



# **AGENDA**

## **Battlefield Fire Protection District Battlefield Volunteer Fire Department**



Regular Board Meeting  
4117 W. Second St., Battlefield, MO 65619

**Tuesday, December 14, 2021  
6:00 PM**

### **Preliminaries to the Meeting**

1. Call to Order
2. Ceremonial Matters
3. Roll Call
4. Establishment of a Quorum
5. Approval of the Meeting's Agenda

### **Approval of Last Month's Minutes**

1. Correction of Minutes
2. Approval of Minutes
3. Approval of Budget Workshop Minutes

### **Financial Business**

1. Financial Statements

### **Public Comments**

1. Any comments must be submitted via email to [info@battlefieldfire.com](mailto:info@battlefieldfire.com) prior to 5pm on the Monday prior to meeting.
2. Tony Reahr – John Hancock

### **Unfinished Business**

1. Board of Directors Bylaws Update Resolution
2. Sale of property

### **New Business**

1. Hiring – Firefighter
2. Policy Updates
3. General Overview

### **Closed Session**

1. Discussion and possible vote concerning: Legal Matters RSMo 610.021 (1), Discussion and possible vote concerning hiring, firing, and/or promoting of employee(s) per RSMo 610.021, (3), Personnel Records, Performance Ratings, or Records Pertaining to Employees or Applicants for Employment per RSMo 610.021 (13). Closed Session. Closed Vote. Closed Record.

### **Adjournment**

Representatives of the news media may obtain copies of this notice by contacting the Battlefield Fire Protection District.

**Posted: 12/10/2021 12:00 AM** certified by the undersigned that a true copy of the foregoing agenda was posted at the Battlefield Administration and Training Center in Battlefield, Missouri.

\_\_\_\_\_ District Secretary



# **Battlefield Fire Protection District Battlefield Volunteer Fire Department**

## **Minutes**

### **October 2021 Regular Board Meeting**

**Location of Meeting:**

4117 West Second St.  
Battlefield, MO 65619

**Time of Meeting:**

6:00 PM

**Date of Meeting:**

November 9, 2021

Board Members Present: Chairman Trevor Crist, Darrell Decker, Danny Perches, Shana Jahnke and Walt Newman

The meeting of the Battlefield Fire Protection District Board of Directors was called to order by Chairman Trevor Crist at 6:00pm A roll call was taken, and a quorum was established.

Mr. Decker moved to approve the agenda. 2<sup>nd</sup> by Mr. Newman Motion carried.

Mr. Perches moved to approve October Regular Meeting minutes. 2<sup>nd</sup> by Mr. Decker Motion carried.

**Financial Report:**

Mr. Decker discussed the September financial report and review of cash assets. Battlefield Volunteer Fire Department's checking account indicates \$ 5,476.38. Battlefield Fire Districts ICS account holds \$2,118,322.76 and Money Market holds \$59,413.73. Chief Moore acknowledged the status of line items nearing maximum or currently over projections. Mr. Decker moved \$1.00 from the Battlefield Fire Protections Districts account into the Battlefield Fire Protections Districts Volunteer account to make it not dormant.

Mr. Decker motioned to approve the financials. 2<sup>nd</sup> by Mr. Newman. Motion carried.

**Public Comments: None****Unfinished Business:**

**Board of Directors Bylaws-** Bylaws tabled until next board meeting.

**New Business****1. Sale of Property**

- a. Stacey Hammit has the signed contract from us we are just waiting on his signature to finish the sale of the property. Closing date will be set in December.

**2. Policy 106**

- a. Staff presented changes to each job description within the response criteria adding verbiage for fire suppression and rescue within the job requirements. Mr. Decker's Motion to approve changes to Policy 106 2<sup>nd</sup> by Mr. Perches.

**3. 3. General Overview**

- a. Chief Moore discussed that the EMT class would not be starting in January. That we are hopeful to restart back up in the spring. Staff went over the items presented in the board packet. No further information was provided.

**Closed session:**

Motion to go out of open session by Mr. Decker. 2<sup>nd</sup> by Mrs. Jahnke.

Out of Open Session at 6:48pm.

Motion to go into Closed Session by Mr. Newman. 2<sup>nd</sup> by Mrs. Jahnke.

Into Closed Session: 6:51pm

Roll Call: Danny Perches, Trevor Crist, Darrell Decker, Shana Jahnke, Walt Newman, Chief Moore, Deputy Chief Reynolds, Secretary Caitlyn Williams

Motion to go out of Closed Session by Mr. Decker 2<sup>nd</sup> by Mr. Perches.

Out of Closed Session: 7:40pm

Motion to go reopen Open Session by Mrs. Jahnke. 2<sup>nd</sup> by Mr. Perches.

Into Open Session:

Roll Call: Danny Perches, Trevor Crist, Darrell Decker, Walt Newman, Shana Jahnke

Mr. Crist advised closed session was for informational purposes only. No votes were taken.

Mr. Newman motion to approve hiring list 2<sup>nd</sup> by Mr. Perches. Motion carried.

**Adjournment:**

Mr. Crist moved to adjourn at 7:41 pm.

Approved by:

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Trevor Crist

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Darrell Decker

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Danny Perches



# **Battlefield Fire Protection District Battlefield Volunteer Fire Department**



## **Minutes Special Board Meeting**

**Location of Meeting:**

4117 West Second St.  
Battlefield, MO 65619

**Time of Meeting:**

2:30 PM

**Date of Meeting:**

November 22, 2021

Board Members Present: Chairman Trevor Crist, Darrell Decker, Walt Newman, Shana Jahnke, and Danny Perches.

The meeting of the Battlefield Fire Protection District Board of Directors was called to order by Chairman Trevor Crist at 11:00 pm. A roll call was taken, and a quorum was established.

**Public Comments:**

None

**New Business:**

2022 Budget – Chief Moore presented the Board with a draft of the 2022 budget.

Mr. Newman moved to adjourn at 1:00 pm

**Approved by:**

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**Trevor Crist**

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**Darrell Decker**

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**Walt Newman**

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**Shana Jahnke**

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**Danny Perches**



## **BATTLEFIELD FIRE PROTECTION DISTRICT**

[www.battlefieldfire.com](http://www.battlefieldfire.com) 

4117 W. Second Street  
Battlefield, MO 65619

**FAX:** (417) 887-9914  
**CELL:** (417) 343-4504

**PHONE:** (417) 881-9018



### **ADMINISTRATIVE BOARD REPORT**

**November/December 2021**

#### **Administration – Chief Moore**

- Much of the month has been spent collecting items for the budget and reviewing evaluations. We have most of the anticipated items in preparation for 2022 budget meetings.
- We have had AT&T/FirstNet on site several times working with employees on their wireless plans.
- Caitlyn completed open enrollment. We are in the closeout phase of this project.
- Fourth Labor-Management meeting worked on bargained items within policy/procedure.
- I conducted an interview with potential new hires. Chief Burr will have more at the meeting.
- I attended the first annual Battlefield Christmas Parade and Santa in the Park event.
- We have hired our new General Maintenance Technician. He is working with Dan for the time being.
- Dates have been set for the Annual Awards Banquet and Dan Burns' retirement party.
- We upgraded our apparatus Mobile Data Terminals (MDT) to iPads. Several surplus laptop computers are out for bid.

#### **Operations – Deputy Chief Reynolds**

- Total calls for October = 193
  - 7 Building fires
  - October 2020 = 305
  - Total Calls YTD = 2516
    - 2020 = 2113
- Average Response Time for October = 5.26 minutes
  - Average Response Time YTD = 5.55 minutes
  - Target time is 7.00 minutes
- Turnout time for October = 1:08
  - Turnout time YTD = 1:23
  - Target time is 1:30
- Policy and Procedure revisions are still underway.
  - Rehab procedure has been returned from EMS and is favorable. Still awaiting regional FD review.
- Evals have all been completed. We are awaiting signatures from those on vacation.
- We will be surplusng some equipment as the year winds down. You may see those deposits reflected in the budget.
- We will be ordering some of the loose equipment which will be going on the newest pumper. Large invoices may be coming in as a result. Chief Crump is handling the bidding and evaluation of those items.



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### **Support Services – Division Chief Anderson (as of 12-9-21)**

#### **Community Risk Reduction Activities**

- Total people reached through social media and Google Business = 9,232
- Crews participated in the Battlefield Christmas Parade and Tree Lighting Ceremony.
- 83 citizens have completed the Community Opinion Survey.
- Crews installed 10 smoke alarms and 5 batteries per citizen request.
- Attended supervisor reasonable suspicion training in Ozark.
- Attended the Regional CRR committee meeting.
- Attended an IBC/IFC Plan Review course.
- Attended the monthly City of Battlefield Park Board meeting.
- Supervised written and skills testing for the Division of Fire Safety.
- Assisted Springfield Fire with promotional testing.
- Attended a meeting for Columbia Southern University Ambassadors.
- Scheduled an awards ceremony to recognize two citizens for heroic acts:
  - December 16, 2021 from 2 pm to 3 pm
  - District headquarters building

#### **Workers Compensation, Safety, and Human Resources**

- The District had one work comp claim for this period.
- Continued monitoring the status of open work comp cases.
- Attended two Awards Committee meetings to recommend policy updates and schedule the annual awards banquet.
  - Awards Banquet scheduled for January 15, 2022 from 6 pm to 9 pm.
  - Relics Event Center at 2015 W Battlefield St in Springfield.
- Attended the District's labor/management meeting.
- Attended the District budget meeting.
- Continued working to update safety and work comp related policies.
- Conducted interviews for potential vehicle maintenance vendors.
- Conducted an interview for General Maintenance Technician position.



## BATTLEFIELD FIRE PROTECTION DISTRICT

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### Training – Division Chief Burr

- Training hours for November: 898 hours
  - YTD = 11,435 hours
    - YTD 2020 = 16,921 hours
- I attended the Missouri Division of Fire Safety 40-hour Investigator Course in Jefferson City.
- Worked through the hiring process over the last month. We had 23 total applications and conducted 12 interviews. Of those 12, eight were sent to Chief Moore for a second interview.
- I attended the Regional Fire Academy instructor meeting. It will start January 3<sup>rd</sup> and they will be in Battlefield for the first three weeks.
- I am developing a condensed academy for new hires that already possess their fire certifications. This will allow us to evaluate their skills without sending them through the full 12-week academy.
- I have been presenting the Annual Training Plan for 2022 to the Company Officers and Battalion Chiefs. Once I have received their feedback, I will make adjustments and send out the final copy for implementation.
- I am working with Springfield Fire to get access to their training tower once ours is removed. They are willing to accommodate when their schedule allows for it.
- We have several members taking Driver Operator and Rope Rescue classes in the area.
- Crews conducted multi-company live fire drills with LR Fire.

**Battlefield Volunteer Fire Department**  
**Statement of Net Assets**

As of November 30, 2021

Nov 30, 21

**ASSETS**

**Current Assets**

**Checking/Savings**

1050 · Oakstar Volunteer Account 5,479.50

**Total Checking/Savings** 5,479.50

**Total Current Assets** 5,479.50

**TOTAL ASSETS** 5,479.50

**LIABILITIES & Revenue**

**Revenue**

1110 · Retained Earnings 5,457.99

**Net Revenue** 21.51

**Total Revenue** 5,479.50

**TOTAL LIABILITIES & Revenue** 5,479.50



**Battlefield Volunteer Fire Department**  
**Statement of Net Activities**  
November 2021

	<b>Nov 21</b>
<b>Ordinary Revenue/Expense</b>	
<b>Revenue</b>	
4140 - Interest Revenue	1.02
<b>Total Revenue</b>	<u>1.02</u>
<b>Net Ordinary Revenue</b>	<u>1.02</u>
<b>Net Revenue</b>	<u><u>1.02</u></u>

**Battlefield Fire Protection District**  
**Statement of Cash Flows**  
November 2021

12:42 PM

Cash Basis

	Nov 21	Oct 21	% Change
<b>Revenue</b>			
4000 · Revenue			
4005 · Tax Revenue	3,589.19	5,216.30	-31.19%
4010 · Tax Interest Revenue	684.31	1,032.54	-33.73%
4050 · Miscellaneous Revenue	0.00	100.00	-100.0%
4060 · Interest Revenue	1,348.71	1,527.35	-11.7%
4085 · Course Tuition (EMT)	0.00	700.00	-100.0%
Total 4000 · Revenue	5,622.21	8,576.19	-34.44%
<b>Total Revenue</b>	5,622.21	8,576.19	-34.44%
<b>Gross Profit</b>	5,622.21	8,576.19	-34.44%
<b>Expense</b>			
5000 · Capital Expense			
5030 · Information Technology	1,146.19	3,750.00	-69.44%
5040 · Firefighting/EMS	1,764.16	57.47	2,969.71%
Total 5000 · Capital Expense	2,910.35	3,807.47	-23.56%
6000 · Communications			
6003 · MDT/Cell Phones	963.39	963.91	-0.05%
Total 6000 · Communications	963.39	963.91	-0.05%
6100 · Insurance			
6115 · Commercial & Property	19,675.00	0.00	100.0%
6120 · Medical, Dental, Vision	22,689.38	20,665.74	9.79%
Total 6100 · Insurance	42,364.38	20,665.74	105.0%
6200 · Maintenance & Repairs			
6205 · Gas/Diesel	4,405.98	4,027.21	9.41%
6210 · Apparatus Repair	14,571.37	2,979.29	389.09%
6215 · Stations & Buildings	10.49	1,067.44	-99.02%
6220 · Lawn Maintenance	0.00	1,175.00	-100.0%
6225 · Equipment Maintenance	0.00	1,113.39	-100.0%
6235 · Headquarters Maintenance	1,209.00	1,209.00	0.0%
6255 · Maintenance Shop Equipment	93.22	140.58	-33.69%
6275 · Office Equipment	97.25	0.00	100.0%
Total 6200 · Maintenance & Repairs	20,387.31	11,711.91	74.07%
6300 · Office/Stations			
6305 · Software Expense	4,168.50	605.00	589.01%
6315 · Accounting Fees	710.00	740.00	-4.05%
6325 · Postage/Shipping	125.78	0.00	100.0%
6330 · Subscriptions/Memberships	415.00	200.00	107.5%
Total 6300 · Office/Stations	5,419.28	1,545.00	250.76%
6400 · Training			
6410 · Training Classes	2,101.88	1,856.51	13.22%
Total 6400 · Training	2,101.88	1,856.51	13.22%

	<b>Nov 21</b>	<b>Oct 21</b>	<b>% Change</b>
<b>6500 · Legal</b>			
6525 · Cafeteria Plan	314.62	564.62	-44.28%
6535 · Attorney Fees	2,430.50	192.50	1,162.6%
<b>Total 6500 · Legal</b>	<b>2,745.12</b>	<b>757.12</b>	<b>262.57%</b>
<b>6600 · Salaries</b>			
6605 · District Personnel	140,323.60	141,948.56	-1.15%
6610 · Board of Directors			
6612 · Chaplain Expense	74.95	75.00	-0.07%
6610 · Board of Directors - Other	1,133.33	433.33	161.54%
<b>Total 6610 · Board of Directors</b>	<b>1,208.28</b>	<b>508.33</b>	<b>137.7%</b>
6620 · Employer Payroll Taxes	1,986.09	2,023.41	-1.84%
6625 · Lagers	15,229.84	16,139.93	-5.64%
6635 · Uniforms	681.25	666.17	2.26%
6640 · 457 Plan Employer Match	0.00	0.00	0.0%
6655 · Expense Account	0.00	230.49	-100.0%
6665 · Special Overtime	1,004.87	1,802.96	-44.27%
6668 · Union Dues Expense	30.93	61.86	-50.0%
<b>Total 6600 · Salaries</b>	<b>160,464.86</b>	<b>163,381.71</b>	<b>-1.79%</b>
<b>6750 · Utilities</b>			
6755 · Water	19.75	146.74	-86.54%
6760 · Sanitation	134.55	134.55	0.0%
6765 · Sewer	248.38	251.74	-1.34%
6770 · Electric/Gas	2,046.18	2,235.06	-8.45%
6775 · Internet/Phones/Cable	1,206.34	1,162.77	3.75%
<b>Total 6750 · Utilities</b>	<b>3,655.20</b>	<b>3,930.86</b>	<b>-7.01%</b>
<b>6800 · Supplies</b>			
6810 · Public Relations/Outreach	1,108.00	1,616.28	-31.45%
6815 · Logo Imprinted Supplies	49.00	0.00	100.0%
6820 · Fire & EMS Expendables	1,014.49	219.27	362.67%
6825 · Office Supplies	634.22	11.02	5,655.17%
6830 · Janitorial Supplies	518.91	457.23	13.49%
6835 · Stations/Buildings Supplies	302.55	1,148.10	-73.65%
<b>Total 6800 · Supplies</b>	<b>3,627.17</b>	<b>3,451.90</b>	<b>5.08%</b>
<b>Total Expense</b>	<b>244,638.94</b>	<b>212,072.13</b>	<b>15.36%</b>
<b>Net Revenue</b>	<b>-239,016.73</b>	<b>-203,495.94</b>	<b>-17.46%</b>

**Battlefield Fire Protection District**  
**Statement of Activities**  
November 2021

12:43 PM  
12/07/2021  
Cash Basis

	Nov 21	Jan - Nov 21
<b>Revenue</b>		
<b>4000 · Revenue</b>		
4005 · Tax Revenue	3,589.19	3,572,549.21
4010 · Tax Interest Revenue	684.31	20,807.85
4020 · Rental Revenue	0.00	0.00
4050 · Miscellaneous Revenue	0.00	80,630.30
4060 · Interest Revenue	1,348.71	25,009.56
4085 · Course Tuition (EMT)	0.00	30,525.00
<b>Total 4000 · Revenue</b>	<b>5,622.21</b>	<b>3,729,521.92</b>
<b>Total Revenue</b>	<b>5,622.21</b>	<b>3,729,521.92</b>
<b>Gross Profit</b>	<b>5,622.21</b>	<b>3,729,521.92</b>
<b>Expense</b>		
<b>5000 · Capital Expense</b>		
5015 · Uniforms/PPE/Bunker Gear	0.00	7,004.44
5020 · Building Lease	0.00	106,650.00
5022 · Aerial Apparatus Lease	0.00	235,796.73
5030 · Information Technology	1,146.19	5,028.03
5035 · Communications	0.00	2,239.05
5040 · Firefighting/EMS	1,764.16	10,715.90
5052 · Fitness Equipment	0.00	2,333.99
5055 · Vehicles	0.00	650,663.12
<b>Total 5000 · Capital Expense</b>	<b>2,910.35</b>	<b>1,020,431.26</b>
<b>6000 · Communications</b>		
6003 · MDT/Cell Phones	963.39	10,596.93
<b>Total 6000 · Communications</b>	<b>963.39</b>	<b>10,596.93</b>
<b>6100 · Insurance</b>		
6110 · Workman's Compensation	0.00	282,120.00
6115 · Commercial & Property	19,675.00	77,194.00
6120 · Medical, Dental, Vision	22,689.38	254,742.72
6125 · FFAM Dues	0.00	5,370.00
<b>Total 6100 · Insurance</b>	<b>42,364.38</b>	<b>619,426.72</b>
<b>6200 · Maintenance &amp; Repairs</b>		
6205 · Gas/Diesel	4,405.98	39,268.27
6210 · Apparatus Repair	14,571.37	57,898.21
6215 · Stations & Buildings	10.49	14,665.97
6220 · Lawn Maintenance	0.00	6,948.60
6225 · Equipment Maintenance	0.00	6,546.84
6235 · Headquarters Maintenance	1,209.00	13,299.00
6250 · Ground/Aerial Ladder Testing	0.00	1,012.55
6255 · Maintenance Shop Equipment	93.22	353.42
6275 · Office Equipment	97.25	196.25

	<b>Nov 21</b>	<b>Jan - Nov 21</b>
6280 · SCBA Flow Testing	0.00	2,233.70
<b>Total 6200 · Maintenance &amp; Repairs</b>	<b>20,387.31</b>	<b>142,422.81</b>
<b>6300 · Office/Stations</b>		
6305 · Software Expense	4,168.50	15,073.47
6315 · Accounting Fees	710.00	8,674.80
6325 · Postage/Shipping	125.78	341.32
6330 · Subscriptions/Memberships	415.00	5,485.73
6335 · Advertising/Printing/Postings	0.00	105.00
<b>Total 6300 · Office/Stations</b>	<b>5,419.28</b>	<b>29,680.32</b>
<b>6400 · Training</b>		
6405 · EMT Course Expense	0.00	22,003.75
6410 · Training Classes	2,101.88	21,281.38
6415 · Equipment	0.00	2,582.56
6425 · Training Books	0.00	747.47
<b>Total 6400 · Training</b>	<b>2,101.88</b>	<b>46,615.16</b>
<b>6500 · Legal</b>		
6510 · Audit Fees	0.00	5,550.00
6525 · Cafeteria Plan	314.62	3,428.60
6530 · Elections	0.00	205.00
6535 · Attorney Fees	2,430.50	8,786.52
<b>Total 6500 · Legal</b>	<b>2,745.12</b>	<b>17,970.12</b>
<b>6600 · Salaries</b>		
6605 · District Personnel	140,323.60	1,680,830.93
6610 · Board of Directors		
6612 · Chaplain Expense	74.95	805.07
6610 · Board of Directors - Other	1,133.33	7,866.63
<b>Total 6610 · Board of Directors</b>	<b>1,208.28</b>	<b>8,671.70</b>
6620 · Employer Payroll Taxes	1,986.09	25,287.49
6625 · Lagers	15,229.84	192,136.68
6635 · Uniforms	681.25	7,740.55
6640 · 457 Plan Employer Match	0.00	3,343.42
6655 · Expense Account	0.00	754.77
6665 · Special Overtime	1,004.87	23,937.14
6668 · Union Dues Expense	30.93	-340.23
6675 · Background Check	0.00	371.16
<b>Total 6600 · Salaries</b>	<b>160,464.86</b>	<b>1,942,733.61</b>
<b>6700 · Medical</b>		
6710 · Employee Physicals/POET	0.00	19,722.34
<b>Total 6700 · Medical</b>	<b>0.00</b>	<b>19,722.34</b>
<b>6750 · Utilities</b>		
6755 · Water	19.75	1,126.27
6760 · Sanitation	134.55	2,448.27
6765 · Sewer	248.38	2,487.66
6770 · Electric/Gas	2,046.18	28,702.81

	<b>Nov 21</b>	<b>Jan - Nov 21</b>
6775 · Internet/Phones/Cable	1,206.34	13,256.57
<b>Total 6750 · Utilities</b>	<b>3,655.20</b>	<b>48,021.58</b>
<b>6800 · Supplies</b>		
6810 · Public Relations/Outreach	1,108.00	7,460.72
6815 · Logo Imprinted Supplies	49.00	1,560.55
6820 · Fire & EMS Expendables	1,014.49	3,372.63
6825 · Office Supplies	634.22	2,888.34
6830 · Janitorial Supplies	518.91	3,427.27
6835 · Stations/Buildings Supplies	302.55	2,259.59
<b>Total 6800 · Supplies</b>	<b>3,627.17</b>	<b>20,969.10</b>
<b>6850 · Property Improvements</b>		
6860 · Stations/Buildings	0.00	1,523.31
6850 · Property Improvements - Other	0.00	31,419.54
<b>Total 6850 · Property Improvements</b>	<b>0.00</b>	<b>32,942.85</b>
<b>Total Expense</b>	<b>244,638.94</b>	<b>3,951,532.80</b>
<b>Net Revenue</b>	<b>-239,016.73</b>	<b>-222,010.88</b>

**Battlefield Fire Protection District**  
**Statement of Net Assets**  
As of November 30, 2021

12:44 PM

12/07/2021

Cash Basis

Nov 30, 21

**ASSETS**

Current Assets

Checking/Savings

1000 · OakStar - ICS	1,880,575.04
1005 · OakStar - Money Market	59,450.36
1025 · Oakstar - Operating	112,000.26
1105 · Petty Cash	131.66
1199 · Allowance for Restricted Funds	-1,241,860.88

Total Checking/Savings	810,296.44
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Total Current Assets	810,296.44
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Fixed Assets

1505 · Office Equipment	1,295.81
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Total Fixed Assets	1,295.81
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<b>TOTAL ASSETS</b>	<b>811,592.25</b>
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**LIABILITIES & Revenue**

Revenue

3200 · Fund Balances

3100 · Restricted Fund - Operating	-700,000.00
3120 · Restricted Fund-Emergency Equip	-49,336.88
3140 · Restricted Fund - Bldg Reserve	-492,524.00
3200 · Fund Balances	2,487,239.86

Total 3200 · Unrestricted Fund Balances	1,245,378.98
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32000 · Retained Earnings	-211,775.85
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Net Revenue	-222,010.88
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Total Revenue	811,592.25
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<b>TOTAL LIABILITIES &amp; Revenue</b>	<b>811,592.25</b>
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# Battlefield Fire Protection District

## Profit & Loss Budget Performance

### Nov 2021

	Annual Budget	Nov 21	% Received	Jan-Nov	YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
<b>Revenue</b>								
4000 · Revenue								
4005 · Tax Revenue	3,531,703.00	3,589.19	0.10%	3,572,549.21		101.16%	0.00	40,846.21
4010 · Tax Revenue Interest	10,000.00	684.31	6.84%	20,807.85		208.08%	0.00	10,807.85
4050 · Miscellaneous Revenue	0.00	0.00	0.00%	80,630.30		0.00%	0.00	80,630.30
4060 · Interest Revenue	30,000.00	1,348.71	4.50%	25,009.56		83.37%	4,990.44	0.00
4085 · Course Tuition (EMT)	25,000.00	0.00	0.00%	30,525.00		122.10%	0.00	5,525.00
<b>Total 4000 · Revenue</b>	<b>3,596,703.00</b>	<b>5,622.21</b>	<b>0.16%</b>	<b>3,729,521.92</b>		<b>103.69%</b>	<b>4,990.44</b>	<b>137,809.36</b>
<b>Expense</b>								
	Annual Budget	Nov 21	% Budget Used in Nov	Jan-Nov	YTD	% Budget Used YTD	Balance Available	Date Over
5000 · Capital Expense								
5015 · Uniforms/PPE/Bunker Gear	30,000.00	0.00	0.00%	7,004.44		23.35%	22,995.56	
5020 · Building Lease	106,525.00	0.00	0.00%	106,650.00		100.12%	-125.00	9/14/2021
5022 · Aerial Apparatus Lease	0.00	0.00	0.00%	235,796.73		0.00%	-235,796.73	2/9/2021
5030 · Information Technology	18,000.00	1,146.19	6.37%	5,028.03		27.93%	12,971.97	
5035 · Communications	10,000.00	0.00	0.00%	2,239.05		22.39%	7,760.95	
5040 · Firefighting/EMS	43,000.00	1,764.16	4.10%	10,715.90		24.92%	32,284.10	
5052 · Fitness Equipment	3,000.00	0.00	0.00%	2,333.99		77.80%	666.01	
5055 · Vehicles	0.00	0.00	0.00%	650,663.12		0.00%	-650,663.12	9/14/2021
<b>Total 5000 · Capital Expense</b>	<b>210,525.00</b>	<b>2,910.35</b>	<b>1.38%</b>	<b>1,020,431.26</b>		<b>484.71%</b>	<b>-809,906.26</b>	
6000 · Communications								
6003 · MDT/Cell Phones	12,000.00	963.39	8.03%	10,596.93		88.31%	1,403.07	
<b>Total 6000 · Communications</b>	<b>12,000.00</b>	<b>963.39</b>	<b>8.03%</b>	<b>10,596.93</b>		<b>88.31%</b>	<b>1,403.07</b>	
6100 · Insurance								
6110 · Workman's Compensation	290,083.54	0.00	0.00%	282,120.00		97.25%	7,963.54	
6115 · Commercial & Property	75,748.00	19,675.00	25.97%	77,194.00		101.91%	-1,446.00	9/14/2021
6120 · Medical, Dental, Vision	246,987.00	22,689.38	9.19%	254,742.72		103.14%	-7,755.72	12/14/2021
6125 · FFAM Dues	3,200.00	0.00	0.00%	5,370.00		167.81%	-2,170.00	5/11/2021
<b>Total 6100 · Insurance</b>	<b>616,018.54</b>	<b>42,364.38</b>	<b>6.88%</b>	<b>619,426.72</b>		<b>100.55%</b>	<b>-3,408.18</b>	



# Battlefield Fire Protection District

## Profit & Loss Budget Performance

Nov 2021

	Annual Budget	Nov 21	% Received	Jan-Nov	YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
<b>6200 · Maintenance &amp; Repairs</b>								
6205 · Gas/Diesel	40,000.00	4,405.98	11.01%	39,268.27	98.17%	731.73		
6210 · Apparatus Repair	45,000.00	14,571.37	32.38%	57,898.21	128.66%	-12,898.21	12/14/2021	
6215 · Stations & Buildings	27,000.00	10.49	0.04%	14,665.97	54.32%	12,334.03		
6220 · Lawn Maintenance	11,500.00	0.00	0.00%	6,948.60	60.42%	4,551.40		
6225 · Equipment Maintenance	10,000.00	0.00	0.00%	6,546.84	65.47%	3,453.16		
6235 · Headquarters Maintenance	15,000.00	1,209.00	8.06%	13,299.00	88.66%	1,701.00		
6250 · Ground/Aerial Ladder Testing	2,000.00	0.00	0.00%	1,012.55	50.63%	987.45		
6255 · Maintenance Shop Equipment	1,500.00	93.22	6.21%	353.42	23.56%	1,146.58		
6275 · Office Equipment	2,000.00	97.25	4.86%	196.25	9.81%	1,803.75		
6280 · SCBA Flow Testing	2,500.00	0.00	0.00%	2,233.70	89.35%	266.30		
<b>Total 6200 · Maintenance &amp; Repairs</b>	<b>156,500.00</b>	<b>20,387.31</b>	<b>13.03%</b>	<b>142,422.81</b>	<b>91.00%</b>	<b>14,077.19</b>		
<b>6300 · Office/Stations</b>								
6305 · Software Expense	23,300.00	4,168.50	17.89%	15,073.47	64.69%	8,226.53		
6315 · Accounting Fees	9,400.00	710.00	7.55%	8,674.80	92.29%	725.20		
6325 · Postage/Shipping	700.00	125.78	17.97%	341.32	48.76%	358.68		
6330 · Subscriptions/Memberships	9,500.00	415.00	4.37%	5,485.73	57.74%	4,014.27		
6335 · Advertising/Printing/Postings	1,000.00	0.00	0.00%	105.00	10.50%	895.00		
<b>Total 6300 · Office/Stations</b>	<b>43,900.00</b>	<b>5,419.28</b>	<b>12.34%</b>	<b>29,680.32</b>	<b>67.61%</b>	<b>14,219.68</b>		
<b>6400 · Training</b>								
	<b>Annual Budget</b>	<b>Nov 21</b>	<b>% Budget Used in Nov</b>	<b>Jan-Nov</b>	<b>YTD</b>	<b>% Budget Used YTD</b>	<b>Balance Available</b>	
6405 · EMT Course Expense	2,000.00	0.00	0.00%	22,003.75	1100.19%	-20,003.75	2/9/2021	
6410 · Training Classes	30,200.00	2,101.88	6.96%	21,281.38	70.47%	8,918.62		
6415 · Equipment	4,200.00	0.00	0.00%	2,582.56	61.49%	1,617.44		
6425 · Training Books	5,000.00	0.00	0.00%	747.47	14.95%	4,252.53		
<b>Total 6400 · Training</b>	<b>41,400.00</b>	<b>2,101.88</b>	<b>5.08%</b>	<b>46,615.16</b>	<b>112.60%</b>	<b>-5,215.16</b>		

**Battlefield Fire Protection District**  
**Profit & Loss Budget Performance**  
Nov 2021

	Annual Budget	Nov 21	% Received	Jan-Nov	YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
<b>6500 · Legal</b>								
6510 · Audit Fees	5,700.00	0.00	0.00%	5,550.00		97.37%	150.00	
6525 · Cafeteria Account	1,500.00	314.62	20.97%	3,428.60		228.57%	-1,928.60	5/11/2021
6530 · Elections	15,000.00	0.00	0.00%	205.00		1.37%	14,795.00	
6535 · Attorney Fees	5,000.00	2,430.50	48.61%	8,786.52		175.73%	-3,786.52	10/12/2021
<b>Total 6500 · Legal</b>	<b>27,200.00</b>	<b>2,745.12</b>	<b>10.09%</b>	<b>17,970.12</b>		<b>66.07%</b>	<b>9,229.88</b>	
<b>6600 · Salaries</b>								
6605 · District Personnel	1,949,624.00	140,323.60	7.20%	1,680,830.93		86.21%	268,793.07	
6610 · Board of Directors								
6612 · Chaplain Expense	2,000.00	74.95	3.75%	805.07		40.25%	1,194.93	
6610 · Board of Directors - Other	9,400.00	1,133.33	12.06%	7,866.63		83.69%	1,533.37	
<b>Total 6610 · Board of Directors</b>	<b>11,400.00</b>	<b>1,208.28</b>	<b>10.60%</b>	<b>8,671.70</b>		<b>76.07%</b>	<b>2,728.30</b>	
6620 · Employer Payroll Taxes	36,823.00	1,986.09	5.39%	25,287.49		68.67%	11,535.51	
6625 · Lagers	223,673.00	15,229.84	6.81%	192,136.68		85.90%	31,536.32	
6635 · Uniforms	15,000.00	681.25	4.54%	7,740.55		51.60%	7,259.45	
6640 · 457 Plan Employer Match	0.00	0.00	0.00%	3,343.42		0.00%	-3,343.42	3/9/2021
6650 · Miscellaneous Board Expense	500.00	0.00	0.00%	0.00		0.00%	500.00	
6655 · Expense Account	2,000.00	0.00	0.00%	754.77		37.74%	1,245.23	
6665 · Special Overtime	40,000.00	1,004.87	2.51%	23,937.14		59.84%	16,062.86	
6668 · Union Dues Expense	0.00	30.93	0.00%	-340.23		0.00%	340.23	
6675 · Background Check	2,000.00	0.00	0.00%	371.16		18.56%	1,628.84	
<b>Total 6600 · Salaries</b>	<b>2,281,020.00</b>	<b>160,464.86</b>	<b>7.03%</b>	<b>1,942,733.61</b>		<b>85.17%</b>	<b>338,286.39</b>	
<b>6700 · Medical</b>								
6710 · Employee Physicals/POET	27,500.00	0.00	0.00%	19,722.34		71.72%	7,777.66	
<b>Total 6700 · Medical</b>	<b>27,500.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>19,722.34</b>		<b>71.72%</b>	<b>7,777.66</b>	

# Battlefield Fire Protection District

## Profit & Loss Budget Performance

Nov 2021

	Annual Budget	Nov 21	% Received	Jan-Nov YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
<b>6750 · Utilities</b>							
6755 · Water	3,000.00	19.75	0.66%	1,126.27	37.54%	1,873.73	
6760 · Sanitation	2,500.00	134.55	5.38%	2,448.27	97.93%	51.73	
6765 · Sewer	3,000.00	248.38	8.28%	2,487.66	82.92%	512.34	
6770 · Electric/Gas	36,000.00	2,046.18	5.68%	28,702.81	79.73%	7,297.19	
6775 · Internet/Phones/Cable	13,400.00	1,206.34	9.00%	13,256.57	98.93%	143.43	
<b>Total 6750 · Utilities</b>	<b>57,900.00</b>	<b>3,655.20</b>	<b>6.31%</b>	<b>48,021.58</b>	<b>82.94%</b>	<b>9,878.42</b>	
<b>6800 · Supplies</b>							
6810 · Public Relations/Outreach	13,250.00	1,108.00	8.36%	7,460.72	56.31%	5,789.28	
6815 · Logo Imprinted Supplies	2,000.00	49.00	2.45%	1,560.55	78.03%	439.45	
6820 · Fire & EMS Expendables	4,000.00	1,014.49	25.36%	3,372.63	84.32%	627.37	
6825 · Office Supplies	4,000.00	634.22	15.86%	2,888.34	72.21%	1,111.66	
6830 · Janitorial Supplies	4,000.00	518.91	12.97%	3,427.27	85.68%	572.73	
6835 · Stations/Buildings Supplies	2,500.00	302.55	12.10%	2,259.59	90.38%	240.41	
<b>Total 6800 · Supplies</b>	<b>29,750.00</b>	<b>3,627.17</b>	<b>12.19%</b>	<b>20,969.10</b>	<b>70.48%</b>	<b>8,780.90</b>	
<b>6850 · Property Improvements</b>							
6860 · Stations/Buildings	10,000.00	0.00	0.00%	1,523.31	15.23%	8,476.69	
6850 · Property Improvements - Other	0.00	0.00	0.00%	31,419.54	0.00%	-31,419.54	7/13/2021
<b>Total 6850 · Property Improvements</b>	<b>10,000.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>32,942.85</b>	<b>329.43%</b>	<b>-22,942.85</b>	
<b>Total Expense</b>	<b>3,513,713.54</b>	<b>244,638.94</b>	<b>6.96%</b>	<b>3,951,532.80</b>	<b>112.46%</b>	<b>-451,143.94</b>	
<b>Net Revenue</b>	<b>82,989.46</b>	<b>-239,016.73</b>	<b>-288.01%</b>	<b>-222,010.88</b>	<b>-267.52%</b>	<b>456,134.38</b>	

**Total Budget Amount** -451,143.94

<i>Monthly Expenditures</i>	<i>YTD Expenditures</i>
244,638.94	3,951,532.80

**Restricted Funds**

Operating Reserve	700,000.00
Emergency Equipment Reserve	49,336.88
Building Reserve	492,524.00
<b>Total Contingency Fund</b>	<b>1,241,860.88</b>

**Battlefield Fire Protection District**  
**Transaction Detail By Account**  
 January through November 2021

	<u>Date</u>	<u>Memo</u>	<u>Paid Amount</u>
4000 · Revenue			
4050 · Miscellaneous Revenue			
	01/05/2021	donation	100.00
	01/26/2021	conference refund	2,310.00
	01/26/2021	fall 20 testing evaluators	2,000.00
	02/02/2021	donation	50.00
	02/02/2021	Annexations for 2019	12,351.04
	02/02/2021	Deposit	31.53
	02/09/2021	Deposit	1,400.00
	02/23/2021	refund from Lowe's	1,024.30
	03/02/2021	Deposit	288.76
	03/23/2021	incident reports	10.00
	03/23/2021	same	10.00
	03/23/2021	same	10.00
	04/20/2021	Deposit	10.00
	04/20/2021	Deposit	10.00
	04/20/2021	Deposit	145.00
	04/27/2021	Deposit	800.00
	05/18/2021	Deposit	1,950.00
	06/08/2021	Firefighter I & II	2,950.00
	06/22/2021	Deposit	1,588.81
	06/29/2021	Care's Relief Fund Award	53,014.55
	07/13/2021	report request	10.00
	07/13/2021	overpayment for 4/6/21	44.03
	07/13/2021	reimburse RX & supplies for Michael Schupbach	16.34
	07/27/2021	Deposit	150.00
	08/17/2021	incident reports	10.00
	09/21/2021	2020 Medical Loss Ratio rebate	230.94
	09/28/2021	donation	15.00
	10/05/2021	donation	100.00
Total 4050 · Miscellaneous Revenue			<u>80,630.30</u>
Total 4000 · Revenue			<u>80,630.30</u>
<b>TOTAL</b>			<u><u>80,630.30</u></u>

**Battlefield Fire Protection District** 12:49 PM  
**Transaction Detail By Account** 12/07/2021  
**January through November 2021** Cash Basis  
**Balance**

4000 · Revenue	
4050 · Miscellaneous Revenue	
	100.00
	2,410.00
	4,410.00
	4,460.00
	16,811.04
	16,842.57
	18,242.57
	19,266.87
	19,555.63
	19,565.63
	19,575.63
	19,585.63
	19,595.63
	19,605.63
	19,750.63
	20,550.63
	22,500.63
	25,450.63
	27,039.44
	80,053.99
	80,063.99
	80,108.02
	80,124.36
	80,274.36
	80,284.36
	80,515.30
	80,530.30
	80,630.30
Total 4050 · Miscellaneous Revenue	80,630.30
Total 4000 · Revenue	80,630.30
<b>TOTAL</b>	<b>80,630.30</b>