



AGENDA

Battlefield Fire Protection District Battlefield Volunteer Fire Department



Regular Board Meeting
4117 W. Second St., Battlefield, MO 65619

Tuesday, June 09, 2020

6:00 PM

Due to status of the District facilities by Procedure 212. The meeting will be held virtually and streamed online. Login access to the meeting may be obtained by contacting Chief Scott Moore at 417-881-9018.

Preliminaries to the Meeting

1. Call to Order
2. Roll Call
3. Establishment of a Quorum
4. Approval of the Meeting's Agenda

Approval of Last Month's Minutes

1. Correction of Minutes
2. Approval of Minutes

Financial Business

1. Financial Statements

Public Comments

1. Any comments must be submitted via email to info@battlefieldfire.com prior to 5pm on the 11th of May.

Unfinished Business

1. Policy Updates – Tabled
2. Strategic Plan – Tabled

New Business

1. 2019 Audit
2. General Overview

Closed Session

1. Discussion and possible vote concerning legal matters per RSMo 610.021 (1), hiring, firing, and/or promoting of employee(s) RSMo 610.021 (3), Personnel Records, Performance Ratings, or Records Pertaining to Employees or Applicants for Employment per RSMo 610.021 (13). Closed Session. Closed Vote. Closed Record.

Adjournment

Representatives of the news media may obtain copies of this notice by contacting the Battlefield Fire Protection District.

Posted: 6/5/2020 12:00 AM certified by the undersigned that a true copy of the foregoing agenda was posted at the Battlefield Administration and Training Center in Battlefield, Missouri.

_____ District Secretary



Battlefield Fire Protection District Battlefield Volunteer Fire Department



Minutes Regular Board Meeting

Location of Meeting:

4117 West Second St.
Battlefield, MO 65619

Time of Meeting:

6:00 PM

Date of Meeting:

May 12, 2020

Board Members Present: President Trevor Crist, Darrell Decker, Walt Newman, Danny Perches and Shana Jahnke were present virtually via Zoom online meeting and broadcasted live via Facebook.

The meeting of the Battlefield Fire Protection District Board of Directors was called to order by President Trevor Crist at 6:00pm. A roll call was taken, and a quorum was established.

Mr. Decker moved to approve agenda as presented. Mr. Newman seconded. All voted aye.

Mrs. Jahnke moved to approve April's Board Meeting minutes. Mr. Perches seconded. All voted aye.

Financial Report:

Payment of the bills and check signing took place.

Mr. Decker discussed April's financial report and review of cash assets. Battlefield Volunteer Fire Department's checking account indicates \$5,440.57. Battlefield Fire Protection District total of cash assets \$2,575,705.07. ICS \$4,044,505.22 and Money Market \$58,476.51. Mr. Decker advised all accounts are reflecting correctly and have been reconciled.

The operating reserve fund will be changing after yearly audit is finalized. Revenue was higher in April due to insurance payment from our house fire.

Mr. Decker moved to approve the financials of the District. Mrs. Jahnke seconded. All voted aye.

Mr. Decker has received a draft audit from KPM. He wanted to address that no deficiencies were found, and everything was considered to be in compliance.

Public Comments:

None

Unfinished Business:

Strategic plan and policy updates are still being worked on, however due to current circumstances they are being put on hold until the board can meet face-to-face to be presented paper documents and discussed in person.

New Business:

Rental property at 5520 S Main St. was purchased in 1996. Options after fire were to rebuild or demolish. After discussion, chief officers recommend the demolition of the house. The blank slate of the property leads to the possibility of another entry way to the station or even adding to the maintenance facility.

Mr. Decker motions to approve the demolition of the rental property at 5520 S Main St. Mr. Newman seconded, all voted Aye.

Proposals will be taken for bids of demolition and gone over at next month's meeting.

General Overview:

Insurance renewal is being started with VFIS for property.

We are still operating under Procedure 212. Chief Moore and Deputy Chief Reynolds discussed the call times and statistics for the month.

We will be looking to sell one of our trucks. An evaluation and cost analysis are currently being worked on, to be presented.

Mr. Decker moved to got out of open session. Mr. Newman seconded. All voted aye. Out of open session at 6:45 pm.

Closed Session:

Mrs. Jahnke moved to go in to closed session per RSMo 610.021 (3) and (13). Mr. Perches seconded, and all voted aye. Meeting closed at 6:49 pm. Roll call was taken: Board Members present: Darrell Decker, Trevor Crist, Walt Newman, Burr Perches and Shana Jahnke.

Also present: Fire Chief Scott Moore, Deputy Chief Dennis Reynolds, and Secretary Angela Copeland.

Mr. Perches moved to go out of closed session at 7:17, Mr. Decker seconded

Mr. Newman moved to go back into open session at 7:17 pm. Mr. Decker seconded, and all voted aye.

Roll call was taken: President Trevor Crist, Darrell Decker, Walt Newman, Danny Perches and Shana Jahnke were present.

Disciplinary notice results in Change of Status for Captain John Kendall, removing Out of Title for Battalion Chief and incentive pay, as well as being placed on 6 month probation. Mr. Decker motioned to approve Change of Status as presented, Mr. Newman seconded. Roll Call Vote taken.

Mr. Newman moved to adjourn at 7:19 pm.

Approved by:

Trevor Crist

Darrell Decker

Walt Newman

Danny Perches

Shana Jahnke

Battlefield Volunteer Fire Department
Statement of Net Assets

As of May 31, 2020
May 31, 20

ASSETS

Current Assets

Checking/Savings

1050 - Oakstar Volunteer Account 5,442.65

Total Checking/Savings 5,442.65

Total Current Assets 5,442.65

TOTAL ASSETS 5,442.65

LIABILITIES & Revenue

Revenue

1110 - Retained Earnings 5,428.69

Net Revenue 13.96

Total Revenue 5,442.65

TOTAL LIABILITIES & Revenue 5,442.65

Battlefield Volunteer Fire Department
Statement of Net Activities
May 2020

	<u>May 20</u>
Ordinary Revenue/Expense	
Revenue	
4140 - Interest Revenue	2.08
Total Revenue	<u>2.08</u>
Net Ordinary Revenue	<u>2.08</u>
Net Revenue	<u><u>2.08</u></u>

Battlefield Fire Protection District
Statement of Net Assets
As of May 31, 2020

11:35 AM

06/05/2020

Cash Basis

May 31, 20

ASSETS

Current Assets

Checking/Savings

1000 · OakStar - ICS	3,808,455.70
1005 · OakStar - Money Market	58,513.66
1025 · Oakstar - Operating	111,304.16
1105 · Petty Cash	131.66
1199 · Allowance for Restricted Funds	-1,636,699.00

Total Checking/Savings 2,341,706.18

Total Current Assets 2,341,706.18

Fixed Assets

1504 · Fire Fighting Equipment	219.80
1505 · Office Equipment	610.49

Total Fixed Assets 830.29

TOTAL ASSETS 2,342,536.47

LIABILITIES & Revenue

Liabilities

Current Liabilities

Accounts Payable

2000 · Accounts Payable	-100.00
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Total Accounts Payable -100.00

Total Current Liabilities -100.00

Total Liabilities -100.00

Revenue

3200 · Fund Balances

3100 · Restricted Fund - Operating	-689,692.00
3120 · Restricted Fund-Emergency Equip	-503,937.00
3140 · Restricted Fund - Bldg Reserve	-443,070.00
3200 · Fund Balances	2,487,239.86

Total 3200 · Unrestricted Fund Balances 850,540.86

32000 · Retained Earnings -194,059.32

Net Revenue 1,686,154.93

Total Revenue 2,342,636.47

TOTAL LIABILITIES & Revenue 2,342,536.47

Battlefield Fire Protection District
Statement of Activities
May 2020

11:35 AM
06/05/2020
Cash Basis

	May 20	Jan - May 20
Revenue		
4000 · Revenue		
4005 · Tax Revenue	16,360.25	2,918,053.19
4010 · Tax Interest Revenue	1,679.73	8,193.37
4020 · Rental Revenue	0.00	1,107.72
4040 · Vending Receipts	0.00	112.01
4050 · Miscellaneous Revenue	9,242.00	193,293.36
4060 · Interest Revenue	2,601.29	23,426.49
4085 · Course Tuition (EMT)	0.00	300.00
Total 4000 · Revenue	29,883.27	3,144,486.14
Total Revenue	29,883.27	3,144,486.14
Gross Profit	29,883.27	3,144,486.14
Expense		
5000 · Capital Expense		
5015 · Uniforms/PPE/Bunker Gear	0.00	2,958.21
5020 · Building Lease	0.00	14,543.75
5022 · Aerial Apparatus Lease	26,911.81	53,823.62
5030 · Information Technology	0.00	1,485.75
5035 · Communications	2,770.00	2,834.94
5040 · Firefighting/EMS	454.30	4,319.56
5052 · Fitness Equipment	0.00	450.00
5055 · Vehicles	0.00	234.79
Total 5000 · Capital Expense	30,136.11	80,650.62
6000 · Communications		
6003 · MDT/Cell Phones	1,403.00	3,866.26
Total 6000 · Communications	1,403.00	3,866.26
6100 · Insurance		
6110 · Workman's Compensation	0.00	174,768.00
6115 · Commercial & Property	17,725.00	35,454.00
6120 · Medical, Dental, Vision	18,990.70	106,795.34
Total 6100 · Insurance	36,715.70	317,017.34
6200 · Maintenance & Repairs		
6205 · Gas/Diesel	542.78	14,412.48
6210 · Apparatus Repair	10,304.77	34,739.12
6215 · Stations & Buildings	682.51	3,484.42
6220 · Lawn Maintenance	0.00	1,780.00
6225 · Equipment Maintenance	48.99	783.52
6235 · Headquarters Maintenance	1,209.00	6,274.61
6255 · Maintenance Shop Equipment	38.20	955.25
6275 · Office Equipment	0.00	125.88
6280 · SCBA Flow Testing	0.00	86.00

	May 20	Jan - May 20
Total 6200 · Maintenance & Repairs	12,826.25	62,641.28
6300 · Office/Stations		
6305 · Software Expense	0.00	8,497.50
6315 · Accounting Fees	710.00	4,289.30
6325 · Postage/Shipping	0.00	252.35
6330 · Subscriptions/Memberships	3,635.00	4,964.00
Total 6300 · Office/Stations	4,345.00	18,003.15
6400 · Training		
6410 · Training Classes	0.00	10,441.03
6415 · Equipment	0.00	1,103.58
6425 · Training Books	258.96	1,383.96
Total 6400 · Training	258.96	12,928.57
6500 · Legal		
6525 · Cafeteria Plan	-7.76	-438.49
6535 · Attorney Fees	94.00	1,974.50
Total 6500 · Legal	86.24	1,536.01
6600 · Salaries		
6605 · District Personnel	138,032.46	777,174.33
6610 · Board of Directors		
6612 · Chaplain Expense	0.00	447.64
6610 · Board of Directors - Other	783.33	2,883.32
Total 6610 · Board of Directors	783.33	3,330.96
6620 · Employer Payroll Taxes	1,950.24	11,093.88
6625 · Lagers	33,831.70	115,454.91
6635 · Uniforms	601.75	8,284.51
6640 · 457 Plan Employer Match	0.00	-3,336.55
6655 · Expense Account	54.11	156.10
6665 · Special Overtime	256.20	17,947.06
6668 · Union Dues Expense	-1,670.22	-2,659.98
Total 6600 · Salaries	173,839.57	927,445.22
6700 · Medical		
6710 · Employee Physicals/POET	0.00	2,023.92
Total 6700 · Medical	0.00	2,023.92
6750 · Utilities		
6755 · Water	117.95	571.17
6760 · Sanitation	0.00	678.12
6765 · Sewer	218.82	1,049.86
6770 · Electric/Gas	2,089.49	12,843.61
6775 · Internet/Phones/Cable	758.07	5,210.15
Total 6750 · Utilities	3,184.33	20,352.91
6800 · Supplies		
6810 · Public Relations/Outreach	0.00	7,575.01
6815 · Logo Imprinted Supplies	0.00	98.00
6820 · Fire & EMS Expendables	93.60	1,780.48

	May 20	Jan - May 20
6825 · Office Supplies	107.06	727.99
6830 · Janitorial Supplies	691.42	1,256.38
6835 · Stations/Buildings Supplies	96.53	428.07
Total 6800 · Supplies	988.61	11,865.93
Total Expense	263,783.77	1,458,331.21
Net Revenue	-233,900.50	1,686,154.93

Battlefield Fire Protection District
Statement of Cash Flows
May 2020

11:35 AM

Cash Basis

	May 20	Apr 20	% Change
Revenue			
4000 · Revenue			
4005 · Tax Revenue	16,360.25	17,676.10	-7.44%
4010 · Tax Interest Revenue	1,679.73	1,670.05	0.58%
4020 · Rental Revenue	0.00	0.00	0.0%
4050 · Miscellaneous Revenue	9,242.00	158,527.56	-94.17%
4060 · Interest Revenue	2,601.29	2,571.40	1.16%
Total 4000 · Revenue	29,883.27	180,445.11	-83.44%
Total Revenue	29,883.27	180,445.11	-83.44%
Gross Profit	29,883.27	180,445.11	-83.44%
Expense			
5000 · Capital Expense			
5022 · Aerial Apparatus Lease	26,911.81	0.00	100.0%
5030 · Information Technology	0.00	1,279.49	-100.0%
5035 · Communications	2,770.00	34.98	7,818.81%
5040 · Firefighting/EMS	454.30	1,049.98	-56.73%
5055 · Vehicles	0.00	234.79	-100.0%
Total 5000 · Capital Expense	30,136.11	2,599.24	1,059.42%
6000 · Communications			
6003 · MDT/Cell Phones	1,403.00	656.54	113.7%
Total 6000 · Communications	1,403.00	656.54	113.7%
6100 · Insurance			
6115 · Commercial & Property	17,725.00	0.00	100.0%
6120 · Medical, Dental, Vision	18,990.70	19,705.35	-3.63%
Total 6100 · Insurance	36,715.70	19,705.35	86.32%
6200 · Maintenance & Repairs			
6205 · Gas/Diesel	542.78	3,265.40	-83.38%
6210 · Apparatus Repair	10,304.77	6,590.62	56.36%
6215 · Stations & Buildings	682.51	84.64	706.37%
6225 · Equipment Maintenance	48.99	182.90	-73.22%
6235 · Headquarters Maintenance	1,209.00	1,277.02	-5.33%
6255 · Maintenance Shop Equipment	38.20	25.97	47.09%
6280 · SCBA Flow Testing	0.00	86.00	-100.0%
Total 6200 · Maintenance & Repairs	12,826.25	11,512.55	11.41%
6300 · Office/Stations			
6315 · Accounting Fees	710.00	770.00	-7.79%
6325 · Postage/Shipping	0.00	67.80	-100.0%
6330 · Subscriptions/Memberships	3,635.00	0.00	100.0%
Total 6300 · Office/Stations	4,345.00	837.80	418.62%
6400 · Training			
6410 · Training Classes	0.00	-91.94	100.0%

	May 20	Apr 20	% Change
6415 · Equipment	0.00	28.69	-100.0%
6425 · Training Books	258.96	0.00	100.0%
Total 6400 · Training	258.96	-63.25	509.42%
6500 · Legal			
6525 · Cafeteria Plan	-7.76	-7.76	0.0%
6535 · Attorney Fees	94.00	0.00	100.0%
Total 6500 · Legal	86.24	-7.76	1,211.34%
6600 · Salaries			
6605 · District Personnel	138,032.46	138,825.97	-0.57%
6610 · Board of Directors			
6612 · Chaplain Expense	0.00	89.48	-100.0%
6610 · Board of Directors - Other	783.33	300.00	161.11%
Total 6610 · Board of Directors	783.33	389.48	101.12%
6620 · Employer Payroll Taxes	1,950.24	1,970.23	-1.02%
6625 · Lagers	33,831.70	43,835.15	-22.82%
6635 · Uniforms	601.75	663.72	-9.34%
6640 · 457 Plan Employer Match	0.00	0.00	0.0%
6655 · Expense Account	54.11	0.00	100.0%
6665 · Special Overtime	256.20	977.76	-73.8%
6668 · Union Dues Expense	-1,670.22	-1,608.36	-3.85%
Total 6600 · Salaries	173,839.57	185,053.95	-6.06%
6750 · Utilities			
6755 · Water	117.95	93.09	26.71%
6760 · Sanitation	0.00	197.28	-100.0%
6765 · Sewer	218.82	175.90	24.4%
6770 · Electric/Gas	2,089.49	2,334.62	-10.5%
6775 · Internet/Phones/Cable	758.07	1,149.39	-34.05%
Total 6750 · Utilities	3,184.33	3,950.28	-19.39%
6800 · Supplies			
6815 · Logo Imprinted Supplies	0.00	49.00	-100.0%
6820 · Fire & EMS Expendables	93.60	393.30	-76.2%
6825 · Office Supplies	107.06	420.33	-74.53%
6830 · Janitorial Supplies	691.42	234.61	194.71%
6835 · Stations/Buildings Supplies	96.53	13.23	629.63%
Total 6800 · Supplies	988.61	1,110.47	-10.97%
Total Expense	263,783.77	225,355.17	17.05%
Net Revenue	-233,900.50	-44,910.06	-420.82%

Battlefield Fire Protection District

Profit & Loss Budget Performance

May 2020

	Annual Budget	May 20	% Received	Jan - May YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
Revenue							
4000 · Revenue							
4005 · Tax Revenue	3,483,121.00	16,360.25	0.47%	2,918,053.19	83.78%	565,067.81	0.00
4010 · Tax Revenue Interest	20,000.00	1,679.73	8.40%	8,193.37	40.97%	11,806.63	0.00
4020 · Rental Revenue	0.00	0.00	0.00%	1,107.72	0.00%	0.00	1,107.72
4040 · Vending Receipts	0.00	0.00	0.00%	112.01	0.00%	0.00	112.01
4050 · Miscellaneous Revenue	0.00	9,242.00	0.00%	193,293.36	0.00%	0.00	193,293.36
4060 · Interest Revenue	65,000.00	2,601.29	0.00%	23,426.49	0.00%	41,573.51	0.00
4085 · Course Tuition (EMT)	12,500.00	0.00	0.00%	300.00	2.40%	12,200.00	0.00
Total 4000 · Revenue	3,580,621.00	29,883.27	0.83%	3,144,486.14	87.82%	630,647.95	194,513.09
Expense							
	Annual Budget	May 20	%Budget Used in May	Jan - May YTD	%Budget Used YTD	Balance Available	
5000 · Capital Expense							
5015 · Uniforms/PPE/Bunker Gear	30,000.00	0.00	0.00%	2,958.21	9.86%	27,041.79	
5020 · Building Lease	106,525.00	0.00	0.00%	14,543.75	13.65%	91,981.25	
5022 · Aerial Apparatus Lease	108,807.00	26,911.81	24.73%	53,823.62	49.47%	54,983.38	
5030 · Information Technology	18,000.00	0.00	0.00%	1,485.75	8.25%	16,514.25	
5035 · Communications	5,000.00	2,770.00	55.40%	2,834.94	56.70%	2,165.06	
5040 · Firefighting/EMS	43,000.00	454.30	1.06%	4,319.56	10.05%	38,680.44	
5052 · Fitness Equipment	5,000.00	0.00	0.00%	450.00	9.00%	4,550.00	
5055 · Vehicles	10,000.00	0.00	0.00%	234.79	2.35%	9,765.21	
Total 5000 · Capital Expense	326,332.00	30,136.11	9.23%	80,650.62	24.71%	245,681.38	
6000 · Communications							
6003 · MDT/Cell Phones	18,000.00	1,403.00	7.79%	3,866.26	21.48%	14,133.74	
6015 · Consulting Fee	2,000.00	0.00	0.00%	0.00	0.00%	2,000.00	
Total 6000 · Communications	20,000.00	1,403.00	7.02%	3,866.26	19.33%	16,133.74	

Battlefield Fire Protection District

Profit & Loss Budget Performance

May 2020

	Annual Budget	May 20	% Received	Jan - May YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
6100 · Insurance							
6110 · Workman's Compensation	174,768.30	0.00	0.00%	174,768.00	100.00%	0.30	
6115 · Commercial & Property	70,912.00	17,725.00	25.00%	35,454.00	50.00%	35,458.00	
6120 · Medical, Dental, Vision	258,568.00	18,990.70	7.34%	106,795.34	41.30%	151,772.66	
6125 · FFAM Dues	5,000.00	0.00	0.00%	0.00	0.00%	5,000.00	
Total 6100 · Insurance	509,248.30	36,715.70	7.21%	317,017.34	62.25%	192,230.96	
6200 · Maintenance & Repairs							
6205 · Gas/Diesel	50,000.00	542.78	1.09%	14,412.48	28.82%	35,587.52	
6210 · Apparatus Repair	45,000.00	10,304.77	22.90%	34,739.12	77.20%	10,260.88	
6215 · Stations & Buildings	35,000.00	682.51	1.95%	3,484.42	9.96%	31,515.58	
6220 · Lawn Maintenance	11,500.00	0.00	0.00%	1,780.00	15.48%	9,720.00	
6225 · Equipment Maintenance	10,000.00	48.99	0.49%	783.52	7.84%	9,216.48	
6235 · Headquarters Maintenance	15,000.00	1,209.00	8.06%	6,274.61	41.83%	8,725.39	
6250 · Ground/Aerial Ladder Testing	2,000.00	0.00	0.00%	0.00	0.00%	2,000.00	
6255 · Maintenance Shop Equipment	1,500.00	38.20	2.55%	955.25	63.68%	544.75	
6275 · Office Equipment	2,000.00	0.00	0.00%	125.88	6.29%	1,874.12	
6280 · SCBA Flow Testing	2,500.00	0.00	0.00%	86.00	3.44%	2,414.00	
Total 6200 · Maintenance & Repairs	174,500.00	12,826.25	7.35%	62,641.28	35.90%	111,858.72	
6300 · Office/Stations							
6305 · Software Expense	23,300.00	0.00	0.00%	8,497.50	36.47%	14,802.50	
6315 · Accounting Fees	9,300.00	710.00	7.63%	4,289.30	46.12%	5,010.70	
6325 · Postage/Shipping	700.00	0.00	0.00%	252.35	36.05%	447.65	
6330 · Subscriptions/Memberships	9,000.00	3,635.00	40.39%	4,964.00	55.16%	4,036.00	
6335 · Advertising/Printing/Postings	1,500.00	0.00	0.00%	0.00	0.00%	1,500.00	
Total 6300 · Office/Stations	43,800.00	4,345.00	9.92%	18,003.15	41.10%	25,796.85	

Battlefield Fire Protection District

Profit & Loss Budget Performance

May 2020

	Annual Budget	May 20	% Received	Jan - May YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
6400 · Training							
6405 · EMT Course Expense	2,000.00	0.00	0.00%	0.00	0.00%	2,000.00	
6410 · Training Classes	30,200.00	0.00	0.00%	10,441.03	34.57%	19,758.97	
6415 · Equipment	4,200.00	0.00	0.00%	1,103.58	26.28%	3,096.42	
6425 · Training Books	5,000.00	258.96	5.18%	1,383.96	27.68%	3,616.04	
Total 6400 · Training	41,400.00	258.96	0.63%	12,928.57	31.23%	28,471.43	
6500 · Legal							
6510 · Audit Fees	9,700.00	0.00	0.00%	0.00	0.00%	9,700.00	
6525 · Cafeteria Account	1,500.00	-7.76	-0.52%	-438.49	-29.23%	1,938.49	
6530 · Elections	15,000.00	0.00	0.00%	0.00	0.00%	15,000.00	
6535 · Attorney Fees	5,000.00	94.00	1.88%	1,974.50	39.49%	3,025.50	
6538 · Medical Director	2,000.00	0.00	0.00%	0.00	0.00%	2,000.00	
Total 6500 · Legal	33,200.00	86.24	0.26%	1,536.01	4.63%	31,663.99	
6600 · Salaries							
6605 · District Personnel	1,887,443.00	138,032.46	7.31%	777,174.33	41.18%	1,110,268.67	
6610 · Board of Directors							
6612 · Chaplain Expense	2,000.00	0.00	0.00%	447.64	22.38%	1,552.36	
6610 · Board of Directors - Other	9,400.00	783.33	8.33%	2,883.32	30.67%	6,516.68	
Total 6610 · Board of Directors	11,400.00	783.33	6.87%	3,330.96	29.22%	8,069.04	
6620 · Employer Payroll Taxes	41,670.00	1,950.24	4.68%	11,093.88	26.62%	30,576.12	
6625 · Lagers	220,042.00	33,831.70	15.38%	115,454.91	52.47%	104,587.09	
6635 · Uniforms	13,000.00	601.75	4.63%	8,284.51	63.73%	4,715.49	
6640 · 457 Plan Employer Match		0.00	0.00%	-3,336.55	0.00%	3,336.55	
6650 · Miscellaneous Board Expense	1,000.00	0.00	0.00%	0.00	0.00%	1,000.00	
6655 · Expense Account	2,000.00	54.11	2.71%	156.10	7.81%	1,843.90	
6665 · Special Overtime	45,000.00	256.20	0.57%	17,947.06	39.88%	27,052.94	
6668 · Union Dues Expense		-1,670.22	0.00%	-2,659.98	0.00%	2,659.98	
6675 · Background Check	1,500.00	0.00	0.00%	0.00	0.00%	1,500.00	

Battlefield Fire Protection District

Profit & Loss Budget Performance

May 2020

	Annual Budget	May 20	% Received	Jan - May YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
Total 6600 · Salaries	2,223,055.00	173,839.57	7.82%	927,445.22	41.72%	1,295,609.78	

Battlefield Fire Protection District

Profit & Loss Budget Performance

May 2020

	Annual Budget	May 20	% Received	Jan - May YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
6700 · Medical							
6710 · Employee Physicals/POET	27,500.00	0.00	0.00%	2,023.92	7.36%	25476.08	
Total 6700 · Medical	27,500.00	0.00	0.00%	2,023.92	7.36%	25,476.08	
6750 · Utilities							
6755 · Water	3,000.00	117.95	3.93%	571.17	19.04%	2,428.83	
6760 · Sanitation	2,500.00	0.00	0.00%	678.12	27.12%	1,821.88	
6765 · Sewer	3,000.00	218.82	7.29%	1,049.86	35.00%	1,950.14	
6770 · Electric/Gas	36,000.00	2,089.49	5.80%	12,843.61	35.68%	23,156.39	
6775 · Internet/Phones/Cable	12,000.00	758.07	6.32%	5,210.15	43.42%	6,789.85	
Total 6750 · Utilities	56,500.00	3,184.33	5.64%	20,352.91	36.02%	36,147.09	
6800 · Supplies							
6810 · Public Relations/Outreach	13,250.00	0.00	0.00%	7,575.01	57.17%	5,674.99	
6815 · Logo Imprinted Supplies	2,500.00	0.00	0.00%	98.00	3.92%	2,402.00	
6820 · Fire & EMS Expendables	4,000.00	93.60	2.34%	1,780.48	44.51%	2,219.52	
6825 · Office Supplies	4,000.00	107.06	2.68%	727.99	18.20%	3,272.01	
6830 · Janitorial Supplies	4,000.00	691.42	17.29%	1,256.38	31.41%	2,743.62	
6835 · Stations/Buildings Supplies	2,500.00	96.53	3.86%	428.07	17.12%	2,071.93	
6840 · Vending Machine Expense	2,000.00	0.00	0.00%	0.00	0.00%	2,000.00	
Total 6800 · Supplies	32,250.00	988.61	3.07%	11,865.93	36.79%	20,384.07	
6850 · Property Improvements							
6855 · Rental Property	1,000.00	0.00	0.00%	0.00	0.00%	1,000.00	
6860 · Stations/Buildings	10,000.00	0.00	0.00%	0.00	0.00%	10,000.00	
Total 6850 · Property Improvements	11,000.00	0.00	0.00%	0.00	0.00%	11,000.00	
Total Expense	3,498,785.30	263,783.77	7.54%	1,458,331.21	41.68%	2,016,157.24	
Net Revenue	81,835.70	-233,900.50	-285.82%	1,686,154.93	2060.41%	-1,385,509.29	

<i>Monthly Expenditures</i>	<i>YTD Expenditures</i>
263,783.77	1,458,331.21

Battlefield Fire Protection District
Transaction Detail By Account
 January through May 2020

	<u>Type</u>	<u>Date</u>	<u>Num</u>
4000 · Revenue			
4050 · Miscellaneous Revenue			
	Deposit	01/14/2020	2391
	Deposit	01/21/2020	7373
	Deposit	01/21/2020	
	Deposit	02/04/2020	932469561
	Deposit	02/04/2020	2366
	Deposit	02/11/2020	456021
	Deposit	02/11/2020	5087
	Deposit	02/11/2020	376234
	Deposit	02/11/2020	44245
	Deposit	02/18/2020	8232
	Deposit	02/18/2020	26530
	Deposit	03/03/2020	525847
	Deposit	03/17/2020	41286
	Deposit	03/17/2020	33840
	Deposit	03/24/2020	982790162
	Deposit	03/24/2020	984986961
	Deposit	03/24/2020	8542533
	Deposit	04/21/2020	
	Deposit	04/28/2020	528562
	Deposit	05/26/2020	1076
Total 4050 · Miscellaneous Revenue			
Total 4000 · Revenue			
TOTAL			

Battlefield Fire Protection District
Transaction Detail By Account
 January through May 2020

	<u>Name</u>	<u>Memo</u>	<u>Clr</u>
4000 · Revenue			
4050 · Miscellaneous Revenue			
	ROY KIRBY	Cobra	
	J Bruce Vanderhoof	Deposit	
		Deposit	
	LexisNexis	incident report	
	FIRE FIGHTERS ASSOC. OF MO	overpmt on membership	
	CITY OF SPRINGFIELD	Annexations 2020	
	Debbie Sheehan	In memory of Roy Kirby	
	Ozarks Technical Community College	Firefighter class	
	Greene County Treasurer	Financial tax & interest	
	WALTER V. NEWMAN	Roy Kirby fund	
	Barry Lawrence County Ambulance District	Roy Kirby fund	
	VFIS	Deposit	
	Logan-Rogersville Fire Prot. District	EMT refresher C. Wilder	
	Vision Service Plan	refund check	
	LexisNexis	Deposit	
	LexisNexis	Deposit	
	United Health Care	Deposit	
		Roy Kirby fund	
	VFIS	Fire damage to dwelling	
	MO Fire & Ambulance District	2019 WC Audit	
Total 4050 · Miscellaneous Revenue			
Total 4000 · Revenue			
TOTAL			

Battlefield Fire Protection District
Transaction Detail By Account
January through May 2020

	<u>Split</u>	<u>Original Amount</u>	<u>Paid Amount</u>
4000 · Revenue			
4050 · Miscellaneous Revenue			
	1025 · Oakstar - Operating	974.22	974.22
	1025 · Oakstar - Operating	10.00	10.00
	1025 · Oakstar - Operating	10.00	10.00
	1025 · Oakstar - Operating	10.00	10.00
	1025 · Oakstar - Operating	100.00	100.00
	1025 · Oakstar - Operating	17,308.02	17,308.02
	1025 · Oakstar - Operating	100.00	100.00
	1025 · Oakstar - Operating	2,743.00	2,743.00
	1025 · Oakstar - Operating	3.11	3.11
	1025 · Oakstar - Operating	25.00	25.00
	1025 · Oakstar - Operating	500.00	500.00
	1025 · Oakstar - Operating	250.00	250.00
	1025 · Oakstar - Operating	100.00	100.00
	1025 · Oakstar - Operating	19.49	19.49
	1025 · Oakstar - Operating	10.00	10.00
	1025 · Oakstar - Operating	10.00	10.00
	1025 · Oakstar - Operating	3,350.96	3,350.96
	1025 · Oakstar - Operating	175.07	175.07
	1025 · Oakstar - Operating	158,352.49	158,352.49
	1025 · Oakstar - Operating	9,242.00	9,242.00
			<u>193,293.36</u>
Total 4050 · Miscellaneous Revenue			<u>193,293.36</u>
Total 4000 · Revenue			<u>193,293.36</u>
TOTAL			<u>193,293.36</u>

Battlefield Fire Protection District 11:36 AM
Transaction Detail By Account 06/05/2020
 January through May 2020 Cash Basis

	Balance
4000 · Revenue	
4050 · Miscellaneous Revenue	
	974.22
	984.22
	994.22
	1,004.22
	1,104.22
	18,412.24
	18,512.24
	21,255.24
	21,258.35
	21,283.35
	21,783.35
	22,033.35
	22,133.35
	22,152.84
	22,162.84
	22,172.84
	25,523.80
	25,698.87
	184,051.36
	193,293.36
Total 4050 · Miscellaneous Revenue	193,293.36
Total 4000 · Revenue	193,293.36
TOTAL	193,293.36



BATTLEFIELD FIRE PROTECTION DISTRICT

www.battlefieldfire.com

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PHONE: (417) 881-9018



ADMINISTRATIVE BOARD REPORT

May/June 2020

Administration – Chief Moore

- Staff continues to operate under Procedure 212 at level 3. We continue to evaluate the need to reduce the restrictions.
- Angela has remained on with the District.
- I continue to be the Law Enforcement liaison for the State to Region D for Personal Protective Equipment. I also continue to attend daily briefings with Greene County OEM.

Community Risk Reduction Activities- Chief Moore

- We continue to participate in drive-by birthday parties.
- Project has started to update informational materials provided to the public.
- Our grant through the NFPA for the Community Risk Assessment Tool has been extended.

Operations – Chief Reynolds

- Total calls for May: 154
 - o 2 Building fires
 - o May 2019 = 227
- Total Calls YTD = 1098
 - o YTD Last year = 1206
- Average Response Time for May = 6.32 minutes
 - o Average Response Time YTD: 6.48 minutes
- Turnout time for May = 1:15
 - o Turnout time YTD = 1:15
- Aerial 10678 is in for repair.
- Bids have been requested for the house demolition.
- Company Officer Assessment was conducted with in cooperation with Ozark.

Training – Chief Reynolds

- Training hours for 2020
 - o May = 1279.10 hours
 - o YTD = 11,781.45
- Crews spent a significant amount of time preparing for the assessment center. Their performance represents their efforts.
- State certification testing has started back up again. We will be hosting one opportunity.

Other Important Information – Shifts and Staff

- We will discuss the bids for the house demo during the meeting.
- Deadline for applications to Division Chief is June 17th.
- Apparatus construction group has been selected.
- Chief Reynolds has been sent to Jefferson City for the Incident Support Team to assist DMAT with emergency operations plans.