



AGENDA

Battlefield Fire Protection District Battlefield Volunteer Fire Department



Regular Board Meeting
4117 W. Second St., Battlefield, MO 65619

**Tuesday, September 13, 2022
5:00 PM**

Preliminaries to the Meeting

1. Call to Order
2. Ceremonial Matters
3. Roll Call
4. Establishment of a Quorum
5. Approval of the Meeting's Agenda

Approval of Last Month's Minutes

1. Correction of Minutes
2. Approval of Regular Minutes
3. Approval of Special Minutes

Financial Business

1. Payment of the bills
2. Check signing
3. Financial Statements

Public Comments

1. Any comments must be submitted via email to info@battlefieldfire.com prior to 5pm on the Monday prior to meeting.

Unfinished Business

1. Levy Discussion 2023

New Business

1. Aflac – Michelle Tucker
2. Hiring Firefighter
3. Hiring Administrative Assistant
4. General Overview

Closed Session

1. Discussion and possible vote concerning: Legal Matters RSMo 610.021 (1), Discussion and possible vote concerning hiring, firing, and/or promoting of employee(s) per RSMo 610.021, (3), Personnel Records, Performance Ratings, or Records Pertaining to Employees or Applicants for Employment per RSMo 610.021 (13). Closed Session. Closed Vote. Closed Record.

Adjournment

Representatives of the news media may obtain copies of this notice by contacting the Battlefield Fire Protection District.

Posted: 9/9/2022 12:00 AM certified by the undersigned that a true copy of the foregoing agenda was posted at the Battlefield Administration and Training Center in Battlefield, Missouri.

Fire Chief



Battlefield Fire Protection District Battlefield Volunteer Fire Department

Minutes

August 2022 Regular Board Meeting



Location of Meeting:

4117 West Second St.
Battlefield, MO 65619

Time of Meeting:

5:00 PM

Date of Meeting:

August 9, 2022

The meeting of the Battlefield Fire Protection District Board of Directors was called to order by Chairman Trevor Crist at 5:00 pm. A roll call was taken, and a quorum was established. Board Members Present: Chairman Trevor Crist, Danny Perches, Walt Newman, Mark Pon. Darrell Decker was absent.

Mr. Pon moved to amend the agenda by moving item #1 under new business to before financial business, 2nd by Mr. Newman. Motion carried. Mr. Perches then moved to approve the agenda for the meeting, 2nd by Mr. Pon. Motion carried.

Mr. Newman moved to approve the July regular Meeting minutes. 2nd by Mr. Perches. Motion carried.

Public Comments: None

New Business:

1. ESGR – DoD Award Presentation

Chief Moore was presented with a “Patriotic Employer” award from the Secretary of Defense Office, Employer Support of the Guard and Reserve. This award is the prelude to an organizational award being presented at their banquet on August 12, 2022. This award was nominated by an employee of the district in appreciation of the district’s support to military members.

Financial Business:

1. The board addressed the bills to be paid and signed checks.
2. Chief Moore discussed the July financial report and review of cash assets. Battlefield Volunteer Fire Department’s checking account indicates \$5,495.94. Battlefield Fire Districts ICS account holds \$3,276,968.44 and Money Market holds \$59,735.40.

Chief Moore noted line items over projected budget. Line 5020 (Building Lease) was proposed based upon the repayment schedule through Southern Bank. Will be reaching out to determine what changed. Line 6405 (EMT Course Expense) was used for the first EMT class of the year. This is an expected overage offset by course revenue.

Mr. Pon motioned to approve the financials. 2nd by Mr. Newman. Motion carried.

Unfinished Business:
NONE

New Business Cont.:

2. Levy Discussion 2023:

Chief Moore presented on the potential of the district to pursue a tax levy increase in 2023. The presentation was made available to the board for further discussion in future months.

3. Public Hearing – Conflict of interest ordinance 22-002

A public hearing was held as part of Ordinance 22-002. No comments were presented from the public.

Mr. Perches moved to have the first reading of Bill No. 22-002 by title only. 2nd by Mr. Pon. A roll call vote was taken Trevor Crist – Aye; Walter Newman – Aye; Mark Pon – Aye; Danny Perches – Aye; Darrell Decker – Absent. Motion carried.

Read by Fire Chief Scott Moore - Bill No. 22-002 - AN ORDINANCE OF BATTLEFIELD FIRE PROTECTION DISTRICT, MISSOURI, TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN OFFICIALS.

Mr. Newman moved to approve the first reading of Bill No. 22-002. 2nd by Mr. Perches. No discussion. A roll call vote was taken Trevor Crist – Aye; Walter Newman – Aye; Mark Pon – Aye; Danny Perches – Aye; Darrell Decker – Absent. Motion carried.

Mr. Perches moved to have the second and final reading of Bill No. 22-002 by title only. 2nd by Mr. Pon. A roll call vote was taken Trevor Crist – Aye; Walter Newman – Aye; Mark Pon – Aye; Danny Perches – Aye; Darrell Decker – Absent. Motion carried.

Read by Fire Chief Scott Moore - Bill No. 22-002 - AN ORDINANCE OF BATTLEFIELD FIRE PROTECTION DISTRICT, MISSOURI, TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN OFFICIALS.

Mr. Newman moved to approve the second and final reading of Bill No. 22-002 for final passage and to make it Ordinance No. 22-002. 2nd by Mr. Pon. No discussion. A roll call vote was taken Trevor Crist – Aye; Walter Newman – Aye; Mark Pon – Aye; Danny Perches – Aye; Darrell Decker – Absent. Motion carried.

Bill No. 22-002 was passed into Ordinance 22-002.

4. General Overview

Administration presented the board with the monthly report. Additional discussion took place surrounding the resignation of Caitlyn Williams as the district Secretary. The Board and Staff will be working to determine the best way to classify this position for long-term retention and accurate job description.

The board determined a 2nd meeting will be needed to establish the levy for 2022. Assessment numbers arrived on August 9th and a 7-day posting requirement exists. The board established August 18, 2022, at 8:00 a.m. would be the meeting to establish the levy.

Adjournment:

Mr. Pon moved to adjourn at 7:53 pm.

Approved by:

Trevor Crist

Darrell Decker

Walt Newman

Danny Perches

Mark Pon



Battlefield Fire Protection District Battlefield Volunteer Fire Department

Minutes

August 2022 Special Board Meeting



Location of Meeting:

4117 West Second St.
Battlefield, MO 65619

Time of Meeting:

8:00 AM

Date of Meeting:

August 18, 2022

The meeting of the Battlefield Fire Protection District Board of Directors was called to order by Chairman Trevor Crist at 8:00 pm. A roll call was taken, and a quorum was established. Board Members Present: Chairman Trevor Crist, Danny Perches, Walt Newman, Mark Pon. Darrell Decker was absent.

Mr. Perches moved to approve the agenda, 2nd by Mr. Pon.

Mr. Newman moved to approve the July regular Meeting minutes. 2nd by Mr. Perches. Motion carried.

Financial Business:

1. The board addressed the bills to be paid and signed checks.

Public Comments: None

New Business:

1. Levy Discussion 2023:

Chief Moore presented the pro-forma and documentation provided by the Greene County Collector and Assessor. Discussion took place about the large increases to the personal property assessed valuation. This was spurred by the county assessor not improving personal property assessment for two years the catching up causing the levy to offset a large growth in the Hancock Amendment.

Mr. Pon motioned to set the 2023 levy of the Battlefield Fire Protection District at \$.5333. 2nd by Mr. Perches. The motion carried unanimously.

2. General Overview

Administration provided the board opportunity for questions regarding the levy. No discussion took place.

Adjournment:

Mr. Newman moved to adjourn at 8:12 am.

Approved by:

Trevor Crist

Darrell Decker

Walt Newman

Danny Perches

Mark Pon

Battlefield Volunteer Fire Department
Statement of Net Activities
August 2022

	<u>Aug 22</u>
Ordinary Revenue/Expense	
Revenue	
4140 - Interest Revenue	2.10
Total Revenue	<u>2.10</u>
Net Ordinary Revenue	<u>2.10</u>
Net Revenue	<u><u>2.10</u></u>

Battlefield Volunteer Fire Department
Statement of Net Assets

As of August 31, 2022
Aug 31, 22

ASSETS

Current Assets

Checking/Savings

1050 · Oakstar Volunteer Account 5,498.04

Total Checking/Savings 5,498.04

Total Current Assets 5,498.04

TOTAL ASSETS 5,498.04

LIABILITIES & Revenue

Revenue

1110 · Retained Earnings 5,481.60

Net Revenue 16.44

Total Revenue 5,498.04

TOTAL LIABILITIES & Revenue 5,498.04

Battlefield Fire Protection District
Statement of Cash Flows
August 2022

2:49 PM

Cash Basis

	Aug 22	Jul 22	% Change
Revenue			
4000 · Revenue			
4005 · Tax Revenue	9,616.10	12,223.35	-21.33%
4010 · Tax Interest Revenue	1,631.68	1,668.61	-2.21%
4050 · Miscellaneous Revenue	1,716.50	21,333.32	-91.95%
4060 · Interest Revenue	2,741.84	2,329.04	17.72%
4085 · Course Tuition (EMT)	0.00	10,865.00	-100.0%
Total 4000 · Revenue	15,706.12	48,419.32	-67.56%
Total Revenue	15,706.12	48,419.32	-67.56%
Gross Profit	15,706.12	48,419.32	-67.56%
Expense			
5000 · Capital Expense			
5020 · Building Lease	0.00	104,050.00	-100.0%
5030 · Information Technology	302.43	0.00	100.0%
5035 · Communications	1,075.00	0.00	100.0%
5052 · Fitness Equipment	219.95	0.00	100.0%
Total 5000 · Capital Expense	1,597.38	104,050.00	-98.47%
6000 · Communications			
6003 · MDT/Cell Phones	884.68	1,054.76	-16.13%
6020 · Managed IT Service	750.00	750.00	0.0%
Total 6000 · Communications	1,634.68	1,804.76	-9.42%
6100 · Insurance			
6110 · Workman's Compensation	18,172.68	18,172.69	0.0%
6115 · Commercial & Property	222.00	144.00	54.17%
6120 · Medical, Dental, Vision	25,221.40	21,754.17	15.94%
Total 6100 · Insurance	43,616.08	40,070.86	8.85%
6200 · Maintenance & Repairs			
6205 · Gas/Diesel	4,775.41	3,182.64	50.05%
6210 · Apparatus Repair	7,578.74	1,095.24	591.97%
6215 · Stations & Buildings	930.96	518.33	79.61%
6220 · Lawn Maintenance	6,147.13	0.00	100.0%
6225 · Equipment Maintenance	310.00	257.81	20.24%
6235 · Headquarters Maintenance	1,209.00	1,209.00	0.0%
6255 · Maintenance Shop Equipment	32.29	284.90	-88.67%
Total 6200 · Maintenance & Repairs	20,983.53	6,547.92	220.46%
6300 · Office/Stations			
6305 · Software Expense	4,134.50	687.50	501.38%
6315 · Accounting Fees	710.00	740.00	-4.05%
6325 · Postage/Shipping	120.00	117.03	2.54%
6330 · Subscriptions/Memberships	1,231.00	1,056.84	16.48%
Total 6300 · Office/Stations	6,195.50	2,601.37	138.16%

	Aug 22	Jul 22	% Change
6400 · Training			
6405 · EMT Course Expense	0.00	3,100.00	-100.0%
6410 · Training Classes	2,711.00	2,864.38	-5.36%
6425 · Training Books	0.00	58.94	-100.0%
Total 6400 · Training	2,711.00	6,023.32	-54.99%
6500 · Legal			
6525 · Cafeteria Pass Thru	173.80	-533.80	132.56%
6535 · Attorney Fees	78.00	78.00	0.0%
Total 6500 · Legal	251.80	-455.80	155.24%
6600 · Salaries			
6605 · District Personnel	153,707.83	229,207.14	-32.94%
6610 · Board of Directors			
6612 · Chaplain Expense	71.93	71.77	0.22%
6610 · Board of Directors - Other	450.00	450.00	0.0%
Total 6610 · Board of Directors	521.93	521.77	0.03%
6620 · Employer Payroll Taxes	2,176.25	3,217.73	-32.37%
6625 · Lagers	25,996.62	12,326.54	110.9%
6635 · Uniforms	144.00	46.00	213.04%
6640 · 457 Pass Thru	3,546.55	-3,546.55	200.0%
6655 · Expense Account	349.18	0.00	100.0%
6665 · Special Overtime	1,786.46	647.43	175.93%
6668 · Union Dues Passthrough	-1,917.66	-989.76	-93.75%
Total 6600 · Salaries	186,311.16	241,430.30	-22.83%
6700 · Medical			
6710 · Employee Physicals/POET	5,093.00	100.00	4,993.0%
Total 6700 · Medical	5,093.00	100.00	4,993.0%
6750 · Utilities			
6755 · Water	349.40	0.00	100.0%
6760 · Sanitation	195.09	603.72	-67.69%
6765 · Sewer	550.96	0.00	100.0%
6770 · Electric/Gas	4,546.84	1,230.53	269.5%
6775 · Internet/Phones/Cable	2,270.30	697.35	225.56%
Total 6750 · Utilities	7,912.59	2,531.60	212.55%
6800 · Supplies			
6810 · Public Relations/Outreach	3,661.57	387.44	845.07%
6820 · Fire & EMS Expendables	316.79	1,752.16	-81.92%
6825 · Office Supplies	0.00	291.94	-100.0%
6830 · Janitorial Supplies	259.83	181.76	42.95%
6835 · Stations/Buildings Supplies	315.09	718.60	-56.15%
Total 6800 · Supplies	4,553.28	3,331.90	36.66%
Total Expense	280,860.00	408,036.23	-31.17%
Net Revenue	-265,153.88	-359,616.91	26.27%

Battlefield Fire Protection District
Statement of Net Assets
As of August 31, 2022

2:50 PM

09/06/2022

Cash Basis

Aug 31, 22

ASSETS

Current Assets

Checking/Savings

1000 · OakStar - ICS	3,027,248.62
1005 · OakStar - Money Market	59,784.90
1025 · Oakstar - Operating	99,600.38
1105 · Petty Cash	131.66
1199 · Allowance for Restricted Funds	-1,881,137.00

Total Checking/Savings 1,305,628.56

Total Current Assets 1,305,628.56

Fixed Assets

1505 · Office Equipment 2,171.97

Total Fixed Assets 2,171.97

TOTAL ASSETS 1,307,800.53

LIABILITIES & Revenue

Revenue

3200 · Fund Balances

3100 · Restricted Fund - Operating	-700,000.00
3120 · Restricted Fund-Emergency Equip	-688,613.00
3140 · Restricted Fund - Bldg Reserve	-492,524.00
3200 · Fund Balances	2,487,239.86

Total 3200 · Unrestricted Fund Balances 606,102.86

32000 · Retained Earnings -604,693.29

Net Revenue 1,306,390.96

Total Revenue 1,307,800.53

TOTAL LIABILITIES & Revenue 1,307,800.53

Battlefield Fire Protection District
Statement of Activities
August 2022

2:49 PM
09/06/2022
Cash Basis

	Aug 22	Jan - Aug 22
Revenue		
4000 · Revenue		
4005 · Tax Revenue	9,616.10	3,522,600.58
4010 · Tax Interest Revenue	1,631.68	17,313.92
4050 · Miscellaneous Revenue	1,716.50	76,195.83
4060 · Interest Revenue	2,741.84	20,452.91
4085 · Course Tuition (EMT)	0.00	10,865.00
Total 4000 · Revenue	15,706.12	3,647,428.24
Total Revenue	15,706.12	3,647,428.24
Gross Profit	15,706.12	3,647,428.24
Expense		
5000 · Capital Expense		
5015 · Uniforms/PPE/Bunker Gear	0.00	30,799.24
5020 · Building Lease	0.00	116,075.00
5030 · Information Technology	302.43	302.43
5035 · Communications	1,075.00	6,718.32
5040 · Firefighting/EMS	0.00	7,695.14
5052 · Fitness Equipment	219.95	506.50
Total 5000 · Capital Expense	1,597.38	162,096.63
6000 · Communications		
6003 · MDT/Cell Phones	884.68	7,774.44
6020 · Managed IT Service	750.00	6,000.00
Total 6000 · Communications	1,634.68	13,774.44
6100 · Insurance		
6110 · Workman's Compensation	18,172.68	161,865.32
6115 · Commercial & Property	222.00	39,712.00
6120 · Medical, Dental, Vision	25,221.40	167,844.70
6125 · FFAM Dues	0.00	4,960.00
Total 6100 · Insurance	43,616.08	374,382.02
6200 · Maintenance & Repairs		
6205 · Gas/Diesel	4,775.41	36,287.34
6210 · Apparatus Repair	7,578.74	29,574.16
6215 · Stations & Buildings	930.96	5,944.59
6220 · Lawn Maintenance	6,147.13	6,147.13
6225 · Equipment Maintenance	310.00	3,079.84
6235 · Headquarters Maintenance	1,209.00	9,672.00
6255 · Maintenance Shop Equipment	32.29	1,106.78
6280 · SCBA Flow Testing	0.00	4,450.61
Total 6200 · Maintenance & Repairs	20,983.53	96,262.45
6300 · Office/Stations		
6305 · Software Expense	4,134.50	54,912.41

	Aug 22	Jan - Aug 22
6315 · Accounting Fees	710.00	6,519.55
6325 · Postage/Shipping	120.00	390.97
6330 · Subscriptions/Memberships	1,231.00	4,904.44
Total 6300 · Office/Stations	6,195.50	66,727.37
6400 · Training		
6405 · EMT Course Expense	0.00	3,100.00
6410 · Training Classes	2,711.00	25,344.15
6415 · Equipment	0.00	2,887.00
6425 · Training Books	0.00	877.52
Total 6400 · Training	2,711.00	32,208.67
6500 · Legal		
6510 · Audit Fees	0.00	5,650.00
6525 · Cafeteria Pass Thru	173.80	1,325.41
6535 · Attorney Fees	78.00	1,145.06
Total 6500 · Legal	251.80	8,120.47
6600 · Salaries		
6605 · District Personnel	153,707.83	1,298,210.27
6610 · Board of Directors		
6612 · Chaplain Expense	71.93	556.95
6610 · Board of Directors - Other	450.00	4,316.65
Total 6610 · Board of Directors	521.93	4,873.60
6620 · Employer Payroll Taxes	2,176.25	18,431.41
6625 · Lagers	25,996.62	162,767.91
6635 · Uniforms	144.00	5,532.76
6640 · 457 Pass Thru	3,546.55	-3,537.66
6655 · Expense Account	349.18	1,873.62
6665 · Special Overtime	1,786.46	19,390.33
6668 · Union Dues Passthrough	-1,917.66	-1,793.94
6675 · Background Check	0.00	1,814.25
Total 6600 · Salaries	186,311.16	1,507,562.55
6700 · Medical		
6710 · Employee Physicals/POET	5,093.00	20,268.68
Total 6700 · Medical	5,093.00	20,268.68
6750 · Utilities		
6755 · Water	349.40	989.90
6760 · Sanitation	195.09	2,177.70
6765 · Sewer	550.96	1,787.43
6770 · Electric/Gas	4,546.84	24,036.10
6775 · Internet/Phones/Cable	2,270.30	10,765.50
Total 6750 · Utilities	7,912.59	39,756.63
6800 · Supplies		
6810 · Public Relations/Outreach	3,661.57	8,920.17
6815 · Logo Imprinted Supplies	0.00	577.95
6820 · Fire & EMS Expendables	316.79	3,161.06

	Aug 22	Jan - Aug 22
6825 · Office Supplies	0.00	1,824.67
6830 · Janitorial Supplies	259.83	2,378.25
6835 · Stations/Buildings Supplies	315.09	1,788.29
Total 6800 · Supplies	4,553.28	18,650.39
6850 · Property Improvements		
6860 · Stations/Buildings	0.00	1,226.98
Total 6850 · Property Improvements	0.00	1,226.98
Total Expense	280,860.00	2,341,037.28
Net Revenue	-265,153.88	1,306,390.96

Battlefield Fire Protection District
Profit & Loss Budget Performance
Aug 2022

	Annual Budget	Aug 22	% Received	Jan-Aug	YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
Revenue								
4000 · Revenue								
4005 · Tax Revenue	3,502,175.00	9,616.10	0.27%	3,522,600.58		100.58%	0.00	20,425.58
4010 · Tax Revenue Interest	10,000.00	1,631.68	16.32%	17,313.92		173.14%	0.00	7,313.92
4050 · Miscellaneous Revenue	0.00	1,716.50	0.00%	76,195.83		0.00%	0.00	76,195.83
4060 · Interest Revenue	25,000.00	2,741.84	10.97%	20,452.91		81.81%	4,547.09	0.00
4085 · Course Tuition (EMT)	12,500.00	0.00	0.00%	10,865.00		86.92%	1,635.00	0.00
Total 4000 · Revenue	3,549,675.00	15,706.12	0.44%	3,647,428.24		102.75%	6,182.09	103,935.33
Expense								
5000 · Capital Expense								
5015 · Uniforms/PPE/Bunker Gear	34,000.00	0.00	0.00%	30,799.24		90.59%	3,200.76	
5020 · Building Lease	104,050.00	0.00	0.00%	116,075.00		111.56%	-12,025.00	8/9/2022
5030 · Information Technology	10,000.00	302.43	3.02%	302.43		3.02%	9,697.57	
5035 · Communications	10,000.00	1,075.00	10.75%	6,718.32		67.18%	3,281.68	
5040 · Firefighting/EMS	50,000.00	0.00	0.00%	7,695.14		15.39%	42,304.86	
5052 · Fitness Equipment	5,700.00	219.95	3.86%	506.50		8.89%	5,193.50	
Total 5000 · Capital Expense	213,750.00	1,597.38	0.75%	162,096.63		75.83%	51,653.37	
6000 · Communications								
6003 · MDT/Cell Phones	12,000.00	884.68	7.37%	7,774.44		64.79%	4,225.56	
6020 · Managed IT Service	9,000.00	750.00	8.33%	6,000.00		66.67%	3,000.00	
Total 6000 · Communications	21,000.00	1,634.68	7.78%	13,774.44		65.59%	7,225.56	
6100 · Insurance								
6110 · Workman's Compensation	183,574.78	18,172.68	9.90%	161,865.32		88.17%	21,709.46	
6115 · Commercial & Property	77,958.00	222.00	0.28%	39,712.00		50.94%	38,246.00	
6120 · Medical, Dental, Vision	257,007.00	25,221.40	9.81%	167,844.70		65.31%	89,162.30	
6125 · FFAM Dues	6,000.00	0.00	0.00%	4,960.00		82.67%	1,040.00	
Total 6100 · Insurance	524,539.78	43,616.08	8.32%	374,382.02		71.37%	150,157.76	

Battlefield Fire Protection District
Profit & Loss Budget Performance
Aug 2022

	Annual Budget	Aug 22	% Received	Jan-Aug	YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
6200 · Maintenance & Repairs								
6205 · Gas/Diesel	42,000.00	4,775.41	11.37%	36,287.34	86.40%	5,712.66		
6210 · Apparatus Repair	45,000.00	7,578.74	16.84%	29,574.16	65.72%	15,425.84		
6215 · Stations & Buildings	27,000.00	930.96	3.45%	5,944.59	22.02%	21,055.41		
6220 · Lawn Maintenance	10,500.00	6,147.13	58.54%	6,147.13	58.54%	4,352.87		
6225 · Equipment Maintenance	8,500.00	310.00	3.65%	3,079.84	36.23%	5,420.16		
6235 · Headquarters Maintenance	15,000.00	1,209.00	8.06%	9,672.00	64.48%	5,328.00		
6250 · Ground/Aerial Ladder Testing	2,000.00	0.00	0.00%	0.00	0.00%	2,000.00		
6255 · Maintenance Shop Equipment	1,500.00	32.29	2.15%	1,106.78	73.79%	393.22		
6275 · Office Equipment	1,500.00	0.00	0.00%	0.00	0.00%	1,500.00		
6280 · SCBA Flow Testing	2,500.00	0.00	0.00%	4,450.61	178.02%	-1,950.61		6/14/2022
Total 6200 · Maintenance & Repairs	155,500.00	20,983.53	13.49%	96,262.45	61.91%	59,237.55		
6300 · Office/Stations								
6305 · Software Expense	43,300.00	4,134.50	9.55%	54,912.41	126.82%	-11,612.41		6/14/2022
6315 · Accounting Fees	9,400.00	710.00	7.55%	6,519.55	69.36%	2,880.45		
6325 · Postage/Shipping	700.00	120.00	17.14%	390.97	55.85%	309.03		
6330 · Subscriptions/Memberships	8,500.00	1,231.00	14.48%	4,904.44	57.70%	3,595.56		
6335 · Advertising/Printing/Postings	1,000.00	0.00	0.00%	0.00	0.00%	1,000.00		
Total 6300 · Office/Stations	62,900.00	6,195.50	9.85%	66,727.37	106.08%	0.00		
6400 · Training								
	Annual Budget	Aug 22	% Budget Used in Aug	Jan-Aug	YTD	% Budget Used YTD	Balance Available	
6405 · EMT Course Expense	2,000.00	0.00	0.00%	3,100.00	155.00%	-1,100.00		8/9/2022
6410 · Training Classes	30,200.00	2,711.00	8.98%	25,344.15	83.92%	4,855.85		
6415 · Equipment	4,200.00	0.00	0.00%	2,887.00	68.74%	1,313.00		
6425 · Training Books	5,000.00	0.00	0.00%	877.52	17.55%	4,122.48		
Total 6400 · Training	41,400.00	2,711.00	6.55%	32,208.67	77.80%	9,191.33		

Battlefield Fire Protection District
Profit & Loss Budget Performance
Aug 2022

	Annual Budget	Aug 22	% Received	Jan-Aug	YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
6500 · Legal								
6510 · Audit Fees	5,700.00	0.00	0.00%	5,650.00		99.12%	50.00	
6525 · Cafeteria Pass Thru	1,500.00	173.80	11.59%	1,325.41		88.36%	174.59	
6535 · Attorney Fees	7,000.00	78.00	1.11%	1,145.06		16.36%	5,854.94	
Total 6500 · Legal	14,200.00	251.80	1.77%	8,120.47		57.19%	6,079.53	
6600 · Salaries								
6605 · District Personnel	1,995,739.00	153,707.83	7.70%	1,298,210.27		65.05%	697,528.73	
6610 · Board of Directors								
6612 · Chaplain Expense	2,000.00	71.93	3.60%	556.95		27.85%	1,443.05	
6610 · Board of Directors - Other	9,400.00	450.00	4.79%	4,316.65		45.92%	5,083.35	
Total 6610 · Board of Directors	11,400.00	521.93	4.58%	4,873.60		42.75%	6,526.40	
6620 · Employer Payroll Taxes	37,418.00	2,176.25	5.82%	18,431.41		49.26%	18,986.59	
6625 · Lagers	211,883.00	25,996.62	12.27%	162,767.91		76.82%	49,115.09	
6635 · Uniforms	13,000.00	144.00	1.11%	5,532.76		42.56%	7,467.24	
6640 · 457 Pass Thru	0.00	3,546.55	0.00%	-3,537.66		0.00%	3,537.66	
6650 · Miscellaneous Board Expense	500.00	0.00	0.00%	0.00		0.00%	500.00	
6655 · Expense Account	2,000.00	349.18	17.46%	1,873.62		93.68%	126.38	
6665 · Special Overtime	35,000.00	1,786.46	5.10%	19,390.33		55.40%	15,609.67	
6668 · Union Dues Pass Thru	0.00	-1,917.66	0.00%	-1,793.94		0.00%	1,793.94	
6675 · Background Check	2,000.00	0.00	0.00%	1,814.25		90.71%	185.75	
Total 6600 · Salaries	2,308,940.00	186,311.16	8.07%	1,507,562.55		65.29%	801,377.45	
			%Budget			%Budget Used	Balance	
6700 · Medical	Annual Budget	Aug 22	Used in Aug	Jan-Aug	YTD	YTD	Available	
6710 · Employee Physicals/POET	27,500.00	5,093.00	18.52%	20,268.68		73.70%	7,231.32	
Total 6700 · Medical	27,500.00	5,093.00	18.52%	20,268.68		73.70%	7,231.32	

Battlefield Fire Protection District
Profit & Loss Budget Performance
Aug 2022

	Annual Budget	Aug 22	% Received	Jan-Aug YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
6750 · Utilities							
6755 · Water	2,250.00	349.40	15.53%	989.90	44.00%	1,260.10	
6760 · Sanitation	2,500.00	195.09	7.80%	2,177.70	87.11%	322.30	
6765 · Sewer	3,000.00	550.96	18.37%	1,787.43	59.58%	1,212.57	
6770 · Electric/Gas	35,000.00	4,546.84	12.99%	24,036.10	68.67%	10,963.90	
6775 · Internet/Phones/Cable	14,000.00	2,270.30	16.22%	10,765.50	76.90%	3,234.50	
Total 6750 · Utilities	56,750.00	7,912.59	13.94%	39,756.63	70.06%	16,993.37	
6800 · Supplies							
6810 · Public Relations/Outreach	13,000.00	3,661.57	28.17%	8,920.17	68.62%	4,079.83	
6815 · Logo Imprinted Supplies	2,000.00	0.00	0.00%	577.95	28.90%	1,422.05	
6820 · Fire & EMS Expendables	3,000.00	316.79	10.56%	3,161.06	105.37%	-161.06	9/13/2022
6825 · Office Supplies	4,000.00	0.00	0.00%	1,824.67	45.62%	2,175.33	
6830 · Janitorial Supplies	3,000.00	259.83	8.66%	2,378.25	79.28%	621.75	
6835 · Stations/Buildings Supplies	2,000.00	315.09	15.75%	1,788.29	89.41%	211.71	
Total 6800 · Supplies	27,000.00	4,553.28	16.86%	18,650.39	69.08%	8,349.61	
6850 · Property Improvements							
6860 · Stations/Buildings	10,000.00	0.00	0.00%	1,226.98	12.27%	8,773.02	
Total 6850 · Property Improvements	10,000.00	0.00	0.00%	1,226.98	12.27%	8,773.02	
Total Expense	3,463,479.78	280,860.00	8.11%	2,341,037.28	67.59%	1,127,269.87	
Net Revenue	86,195.22	-265,153.88	-307.62%	1,306,390.96	1515.62%	-1,121,087.78	

Total Budget Amount 1,127,269.87

Monthly Expenditures	YTD Expenditures
280,860.00	2,341,037.28

Restricted Funds

Operating Reserve	700,000.00
Emergency Equipment Reserve	688,613.00
Building Reserve	492,524.00
Total Contingency Fund	1,881,137.00

Battlefield Fire Protection District
Transaction Detail By Account
January through August 2022

	<u>Name</u>	<u>Paid Amount</u>
4000 · Revenue		
4050 · Miscellaneous Revenue		
	Ollis/Akers/Arney	714.00
	CITY OF SPRINGFIELD	7,007.86
	CITY OF BATTLEFIELD	38,360.42
	Dan Zacher	20.00
	Shelter Mutual Ins.	10.00
	Greene County Treasurer	702.78
		10.00
	Wilma Breakbill	50.00
	Cox Health	229.70
	LexisNexis	10.00
	Sentinel Emergency Solutions	3,180.68
	LOWE'S BUSINESS ACCT.	7.57
	GovDeals	72.00
	SEA, LTD	10.00
	LexisNexis	10.00
	GovDeals	1.00
	Ozarks Technical Community College	2,750.00
	GovDeals	35.00
	Verizon Wireless	121.32
	MO Fire & Ambulance District	21,177.00
	GovDeals	9.00
	GovDeals	186.00
	GovDeals	367.00
	GovDeals	164.50
	Ewers Technology	990.00
		<u>76,195.83</u>
Total 4050 · Miscellaneous Revenue		<u>76,195.83</u>
Total 4000 · Revenue		<u>76,195.83</u>
TOTAL		<u>76,195.83</u>



BATTLEFIELD FIRE PROTECTION DISTRICT

www.battlefieldfire.com 

4117 W. Second Street
Battlefield, MO 65619

FAX: (417) 887-9914
CELL: (417) 343-4504

PHONE: (417) 881-9018



Administration – Chief Moore

- We hosted a retirement event for Firefighter Kasey Strong. Thank you to the board members in attendance.
- Chief Anderson and I attended the retirement event for the City of Battlefield's building inspector, Sonny.
- I provided a promotional interview for the Greene County 100 Club which was used as a collaborative video presentation at their annual event.
- I attended Fire Rescue International in San Antonio. This conference continues to provide the organization with amazing opportunities to network and learn from peers around the world.
- Documentation for the Conflict-of-Interest Ordinance and the 2022 Levy were submitted to the appropriate state agencies.
- We completed our renewal for Property and Casualty insurance with Ollis/Akers/Arney. We have added the new pumper to the insurance roster.
- We completed interviews for firefighter and admin assistant with lists for your approval.

Operations – Deputy Chief Reynolds

- Total calls for August = 169
 - 4 Building fires
 - Total Calls YTD = 1379
 - Through August 2021 = 2121
- Average Response Time for August = 5.59 minutes
 - Average Response Time YTD = 5.40 minutes
 - Target time is 7:00 minutes
- Turnout time for August = 1:25
 - Turnout time YTD = 1:22
 - Target time is 1:30
- Lexipol on-boarding:
 - We are still working through the policy manual and merging documents.
- Battalion Chief Shawn Crump has continued selling surplus property. Should see some deposits reflecting that.
- The new pumper has been delivered (#GSO 144812). We are still in the process of installing equipment and training.
 - Several of us attended a T-t-T on the pump system.
 - Pre-con on 144813 should be in the next few weeks.
 - I have spent a significant amount of time helping Josh with this truck.
- All our apparatus were pump tested. You will see an invoice reflecting that.
 - This is required annually.
- All our ladders were tested. You will see an invoice reflecting that.
 - This is required annually.
- The ladder truck was sent to Crump Truck and Trailer to have its front suspension fixed. It was towed by Henry's.
- Collecting bids for staff vehicles.

"We Serve"



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September 2022 Support Services Board Report – Division Chief Anderson (as of 8-31-22)

Community Risk Reduction Activities

- Total people reached through social media, the District website and Google Business = 13,112
- Crews installed 41 smoke alarms and changed 3 smoke alarm batteries for citizens.
- Attended a quarterly meeting of the Ozarks Transportation Organization (OTO).
- Attended the City of Battlefield and OTO public meeting on FF Hwy development.
- Attended the Battlefield National Night Out event with Chief Moore and a duty crew.
- Attended the District's Community Risk Reduction Committee and Awards Banquet Committee.
- Attended two meetings with Empower: Abilities to discuss community outreach for citizens with disabilities.
- Attended the Employer Support of Guard and Reserve (ESGR) awards banquet.
- Attended the City of Battlefield Planning and Zoning Committee meeting and the Christmas Parade Planning Committee meeting.
- Attended a meeting with engineers from the Woodvale Subdivision to discuss fire code issues.
- Assisted B-Shift personnel and the Red Cross with a smoke alarm canvas in Station 3's response area. In total, 35 smoke alarms were installed in 22 homes.
- Crews participated in several PR events including an Ozark Jeep Thing fundraiser and a back-to-school event for the Eagles Lodge.

Workers Compensation, Safety, and Human Resources

- The District had one work comp claim for this period.
- Attended the Missouri Employers Mutual Annual Business Meeting
- Attended a meeting of the District's Safety Committee.
- Attended the District Health and Wellness Committee meeting.

Training Division Report unavailable