



AGENDA

Battlefield Fire Protection District Battlefield Volunteer Fire Department



Regular Board Meeting
4117 W. Second St., Battlefield, MO 65619

Tuesday, March 08, 2022

5:00 PM

Preliminaries to the Meeting

1. Call to Order
2. Ceremonial Matters
3. Roll Call
4. Establishment of a Quorum
5. Approval of the Meeting's Agenda
6. Swearing in of Mark Pon

Approval of Last Month's Minutes

1. Correction of Minutes
2. Approval of Minutes

Financial Business

1. Payment of the bills
2. Check signing
3. Financial Statements

Public Comments

1. Any comments must be submitted via email to info@battlefieldfire.com prior to 5pm on the Monday prior to meeting.

Unfinished Business

1. CBA – Battlefield Shop Local 152

New Business

1. Tony Reahr – John Hancock
2. Board Meeting Schedule

Closed Session

1. Discussion and possible vote concerning: Legal Matters RSMo 610.021 (1), Discussion and possible vote concerning hiring, firing, and/or promoting of employee(s) per RSMo 610.021, (3), Personnel Records, Performance Ratings, or Records Pertaining to Employees or Applicants for Employment per RSMo 610.021 (13). Closed Session. Closed Vote. Closed Record.

Adjournment

Representatives of the news media may obtain copies of this notice by contacting the Battlefield Fire Protection District.

Posted: 3/4/2022 12:00 AM certified by the undersigned that a true copy of the foregoing agenda was posted at the Battlefield Administration and Training Center in Battlefield, Missouri.

_____ District Secretary



Battlefield Fire Protection District Battlefield Volunteer Fire Department

Minutes

February 2022 Regular Board Meeting



Location of Meeting:

4117 West Second St.
Battlefield, MO 65619

Time of Meeting:

6:00 PM

Date of Meeting:

February 8, 2022

Board Members Present: Chairman Trevor Crist, Darrell Decker, Danny Perches and Walt Newman

The meeting of the Battlefield Fire Protection District Board of Directors was called to order by Chairman Trevor Crist at 6:00 Pm. A roll call was taken, and a quorum was established.

Mr. Decker moved to approve the agenda with the addition of a closed session. Mr. Perches seconded. Motion Carried.

Mr. Perches moved to approve the January Regular Meeting minutes. 2nd by Mr. Decker. Motion carried.

Financial Business:

1. Mr. Decker discussed the December financial report and review of cash assets. Battlefield Volunteer Fire Department's checking account indicates \$5,483.69. Battlefield Fire Districts ICS account holds \$4,402.52 and Money Market holds \$59,516.97. Mr. Decker motioned to approve the financials. 2nd by Mr. Newman. Motion carried.

Public Comments: None

Unfinished Business:

1. **CBA – Battlefield Shop Local 152**
 - a. Chief Moore stated that this will be tabled until the next meeting in March.

New Business:

1. Board of Directors Vacancy

- a. Mr. Newman moved to accept Mr. Mark Pon as next board member replacing Mrs. Shana Jahnke in seat E. 2nd by Mr. Perches. Motion Carried.

2. General Overview

- a. No further information was provided.

Closed session:

Motion to go out of open session by Mr. Decker. 2nd by Mr. Newman. Motion carried.

Out of Open Session at 6:51pm.

Motion to go into Closed Session by Mr. Newman. 2nd by Mr. Perches. Motion carried.

In Closed Session at 6:54 pm.

Roll Call: Danny Perches, Trevor Crist, Darrell Decker, Walt Newman, Chief Moore, Chief Reynolds, Chief Anderson, Chief Burr, Caitlyn Williams

Motion to go out of Closed Session by Mr. Decker 2nd by Mr. Decker. Motion carried.

Out of Closed Session at 7:22 pm.

Motion to go into Open Session by Mr. Perches. 2nd by Mr. Decker.

Into Open Session at 7:22 pm.

Roll Call: Danny Perches, Trevor Crist, Darrell Decker, and Walt Newman. Mr. Crist advised closed session was for informational purposes only. Not votes occurred.

Board discussed a tentative meeting time change. The March meeting will have to be moved due to schedule conflicts. Board will further discuss permanent time change at the March meeting.

Adjournment:

Mr. Newman moved to adjourn at 7:23 pm.

Approved by:

Trevor Crist

Darrell Decker

Walt Newman

Danny Perches

Battlefield Volunteer Fire Department
Statement of Net Assets

As of February 28, 2022

Feb 28, 22

ASSETS

Current Assets

Checking/Savings

1050 · Oakstar Volunteer Account 5,485.58

Total Checking/Savings 5,485.58

Total Current Assets 5,485.58

TOTAL ASSETS 5,485.58

LIABILITIES & Revenue

Revenue

1110 · Retained Earnings 5,481.60

Net Revenue 3.98

Total Revenue 5,485.58

TOTAL LIABILITIES & Revenue 5,485.58

Battlefield Volunteer Fire Department
Statement of Net Activities
February 2022

	<u>Feb 22</u>
Ordinary Revenue/Expense	
Revenue	
4140 - Interest Revenue	1.89
Total Revenue	<u>1.89</u>
Net Ordinary Revenue	<u>1.89</u>
Net Revenue	<u><u>1.89</u></u>

Battlefield Fire Protection District
Statement of Cash Flows
February 2022

2:12 PM

Cash Basis

	Feb 22	Jan 22	% Change
Revenue			
4000 · Revenue			
4005 · Tax Revenue	431,580.20	2,945,236.41	-85.35%
4010 · Tax Interest Revenue	1,328.61	2,311.33	-42.52%
4050 · Miscellaneous Revenue	45,368.28	714.00	6,254.1%
4060 · Interest Revenue	2,706.61	1,868.27	44.87%
Total 4000 · Revenue	480,983.70	2,950,130.01	-83.7%
Total Revenue	480,983.70	2,950,130.01	-83.7%
Gross Profit	480,983.70	2,950,130.01	-83.7%
Expense			
5000 · Capital Expense			
5020 · Building Lease	0.00	12,025.00	-100.0%
5035 · Communications	2,814.00	0.00	100.0%
5040 · Firefighting/EMS	99.56	0.00	100.0%
5052 · Fitness Equipment	0.00	286.55	-100.0%
Total 5000 · Capital Expense	2,913.56	12,311.55	-76.34%
6000 · Communications			
6003 · MDT/Cell Phones	914.27	1,006.43	-9.16%
6020 · Managed IT Service	750.00	750.00	0.0%
Total 6000 · Communications	1,664.27	1,756.43	-5.25%
6100 · Insurance			
6110 · Workman's Compensation	18,172.69	34,656.50	-47.56%
6115 · Commercial & Property	19,675.00	0.00	100.0%
6120 · Medical, Dental, Vision	18,576.68	15,966.23	16.35%
6125 · FFAM Dues	0.00	4,960.00	-100.0%
Total 6100 · Insurance	56,424.37	55,582.73	1.51%
6200 · Maintenance & Repairs			
6205 · Gas/Diesel	3,908.09	3,022.53	29.3%
6210 · Apparatus Repair	4,173.06	447.66	832.19%
6215 · Stations & Buildings	91.05	645.23	-85.89%
6225 · Equipment Maintenance	331.15	0.00	100.0%
6235 · Headquarters Maintenance	1,209.00	1,209.00	0.0%
6255 · Maintenance Shop Equipment	24.07	38.17	-36.94%
Total 6200 · Maintenance & Repairs	9,736.42	5,362.59	81.56%
6300 · Office/Stations			
6305 · Software Expense	46,288.91	1,051.50	4,302.18%
6315 · Accounting Fees	833.65	1,275.40	-34.64%
6325 · Postage/Shipping	8.95	0.00	100.0%
6330 · Subscriptions/Memberships	0.00	531.35	-100.0%
Total 6300 · Office/Stations	47,131.51	2,858.25	1,548.96%
6400 · Training			

	Feb 22	Jan 22	% Change
6410 · Training Classes	5,036.65	1,429.67	252.3%
6415 · Equipment	1,688.00	0.00	100.0%
6425 · Training Books	0.00	490.00	-100.0%
Total 6400 · Training	6,724.65	1,919.67	250.3%
6500 · Legal			
6525 · Cafeteria Pass Thru	321.12	1,722.29	-81.36%
6535 · Attorney Fees	598.00	0.00	100.0%
Total 6500 · Legal	919.12	1,722.29	-46.63%
6600 · Salaries			
6605 · District Personnel	149,118.36	167,057.84	-10.74%
6610 · Board of Directors			
6612 · Chaplain Expense	74.87	74.95	-0.11%
6610 · Board of Directors - Other	533.33	533.33	0.0%
Total 6610 · Board of Directors	608.20	608.28	-0.01%
6620 · Employer Payroll Taxes	2,132.38	2,474.64	-13.83%
6625 · Lagers	49,747.85	13,775.91	261.12%
6635 · Uniforms	1,823.92	1,848.33	-1.32%
6640 · 457 Pass Thru	-4,184.71	0.00	-100.0%
6655 · Expense Account	61.48	186.86	-67.1%
6665 · Special Overtime	3,398.25	1,853.43	83.35%
6668 · Union Dues Passthrough	3,154.86	-2,041.38	254.55%
Total 6600 · Salaries	205,860.59	185,763.91	10.82%
6700 · Medical			
6710 · Employee Physicals/POET	0.00	2,572.68	-100.0%
Total 6700 · Medical	0.00	2,572.68	-100.0%
6750 · Utilities			
6755 · Water	114.80	97.70	17.5%
6760 · Sanitation	157.81	0.00	100.0%
6765 · Sewer	219.31	186.89	17.35%
6770 · Electric/Gas	3,816.80	2,582.31	47.81%
6775 · Internet/Phones/Cable	1,250.18	1,082.73	15.47%
Total 6750 · Utilities	5,558.90	3,949.63	40.75%
6800 · Supplies			
6810 · Public Relations/Outreach	2,045.93	1,642.75	24.54%
6815 · Logo Imprinted Supplies	78.00	481.45	-83.8%
6820 · Fire & EMS Expendables	240.19	128.97	86.24%
6825 · Office Supplies	311.24	420.03	-25.9%
6830 · Janitorial Supplies	445.91	533.85	-16.47%
6835 · Stations/Buildings Supplies	37.45	0.00	100.0%
Total 6800 · Supplies	3,158.72	3,207.05	-1.51%
Total Expense	340,092.11	277,006.78	22.77%
Net Revenue	140,891.59	2,673,123.23	-94.73%

Battlefield Fire Protection District
Statement of Net Assets
As of February 28, 2022

2:13 PM

03/04/2022

Cash Basis

Feb 28, 22

ASSETS

Current Assets

Checking/Savings

1000 · OakStar - ICS	4,568,035.44
1005 · OakStar - Money Market	59,547.95
1025 · Oakstar - Operating	67,155.98
1105 · Petty Cash	131.66
1199 · Allowance for Restricted Funds	-1,241,860.88

Total Checking/Savings 3,453,010.15

Total Current Assets 3,453,010.15

Fixed Assets

1505 · Office Equipment 1,642.36

Total Fixed Assets 1,642.36

TOTAL ASSETS 3,454,652.51

LIABILITIES & Revenue

Revenue

3200 · Fund Balances

3100 · Restricted Fund - Operating	-700,000.00
3120 · Restricted Fund-Emergency Equip	-49,336.88
3140 · Restricted Fund - Bldg Reserve	-492,524.00
3200 · Fund Balances	2,487,239.86

Total 3200 · Unrestricted Fund Balances 1,245,378.98

32000 · Retained Earnings -604,741.29

Net Revenue 2,814,014.82

Total Revenue 3,454,652.51

TOTAL LIABILITIES & Revenue 3,454,652.51

Battlefield Fire Protection District
Statement of Activities
February 2022

2:13 PM
03/04/2022
Cash Basis

	Feb 22	Jan - Feb 22
Revenue		
4000 · Revenue		
4005 · Tax Revenue	431,580.20	3,376,816.61
4010 · Tax Interest Revenue	1,328.61	3,639.94
4050 · Miscellaneous Revenue	45,368.28	46,082.28
4060 · Interest Revenue	2,706.61	4,574.88
Total 4000 · Revenue	480,983.70	3,431,113.71
Total Revenue	480,983.70	3,431,113.71
Gross Profit	480,983.70	3,431,113.71
Expense		
5000 · Capital Expense		
5020 · Building Lease	0.00	12,025.00
5035 · Communications	2,814.00	2,814.00
5040 · Firefighting/EMS	99.56	99.56
5052 · Fitness Equipment	0.00	286.55
Total 5000 · Capital Expense	2,913.56	15,225.11
6000 · Communications		
6003 · MDT/Cell Phones	914.27	1,920.70
6020 · Managed IT Service	750.00	1,500.00
Total 6000 · Communications	1,664.27	3,420.70
6100 · Insurance		
6110 · Workman's Compensation	18,172.69	52,829.19
6115 · Commercial & Property	19,675.00	19,675.00
6120 · Medical, Dental, Vision	18,576.68	34,542.91
6125 · FFAM Dues	0.00	4,960.00
Total 6100 · Insurance	56,424.37	112,007.10
6200 · Maintenance & Repairs		
6205 · Gas/Diesel	3,908.09	6,930.62
6210 · Apparatus Repair	4,173.06	4,620.72
6215 · Stations & Buildings	91.05	736.28
6225 · Equipment Maintenance	331.15	331.15
6235 · Headquarters Maintenance	1,209.00	2,418.00
6255 · Maintenance Shop Equipment	24.07	62.24
Total 6200 · Maintenance & Repairs	9,736.42	15,099.01
6300 · Office/Stations		
6305 · Software Expense	46,288.91	47,340.41
6315 · Accounting Fees	833.65	2,109.05
6325 · Postage/Shipping	8.95	8.95
6330 · Subscriptions/Memberships	0.00	531.35
Total 6300 · Office/Stations	47,131.51	49,989.76
6400 · Training		

	Feb 22	Jan - Feb 22
6410 · Training Classes	5,036.65	6,466.32
6415 · Equipment	1,688.00	1,688.00
6425 · Training Books	0.00	490.00
Total 6400 · Training	6,724.65	8,644.32
6500 · Legal		
6525 · Cafeteria Pass Thru	321.12	2,043.41
6535 · Attorney Fees	598.00	598.00
Total 6500 · Legal	919.12	2,641.41
6600 · Salaries		
6605 · District Personnel	149,118.36	316,176.20
6610 · Board of Directors		
6612 · Chaplain Expense	74.87	149.82
6610 · Board of Directors - Other	533.33	1,066.66
Total 6610 · Board of Directors	608.20	1,216.48
6620 · Employer Payroll Taxes	2,132.38	4,607.02
6625 · Lagers	49,747.85	63,523.76
6635 · Uniforms	1,823.92	3,672.25
6640 · 457 Pass Thru	-4,184.71	-4,184.71
6655 · Expense Account	61.48	248.34
6665 · Special Overtime	3,398.25	5,251.68
6668 · Union Dues Passthrough	3,154.86	1,113.48
Total 6600 · Salaries	205,860.59	391,624.50
6700 · Medical		
6710 · Employee Physicals/POET	0.00	2,572.68
Total 6700 · Medical	0.00	2,572.68
6750 · Utilities		
6755 · Water	114.80	212.50
6760 · Sanitation	157.81	157.81
6765 · Sewer	219.31	406.20
6770 · Electric/Gas	3,816.80	6,399.11
6775 · Internet/Phones/Cable	1,250.18	2,332.91
Total 6750 · Utilities	5,558.90	9,508.53
6800 · Supplies		
6810 · Public Relations/Outreach	2,045.93	3,688.68
6815 · Logo Imprinted Supplies	78.00	559.45
6820 · Fire & EMS Expendables	240.19	369.16
6825 · Office Supplies	311.24	731.27
6830 · Janitorial Supplies	445.91	979.76
6835 · Stations/Buildings Supplies	37.45	37.45
Total 6800 · Supplies	3,158.72	6,365.77
Total Expense	340,092.11	617,098.89
Net Revenue	140,891.59	2,814,014.82

Battlefield Fire Protection District
Profit & Loss Budget Performance
Feb 2022

	Annual Budget	Feb 22	% Received	Jan-Feb YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
Revenue							
4000 · Revenue							
4005 · Tax Revenue	3,502,175.00	431,580.20	12.32%	3,376,816.61	96.42%	125,358.39	0.00
4010 · Tax Revenue Interest	10,000.00	1,328.61	13.29%	3,639.94	36.40%	6,360.06	0.00
4050 · Miscellaneous Revenue	0.00	45,368.28	0.00%	46,082.28	0.00%	0.00	46,082.28
4060 · Interest Revenue	25,000.00	2,706.61	10.83%	4,574.88	18.30%	20,425.12	0.00
4085 · Course Tuition (EMT)	12,500.00	0.00	0.00%	0.00	0.00%	12,500.00	0.00
Total 4000 · Revenue	3,549,675.00	480,983.70	13.55%	3,431,113.71	96.66%	164,643.57	46,082.28
Expense							
	Annual Budget	Feb 22	%Budget Used in Feb	Jan-Feb YTD	%Budget Used YTD	Balance Available	DATE OVER
5000 · Capital Expense							
5015 · Uniforms/PPE/Bunker Gear	34,000.00	0.00	0.00%	0.00	0.00%	34,000.00	
5020 · Building Lease	104,050.00	0.00	0.00%	12,025.00	11.56%	92,025.00	
5030 · Information Technology	10,000.00	0.00	0.00%	0.00	0.00%	10,000.00	
5035 · Communications	10,000.00	2,814.00	28.14%	2,814.00	28.14%	7,186.00	
5040 · Firefighting/EMS	50,000.00	99.56	0.20%	99.56	0.20%	49,900.44	
5052 · Fitness Equipment	5,700.00	0.00	0.00%	286.55	5.03%	5,413.45	
Total 5000 · Capital Expense	213,750.00	2,913.56	1.36%	15,225.11	7.12%	198,524.89	
6000 · Communications							
6003 · MDT/Cell Phones	12,000.00	914.27	7.62%	1,920.70	16.01%	10,079.30	
6020 · Managed IT Service	9,000.00	750.00	8.33%	1,500.00	16.67%	7,500.00	
Total 6000 · Communications	21,000.00	1,664.27	7.93%	3,420.70	16.29%	17,579.30	
6100 · Insurance							
6110 · Workman's Compensation	183,574.78	18,172.69	9.90%	52,829.19	28.78%	130,745.59	
6115 · Commercial & Property	77,958.00	19,675.00	25.24%	19,675.00	25.24%	58,283.00	
6120 · Medical, Dental, Vision	257,007.00	18,576.68	7.23%	34,542.91	13.44%	222,464.09	
6125 · FFAM Dues	6,000.00	0.00	0.00%	4,960.00	82.67%	1,040.00	
Total 6100 · Insurance	524,539.78	56,424.37	10.76%	112,007.10	21.35%	412,532.68	

Battlefield Fire Protection District
Profit & Loss Budget Performance
Feb 2022

	Annual Budget	Feb 22	% Received	Jan-Feb YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
6200 · Maintenance & Repairs							
6205 · Gas/Diesel	42,000.00	3,908.09	9.30%	6,930.62	16.50%	35,069.38	
6210 · Apparatus Repair	45,000.00	4,173.06	9.27%	4,620.72	10.27%	40,379.28	
6215 · Stations & Buildings	27,000.00	91.05	0.34%	736.28	2.73%	26,263.72	
6220 · Lawn Maintenance	10,500.00	0.00	0.00%	0.00	0.00%	10,500.00	
6225 · Equipment Maintenance	8,500.00	331.15	3.90%	331.15	3.90%	8,168.85	
6235 · Headquarters Maintenance	15,000.00	1,209.00	8.06%	2,418.00	16.12%	12,582.00	
6250 · Ground/Aerial Ladder Testing	2,000.00	0.00	0.00%	0.00	0.00%	2,000.00	
6255 · Maintenance Shop Equipment	1,500.00	24.07	1.60%	62.24	4.15%	1,437.76	
6275 · Office Equipment	1,500.00	0.00	0.00%	0.00	0.00%	1,500.00	
6280 · SCBA Flow Testing	2,500.00	0.00	0.00%	0.00	0.00%	2,500.00	
Total 6200 · Maintenance & Repairs	155,500.00	9,736.42	6.26%	15,099.01	9.71%	140,400.99	
6300 · Office/Stations							
6305 · Software Expense	43,300.00	46,288.91	106.90%	47,340.41	109.33%	0.00	3/8/2022
6315 · Accounting Fees	9,400.00	833.65	8.87%	2,109.05	22.44%	7,290.95	
6325 · Postage/Shipping	700.00	8.95	1.28%	8.95	1.28%	691.05	
6330 · Subscriptions/Memberships	8,500.00	0.00	0.00%	531.35	6.25%	7,968.65	
6335 · Advertising/Printing/Postings	1,000.00	0.00	0.00%	0.00	0.00%	1,000.00	
Total 6300 · Office/Stations	62,900.00	47,131.51	74.93%	49,989.76	79.47%	12,910.24	
6400 · Training							
	Annual Budget	Feb 22	% Budget Used in Feb	Jan-Feb YTD	% Budget Used YTD	Balance Available	
6405 · EMT Course Expense	2,000.00	0.00	0.00%	0.00	0.00%	2,000.00	
6410 · Training Classes	30,200.00	5,036.65	16.68%	6,466.32	21.41%	23,733.68	
6415 · Equipment	4,200.00	1,688.00	40.19%	1,688.00	40.19%	2,512.00	
6425 · Training Books	5,000.00	0.00	0.00%	490.00	9.80%	4,510.00	
Total 6400 · Training	41,400.00	6,724.65	16.24%	8,644.32	20.88%	32,755.68	

Battlefield Fire Protection District
Profit & Loss Budget Performance
Feb 2022

	Annual Budget	Feb 22	% Received	Jan-Feb YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
6500 · Legal							
6510 · Audit Fees	5,700.00	0.00	0.00%	0.00	0.00%	5,700.00	
6525 · Cafeteria Account Pass Thru	1,500.00	321.12	21.41%	2,043.41	136.23%	-543.41	
6535 · Attorney Fees	7,000.00	598.00	8.54%	598.00	8.54%	6,402.00	
Total 6500 · Legal	14,200.00	919.12	6.47%	2,641.41	18.60%	11,558.59	
6600 · Salaries							
6605 · District Personnel	1,995,739.00	149,118.36	7.47%	316,176.20	15.84%	1,679,562.80	
6610 · Board of Directors							
6612 · Chaplain Expense	2,000.00	74.87	3.74%	149.82	7.49%	1,850.18	
6610 · Board of Directors - Other	9,400.00	533.33	5.67%	1,066.66	11.35%	8,333.34	
Total 6610 · Board of Directors	11,400.00	608.20	5.34%	1,216.48	10.67%	10,183.52	
6620 · Employer Payroll Taxes	37,418.00	2,132.38	5.70%	4,607.02	12.31%	32,810.98	
6625 · Lagers	211,883.00	49,747.85	23.48%	63,523.76	29.98%	148,359.24	
6635 · Uniforms	13,000.00	1,823.92	14.03%	3,672.25	28.25%	9,327.75	
6640 · 457 Pass Thru	13,000.00	-4,184.71	-32.19%	-4,184.71	-32.19%	17,184.71	
6650 · Miscellaneous Board Expense	500.00	0.00	0.00%	0.00	0.00%	500.00	
6655 · Expense Account	2,000.00	61.48	3.07%	248.34	12.42%	1,751.66	
6665 · Special Overtime	35,000.00	3,398.25	9.71%	5,251.68	15.00%	29,748.32	
6668 · Union Dues Pass Thru	0.00	3,154.86	0.00%	1,113.48	0.00%	0.00	
6675 · Background Check	2,000.00	0.00	0.00%	0.00	0.00%	2,000.00	
Total 6600 · Salaries	2,321,940.00	205,860.59	8.87%	391,624.50	16.87%	1,930,315.50	
6700 · Medical							
6710 · Employee Physicals/POET	27,500.00	0.00	0.00%	2,572.68	9.36%	24,927.32	
Total 6700 · Medical	27,500.00	0.00	0.00%	2,572.68	9.36%	24,927.32	

Battlefield Fire Protection District
Profit & Loss Budget Performance
Feb 2022

	Annual Budget	Feb 22	% Received	Jan-Feb YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
6750 · Utilities							
6755 · Water	2,250.00	114.80	5.10%	212.50	9.44%	2,037.50	
6760 · Sanitation	2,500.00	157.81	6.31%	157.81	6.31%	2,342.19	
6765 · Sewer	3,000.00	219.31	7.31%	406.20	13.54%	2,593.80	
6770 · Electric/Gas	35,000.00	3,816.80	10.91%	6,399.11	18.28%	28,600.89	
6775 · Internet/Phones/Cable	14,000.00	1,250.18	8.93%	2,332.91	16.66%	11,667.09	
Total 6750 · Utilities	56,750.00	5,558.90	9.80%	9,508.53	16.76%	47,241.47	
6800 · Supplies							
6810 · Public Relations/Outreach	13,000.00	2,045.93	15.74%	3,688.68	28.37%	9,311.32	
6815 · Logo Imprinted Supplies	2,000.00	78.00	3.90%	559.45	27.97%	1,440.55	
6820 · Fire & EMS Expendables	3,000.00	240.19	8.01%	369.16	12.31%	2,630.84	
6825 · Office Supplies	4,000.00	311.24	7.78%	731.27	18.28%	3,268.73	
6830 · Janitorial Supplies	3,000.00	445.91	14.86%	979.76	32.66%	2,020.24	
6835 · Stations/Buildings Supplies	2,000.00	37.45	1.87%	37.45	1.87%	1,962.55	
Total 6800 · Supplies	27,000.00	3,158.72	11.70%	6,365.77	23.58%	20,634.23	
6850 · Property Improvements							
6860 · Stations/Buildings	10,000.00	0.00	0.00%	0.00	0.00%	10,000.00	
Total 6850 · Property Improvements	10,000.00	0.00	0.00%	0.00	0.00%	10,000.00	
Total Expense	3,476,479.78	340,092.11	9.78%	617,098.89	17.75%	2,847,470.65	
Net Revenue	73,195.22	140,891.59	192.49%	2,814,014.82	3844.53%	-2,682,827.08	
Total Budget Amount						2,847,470.65	
Restricted Funds							
Operating Reserve							
Emergency Equipment Reserve							
Building Reserve							
Total Contingency Fund							

Monthly Expenditures	YTD Expenditures
340,092.11	617,098.89

700,000.00
49,336.88
492,524.00
1,241,860.88

Battlefield Fire Protection District
Transaction Detail By Account
 January through February 2022

2:14 PM

03/04/2022

Cash Basis

	<u>Date</u>	<u>Name</u>	<u>Balance</u>
4000 · Revenue			
4050 · Miscellaneous Revenue			
	01/25/2022	Ollis/Akers/Arney	714.00
	02/01/2022	CITY OF SPRINGFIELD	7,721.86
	02/08/2022	CITY OF BATTLEFIELD	46,082.28
Total 4050 · Miscellaneous Revenue			<u>46,082.28</u>
Total 4000 · Revenue			<u>46,082.28</u>
TOTAL			<u><u>46,082.28</u></u>



BATTLEFIELD FIRE PROTECTION DISTRICT

www.battlefieldfire.com 

4117 W. Second Street
Battlefield, MO 65619

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ADMINISTRATIVE BOARD REPORT

February/March 2022

Administration – Chief Moore

- Annual review with auditor completed. We should have a report in April.
- Met with the Local for conclusion of the CBA and Policy 216.
- Attended Vision 20/20 Models of Performance of CRR in Murfreesboro, TN
- Attended the Missouri Association of Fire Chiefs Conference with several of our staff.
- I am traveling with family to Texas March 14th and returning on the 17th.

Operations – Deputy Chief Reynolds

- Total calls for February = 39
 - 11 Building fires
 - Total Calls YTD = 336
 - February 2021 = 347
- Average Response Time for February = 5.50 minutes
 - Average Response Time YTD = 5.59 minutes
 - Target time is 7.00 minutes
- Turnout time for February = 1:25
 - Turnout time YTD = 1:27
 - Target time is 1:30
- Lexipol on-boarding:
 - Reviewed process with Lexipol representative. We have started editing/replacing/adding/deleting documents.
 - Board policy review should begin in April.
- Apparatus maintenance for the first two months of 2022 have been quite costly. We are identifying and mitigating as many issues as we can. The support staff has done a very good job of researching cost effective solutions. Unfortunately, these repairs are not inexpensive.
- The switchover for the new radio system has been delayed, again. Total system failure occurred last week for those who have made the switch. The system did not switch over to “failsoft” mode as it was supposed to; instead, it shut down completely. We are staying in contact with City Utilities, and coordinating with other FD’s to troubleshoot possible solutions.
- I will be at training in Kirksville and unable to attend the board meeting.

Support Services – Division Chief Anderson (as of 2-3-22)

Community Risk Reduction Activities

- Total people reached through social media and Google Business = 29,520
- 90 citizens have completed the Community Opinion Survey.
- Crews installed 20 smoke alarms and 16 batteries per citizen request.
- Assisted the regional and accelerated academies with hazmat, live burn, and salvage training.
- Attended the Regional CRR committee meeting.
- Attended a virtual SPS Kid’s First Meeting

“We Serve”

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- Attended the January and February City of Battlefield Alderman meetings.
- Attended the January City of Battlefield Economic Development Committee meeting.
- Attended a meeting with the SPS Coordinator of Physical Education, Health, and Engagement Activities to schedule PR activities with District schools throughout the year including summer school.
- Attended a meeting with the District's website manager to begin updating content.
- Coordinated a small PR event for a group of Cub Scouts.

Workers Compensation, Safety, and Human Resources

- The District had one work comp claim for this period.
- Continued monitoring the status of open work comp cases.
- Attended a meeting with the regional representative for the District's new work comp provider: Missouri Employers Mutual (MEM).
- Setup an online account with MEM to track injury and loss data.
- Attended the District's annual awards banquet.
- Conducted a safety orientation for the District's new hires.
- Attended a virtual seminar on work comp subrogation.
- Attended a virtual meeting with the Firefighter Cancer Support Network (FCSN).
- Travelled to St. Louis for a work comp medical evaluation.
- Continued working to update safety and work comp related policies.
- Attended a meeting of the District's Health and Wellness Committee.
- The District's Safety Committee held its monthly meeting.

Training – Division Chief Burr

- Training hours for February: 1,413 hours
 - YTD = 2,371 hours
 - YTD 2021 = 1,770 hours.
- We have officially been reaccredited with the Bureau of EMS as an EMT Training Entity.
- Each shift conducted an EMT refresher course for their personnel.
- The regional academy is ongoing. I spent the majority of February helping instruct it. The academy is scheduled to finish this month, a date for the academy graduation ceremony has not been set yet.
- We had four of our personnel complete their CPR instructor certification.
- Attended the Missouri Association of Fire Chiefs conference.
- I met with a couple of individuals that expressed interest in running our EMT program. I will be requesting bids for the course administrator position this spring to be able to host a fall class.
- I am creating a Company Officer and Battalion Chief assessment center for our personnel with is scheduled to take place in April
- I am still updating the position task books. I have reached out to members of the line staff for feedback.
- The application deadline for our current vacancy closes Friday, March 11th.
- We have three members taking rope rescue classes in Ozark this month.