2023

	Name	Paid Amount
4000 · Revenue		
4050 · Miscellaneous Revenue		
	GovDeals	410.00
	BMI Company	10.00
	LexisNexis	10.00
	XXX Scott Lambeth	50.00
	Mark Pon	50.00
	Stormy Davis	50.00
	Darrell Decker	50.00
	LexisNexis	10.00
	Ozarks Technical Community College	1,200.00
	SEA, LTD	10.00
	Greene County Treasurer	144.19
	LexisNexis	10.00
	GovDeals	5.00
	VFIS	6,661.95
	VFIS	1,799.00
	GovDeals	17.00
	Ozarks Technical Community College	2,900.00
	GovDeals	1.00
	GovDeals	3.00
	GovDeals	112.00
	GovDeals	486.00
		135.00
	Progressive Business Publications	10.00
	Shelter Insurance	10.00
		<hr/>
Total 4050 · Miscellaneous Revenue		14,144.14
Total 4000 · Revenue		<hr/> 14,144.14
TOTAL		<hr/> 14,144.14 <hr/>



BATTLEFIELD FIRE PROTECTION DISTRICT

www.battlefieldfire.com 

4117 W. Second Street
Battlefield, MO 65619

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PHONE: (417) 881-9018



Administration – Chief Moore

- All the tax levy documentation was completed and sent to the County.
- We received confirmation from the State Auditors Office for our annual audit compliance.
- We have another bill from the County for our tax levy. This is the final after closing estimates.
- I joined Chiefs Monnig, Anderson, and Dukewits in Kansas City for Fire Rescue International. I was sworn into a 2-year term as the Treasurer of the Fire and Life Safety Section.
- I attended the Critical Illness Pool symposium in Springfield.

Operations – Deputy Chief Reynolds

- Total calls for August = 180
 - 6 Building fires
 - Total Calls YTD = 1527 (8.1% increase)
 - YTD 2022 = 1412
- Average Response Time for August = 5.60 minutes
 - Average Response Time YTD = 5.61 minutes
 - Target time is 7:00 minutes.
- Turnout time for August = 1:15
 - Turnout time YTD = 1:19
 - Target time is 1:30
- Lexipol on-boarding:
 - Policies approved from the last board meeting have been sent out for acknowledgment.
- 144813 has been striped. Miscellaneous equipment is still arriving and hose transferred from reserve apparatus.
 - Once our personnel have completed their in-service training, we will be scheduling the push-in ceremony.
- The new BC Rig has been upfitted. It needs a few more items and then it will be placed in service. The old BC rig has been partially stripped of equipment, but it will remain in service as a utility vehicle.
- We are currently looking for a new staff vehicle to replace the Durango. Chief Burr and I are working on this.
- I am looking for additional apparatus to supplement our fleet once we off-load some reserve apparatus. There are grant options available to replace our older trucks, 1-for-1.
- I attended a planning meeting with partner agencies to determine a regional plan for active threat response. We will be scheduling a tabletop exercise in which to build a full-scale exercise from. This full-scale exercise will most likely take place within our jurisdiction.
- Our personnel attended an apparatus dedication ceremony for Brookline's new pumper. There were no issues reported.
- As if I didn't already have challenges with technology, I suffered a digital injury on August 12th. I will have surgery on Friday, September 8th. Recovery time is uncertain, but could be around 6 weeks or more.



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Support Services – Division Chief Anderson (as of 9-1-23)

Community Risk Reduction Activities

- Total contacts made through social media, the District website and Google Business = 62,649.
- Crews replaced 6 batteries for citizens.
- Attended a Hazmat Instructor update with the Division of Fire Safety.
- Worked with the Red Cross to organize a blood drive at District HQ.
- Attended the National Night Out event in Battlefield with Chief Moore and a duty crew.
- Hosted Girl Scout Troop 72019 for a tour of HQ and Station 1.
- Continued scheduling for Fire Prevention Month.
- Continued working with ESCI on the District's Community Risk Assessment.
- Continued working on setup of the District's new Cordico/EAP app.
- Attended the Fire Rescue International Conference in KC.
- Assisted the Academy with live fire skills and a hazmat review.
- Assisted teaching a Hazmat Technician course for KC area fire service agencies.
- Provided a free CPR class for a local civic group (Eagles Lodge).

Workers Compensation, Safety, and Human Resources

- The District had one work comp claim for this period.
- Continued to monitor active work comp claims.
- Attended a review of benefits and insurance policies for 2024.
- Attended a meeting of the District's Awards Committee.
- The Annual District BBQ is scheduled for September 23rd from 10 am to 2 pm.
- Attended a meeting with ARC Physical Therapy to review employee injury progress.

Training – Division Chief Burr

- Training hours for August: 1,341 hours
 - YTD Hours = 10,306 hours
 - YTD 2022 = 10,967 hours
- I spent the majority of last month teaching our academy.
- I am working through the beginning stages of setting up an apprenticeship program through Workforce Development. This will allow us to get some state funding for training.
- We have hosted a few regional training events over the last month.
- The Division of Fire will be hosting a regional testing event here in October.
- I am working through the beginning stages of budget proposals for next year.
- The academy graduation will be held here on September 27th at 1800.
- Attended an Exercise Planning Workgroup meeting for Greene County OEM.
- Our crews have attended several trainings in Republic over the last month at an acquired structure.