



# **AGENDA**

## **Battlefield Fire Protection District Battlefield Volunteer Fire Department**



Regular Board Meeting  
4117 W. Second St., Battlefield, MO 65619  
**Tuesday, November 08, 2022**  
**5:00 PM**

### **Preliminaries to the Meeting**

1. Call to Order
2. Ceremonial Matters
3. Roll Call
4. Establishment of a Quorum
5. Approval of the Meeting's Agenda

### **Approval of Last Month's Minutes**

1. Correction of Minutes
2. Approval of Regular Minutes
3. Approval of Work Session Minutes

### **Financial Business**

1. Payment of the bills
2. Check signing
3. Financial Statements

### **Public Comments**

1. Any comments must be submitted via email to [info@battlefieldfire.com](mailto:info@battlefieldfire.com) prior to 5pm on the Monday prior to meeting.

### **Unfinished Business**

1. Levy Discussion 2023

### **New Business**

1. General Overview

### **Closed Session**

1. Discussion and possible vote concerning: Legal Matters RSMo 610.021 (1), Discussion and possible vote concerning hiring, firing, and/or promoting of employee(s) per RSMo 610.021, (3), Personnel Records, Performance Ratings, or Records Pertaining to Employees or Applicants for Employment per RSMo 610.021 (13). Closed Session. Closed Vote. Closed Record.

### **Adjournment**

Representatives of the news media may obtain copies of this notice by contacting the Battlefield Fire Protection District.

**Posted: 11/7/2022 12:00 AM certified by the undersigned that a true copy of the foregoing agenda was posted at the Battlefield Administration and Training Center in Battlefield, Missouri.**

\_\_\_\_\_ Fire Chief



# **Battlefield Fire Protection District Battlefield Volunteer Fire Department Minutes October 2022 Regular Board Meeting**



**Location of Meeting:**

4117 West Second St.  
Battlefield, MO 65619

**Time of Meeting:**

1:00 PM

**Date of Meeting:**

October 14, 2022

The meeting of the Battlefield Fire Protection District Board of Directors was called to order by Chairman Trevor Crist at 1:05 pm. A roll call was taken, and a quorum was established. Board Members Present: Chairman Trevor Crist, Danny Perches, Mark Pon and Darrell Decker.

Mr. Decker moved to approve the agenda, 2<sup>nd</sup> by Mr. Pon. Motion carried.

**Approval of Last Month's Minutes:**

Mr. Perches moved to approve the September Regular Meeting minutes with corrections for spelling. 2<sup>nd</sup> by Mr. Decker. Motion carried.

**Financial Business:**

1. The Board addressed bills to be paid and signed checks.
2. Mr. Decker discussed the September financial report and review of cash assets. Battlefield Volunteer Fire Department's checking account indicates \$5,500.07. Battlefield Fire Protection District's ICS account holds \$2,778,310.90 and Money Market holds \$59,870.90. Mr. Decker motioned to approve the financials. 2<sup>nd</sup> by Mr. Perches. Motion carried.

**Public Comments: None**

**Unfinished Business:**

**1. Levy Discussion 2023**

Mr. Decker provided the Board with a review of the 2012 tax levy effort and related the information to the current economy and existing District levy. Chief Moore asked the Board for possible dates to hold a levy and budget work session. After discussion, the Board scheduled a levy and budget work session for Wednesday, November 2, 2022, at 11 am.

**New Business:**

**1. General Overview**

- a. Staff provided a review of their monthly report.

**Closed session:**

Motion to go out of open session by Mr. Decker. 2<sup>nd</sup> by Mr. Perches. Motion carried.  
Out of Open Session at 2:08 pm.

Motion to go into Closed Session by Mr. Pon. 2<sup>nd</sup> by Mr. Perches. Motion carried.  
Into Closed Session: 2:13 pm

Roll Call: Danny Perches, Mark Pon, Trevor Crist, Darrell Decker, Fire Chief Moore, Division Chief Burr, Division Chief Anderson, Deputy Chief Reynolds, and Administrative Assistant Shawn Shupert.

Motion to go out of Closed Session by Mr. Perches. 2<sup>nd</sup> by Mr. Decker. Motion carried.  
Out of Closed Session: 3:41 pm

Motion to go into Open Session by Mr. Pon. 2<sup>nd</sup> by Mr. Decker

Into Open Session: 3:42 pm

Roll Call: Danny Perches, Mark Pon, Trevor Crist, Darrell Decker

Mr. Crist advised closed session was for informational purposes only. No votes were taken.

**Adjournment:**

Mr. Crist moved to adjourn at 3:43 pm.

Approved by:

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Trevor Crist

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Darrell Decker

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Danny Perches

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Mark Pon



# Battlefield Fire Protection District Battlefield Volunteer Fire Department

## Minutes

November 2, 2022 Special Board Meeting



**Location of Meeting:**

4117 West Second St.  
Battlefield, MO 65619

**Time of Meeting:**

11:00 AM

**Date of Meeting:**

November 2, 2022

The meeting of the Battlefield Fire Protection District Board of Directors was called to order by Chairman Trevor Crist at 11:05 pm. A roll call was taken, and a quorum was established. Board Members present: Chairman Trevor Crist, Danny Perches, Mark Pon and Darrell Decker. Also present: Fire Chief Scott Moore, Division Chief Shane Anderson, Division Chief Steven Burr, and Administrative Assistant Shawn Shupert.

Mr. Perches moved to approve the agenda, 2<sup>nd</sup> by Mr. Pon. Motion carried.

**Public Comments: None**

### **Business:**

#### **1. 2023 Levy Discussion.**

- a. The purpose of the work session was for the Board and Staff to discuss the potential of placing a levy initiative on the ballot in 2023. No votes, actions, or directives were created as a result of this work session. This was for informational purposes only.

### **Adjournment:**

Mr. Newman moved to adjourn at 2:43 pm.

Approved by:

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Trevor Crist

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Darrell Decker

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Danny Perches

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Mark Pon

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Walter Newman

**Battlefield Volunteer Fire Department**  
**Statement of Net Assets**

**As of October 31, 2022**

**Oct 31, 22**

**ASSETS**

**Current Assets**

**Checking/Savings**

1050 · Oakstar Volunteer Account 5,502.18

**Total Checking/Savings** 5,502.18

**Total Current Assets** 5,502.18

**TOTAL ASSETS** **5,502.18**

**LIABILITIES & Revenue**

**Revenue**

1110 · Retained Earnings 5,481.60

**Net Revenue** 20.58

**Total Revenue** 5,502.18

**TOTAL LIABILITIES & Revenue** **5,502.18**

**Battlefield Volunteer Fire Department**  
**Statement of Net Activities**  
October 2022

	<u>Oct 22</u>
Ordinary Revenue/Expense	
Revenue	
4140 - Interest Revenue	2.11
Total Revenue	<u>2.11</u>
Net Ordinary Revenue	<u>2.11</u>
Net Revenue	<u><u>2.11</u></u>

**Battlefield Fire Protection District**  
**Statement of Cash Flows**  
**October 2022**

10:24 AM

Cash Basis

	Oct 22	Sep 22	% Change
<b>Revenue</b>			
4000 · Revenue			
4005 · Tax Revenue	6,345.13	9,194.17	-30.99%
4010 · Tax Interest Revenue	1,307.32	2,183.68	-40.13%
4050 · Miscellaneous Revenue	0.00	13,525.39	-100.0%
4060 · Interest Revenue	4,148.75	4,364.34	-4.94%
4085 · Course Tuition (EMT)	750.00	0.00	100.0%
<b>Total 4000 · Revenue</b>	<b>12,551.20</b>	<b>29,267.58</b>	<b>-57.12%</b>
<b>Total Revenue</b>	<b>12,551.20</b>	<b>29,267.58</b>	<b>-57.12%</b>
<b>Gross Profit</b>	<b>12,551.20</b>	<b>29,267.58</b>	<b>-57.12%</b>
<b>Expense</b>			
5000 · Capital Expense			
5035 · Communications	372.96	0.00	100.0%
5040 · Firefighting/EMS	3,844.19	1,117.95	243.86%
5052 · Fitness Equipment	4,668.98	0.00	100.0%
<b>Total 5000 · Capital Expense</b>	<b>8,886.13</b>	<b>1,117.95</b>	<b>694.86%</b>
6000 · Communications			
6003 · MDT/Cell Phones	925.70	982.63	-5.79%
6020 · Managed IT Service	750.00	750.00	0.0%
<b>Total 6000 · Communications</b>	<b>1,675.70</b>	<b>1,732.63</b>	<b>-3.29%</b>
6100 · Insurance			
6110 · Workman's Compensation	0.00	18,172.68	-100.0%
6115 · Commercial & Property	0.00	22,557.00	-100.0%
6120 · Medical, Dental, Vision	18,180.07	16,965.26	7.16%
<b>Total 6100 · Insurance</b>	<b>18,180.07</b>	<b>57,694.94</b>	<b>-68.49%</b>
6200 · Maintenance & Repairs			
6205 · Gas/Diesel	6,933.39	5,312.02	30.52%
6210 · Apparatus Repair	5,351.33	1,269.26	321.61%
6215 · Stations & Buildings	293.67	3,014.42	-90.26%
6225 · Equipment Maintenance	0.00	464.50	-100.0%
6235 · Headquarters Maintenance	1,209.00	1,209.00	0.0%
6250 · Ground/Aerial Ladder Testing	0.00	1,488.00	-100.0%
6255 · Maintenance Shop Equipment	146.48	178.25	-17.82%
<b>Total 6200 · Maintenance &amp; Repairs</b>	<b>13,933.87</b>	<b>12,935.45</b>	<b>7.72%</b>
6300 · Office/Stations			
6305 · Software Expense	687.50	0.00	100.0%
6315 · Accounting Fees	740.00	710.00	4.23%
6330 · Subscriptions/Memberships	300.00	492.46	-39.08%
6335 · Advertising/Printing/Postings	0.00	200.80	-100.0%
<b>Total 6300 · Office/Stations</b>	<b>1,727.50</b>	<b>1,403.26</b>	<b>23.11%</b>
6400 · Training			

	<b>Oct 22</b>	<b>Sep 22</b>	<b>% Change</b>
6405 · EMT Course Expense	0.00	284.50	-100.0%
6410 · Training Classes	1,483.91	5,323.60	-72.13%
6415 · Equipment	0.00	133.31	-100.0%
6425 · Training Books	1,083.79	952.22	13.82%
<b>Total 6400 · Training</b>	<b>2,567.70</b>	<b>6,693.63</b>	<b>-61.64%</b>
<b>6500 · Legal</b>			
6525 · Cafeteria Pass Thru	127.22	703.22	-81.91%
6535 · Attorney Fees	26.00	0.00	100.0%
<b>Total 6500 · Legal</b>	<b>153.22</b>	<b>703.22</b>	<b>-78.21%</b>
<b>6600 · Salaries</b>			
6605 · District Personnel	146,735.43	143,947.21	1.94%
6610 · Board of Directors			
6612 · Chaplain Expense	143.76	0.00	100.0%
6610 · Board of Directors - Other	533.33	1,033.33	-48.39%
<b>Total 6610 · Board of Directors</b>	<b>677.09</b>	<b>1,033.33</b>	<b>-34.48%</b>
6620 · Employer Payroll Taxes	2,130.13	2,084.12	2.21%
6625 · Lagers	16,434.34	15,653.76	4.99%
6635 · Uniforms	751.78	-49.00	1,634.25%
6640 · 457 Pass Thru	0.00	0.00	0.0%
6655 · Expense Account	0.00	214.26	-100.0%
6665 · Special Overtime	5,336.80	4,950.33	7.81%
6668 · Union Dues Passthrough	-123.72	3,093.00	-104.0%
6675 · Background Check	155.52	0.00	100.0%
<b>Total 6600 · Salaries</b>	<b>172,097.37</b>	<b>170,927.01</b>	<b>0.69%</b>
<b>6700 · Medical</b>			
6710 · Employee Physicals/POET	3,145.31	150.00	1,996.87%
<b>Total 6700 · Medical</b>	<b>3,145.31</b>	<b>150.00</b>	<b>1,996.87%</b>
<b>6750 · Utilities</b>			
6755 · Water	167.70	154.50	8.54%
6760 · Sanitation	189.97	441.35	-56.96%
6765 · Sewer	265.15	247.26	7.24%
6770 · Electric/Gas	1,971.88	2,823.80	-30.17%
6775 · Internet/Phones/Cable	946.77	680.32	39.17%
<b>Total 6750 · Utilities</b>	<b>3,541.47</b>	<b>4,347.23</b>	<b>-18.54%</b>
<b>6800 · Supplies</b>			
6810 · Public Relations/Outreach	451.24	1,481.60	-69.54%
6820 · Fire & EMS Expendables	0.00	-355.99	100.0%
6825 · Office Supplies	36.80	479.91	-92.33%
6830 · Janitorial Supplies	210.19	287.76	-26.96%
6835 · Stations/Buildings Supplies	27.83	0.00	100.0%
<b>Total 6800 · Supplies</b>	<b>726.06</b>	<b>1,893.28</b>	<b>-61.65%</b>
<b>Total Expense</b>	<b>226,634.40</b>	<b>259,598.60</b>	<b>-12.7%</b>
<b>Net Revenue</b>	<b>-214,083.20</b>	<b>-230,331.02</b>	<b>7.05%</b>



**Battlefield Fire Protection District**  
**Statement of Net Assets**  
As of October 31, 2022

10:25 AM  
11/03/2022  
Cash Basis  
Oct 31, 22

**ASSETS**

Current Assets

Checking/Savings

1000 · OakStar - ICS	2,564,098.85
1005 · OakStar - Money Market	59,959.88
1025 · Oakstar - Operating	118,093.76
1105 · Petty Cash	131.66
1199 · Allowance for Restricted Funds	-1,881,137.00

Total Checking/Savings	861,147.15
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Total Current Assets	861,147.15
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Fixed Assets

1505 · Office Equipment	2,398.16
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Total Fixed Assets	2,398.16
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<b>TOTAL ASSETS</b>	<b>863,545.31</b>
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**LIABILITIES & Revenue**

Revenue

3200 · Fund Balances

3100 · Restricted Fund - Operating	-700,000.00
3120 · Restricted Fund-Emergency Equip	-688,613.00
3140 · Restricted Fund - Bldg Reserve	-492,524.00
3200 · Fund Balances	2,487,239.86

Total 3200 · Unrestricted Fund Balances	606,102.86
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32000 · Retained Earnings	-604,693.29
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Net Revenue	862,135.74
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Total Revenue	863,545.31
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<b>TOTAL LIABILITIES &amp; Revenue</b>	<b>863,545.31</b>
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**Battlefield Fire Protection District**  
**Statement of Activities**  
October 2022

10:25 AM  
11/03/2022  
Cash Basis

	Oct 22	Jan - Oct 22
<b>Revenue</b>		
<b>4000 · Revenue</b>		
4005 · Tax Revenue	6,345.13	3,538,139.88
4010 · Tax Interest Revenue	1,307.32	20,804.92
4050 · Miscellaneous Revenue	0.00	89,721.22
4060 · Interest Revenue	4,148.75	28,966.00
4085 · Course Tuition (EMT)	750.00	11,615.00
<b>Total 4000 · Revenue</b>	<b>12,551.20</b>	<b>3,689,247.02</b>
<b>Total Revenue</b>	<b>12,551.20</b>	<b>3,689,247.02</b>
<b>Gross Profit</b>	<b>12,551.20</b>	<b>3,689,247.02</b>
<b>Expense</b>		
<b>5000 · Capital Expense</b>		
5015 · Uniforms/PPE/Bunker Gear	0.00	30,799.24
5020 · Building Lease	0.00	116,075.00
5030 · Information Technology	0.00	302.43
5035 · Communications	372.96	7,091.28
5040 · Firefighting/EMS	3,844.19	12,657.28
5052 · Fitness Equipment	4,668.98	5,175.48
<b>Total 5000 · Capital Expense</b>	<b>8,886.13</b>	<b>172,100.71</b>
<b>6000 · Communications</b>		
6003 · MDT/Cell Phones	925.70	9,682.77
6020 · Managed IT Service	750.00	7,500.00
<b>Total 6000 · Communications</b>	<b>1,675.70</b>	<b>17,182.77</b>
<b>6100 · Insurance</b>		
6110 · Workman's Compensation	0.00	180,038.00
6115 · Commercial & Property	0.00	62,269.00
6120 · Medical, Dental, Vision	18,180.07	202,990.03
6125 · FFAM Dues	0.00	4,960.00
<b>Total 6100 · Insurance</b>	<b>18,180.07</b>	<b>450,257.03</b>
<b>6200 · Maintenance &amp; Repairs</b>		
6205 · Gas/Diesel	6,933.39	48,532.75
6210 · Apparatus Repair	5,351.33	36,194.75
6215 · Stations & Buildings	293.67	9,252.68
6220 · Lawn Maintenance	0.00	6,147.13
6225 · Equipment Maintenance	0.00	3,544.34
6235 · Headquarters Maintenance	1,209.00	12,090.00
6250 · Ground/Aerial Ladder Testing	0.00	1,488.00
6255 · Maintenance Shop Equipment	146.48	1,431.51
6280 · SCBA Flow Testing	0.00	4,450.61
<b>Total 6200 · Maintenance &amp; Repairs</b>	<b>13,933.87</b>	<b>123,131.77</b>
<b>6300 · Office/Stations</b>		

	<b>Oct 22</b>	<b>Jan - Oct 22</b>
6305 · Software Expense	687.50	55,599.91
6315 · Accounting Fees	740.00	7,969.55
6325 · Postage/Shipping	0.00	390.97
6330 · Subscriptions/Memberships	300.00	5,537.90
6335 · Advertising/Printing/Postings	0.00	200.80
<b>Total 6300 · Office/Stations</b>	<b>1,727.50</b>	<b>69,699.13</b>
<b>6400 · Training</b>		
6405 · EMT Course Expense	0.00	3,384.50
6410 · Training Classes	1,483.91	32,151.66
6415 · Equipment	0.00	3,020.31
6425 · Training Books	1,083.79	2,913.53
<b>Total 6400 · Training</b>	<b>2,567.70</b>	<b>41,470.00</b>
<b>6500 · Legal</b>		
6510 · Audit Fees	0.00	5,650.00
6525 · Cafeteria Pass Thru	127.22	2,155.85
6535 · Attorney Fees	26.00	1,171.06
<b>Total 6500 · Legal</b>	<b>153.22</b>	<b>8,976.91</b>
<b>6600 · Salaries</b>		
6605 · District Personnel	146,735.43	1,588,892.91
6610 · Board of Directors		
6612 · Chaplain Expense	143.76	700.71
6610 · Board of Directors - Other	533.33	5,883.31
<b>Total 6610 · Board of Directors</b>	<b>677.09</b>	<b>6,584.02</b>
6620 · Employer Payroll Taxes	2,130.13	22,645.66
6625 · Lagers	16,434.34	194,856.01
6635 · Uniforms	751.78	6,235.54
6640 · 457 Pass Thru	0.00	-3,537.66
6655 · Expense Account	0.00	2,087.88
6665 · Special Overtime	5,336.80	29,677.46
6668 · Union Dues Passthrough	-123.72	1,175.34
6675 · Background Check	155.52	1,969.77
<b>Total 6600 · Salaries</b>	<b>172,097.37</b>	<b>1,850,586.93</b>
<b>6700 · Medical</b>		
6710 · Employee Physicals/POET	3,145.31	23,563.99
<b>Total 6700 · Medical</b>	<b>3,145.31</b>	<b>23,563.99</b>
<b>6750 · Utilities</b>		
6755 · Water	167.70	1,312.10
6760 · Sanitation	189.97	2,809.02
6765 · Sewer	265.15	2,299.84
6770 · Electric/Gas	1,971.88	28,831.78
6775 · Internet/Phones/Cable	946.77	12,392.59
<b>Total 6750 · Utilities</b>	<b>3,541.47</b>	<b>47,645.33</b>
<b>6800 · Supplies</b>		
6810 · Public Relations/Outreach	451.24	10,853.01

	<b>Oct 22</b>	<b>Jan - Oct 22</b>
6815 · Logo Imprinted Supplies	0.00	577.95
6820 · Fire & EMS Expendables	0.00	2,805.07
6825 · Office Supplies	36.80	2,341.38
6830 · Janitorial Supplies	210.19	2,876.20
6835 · Stations/Buildings Supplies	27.83	1,816.12
<b>Total 6800 · Supplies</b>	<b>726.06</b>	<b>21,269.73</b>
6850 · Property Improvements		
6860 · Stations/Buildings	0.00	1,226.98
<b>Total 6850 · Property Improvements</b>	<b>0.00</b>	<b>1,226.98</b>
<b>Total Expense</b>	<b>226,634.40</b>	<b>2,827,111.28</b>
<b>Net Revenue</b>	<b>-214,083.20</b>	<b>862,135.74</b>

**Battlefield Fire Protection District**  
**Profit & Loss Budget Performance**  
**Oct 2022**

	Annual Budget	Oct 22	% Received	Jan-Oct	YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
<b>Revenue</b>								
4000 · Revenue								
4005 · Tax Revenue	3,502,175.00	6,345.13	0.18%	3,538,139.88		101.03%	0.00	35,964.88
4010 · Tax Revenue Interest	10,000.00	1,307.32	13.07%	20,804.92		208.05%	0.00	10,804.92
4050 · Miscellaneous Revenue	0.00	0.00	0.00%	89,721.22		0.00%	0.00	89,721.22
4060 · Interest Revenue	25,000.00	4,148.75	16.60%	28,966.00		115.86%	0.00	4,147.59
4085 · Course Tuition (EMT)	12,500.00	750.00	6.00%	11,615.00		92.92%	885.00	749.07
<b>Total 4000 · Revenue</b>	<b>3,549,675.00</b>	<b>12,551.20</b>	<b>0.35%</b>	<b>3,689,247.02</b>		<b>103.93%</b>	<b>885.00</b>	<b>141,387.68</b>
<b>Expense</b>								
	Annual Budget	Oct 22	% Budget Used in Oct	Jan-Oct	YTD	% Budget Used YTD	Balance Available	Date Over
5000 · Capital Expense								
5015 · Uniforms/PPE/Bunker Gear	34,000.00	0.00	0.00%	30,799.24		90.59%	3,200.76	
5020 · Building Lease	104,050.00	0.00	0.00%	116,075.00		111.56%	-12,025.00	8/9/2022
5030 · Information Technology	10,000.00	0.00	0.00%	302.43		3.02%	9,697.57	
5035 · Communications	10,000.00	372.96	3.73%	7,091.28		70.91%	2,908.72	
5040 · Firefighting/EMS	50,000.00	3,844.19	7.69%	12,657.28		25.31%	37,342.72	
5052 · Fitness Equipment	5,700.00	4,668.98	81.91%	5,175.48		90.80%	524.52	
<b>Total 5000 · Capital Expense</b>	<b>213,750.00</b>	<b>8,886.13</b>	<b>4.16%</b>	<b>172,100.71</b>		<b>80.51%</b>	<b>41,649.29</b>	
6000 · Communications								
6003 · MDT/Cell Phones	12,000.00	925.70	7.71%	9,682.77		80.69%	2,317.23	
6020 · Managed IT Service	9,000.00	750.00	8.33%	7,500.00		83.33%	1,500.00	
<b>Total 6000 · Communications</b>	<b>21,000.00</b>	<b>1,675.70</b>	<b>7.98%</b>	<b>17,182.77</b>		<b>81.82%</b>	<b>3,817.23</b>	
6100 · Insurance								
6110 · Workman's Compensation	183,574.78	0.00	0.00%	180,038.00		98.07%	3,536.78	
6115 · Commercial & Property	77,958.00	0.00	0.00%	62,269.00		79.88%	15,689.00	
6120 · Medical, Dental, Vision	257,007.00	18,180.07	7.07%	202,990.03		78.98%	54,016.97	
6125 · FFAM Dues	6,000.00	0.00	0.00%	4,960.00		82.67%	1,040.00	
<b>Total 6100 · Insurance</b>	<b>524,539.78</b>	<b>18,180.07</b>	<b>3.47%</b>	<b>450,257.03</b>		<b>85.84%</b>	<b>74,282.75</b>	

**Battlefield Fire Protection District**  
**Profit & Loss Budget Performance**  
**Oct 2022**

	Annual Budget	Oct 22	% Received	Jan-Oct	YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
6200 · Maintenance & Repairs								
6205 · Gas/Diesel	42,000.00	6,933.39	16.51%	48,532.75		115.55%	-6,532.75	11/8/2022
6210 · Apparatus Repair	45,000.00	5,351.33	11.89%	36,194.75		80.43%	8,805.25	
6215 · Stations & Buildings	27,000.00	293.67	1.09%	9,252.68		34.27%	17,747.32	
6220 · Lawn Maintenance	10,500.00	0.00	0.00%	6,147.13		58.54%	4,352.87	
6225 · Equipment Maintenance	8,500.00	0.00	0.00%	3,544.34		41.70%	4,955.66	
6235 · Headquarters Maintenance	15,000.00	1,209.00	8.06%	12,090.00		80.60%	2,910.00	
6250 · Ground/Aerial Ladder Testing	2,000.00	0.00	0.00%	1,488.00		74.40%	512.00	
6255 · Maintenance Shop Equipment	1,500.00	146.48	9.77%	1,431.51		95.43%	68.49	
6275 · Office Equipment	1,500.00	0.00	0.00%	0.00		0.00%	1,500.00	
6280 · SCBA Flow Testing	2,500.00	0.00	0.00%	4,450.61		178.02%	-1,950.61	6/14/2022
Total 6200 · Maintenance & Repairs	155,500.00	13,933.87	8.96%	123,131.77		79.18%	32,368.23	
6300 · Office/Stations								
6305 · Software Expense	43,300.00	687.50	1.59%	55,599.91		128.41%	-12,299.91	6/14/2022
6315 · Accounting Fees	9,400.00	740.00	7.87%	7,969.55		84.78%	1,430.45	
6325 · Postage/Shipping	700.00	0.00	0.00%	390.97		55.85%	309.03	
6330 · Subscriptions/Memberships	8,500.00	300.00	3.53%	5,537.90		65.15%	2,962.10	
6335 · Advertising/Printing/Postings	1,000.00	0.00	0.00%	200.80		20.08%	799.20	
Total 6300 · Office/Stations	62,900.00	1,727.50	2.75%	69,699.13		110.81%	-6,799.13	
			%Budget			%Budget Used	Balance	
6400 · Training	Annual Budget	Oct 22	Used in Oct	Jan-Oct	YTD	YTD	Available	
6405 · EMT Course Expense	2,000.00	0.00	0.00%	3,384.50		169.23%	-1,384.50	8/9/2022
6410 · Training Classes	30,200.00	1,483.91	4.91%	32,151.66		106.46%	-1,951.66	10/14/2022
6415 · Equipment	4,200.00	0.00	0.00%	3,020.31		71.91%	1,179.69	
6425 · Training Books	5,000.00	1,083.79	21.68%	2,913.53		58.27%	2,086.47	
Total 6400 · Training	41,400.00	2,567.70	6.20%	41,470.00		100.17%	-70.00	

**Battlefield Fire Protection District**  
**Profit & Loss Budget Performance**  
**Oct 2022**

	Annual Budget	Oct 22	% Received	Jan-Oct	YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
<b>6500 · Legal</b>								
6510 · Audit Fees	5,700.00	0.00	0.00%	5,650.00		99.12%	50.00	
6525 · Cafeteria Pass Thru	1,500.00	127.22	8.48%	2,155.85		143.72%	-655.85	
6535 · Attorney Fees	7,000.00	26.00	0.37%	1,171.06		16.73%	5,828.94	
<b>Total 6500 · Legal</b>	<b>14,200.00</b>	<b>153.22</b>	<b>1.08%</b>	<b>8,976.91</b>		<b>63.22%</b>	<b>5,223.09</b>	
<b>6600 · Salaries</b>								
6605 · District Personnel	1,995,739.00	146,735.43	7.35%	1,588,892.91		79.61%	406,846.09	
6610 · Board of Directors								
6612 · Chaplain Expense	2,000.00	143.76	7.19%	700.71		35.04%	1,299.29	
6610 · Board of Directors - Other	9,400.00	533.33	5.67%	5,883.31		62.59%	3,516.69	
<b>Total 6610 · Board of Directors</b>	<b>11,400.00</b>	<b>677.09</b>	<b>5.94%</b>	<b>6,584.02</b>		<b>57.75%</b>	<b>4,815.98</b>	
6620 · Employer Payroll Taxes	37,418.00	2,130.13	5.69%	22,645.66		60.52%	14,772.34	
6625 · Lagers	211,883.00	16,434.34	7.76%	194,856.01		91.96%	17,026.99	
6635 · Uniforms	13,000.00	751.78	5.78%	6,235.54		47.97%	6,764.46	
6640 · 457 Pass Thru	0.00	0.00	0.00%	-3,537.66		0.00%	3,537.66	
6650 · Miscellaneous Board Expense	500.00	0.00	0.00%	0.00		0.00%	500.00	
6655 · Expense Account	2,000.00	0.00	0.00%	2,087.88		104.39%	-87.88	10/14/2022
6665 · Special Overtime	35,000.00	5,336.80	15.25%	29,677.46		84.79%	5,322.54	
6668 · Union Dues Pass Thru	0.00	-123.72	0.00%	1,175.34		0.00%	-1,175.34	
6675 · Background Check	2,000.00	155.52	7.78%	1,969.77		98.49%	30.23	
<b>Total 6600 · Salaries</b>	<b>2,308,940.00</b>	<b>172,097.37</b>	<b>7.45%</b>	<b>1,850,586.93</b>		<b>80.15%</b>	<b>458,353.07</b>	
			<b>%Budget</b>			<b>%Budget Used</b>	<b>Balance</b>	
<b>6700 · Medical</b>	<b>Annual Budget</b>	<b>Oct 22</b>	<b>Used in Oct</b>	<b>Jan-Oct</b>	<b>YTD</b>	<b>YTD</b>	<b>Available</b>	
6710 · Employee Physicals/POET	27,500.00	3,145.31	11.44%	23,563.99		85.69%	3,936.01	
<b>Total 6700 · Medical</b>	<b>27,500.00</b>	<b>3,145.31</b>	<b>11.44%</b>	<b>23,563.99</b>		<b>85.69%</b>	<b>3,936.01</b>	

**Battlefield Fire Protection District**  
**Profit & Loss Budget Performance**  
**Oct 2022**

	Annual Budget	Oct 22	% Received	Jan-Oct	YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
<b>6750 · Utilities</b>								
6755 · Water	2,250.00	167.70	7.45%	1,312.10		58.32%	937.90	
6760 · Sanitation	2,500.00	189.97	7.60%	2,809.02		112.36%	-309.02	10/14/2022
6765 · Sewer	3,000.00	265.15	8.84%	2,299.84		76.66%	700.16	
6770 · Electric/Gas	35,000.00	1,971.88	5.63%	28,831.78		82.38%	6,168.22	
6775 · Internet/Phones/Cable	14,000.00	946.77	6.76%	12,392.59		88.52%	1,607.41	
<b>Total 6750 · Utilities</b>	<b>56,750.00</b>	<b>3,541.47</b>	<b>6.24%</b>	<b>47,645.33</b>		<b>83.96%</b>	<b>9,104.67</b>	
<b>6800 · Supplies</b>								
6810 · Public Relations/Outreach	13,000.00	451.24	3.47%	10,853.01		83.48%	2,146.99	
6815 · Logo Imprinted Supplies	2,000.00	0.00	0.00%	577.95		28.90%	1,422.05	
6820 · Fire & EMS Expendables	3,000.00	0.00	0.00%	2,805.07		93.50%	194.93	
6825 · Office Supplies	4,000.00	36.80	0.92%	2,341.38		58.53%	1,658.62	
6830 · Janitorial Supplies	3,000.00	210.19	7.01%	2,876.20		95.87%	123.80	
6835 · Stations/Buildings Supplies	2,000.00	27.83	1.39%	1,816.12		90.81%	183.88	
<b>Total 6800 · Supplies</b>	<b>27,000.00</b>	<b>726.06</b>	<b>2.69%</b>	<b>21,269.73</b>		<b>78.78%</b>	<b>5,730.27</b>	
<b>6850 · Property Improvements</b>								
6860 · Stations/Buildings	10,000.00	0.00	0.00%	1,226.98		12.27%	8,773.02	
<b>Total 6850 · Property Improvements</b>	<b>10,000.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>1,226.98</b>		<b>12.27%</b>	<b>8,773.02</b>	
<b>Total Expense</b>	<b>3,463,479.78</b>	<b>226,634.40</b>	<b>6.54%</b>	<b>2,827,111.28</b>		<b>81.63%</b>	<b>643,966.83</b>	
<b>Net Revenue</b>	<b>86,195.22</b>	<b>-214,083.20</b>	<b>-248.37%</b>	<b>862,135.74</b>		<b>1000.21%</b>	<b>-643,081.83</b>	
<b>Total Budget Amount</b>							<b>643,966.83</b>	
<b>Restricted Funds</b>								
<b>Operating Reserve</b>							700,000.00	
Emergency Equipment Reserve							688,613.00	
<b>Building Reserve</b>							492,524.00	
<b>Total Contingency Fund</b>							<b>1,881,137.00</b>	

<i>Monthly Expenditures</i>	<i>YTD Expenditures</i>
226,634.40	2,827,111.28



**Battlefield Fire Protection District**  
**Transaction Detail By Account**  
January through October 2022

	<b>Name</b>	<b>Paid Amount</b>
<b>4000 · Revenue</b>		
<b>4050 · Miscellaneous Revenue</b>		
	Ollis/Akers/Arney	714.00
	CITY OF SPRINGFIELD	7,007.86
	CITY OF BATTLEFIELD	38,360.42
	Dan Zacher	20.00
	Shelter Mutual Ins.	10.00
	Greene County Treasurer	702.78
		10.00
	Wilma Breakbill	50.00
	Cox Health	229.70
	LexisNexis	10.00
	Sentinel Emergency Solutions	3,180.68
	LOWE'S BUSINESS ACCT.	7.57
	GovDeals	72.00
	SEA, LTD	10.00
	LexisNexis	10.00
	GovDeals	1.00
	Ozarks Technical Community College	2,750.00
	GovDeals	35.00
	Verizon Wireless	121.32
	MO Fire & Ambulance District	21,177.00
	GovDeals	9.00
	GovDeals	186.00
	GovDeals	367.00
	GovDeals	164.50
	Ewers Technology	990.00
	GovDeals	191.00
	Ozarks Jeep Thing	150.00
	GovDeals	235.00
	GovDeals	28.00
	Cedar Rapids Bank and Trust Company	12,025.00
	GovDeals	896.39
Total 4050 · Miscellaneous Revenue		<u>89,721.22</u>
Total 4000 · Revenue		<u>89,721.22</u>
<b>TOTAL</b>		<u><u>89,721.22</u></u>



## BATTLEFIELD FIRE PROTECTION DISTRICT

[www.battlefieldfire.com](http://www.battlefieldfire.com) 

4117 W. Second Street  
Battlefield, MO 65619

FAX: (417) 887-9914  
CELL: (417) 343-4504

PHONE: (417) 881-9018



### **Administration – Chief Moore**

- We hosted the Missouri Fire Fighter Funeral Assistance Team and Everyone Goes Home for their annual training symposium. This brought attendees from across the state for two days to HQ.
- I attended several Continuing Education credit trainings working on compliance for my certifications. I have a few more planned through the end of the year.
- We conducted the Budget Proposal process. Several items will come from the 2022 budget in lines which have funding left. This includes some IT updates to the Training room and new computers as part of a replacement plan.
- I attended the National Home Fire Sprinkler Coalition Board Meeting on behalf of the IAFC. It was interesting to see how the District compares to other parts of the country in our efforts for fire prevention and education.
- We are meeting with OTC to discuss the EMT-B program. This may generate more conversation as to the future of our EMT-B program.
- Budget 2023 preparation has begun. We are working through each of the Divisions and Operations to determine funding needs for 2023. We are still waiting for several numbers from insurance and workers' compensation before much more projections can be made.

### **Operations – Deputy Chief Reynolds**

- Call times are not available due to some technical errors.
- Lexipol on-boarding:
  - We are still working through the policy manual and merging documents.
- We are still in the process of installing equipment and training on the new pumper.
  - Pre-con on 144813 has not taken place.
  - We will be having a ceremony for the in-service.
- Collecting bids for staff vehicles.
- I will be on vacation in late October / early November

### **Support Services – Division Chief Anderson (as of 10-31-22)**

#### **Community Risk Reduction Activities**

- Total people reached through social media, the District website and Google Business = 9,559
- Crews installed 8 smoke alarms for citizens.
- Taught Hazmat Awareness and Operations for the District's fire academy.
- Organized the District's First Annual Employee BBQ. Approximately 81 attended.
- Attended District's Community Risk Reduction Committee meeting.
- Attended a meeting of the area Alzheimer's Support Group to discuss residential Knox Boxes.
- Crews participated in the Battlefield City Hall Haunt, JRC-West October 31<sup>st</sup> Party, and Greene County Sheriff's Office Trunk-or-Treat events.
- With Deputy Chief Reynolds, attended a pilot offering of Missouri's first Fire Officer III course.
- Assisted with fire code interpretation for several new construction projects.
- Assisted the Missouri Division of Fire Safety with several new CRR and training projects.
- The District presented National Fire Prevention Month programs at numerous area public schools, private schools, and pre-schools. Approximately 2,000 District children received fire safety education. One presentation was broadcast statewide to approximately 50 children.

*"We Serve"*



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### **Workers Compensation, Safety, and Human Resources**

- The District had no work comp claims for this period.
- Continued to monitor active work comp claims.
- Hired a new Administrative Assistant, Shawn Shupert.
- Conducted and participated in HR training for our new Admin Assistant including payroll processing, benefits administration, and new-hire on-boarding.

### **Training – Division Chief Burr**

- Training hours for October: 1,156 hours
  - YTD = 12,769 hours
    - YTD 2021 = 10,804 hours.
- Most of the last month has been spent managing the recruit academy. Our instructor staff have been doing a great job and the recruits are all doing well.
- I put out for bids for an EMT Course Administrator for 2023 and we did not receive any bids. I am working with OTC on a possible partnership for the EMT course.
- I worked through the expenses from the line items I am responsible for and sent updates to Chief Moore for next year's budget needs.
- Chief Monnig and I worked through the budget proposal process and presented them to staff. We had 31 total budget proposals submitted.