



AGENDA

Battlefield Fire Protection District Battlefield Volunteer Fire Department



Regular Board Meeting
4117 W. Second St., Battlefield, MO 65619
Tuesday, January 14, 2020
6:00 PM

Preliminaries to the Meeting

1. Call to Order
2. Ceremonial Matters
3. Roll Call
4. Establishment of a Quorum
5. Approval of the Meeting's Agenda

Approval of Last Month's Minutes

1. Correction of Minutes
2. Approval of Minutes

Financial Business

1. Payment of the Bills
2. Check Signing
3. Financial Statements

Public Comments

Unfinished Business

1. Strategic Plan Update
2. 2020 Budget Updates

New Business

1. Policy Updates
2. General Overview

Closed Session

1. Discussion and possible vote concerning hiring, firing, and/or promoting of employee(s) per RSMo 610.021 (3), Personnel Records, Performance Ratings, or Records Pertaining to Employees or Applicants for Employment per RSMo 610.021 (13). Closed Session. Closed Vote. Closed Record.

Adjournment

Representatives of the news media may obtain copies of this notice by contacting the Battlefield Fire Protection District.

Posted: 1/12/2020 12:00 AM certified by the undersigned that a true copy of the foregoing agenda was posted at the Battlefield Administration and Training Center in Battlefield, Missouri.

_____ District Secretary



Battlefield Fire Protection District Battlefield Volunteer Fire Department



Minutes Regular Board Meeting

Location of Meeting:

4117 West Second St.
Battlefield, MO 65619

Time of Meeting:

11:00 AM

Date of Meeting:

December 19, 2019

Board Members Present: President Trevor Crist, Darrell Decker, Danny Perches and Shana Jahnke were present.

The meeting of the Battlefield Fire Protection District Board of Directors was called to order by President Trevor Crist at 11:00am. A roll call was taken and a quorum was established.

Mr. Perches moved to approve the agenda as presented. Mr. Decker seconded. All voted Aye.

Closed Session:

Mrs. Jahnke moved to go to closed session per RSMo 610.021. Darrell seconded, and all voted aye. Meeting closed at 11:07 am. Roll call was taken: Board Members present: Darrell Decker, Trevor Crist, Danny Perches, and Shana Jahnke.

Also present: Fire Chief Scott Moore, Deputy Chief Dennis Reynolds, Secretary Angela Copeland and Battalion Chief Shawn Crump.

Mr. Perches moved to go back into open session at 12:57pm. Mr. Decker seconded. Roll call taken. Acknowledged that the closed session was for information purposes only. No formal action.

Mr. Perches moved to approve November's Regular Board Meeting minutes. Mrs. Jahnke seconded. All voted aye.

Financial Report:

Payment of the bills and check signing took place.

Mr. Decker advised all accounts have been reconciled and reserve accounts are accurately reflected on the report.

Mr. Decker moved to approve the financials of the District. Mrs. Jahnke seconded. All voted aye.

Public Comments: None

Unfinished Business:

Chief Moore is continuing to work on the District's Strategic planning, the next steps will begin into the new year.

New Business:

Mr. Decker moved to approve proposed 2020 Budget also retain 300,000 in undesignated cash from carry over and the rest to be applied to building reserve. Mr. Perches seconded, all voted aye.

City of Battlefield requesting easement for Trail of Tears from southeast corner of district lot. Mr. Decker approves authorization for the City of Battlefield to continue the project. Mrs. Jahnke seconded, all voted aye.

General Overview:

Awards banquet will be the 18th of January at 6pm. Board members are invited. Joe Thomas will be there taking photos for the district.

Chief Moore participated in a podcast with Good Dads for fire prevention and safety for kids. Chief Moore was selected for IAFC to sit on program planning committee for CRR conference for 2021.

Mr. Crist moved to adjourn meeting at 1:14.

Approved by:

Trevor Crist

Darrell Decker

Danny Perches

Shana Jahnke

Battlefield Volunteer Fire Department
Statement of Net Activities
December 2019

	<u>Dec 19</u>
Ordinary Revenue/Expense	
Revenue	
4140 - Interest Revenue	3.92
Total Revenue	<u>3.92</u>
Net Ordinary Revenue	<u>3.92</u>
Net Revenue	<u><u>3.92</u></u>

Battlefield Volunteer Fire Department
Statement of Net Assets

As of December 31, 2019
Dec 31, 19

ASSETS

Current Assets

Checking/Savings

1050 - Oakstar Volunteer Account 5,428.69

Total Checking/Savings 5,428.69

Total Current Assets 5,428.69

TOTAL ASSETS **5,428.69**

LIABILITIES & Revenue

Revenue

1110 - Retained Earnings 5,383.75

Net Revenue 44.94

Total Revenue 5,428.69

TOTAL LIABILITIES & Revenue **5,428.69**

Battlefield Fire Protection District
Statement of Cash Flows
December 2019

2:22 PM

Cash Basis

	Dec 19	Nov 19	% Change
Revenue			
4000 · Revenue			
4005 · Tax Revenue	533,874.32	0.00	100.0%
4010 · Tax Interest Revenue	981.47	4,935.20	-80.11%
4020 · Rental Revenue	369.24	369.24	0.0%
4040 · Vending Receipts	13.05	90.40	-85.56%
4050 · Miscellaneous Revenue	514.52	0.00	100.0%
4060 · Interest Revenue	3,964.48	4,909.19	-19.24%
Total 4000 · Revenue	539,717.08	10,304.03	5,137.92%
Total Revenue	539,717.08	10,304.03	5,137.92%
Gross Profit	539,717.08	10,304.03	5,137.92%
Expense			
5000 · Capital Expense			
5015 · Turn Out Gear	425.57	407.03	4.56%
5030 · Computers	601.08	9,570.00	-93.72%
5040 · Small Fire Fighting Equipment	5,327.00	276.85	1,824.15%
5052 · Fitness Equipment	59.98	0.00	100.0%
5085 · SCBA/Spare Cylinders	0.00	5,130.00	-100.0%
Total 5000 · Capital Expense	6,413.63	15,383.88	-58.31%
6000 · Communications			
6003 · Telecommunications	1,613.68	1,457.18	10.74%
Total 6000 · Communications	1,613.68	1,457.18	10.74%
6100 · Insurance			
6115 · Commercial & Property	17,729.00	0.00	100.0%
6120 · Medical, Dental, Vision	2,802.46	26,885.61	-89.58%
Total 6100 · Insurance	20,531.46	26,885.61	-23.63%
6200 · Maintenance & Repairs			
6205 · Fuel	3,873.55	3,395.29	14.09%
6210 · Vehicles	2,134.18	35,356.83	-93.96%
6215 · Stations & Buildings	15,555.91	1,711.65	808.83%
6225 · Radios & Pagers	0.00	134.09	-100.0%
6235 · Equipment Repairs	116.07	67.04	73.14%
6255 · Maintenance Equipment	94.05	30.11	212.36%
6270 · FF/Res/EMS/Maint Equipment	60.28	229.59	-73.75%
Total 6200 · Maintenance & Repairs	21,834.04	40,924.60	-46.65%
6300 · Office/Stations			
6305 · Software Expense	4,899.54	3,049.00	60.69%
6315 · Professional Accounting Fees	760.00	710.00	7.04%
6325 · Postage	60.00	11.00	445.46%
6330 · Subscriptions/Memberships	57.60	245.25	-76.51%
Total 6300 · Office/Stations	5,777.14	4,015.25	43.88%

	Dec 19	Nov 19	% Change
6400 · Training			
6405 · EMT Course Expense	25.00	2,125.00	-98.82%
6410 · Training Classes	3,159.60	15.00	20,964.0%
6415 · Equipment	161.94	161.57	0.23%
6425 · Training Books	0.00	173.95	-100.0%
Total 6400 · Training	3,346.54	2,475.52	35.19%
6500 · Legal			
6525 · Cafeteria Account	979.90	33.61	2,815.5%
6535 · Attorney Fees	0.00	47.00	-100.0%
Total 6500 · Legal	979.90	80.61	1,115.61%
6600 · Salaries			
6605 · District Personnel	132,886.72	139,124.80	-4.48%
6610 · Board of Directors			
6612 · Chaplain Expense	0.00	168.20	-100.0%
6610 · Board of Directors - Other	533.33	633.33	-15.79%
Total 6610 · Board of Directors	533.33	801.53	-33.46%
6620 · Employer Payroll Taxes	1,863.74	1,974.96	-5.63%
6625 · Lagers	-4,768.59	14,298.87	-133.35%
6635 · Uniforms	323.21	575.98	-43.89%
6640 · 457 Plan Employer Match	-203.60	0.00	-100.0%
6665 · Special Overtime	671.85	1,340.52	-49.88%
6668 · Union Dues Expense	-1,732.08	-1,732.08	0.0%
6675 · Background Check	250.00	0.00	100.0%
Total 6600 · Salaries	129,824.58	156,384.58	-16.98%
6700 · Medical			
6710 · Physicals	122.00	0.00	100.0%
Total 6700 · Medical	122.00	0.00	100.0%
6750 · Utilities			
6755 · Water	113.75	104.15	9.22%
6760 · Sanitation	483.84	0.00	100.0%
6765 · Sewer	216.19	212.73	1.63%
6770 · Electric/Gas	2,601.98	2,223.44	17.03%
Total 6750 · Utilities	3,415.76	2,540.32	34.46%
6800 · Supplies			
6810 · Public Relations	359.38	171.55	109.49%
6815 · Logo Imprinted Supplies	0.00	344.00	-100.0%
6820 · Fire & EMS Expendables	272.45	29.28	830.5%
6825 · Office Supplies	61.52	147.23	-58.22%
6830 · Janitorial Supplies	99.10	146.04	-32.14%
6835 · Stations/Buildings	151.56	0.00	100.0%
6840 · Vending Machine Expense	0.00	55.22	-100.0%
Total 6800 · Supplies	944.01	893.32	5.67%
Total Expense	194,802.74	251,040.87	-22.4%
Net Revenue	344,914.34	-240,736.84	243.27%

Battlefield Fire Protection District
Statement of Activities
December 2019

2:22 PM
01/06/2020
Cash Basis

	Dec 19	Jan - Dec 19
Revenue		
4000 · Revenue		
4005 · Tax Revenue	533,874.32	3,346,112.26
4010 · Tax Interest Revenue	981.47	22,076.15
4015 · Annexation tax revenue	0.00	22,695.58
4020 · Rental Revenue	369.24	5,590.02
4040 · Vending Receipts	13.05	1,141.99
4050 · Miscellaneous Revenue	514.52	61,521.40
4060 · Interest Revenue	3,964.48	72,985.46
4085 · Course Tuition (EMT)	0.00	27,271.00
Total 4000 · Revenue	539,717.08	3,559,393.86
Total Revenue	539,717.08	3,559,393.86
Gross Profit	539,717.08	3,559,393.86
Expense		
5000 · Capital Expense		
5015 · Turn Out Gear	425.57	19,842.79
5020 · Building Lease	0.00	106,525.00
5022 · Truck Lease	0.00	107,647.24
5030 · Computers	601.08	22,505.91
5035 · Radio Communications	0.00	1,407.99
5040 · Small Fire Fighting Equipment	5,327.00	13,314.10
5045 · Large Fire Fighting Equipment	0.00	3,995.36
5052 · Fitness Equipment	59.98	3,774.34
5055 · Vehicles	0.00	40,194.00
5085 · SCBA/Spare Cylinders	0.00	7,710.35
Total 5000 · Capital Expense	6,413.63	326,917.08
6000 · Communications		
6003 · Telecommunications	1,613.68	33,761.72
Total 6000 · Communications	1,613.68	33,761.72
6100 · Insurance		
6110 · Workman's Compensation	0.00	150,443.00
6115 · Commercial & Property	17,729.00	68,816.00
6120 · Medical, Dental, Vision	2,802.46	266,098.17
6125 · FFAM	0.00	4,900.00
Total 6100 · Insurance	20,531.46	490,257.17
6200 · Maintenance & Repairs		
6205 · Fuel	3,873.55	43,161.39
6210 · Vehicles	2,134.18	69,359.12
6215 · Stations & Buildings	15,555.91	26,209.06
6220 · Lawn Maintenance	0.00	6,702.60
6225 · Radios & Pagers	0.00	1,260.30

	Dec 19	Jan - Dec 19
6235 · Equipment Repairs	116.07	806.19
6250 · Ground Ladder Testing	0.00	711.15
6255 · Maintenance Equipment	94.05	1,376.94
6260 · Fitness Maintenance	0.00	197.85
6270 · FF/Res/EMS/Maint Equipment	60.28	2,136.98
6275 · Office Equipment	0.00	698.40
6280 · SCBA Flow Testing	0.00	1,843.96
Total 6200 · Maintenance & Repairs	21,834.04	154,463.94
6300 · Office/Stations		
6305 · Software Expense	4,899.54	21,174.49
6315 · Professional Accounting Fees	760.00	8,541.35
6325 · Postage	60.00	443.50
6330 · Subscriptions/Memberships	57.60	8,447.10
6335 · Advertising	0.00	42.90
Total 6300 · Office/Stations	5,777.14	38,649.34
6400 · Training		
6405 · EMT Course Expense	25.00	21,205.96
6410 · Training Classes	3,159.60	25,807.81
6415 · Equipment	161.94	1,312.77
6425 · Training Books	0.00	2,452.20
Total 6400 · Training	3,346.54	50,778.74
6500 · Legal		
6510 · Audit Fees	0.00	9,900.00
6525 · Cafeteria Account	979.90	1,354.53
6535 · Attorney Fees	0.00	1,479.00
Total 6500 · Legal	979.90	12,733.53
6600 · Salaries		
6605 · District Personnel	132,886.72	1,735,733.10
6610 · Board of Directors		
6612 · Chaplain Expense	0.00	2,000.00
6610 · Board of Directors - Other	533.33	7,299.96
Total 6610 · Board of Directors	533.33	9,299.96
6620 · Employer Payroll Taxes	1,863.74	25,206.83
6625 · Lagers	-4,768.59	170,191.46
6635 · Uniforms	323.21	8,689.17
6640 · 457 Plan Employer Match	-203.60	-203.80
6655 · Expense Account	0.00	1,758.11
6665 · Special Overtime	671.85	46,378.36
6668 · Union Dues Expense	-1,732.08	-6,742.74
6675 · Background Check	250.00	552.00
Total 6600 · Salaries	129,824.58	1,990,862.45
6700 · Medical		
6710 · Physicals	122.00	24,512.12
Total 6700 · Medical	122.00	24,512.12

	Dec 19	Jan - Dec 19
6750 · Utilities		
6755 · Water	113.75	1,264.17
6760 · Sanitation	483.84	2,543.87
6765 · Sewer	216.19	2,439.73
6770 · Electric/Gas	2,601.98	33,921.40
Total 6750 · Utilities	3,415.76	40,169.17
6800 · Supplies		
6810 · Public Relations	359.38	8,488.66
6815 · Logo Imprinted Supplies	0.00	1,095.06
6820 · Fire & EMS Expendables	272.45	2,548.12
6825 · Office Supplies	61.52	3,185.26
6830 · Janitorial Supplies	99.10	3,552.72
6835 · Stations/Buildings	151.56	2,294.84
6840 · Vending Machine Expense	0.00	861.42
Total 6800 · Supplies	944.01	22,026.08
6850 · Property Improvements		
6860 · Stations/Building Improvements	0.00	66.00
Total 6850 · Property Improvements	0.00	66.00
Total Expense	194,802.74	3,185,197.34
Net Revenue	344,914.34	374,196.52

Battlefield Fire Protection District
Statement of Net Assets
As of December 31, 2019

2:23 PM

01/06/2020

Cash Basis

Dec 31, 19

ASSETS

Current Assets

Checking/Savings

1000 · OakStar - ICS	2,108,853.74
1005 · OakStar - Money Market	58,062.19
1025 · Oakstar - Operating	113,619.37
1105 · Petty Cash	131.66
1199 · Allowance for Restricted Funds	-1,636,699.00

Total Checking/Savings 643,967.96

Total Current Assets 643,967.96

Fixed Assets

1505 · Office Equipment 93.08

Total Fixed Assets 93.08

TOTAL ASSETS 644,061.04

LIABILITIES & Revenue

Liabilities

Current Liabilities

Accounts Payable

2000 · Accounts Payable -100.00

Total Accounts Payable -100.00

Total Current Liabilities -100.00

Total Liabilities -100.00

Revenue

3200 · Fund Balances

3100 · Restricted Fund - Operating -689,692.00

3120 · Restricted Fund-Emergency Equip -503,937.00

3140 · Restricted Fund - Bldg Reserve -443,070.00

3200 · Fund Balances 2,487,239.86

Total 3200 · Unrestricted Fund Balances 850,540.86

32000 · Retained Earnings -580,576.34

Net Revenue 374,196.52

Total Revenue 644,161.04

TOTAL LIABILITIES & Revenue 644,061.04

Battlefield Fire Protection District

Profit & Loss Budget Performance

December 2019

	Annual Budget	Dec 19	% Received	Jan-Dec	YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected	
Revenue									
4000 · Revenue									
4005 · Tax Revenue	3,379,551.00	533,874.32	15.80%	3,346,112.26		99.01%	33,438.74	0.00	
4010 · Tax Revenue Interest	20,000.00	981.47	4.91%	22,076.15		110.38%	0.00	2,076.15	
4015 · Annexation tax revenue	0.00	0.00	0.00%	22,695.58		0.00%	0.00	22,695.58	
4020 · Rental Revenue	4,800.00	369.24	7.69%	5,590.02		116.46%	0.00	790.02	
4040 · Vending Receipts	0.00	13.05	0.00%	1,141.99		0.00%	0.00	1,141.99	
4050 · Miscellaneous Revenue	0.00	514.52	0.00%	61,521.40		0.00%	0.00	61,521.40	
4060 · Interest Revenue	50,000.00	3,964.48	7.93%	72,985.46		145.97%	0.00	22,985.46	
4085 · Course Tuition (EMT)	25,000.00	0.00	0.00%	27,271.00		109.08%	0.00	2,271.00	
Total 4000 · Revenue	3,479,351.00	539,717.08	15.51%	3,559,393.86		102.30%	33,438.74	113,481.60	
Expense									
5000 · Capital Expense	Annual Budget	Dec 19	%Budget Used in		Dec	Jan-Dec	YTD	%Budget Used YTD	Balance Available
5015 · Turn Out Gear	21,000.00	425.57	2.03%		19,842.79		94.49%	1,157.21	
5020 · Building Lease	106,525.00	0.00	0.00%		106,525.00		100.00%	0.00	
5022 · Truck Lease	108,807.00	0.00	0.00%		107,647.24		98.93%	1,159.76	
5030 · Computers	22,000.00	601.08	2.73%		22,505.91		102.30%	-505.91	12/19/2019
5035 · Radio Communications	5,000.00	0.00	0.00%		1,407.99		28.16%	3,592.01	
5040 · Small Fire Fighting Equipment	20,000.00	5,327.00	26.64%		13,314.10		66.57%	6,685.90	
5045 · Large Fire Fighting Equipment	15,000.00	0.00	0.00%		3,995.36		26.64%	11,004.64	
5052 · Fitness Equipment	5,000.00	59.98	1.20%		3,774.34		75.49%	1,225.66	
5055 · Vehicles	40,000.00	0.00	0.00%		40,194.00		100.49%	-194.00	11/12/2019
5085 · SCBA/Spare Cylinders	8,000.00	0.00	0.00%		7,710.35		96.38%	289.65	
Total 5000 · Capital Expense	351,332.00	6,413.63	1.83%		326,917.08		93.05%	24,414.92	
6000 · Communications									
6003 · Telecommunications	28,000.00	1,613.68	5.76%		33,761.72		120.58%	-5,761.72	10/15/2019
6015 · Consulting Fee	3,500.00	0.00	0.00%		0.00		0.00%	3,500.00	
Total 6000 · Communications	31,500.00	1,613.68	5.12%		33,761.72		107.18%	-2,261.72	

Battlefield Fire Protection District

Profit & Loss Budget Performance

December 2019

	Annual Budget	Dec 19	% Received	Jan-Dec	YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
6100 · Insurance								
6110 · Workman's Compensation	158,834.00	0.00	0.00%	150,443.00		94.72%	8,391.00	
6115 · Commercial & Property	62,295.00	17,729.00	28.46%	68,816.00		110.47%	-6,521.00	
6120 · Medical, Dental, Vision	286,688.00	2,802.46	0.98%	266,098.17		92.82%	20,589.83	
6125 · FFAM	4,500.00	0.00	0.00%	4,900.00		108.89%	-400.00	9/17/2019
Total 6100 · Insurance	512,317.00	20,531.46	4.01%	490,257.17		95.69%	22,059.83	
6200 · Maintenance & Repairs								
6205 · Fuel	40,000.00	3,873.55	9.68%	43,161.39		107.90%	-3,161.39	
6210 · Vehicles	40,000.00	2,134.18	5.34%	69,359.12		173.40%	-29,359.12	
6215 · Stations & Buildings	43,000.00	15,555.91	36.18%	26,209.06		60.95%	16,790.94	
6220 · Lawn Maintenance	11,500.00	0.00	0.00%	6,702.60		58.28%	4,797.40	
6225 · Radios & Pagers	1,500.00	0.00	0.00%	1,260.30		84.02%	239.70	
6235 · Equipment Repairs	1,000.00	116.07	11.61%	806.19		80.62%	193.81	
6250 · Ground Ladder Testing	1,500.00	0.00	0.00%	711.15		47.41%	788.85	
6255 · Maintenance Equipment	1,500.00	94.05	6.27%	1,376.94		91.80%	123.06	
6260 · Life Packs/AED	2,000.00	0.00	0.00%	197.85		9.89%	1,802.15	
6270 · FF/Res/EMS/Maint Equipment	5,000.00	60.28	1.21%	2,136.98		42.74%	2,863.02	
6275 · Office Equipment	2,000.00	0.00	0.00%	698.40		34.92%	1,301.60	
6280 · SCBA Flow Testing	2,500.00	0.00	0.00%	1,843.96		73.76%	656.04	
Total 6200 · Maintenance & Repairs	151,500.00	21,834.04	14.41%	154,463.94		101.96%	-2,963.94	
6300 · Office/Stations								
6305 · Software Expense	21,300.00	4,899.54	23.00%	21,174.49		99.41%	125.51	
6315 · Professional Accounting Fees	9,300.00	760.00	8.17%	8,541.35		91.84%	758.65	
6325 · Postage	1,000.00	60.00	6.00%	443.50		44.35%	556.50	
6330 · Subscriptions/Memberships	8,200.00	57.60	0.70%	8,447.10		103.01%	-247.10	
6335 · Advertising	3,000.00	0.00	0.00%	42.90		1.43%	2,957.10	
Total 6300 · Office/Stations	42,800.00	5,777.14	13.50%	38,649.34		90.30%	4,150.66	

Battlefield Fire Protection District
Profit & Loss Budget Performance
December 2019

	Annual Budget	Dec 19	% Received	Jan-Dec	YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
6400 · Training								
6405 · EMT Course Expense	2,000.00	25.00	1.25%	21,205.96	1060.30%	-19,205.96		
6410 · Training Classes	30,200.00	3,159.60	10.46%	25,807.81	85.46%	4,392.19		
6415 · Equipment	4,200.00	161.94	3.86%	1,312.77	31.26%	2,887.23		
6425 · Training Books	5,000.00	0.00	0.00%	2,452.20	49.04%	2,547.80		
Total 6400 · Training	41,400.00	3,346.54	8.08%	50,778.74	122.65%	-9,378.74		
6500 · Legal								
6510 · Audit Fees	9,700.00	0.00	0.00%	9,900.00	102.06%	-200.00		9/17/2019
6525 · Cafeteria Account	1,500.00	979.90	65.33%	1,354.53	90.30%	145.47		
6530 · Elections	15,000.00	0.00	0.00%	0.00	0.00%	15,000.00		
6535 · Attorney Fees	5,000.00	0.00	0.00%	1,479.00	29.58%	3,521.00		
6538 · Medical Director	2,000.00	0.00	0.00%	0.00	0.00%	2,000.00		
Total 6500 · Legal	33,200.00	979.90	2.95%	12,733.53	38.35%	20,466.47		
6600 · Salaries								
6605 · District Personnel	1,818,651.00	132,886.72	7.31%	1,735,733.10	95.44%	82,917.90		
6610 · Board of Directors								
6612 · Chaplain Expense	2,000.00	0.00	0.00%	2,000.00	100.00%	0.00		
6610 · Board of Directors - Other	9,400.00	533.33	5.67%	7,299.96	77.66%	2,100.04		
Total 6610 · Board of Directors	11,400.00	533.33	4.68%	9,299.96	81.58%	2,100.04		
6620 · Employer Payroll Taxes	40,165.00	1,863.74	4.64%	25,206.83	62.76%	14,958.17		
6625 · Lagers	220,619.00	-4,768.59	-2.16%	170,191.46	77.14%	50,427.54		
6635 · Uniforms	15,000.00	323.21	2.15%	8,689.17	57.93%	6,310.83		
6640 · 457 Plan Employer Match	0.00	-203.60	0.00%	-203.80	0.00%	203.80		
6650 · Miscellaneous Board Expense	1,000.00	0.00	0.00%	0.00	0.00%	1,000.00		
6655 · Expense Account	2,000.00	0.00	0.00%	1,758.11	87.91%	241.89		
6665 · Special Overtime	30,000.00	671.85	2.24%	46,378.36	154.59%	-16,378.36		9/17/2019
6668 · Union Dues Expense	0.00	-1,732.08	0.00%	-6,742.74	0.00%	6,742.74		
6675 · Background Check	1,500.00	250.00	16.67%	552.00	36.80%	948.00		

Battlefield Fire Protection District

Profit & Loss Budget Performance

December 2019

	Annual Budget	Dec 19	% Received	Jan-Dec	YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
Total 6600 · Salaries	2,140,335.00	129,824.58	6.07%	1,990,862.45		93.02%	149,472.55	

Battlefield Fire Protection District

Profit & Loss Budget Performance

December 2019

	Annual Budget	Dec 19	% Received	Jan-Dec	YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
6700 · Medical								
6710 · Physicals	23,000.00	122.00	0.53%	24,512.12	106.57%		-1512.12	11/12/2019
Total 6700 · Medical	23,000.00	122.00	0.53%	24,512.12	106.57%		-1,512.12	
6750 · Utilities								
6755 · Water	3,000.00	113.75	3.79%	1,264.17	42.14%		1,735.83	
6760 · Sanitation	2,500.00	483.84	19.35%	2,543.87	101.75%		-43.87	
6765 · Sewer	3,000.00	216.19	7.21%	2,439.73	81.32%		560.27	
6770 · Electric/Gas	36,000.00	2,601.98	7.23%	33,921.40	94.23%		2,078.60	
Total 6750 · Utilities	44,500.00	3,415.76	7.68%	40,169.17	90.27%		4,330.83	
6800 · Supplies								
6810 · Public Relations	9,250.00	359.38	3.89%	8,488.66	91.77%		761.34	
6815 · Logo Imprinted Supplies	2,500.00	0.00	0.00%	1,095.06	43.80%		1,404.94	
6820 · Fire & EMS Expendables	4,000.00	272.45	6.81%	2,548.12	63.70%		1,451.88	
6825 · Office Supplies	4,000.00	61.52	1.54%	3,185.26	79.63%		814.74	
6830 · Janitorial Supplies	4,000.00	99.10	2.48%	3,552.72	88.82%		447.28	
6835 · Stations/Buildings	2,000.00	151.56	7.58%	2,294.84	114.74%		-294.84	9/17/2019
6840 · Vending Machine Expense	2,000.00	0.00	0.00%	861.42	43.07%		1,138.58	
Total 6800 · Supplies	27,750.00	944.01	3.40%	22,026.08	79.37%		5,723.92	
6850 · Property Improvements								
6855 · Rental Property Improvements	1,000.00	0.00	0.00%	0.00	0.00%		1,000.00	
6860 · Stations/Building Improvements	10,000.00	0.00	0.00%	66.00	0.66%		9,934.00	
Total 6850 · Property Improvements	11,000.00	0.00	0.00%	66.00	0.60%		10,934.00	
Total Expense	3,410,634.00	194,802.74	5.71%	3,185,197.34	93.39%		224,243.10	
Net Revenue	68,717.00	344,914.34	501.93%	374,196.52	544.55%		-190,804.36	
Total Budget Amount							224,243.10	

Battlefield Fire Protection District

Profit & Loss Budget Performance

December 2019

Annual Budget	Dec 19	% Received	Jan-Dec	YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
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<i>Monthly Expenditures</i>	<i>YTD Expenditures</i>
194,802.74	3,185,197.34

Restricted Funds

Operating Reserve

689,692.00

Emergency Equipment Reserve

503,937.00

Building Reserve

443,070.00

Total Contingency Fund

1,636,699.00

Battlefield Fire Protection District
Transaction Detail By Account
 January through December 2019

	<u>Type</u>	<u>Date</u>	<u>Num</u>
4000 · Revenue			
4050 · Miscellaneous Revenue			
	Deposit	01/15/2019	499066
	Deposit	01/15/2019	499581
	Deposit	01/23/2019	500320
	Deposit	02/19/2019	4015
	Deposit	03/12/2019	11037
	Deposit	03/19/2019	705552
	Deposit	03/19/2019	11110
	Deposit	04/02/2019	59791937
	Deposit	04/09/2019	4918
	Deposit	04/09/2019	40381
	Deposit	04/30/2019	1315
	Deposit	05/07/2019	10702
	Bill	05/07/2019	
	Deposit	05/21/2019	
	Deposit	06/04/2019	1025
	Deposit	06/11/2019	1358
	Deposit	06/18/2019	791615352
	Deposit	06/25/2019	694556
	Deposit	06/25/2019	11827
	Deposit	06/25/2019	278284
	Deposit	07/02/2019	92019178
	Deposit	07/09/2019	
	Deposit	07/15/2019	372987
	Deposit	07/15/2019	3103
	Deposit	08/20/2019	1327
	Deposit	08/27/2019	22973
	Deposit	09/03/2019	400839
	Deposit	09/10/2019	9711
	Deposit	09/17/2019	515813
	Deposit	09/24/2019	516173
	Deposit	09/24/2019	82788
	Deposit	09/24/2019	709933
	Deposit	09/24/2019	
	Deposit	10/01/2019	12467
	Deposit	10/08/2019	374261
	Deposit	12/10/2019	2383
	Deposit	12/10/2019	6771630084
	Deposit	12/17/2019	9810
	Deposit	12/31/2019	13068
Total 4050 · Miscellaneous Revenue			

Total 4000 · Revenue
TOTAL

<u>Type</u>	<u>Date</u>	<u>Num</u>
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Battlefield Fire Protection District
Transaction Detail By Account
 January through December 2019

4000 · Revenue

4050 · Miscellaneous Revenue

Name

VFIS
 VFIS
 VFIS
 Forensic Fire Investigations
 MO Fire & Ambulance District
 John Kendall
 MO Fire & Ambulance District
 United States Treasury
 Law Offices of Bryan Musgrave
 United States Treasury
 Samantha Forir
 Marlene Feisthamel
 ROY KIRBY

 MO Fire & Ambulance District
 Samantha Forir
 LexisNexis
 LexisNexis
 MO Fire & Ambulance District
 Stericycle
 Chris Zoeller -
 Michael's
 Ozarks Technical Community College
 Lawrence Hoeme
 Samantha Forir
 Ransin Injury Law
 Brown & James
 FTC V MIDWAY INDUSTRIES
 VFIS
 VFIS
 Hall Ansley PC
 United Health Care

 MO Fire & Ambulance District
 Ozarks Technical Community College
 ROY KIRBY
 AT&T
 Sunshine Realtors
 Baird Lightner Millsap PC

Total 4050 · Miscellaneous Revenue

Total 4000 · Revenue
TOTAL

Name

Battlefield Fire Protection District
Transaction Detail By Account
 January through December 2019

	Memo	Clr
4000 · Revenue		
4050 · Miscellaneous Revenue		
	Deposit	
	Deposit	
	Deposit	
	FD Report 19-0000291	
	offset salaries	
	Reimbursement for training	
	Reimbursement for work comp	
	Deposit	
	Deposit	
	Deposit	
	Deposit	
	Should be paid to Roy Kirby for training class	
	Ck from Marlene Feisthamel DDS should've been paid to Roy	
	Return to Academy by Dan - they gave him cash	
	2018 MOFAD payroll audit	
	Deposit	
	Report request	
	report request	
	Justin Stevens	
	Stericycle class action	
	NFA flight for course canceled - put on credit card	
	refund custom framing	
	SPR19 Evaluators	
	Fire report	
	Deposit	
	Melton/Incident report	
	Deposit	
	Federal Trade Commission claim against Midway Industries	
	Deposit	
	Dmg 2014 KME Vin 8773	
	Deposit	
	2018 Medical Loss Ratio rebate	
	t-shirts	
	MOF190147	
	Supplies used for training	
	Insurance	
	Deposit	
	incident report	
	Incident report	
Total 4050 · Miscellaneous Revenue		

Memo

Cir

Total 4000 · Revenue

TOTAL

Battlefield Fire Protection District
Transaction Detail By Account
January through December 2019

	<u>Split</u>	<u>Original Amount</u>	<u>Paid Amount</u>
4000 · Revenue			
4050 · Miscellaneous Revenue			
	1025 · Oakstar - Operating	2,508.89	2,508.89
	1025 · Oakstar - Operating	230.60	230.60
	1025 · Oakstar - Operating	230.60	230.60
	1025 · Oakstar - Operating	10.00	10.00
	1025 · Oakstar - Operating	408.16	408.16
	1025 · Oakstar - Operating	505.35	505.35
	1025 · Oakstar - Operating	233.24	233.24
	1025 · Oakstar - Operating	3,832.82	3,832.82
	1025 · Oakstar - Operating	10.00	10.00
	1025 · Oakstar - Operating	398.45	398.45
	1025 · Oakstar - Operating	478.11	478.11
	1025 · Oakstar - Operating	25.00	25.00
	2000 · Accounts Payable	-25.00	-25.00
	1025 · Oakstar - Operating	20.71	20.71
	1025 · Oakstar - Operating	3,626.00	3,626.00
	1025 · Oakstar - Operating	478.11	478.11
	1025 · Oakstar - Operating	5.00	5.00
	1025 · Oakstar - Operating	5.00	5.00
	1025 · Oakstar - Operating	462.24	462.24
	1025 · Oakstar - Operating	51.25	51.25
	1025 · Oakstar - Operating	501.10	501.10
	1025 · Oakstar - Operating	43.24	43.24
	1025 · Oakstar - Operating	5,242.13	5,242.13
	1025 · Oakstar - Operating	10.00	10.00
	1025 · Oakstar - Operating	478.11	478.11
	1025 · Oakstar - Operating	10.00	10.00
	1025 · Oakstar - Operating	10.00	10.00
	1025 · Oakstar - Operating	22.20	22.20
	1025 · Oakstar - Operating	12,070.50	12,070.50
	1025 · Oakstar - Operating	20,564.74	20,564.74
	1025 · Oakstar - Operating	60.88	60.88
	1025 · Oakstar - Operating	8,072.17	8,072.17
	1025 · Oakstar - Operating	20.00	20.00
	1025 · Oakstar - Operating	361.85	361.85
	1025 · Oakstar - Operating	45.43	45.43
	1025 · Oakstar - Operating	478.11	478.11
	1025 · Oakstar - Operating	16.41	16.41
	1025 · Oakstar - Operating	10.00	10.00
	1025 · Oakstar - Operating	10.00	10.00
			<hr/>
Total 4050 · Miscellaneous Revenue			61,521.40

	<u>Split</u>	<u>Original Amount</u>	<u>Paid Amount</u>
Total 4000 · Revenue			61,521.40
TOTAL			61,521.40

Battlefield Fire Protection District 2:49 PM
Transaction Detail By Account 01/06/2020
 January through December 2019 Cash Basis

	<u>Balance</u>
4000 · Revenue	
4050 · Miscellaneous Revenue	
	2,508.89
	2,739.49
	2,970.09
	2,980.09
	3,388.25
	3,893.60
	4,126.84
	7,959.66
	7,969.66
	8,368.11
	8,846.22
	8,871.22
	8,846.22
	8,866.93
	12,492.93
	12,971.04
	12,976.04
	12,981.04
	13,443.28
	13,494.53
	13,995.63
	14,038.87
	19,281.00
	19,291.00
	19,769.11
	19,779.11
	19,789.11
	19,811.31
	31,881.81
	52,446.55
	52,507.43
	60,579.60
	60,599.60
	60,961.45
	61,006.88
	61,484.99
	61,501.40
	61,511.40
	61,521.40
Total 4050 · Miscellaneous Revenue	61,521.40

	Balance
Total 4000 · Revenue	61,521.40
TOTAL	61,521.40



BATTLEFIELD FIRE PROTECTION DISTRICT

www.battlefieldfire.com 

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BOARD REPORT

December 2019/January 2020

Administration – Chief Moore

- Attended City Council meeting.
- Met with each employee to discuss 2020 compensation.
- Updated Payroll and accounting for 2020 budget changes.
- Met with cleaning company and signed contract for 2020.
- Attended Southeast Springfield Rotary Meeting
- Attended Health and Wellness Committee meeting.
- I was on vacation for the last week of the year.
- We completed the Action Plan process for the Strategic Plan. I will have draft for presentation at the meeting.

Operations

- Total calls for December 2019: 303
 - o 6 Building fires
 - o 142 fires in 2019, 77 of which were building fires YTD
 - o December 2018 = 254
- Total Calls YTD = 3,294
 - o YTD Last year = 3,204
- Average Response Time for December = 6:35
 - o Average Response Time YTD: 7:01
- Turnout time for December: 1:16
 - o Turnout time YTD: 1:11
- Pumpers 5498 and 9313 are still awaiting parts to be delivered for repair. Both trucks are still in service.
- Hiring process was conducted. Seven conditional offers accepted. All seven began the academy on January 6th. More on the academy below.

Training & Prevention

- Personnel attended several trainings in December.
 - o Chief Moore attended the CRR Conference in Miami.
 - o Certified Fire District Board Member training was hosted here.
 - o Multi-Company training was held with Nixa, Republic, Springfield, and Logan-Rogersville.
 - o Flashover training was done at Republic Station #2.
 - o Water Rescue training calendar of 2020 was also posted.
- Academy started on Monday, January 6th. Three departments are participating: Fair Grove, Logan-Rogersville, and us. There is a total of 17 recruits (9 BFD, 7 LRFD, 1 FGFD). Oversight is being provided by 3 delegates (1 BFD, 1 LRFD, 1 NFD). This has been a true collaborative effort; therefore, it has been named the Southwest Missouri Regional Fire Academy. Instructors from several department have been handpicked to teach specific classes. Routines will be similar to the last academy; however, the venues will rotate depending on the props required for practical skills.

Community Risk Reduction Activities- Chief Moore

- Attended meeting with Empower, Center for Ageing and United Way for Fall Prevention/education.
- We are hosting the Southwest Missouri Regional Community Risk Reduction Workgroup next week.
- I attended the Battlefield Parks Commission meeting to discuss the July 4th event. I will have more in the meeting.

Other Important Information – Shifts and Staff

- We have one person on light duty.
- We are ready to move forward with using a 3rd party to provide cleaning services for Headquarters.
- We have taken notice from one firefighter potentially leaving around February/March.
- Annual banquet is scheduled for January 18th at 6pm. This is at the DARR Center on Kansas Expressway just north of Sunset (near Federal Medical Prison)
- We are having a District wide “State of the District” Meeting on January 24 for all staff.