



# **AGENDA**

## **Battlefield Fire Protection District Battlefield Volunteer Fire Department**



Regular Board Meeting  
4117 W. Second St., Battlefield, MO 65619  
**Tuesday, August 09, 2022**  
**5:00 PM**

### **Preliminaries to the Meeting**

1. Call to Order
2. Ceremonial Matters
3. Roll Call
4. Establishment of a Quorum
5. Approval of the Meeting's Agenda

### **Approval of Last Month's Minutes**

1. Correction of Minutes
2. Approval of Minutes

### **Financial Business**

1. Payment of the bills
2. Check signing
3. Financial Statements

### **Public Comments**

1. Any comments must be submitted via email to [info@battlefieldfire.com](mailto:info@battlefieldfire.com) prior to 5pm on the Monday prior to meeting.

### **Unfinished Business**

1. None

### **New Business**

1. ESGR – DoD Award Presentation
2. Levy Discussion 2023 – Moore
3. Public Hearing - Conflict of Interest Ordinance for 2023
4. General Overview

### **Closed Session**

1. None

### **Adjournment**

Representatives of the news media may obtain copies of this notice by contacting the Battlefield Fire Protection District.

**Posted: 8/5/2022 12:00 AM certified by the undersigned that a true copy of the foregoing agenda was posted at the Battlefield Administration and Training Center in Battlefield, Missouri.**

\_\_\_\_\_ District Secretary



# **Battlefield Fire Protection District Battlefield Volunteer Fire Department**

## **Minutes**

### **July 2022 Regular Board Meeting**



**Location of Meeting:**

4117 West Second St.  
Battlefield, MO 65619

**Time of Meeting:**

5:00 PM

**Date of Meeting:**

July 12, 2022

The meeting of the Battlefield Fire Protection District Board of Directors was called to order by Chairman Trevor Crist at 5:00 pm. A roll call was taken, and a quorum was established. Board Members Present: Chairman Trevor Crist, Danny Perches, Walt Newman, Mark Pon. Darrell Decker was absent.

Mr. Newman moved to approve the agenda adding a closed session, 2<sup>nd</sup> by Mr. Perches. Motion Carried.

Mr. Pon moved to approve the June regular Meeting minutes. 2<sup>nd</sup> by Mr. Newman. Motion carried.

**Public Comments:** None

**Financial Business:**

1. Chief Moore discussed the June financial report and review of cash assets. Battlefield Volunteer Fire Department's checking account indicates \$5,493.84. Battlefield Fire Districts ICS account holds \$3,643,161.49 and Money Market holds \$125,046.23. Mr. Newman motioned to approve the financials. 2<sup>nd</sup> by Mr. Perches. Motion carried.

**Unfinished Business:**

**1. 2020-2025 Strategic Plan Overview**

Chief Moore provided the board with a review of the strategic plan in the June meeting. The board was provided opportunity to ask questions or provide comment about the review.

**New Business:**

**1. Policy 102,103,104,105**

Chief Moore presented the board with the first batch of policies to be converted to a new format using the Lexipol system. The content and formatting of the new policies were discussed as well as how the board would like staff to proceed on presenting them for approval. The initial policies will not include those requiring labor/management to meet and discuss.

Mr. Pon motion to Approve changes to Policy 101,102,103,104, 105 2<sup>nd</sup> by Mr. Perches.  
Motion carried.

## **2. General Overview**

- a. Staff provided a review of their monthly report.

### **Closed session:**

Motion to go out of open session by Mr. Newman. 2<sup>nd</sup> by Mr. Perches.

Out of Open Session at 5:43pm.

Motion to go into Closed Session by Mr. Pon. 2<sup>nd</sup> by Mr. Perches.

Into Closed Session: 5:43pm

Roll Call: Danny Perches, Trevor Crist, Mark, Pon, Walt Newman, Chief Moore, Division Chief Anderson, Division Chief Burr, Secretary Caitlyn Williams

Motion to go out of Closed Session by Mr. Pon. 2<sup>nd</sup> by Mr. Perches.

Out of Closed Session: 6:22pm

Motion to go reopen Open Session by Mr. Perches. 2<sup>nd</sup> by Mr. Pon

Into Open Session: 6:22pm

Roll Call: Danny Perches, Trevor Crist, Mark Pon, Walt Newman

Mr. Crist advised closed session was for informational purposes only. No votes were taken.

### **Adjournment:**

Mr. Newman moved to adjourn at 6:23 pm.

Approved by:

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Trevor Crist

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Darrell Decker

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Walt Newman

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Danny Perches

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Mark Pon

**Battlefield Fire Protection District**  
**Statement of Cash Flows**  
**July 2022**

10:06 AM

Cash Basis

	Jul 22	Jun 22	% Change
<b>Revenue</b>			
<b>4000 · Revenue</b>			
4005 · Tax Revenue	12,223.35	12,667.34	-3.51%
4010 · Tax Interest Revenue	1,668.61	1,467.18	13.73%
4050 · Miscellaneous Revenue	21,333.32	2,751.00	675.48%
4060 · Interest Revenue	2,329.04	2,422.07	-3.84%
4085 · Course Tuition (EMT)	10,865.00	0.00	100.0%
<b>Total 4000 · Revenue</b>	<b>48,419.32</b>	<b>19,307.59</b>	<b>150.78%</b>
<b>Total Revenue</b>	<b>48,419.32</b>	<b>19,307.59</b>	<b>150.78%</b>
<b>Gross Profit</b>	<b>48,419.32</b>	<b>19,307.59</b>	<b>150.78%</b>
<b>Expense</b>			
<b>5000 · Capital Expense</b>			
5015 · Uniforms/PPE/Bunker Gear	0.00	30,108.29	-100.0%
5020 · Building Lease	104,050.00	0.00	100.0%
5035 · Communications	0.00	2,090.92	-100.0%
5040 · Firefighting/EMS	0.00	4,384.66	-100.0%
<b>Total 5000 · Capital Expense</b>	<b>104,050.00</b>	<b>36,583.87</b>	<b>184.42%</b>
<b>6000 · Communications</b>			
6003 · MDT/Cell Phones	1,054.76	924.13	14.14%
6020 · Managed IT Service	750.00	750.00	0.0%
<b>Total 6000 · Communications</b>	<b>1,804.76</b>	<b>1,674.13</b>	<b>7.8%</b>
<b>6100 · Insurance</b>			
6110 · Workman's Compensation	18,172.69	18,172.69	0.0%
6115 · Commercial & Property	144.00	0.00	100.0%
6120 · Medical, Dental, Vision	21,754.17	21,796.85	-0.2%
<b>Total 6100 · Insurance</b>	<b>40,070.86</b>	<b>39,969.54</b>	<b>0.25%</b>
<b>6200 · Maintenance &amp; Repairs</b>			
6205 · Gas/Diesel	3,182.64	4,571.18	-30.38%
6210 · Apparatus Repair	1,095.24	1,120.36	-2.24%
6215 · Stations & Buildings	518.33	1,900.41	-72.73%
6225 · Equipment Maintenance	257.81	282.16	-8.63%
6235 · Headquarters Maintenance	1,209.00	1,209.00	0.0%
6255 · Maintenance Shop Equipment	284.90	183.21	55.51%
<b>Total 6200 · Maintenance &amp; Repairs</b>	<b>6,547.92</b>	<b>9,266.32</b>	<b>-29.34%</b>
<b>6300 · Office/Stations</b>			
6305 · Software Expense	687.50	687.50	0.0%
6315 · Accounting Fees	740.00	710.00	4.23%
6325 · Postage/Shipping	117.03	9.99	1,071.47%
6330 · Subscriptions/Memberships	1,056.84	720.00	46.78%
<b>Total 6300 · Office/Stations</b>	<b>2,601.37</b>	<b>2,127.49</b>	<b>22.27%</b>
<b>6400 · Training</b>			

	<b>Jul 22</b>	<b>Jun 22</b>	<b>% Change</b>
6405 · EMT Course Expense	3,100.00	0.00	100.0%
6410 · Training Classes	2,864.38	4,252.24	-32.64%
6425 · Training Books	58.94	0.00	100.0%
<b>Total 6400 · Training</b>	<b>6,023.32</b>	<b>4,252.24</b>	<b>41.65%</b>
<b>6500 · Legal</b>			
6525 · Cafeteria Pass Thru	-533.80	-232.75	-129.35%
6535 · Attorney Fees	78.00	0.00	100.0%
<b>Total 6500 · Legal</b>	<b>-455.80</b>	<b>-232.75</b>	<b>-95.83%</b>
<b>6600 · Salaries</b>			
6605 · District Personnel	229,207.14	149,996.06	52.81%
6610 · Board of Directors			
6612 · Chaplain Expense	71.77	67.24	6.74%
6610 · Board of Directors - Other	633.33	633.33	0.0%
<b>Total 6610 · Board of Directors</b>	<b>705.10</b>	<b>700.57</b>	<b>0.65%</b>
6620 · Employer Payroll Taxes	3,217.73	2,127.98	51.21%
6625 · Lagers	12,326.54	15,039.12	-18.04%
6635 · Uniforms	46.00	55.00	-16.36%
6640 · 457 Pass Thru	-3,546.55	0.00	-100.0%
6655 · Expense Account	0.00	609.68	-100.0%
6665 · Special Overtime	647.43	2,151.59	-69.91%
6668 · Union Dues Passthrough	-989.76	-1,979.52	50.0%
<b>Total 6600 · Salaries</b>	<b>241,613.63</b>	<b>168,700.48</b>	<b>43.22%</b>
<b>6700 · Medical</b>			
6710 · Employee Physicals/POET	100.00	1,026.00	-90.25%
<b>Total 6700 · Medical</b>	<b>100.00</b>	<b>1,026.00</b>	<b>-90.25%</b>
<b>6750 · Utilities</b>			
6755 · Water	0.00	105.80	-100.0%
6760 · Sanitation	603.72	157.81	282.56%
6765 · Sewer	0.00	207.57	-100.0%
6770 · Electric/Gas	1,230.53	2,367.46	-48.02%
6775 · Internet/Phones/Cable	697.35	1,249.44	-44.19%
<b>Total 6750 · Utilities</b>	<b>2,531.60</b>	<b>4,088.08</b>	<b>-38.07%</b>
<b>6800 · Supplies</b>			
6810 · Public Relations/Outreach	387.44	97.45	297.58%
6820 · Fire & EMS Expendables	1,752.16	57.60	2,941.94%
6825 · Office Supplies	291.94	356.98	-18.22%
6830 · Janitorial Supplies	181.76	242.60	-25.08%
6835 · Stations/Buildings Supplies	718.60	125.00	474.88%
<b>Total 6800 · Supplies</b>	<b>3,331.90</b>	<b>879.63</b>	<b>278.78%</b>
<b>Total Expense</b>	<b>408,219.56</b>	<b>268,335.03</b>	<b>52.13%</b>
<b>Net Revenue</b>	<b>-359,800.24</b>	<b>-249,027.44</b>	<b>-44.48%</b>

**Battlefield Fire Protection District**  
**Statement of Activities**  
July 2022

10:07 AM  
08/04/2022  
Cash Basis

	<b>Jul 22</b>	<b>Jan - Jul 22</b>
<b>Revenue</b>		
4000 · Revenue		
4005 · Tax Revenue	12,223.35	3,512,984.48
4010 · Tax Interest Revenue	1,668.61	15,682.24
4050 · Miscellaneous Revenue	21,333.32	74,479.33
4060 · Interest Revenue	2,329.04	17,711.07
4085 · Course Tuition (EMT)	10,865.00	10,865.00
<b>Total 4000 · Revenue</b>	<b>48,419.32</b>	<b>3,631,722.12</b>
<b>Total Revenue</b>	<b>48,419.32</b>	<b>3,631,722.12</b>
<b>Gross Profit</b>	<b>48,419.32</b>	<b>3,631,722.12</b>
<b>Expense</b>		
5000 · Capital Expense		
5015 · Uniforms/PPE/Bunker Gear	0.00	30,799.24
5020 · Building Lease	104,050.00	116,075.00
5035 · Communications	0.00	5,643.32
5040 · Firefighting/EMS	0.00	7,695.14
5052 · Fitness Equipment	0.00	286.55
<b>Total 5000 · Capital Expense</b>	<b>104,050.00</b>	<b>160,499.25</b>
6000 · Communications		
6003 · MDT/Cell Phones	1,054.76	6,889.76
6020 · Managed IT Service	750.00	5,250.00
<b>Total 6000 · Communications</b>	<b>1,804.76</b>	<b>12,139.76</b>
6100 · Insurance		
6110 · Workman's Compensation	18,172.69	143,692.64
6115 · Commercial & Property	144.00	39,490.00
6120 · Medical, Dental, Vision	21,754.17	142,623.30
6125 · FFAM Dues	0.00	4,960.00
<b>Total 6100 · Insurance</b>	<b>40,070.86</b>	<b>330,765.94</b>
6200 · Maintenance & Repairs		
6205 · Gas/Diesel	3,182.64	31,511.93
6210 · Apparatus Repair	1,095.24	21,995.42
6215 · Stations & Buildings	518.33	5,013.63
6225 · Equipment Maintenance	257.81	2,769.84
6235 · Headquarters Maintenance	1,209.00	8,463.00
6255 · Maintenance Shop Equipment	284.90	1,074.49
6280 · SCBA Flow Testing	0.00	4,450.61
<b>Total 6200 · Maintenance &amp; Repairs</b>	<b>6,547.92</b>	<b>75,278.92</b>
6300 · Office/Stations		
6305 · Software Expense	687.50	50,777.91
6315 · Accounting Fees	740.00	5,809.55
6325 · Postage/Shipping	117.03	270.97

	<b>Jul 22</b>	<b>Jan - Jul 22</b>
6330 · Subscriptions/Memberships	1,056.84	3,673.44
<b>Total 6300 · Office/Stations</b>	<b>2,601.37</b>	<b>60,531.87</b>
<b>6400 · Training</b>		
6405 · EMT Course Expense	3,100.00	3,100.00
6410 · Training Classes	2,864.38	22,633.15
6415 · Equipment	0.00	2,887.00
6425 · Training Books	58.94	877.52
<b>Total 6400 · Training</b>	<b>6,023.32</b>	<b>29,497.67</b>
<b>6500 · Legal</b>		
6510 · Audit Fees	0.00	5,650.00
6525 · Cafeteria Pass Thru	-533.80	1,151.61
6535 · Attorney Fees	78.00	1,067.06
<b>Total 6500 · Legal</b>	<b>-455.80</b>	<b>7,868.67</b>
<b>6600 · Salaries</b>		
6605 · District Personnel	229,207.14	1,144,502.44
6610 · Board of Directors		
6612 · Chaplain Expense	71.77	485.02
6610 · Board of Directors - Other	633.33	4,233.31
<b>Total 6610 · Board of Directors</b>	<b>705.10</b>	<b>4,718.33</b>
6620 · Employer Payroll Taxes	3,217.73	16,255.16
6625 · Lagers	12,326.54	136,771.29
6635 · Uniforms	46.00	5,388.76
6640 · 457 Pass Thru	-3,546.55	-7,084.21
6655 · Expense Account	0.00	1,524.44
6665 · Special Overtime	647.43	17,603.87
6668 · Union Dues Passthrough	-989.76	123.72
6675 · Background Check	0.00	1,814.25
<b>Total 6600 · Salaries</b>	<b>241,613.63</b>	<b>1,321,618.05</b>
<b>6700 · Medical</b>		
6710 · Employee Physicals/POET	100.00	15,175.68
<b>Total 6700 · Medical</b>	<b>100.00</b>	<b>15,175.68</b>
<b>6750 · Utilities</b>		
6755 · Water	0.00	640.50
6760 · Sanitation	603.72	1,982.61
6765 · Sewer	0.00	1,236.47
6770 · Electric/Gas	1,230.53	19,489.26
6775 · Internet/Phones/Cable	697.35	8,495.20
<b>Total 6750 · Utilities</b>	<b>2,531.60</b>	<b>31,844.04</b>
<b>6800 · Supplies</b>		
6810 · Public Relations/Outreach	387.44	5,258.60
6815 · Logo Imprinted Supplies	0.00	577.95
6820 · Fire & EMS Expendables	1,752.16	2,844.27
6825 · Office Supplies	291.94	1,824.67
6830 · Janitorial Supplies	181.76	2,118.42

	<b>Jul 22</b>	<b>Jan - Jul 22</b>
6835 · Stations/Buildings Supplies	718.60	1,473.20
<b>Total 6800 · Supplies</b>	<b>3,331.90</b>	<b>14,097.11</b>
6850 · Property Improvements		
6860 · Stations/Buildings	0.00	1,226.98
<b>Total 6850 · Property Improvements</b>	<b>0.00</b>	<b>1,226.98</b>
<b>Total Expense</b>	<b>408,219.56</b>	<b>2,060,543.94</b>
<b>Net Revenue</b>	<b>-359,800.24</b>	<b>1,571,178.18</b>



**Battlefield Fire Protection District**  
**Statement of Net Assets**  
As of July 31, 2022

10:07 AM

08/04/2022

Cash Basis

Jul 31, 22

**ASSETS**

**Current Assets**

**Checking/Savings**

1000 · OakStar - ICS	3,276,968.44
1005 · OakStar - Money Market	59,735.40
1025 · Oakstar - Operating	110,426.89
1105 · Petty Cash	131.66
1199 · Allowance for Restricted Funds	-1,881,137.00

<b>Total Checking/Savings</b>	<b>1,566,125.39</b>
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<b>Total Current Assets</b>	<b>1,566,125.39</b>
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**Fixed Assets**

1505 · Office Equipment	2,080.68
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<b>Total Fixed Assets</b>	<b>2,080.68</b>
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<b>TOTAL ASSETS</b>	<b>1,568,206.07</b>
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**LIABILITIES & Revenue**

**Liabilities**

**Current Liabilities**

**Accounts Payable**

2000 · Accounts Payable	-4,381.68
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<b>Total Accounts Payable</b>	<b>-4,381.68</b>
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<b>Total Current Liabilities</b>	<b>-4,381.68</b>
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<b>Total Liabilities</b>	<b>-4,381.68</b>
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**Revenue**

**3200 · Fund Balances**

3100 · Restricted Fund - Operating	-700,000.00
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3120 · Restricted Fund-Emergency Equip	-688,613.00
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3140 · Restricted Fund - Bldg Reserve	-492,524.00
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3200 · Fund Balances	2,487,239.86
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<b>Total 3200 · Unrestricted Fund Balances</b>	<b>606,102.86</b>
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32000 · Retained Earnings	-604,693.29
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<b>Net Revenue</b>	<b>1,571,178.18</b>
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<b>Total Revenue</b>	<b>1,572,587.75</b>
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<b>TOTAL LIABILITIES &amp; Revenue</b>	<b>1,568,206.07</b>
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**Battlefield Fire Protection District**  
**Profit & Loss Budget Performance**  
Jul 2022

	Annual Budget	July 22	% Received	Jan-Jul	YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
<b>Revenue</b>								
4000 · Revenue								
4005 · Tax Revenue	3,502,175.00	12,223.35	0.35%	3,512,984.48		100.31%	0.00	10,809.48
4010 · Tax Revenue Interest	10,000.00	1,668.61	16.69%	15,682.24		156.82%	0.00	5,682.24
4050 · Miscellaneous Revenue	0.00	21,333.32	0.00%	74,479.33		0.00%	0.00	74,479.33
4060 · Interest Revenue	25,000.00	2,329.04	9.32%	17,711.07		70.84%	7,288.93	0.00
4085 · Course Tuition (EMT)	12,500.00	10,865.00	86.92%	10,865.00		86.92%	1,635.00	0.00
<b>Total 4000 · Revenue</b>	<b>3,549,675.00</b>	<b>48,419.32</b>	<b>1.36%</b>	<b>3,631,722.12</b>		<b>102.31%</b>	<b>8,923.93</b>	<b>90,971.05</b>
<b>Expense</b>								
	Annual Budget	July 22	% Budget Used in Jul	Jan-Jul	YTD	% Budget Used YTD	Balance Available	Date Over
5000 · Capital Expense								
5015 · Uniforms/PPE/Bunker Gear	34,000.00	0.00	0.00%	30,799.24		90.59%	3,200.76	
5020 · Building Lease	104,050.00	104,050.00	100.00%	116,075.00		111.56%	-12,025.00	8/9/2022
5030 · Information Technology	10,000.00	0.00	0.00%	0.00		0.00%	10,000.00	
5035 · Communications	10,000.00	0.00	0.00%	5,643.32		56.43%	4,356.68	
5040 · Firefighting/EMS	50,000.00	0.00	0.00%	7,695.14		15.39%	42,304.86	
5052 · Fitness Equipment	5,700.00	0.00	0.00%	286.55		5.03%	5,413.45	
<b>Total 5000 · Capital Expense</b>	<b>213,750.00</b>	<b>104,050.00</b>	<b>48.68%</b>	<b>160,499.25</b>		<b>75.09%</b>	<b>53,250.75</b>	
6000 · Communications								
6003 · MDT/Cell Phones	12,000.00	1,054.76	8.79%	6,889.76		57.41%	5,110.24	
6020 · Managed IT Service	9,000.00	750.00	8.33%	5,250.00		58.33%	3,750.00	
<b>Total 6000 · Communications</b>	<b>21,000.00</b>	<b>1,804.76</b>	<b>8.59%</b>	<b>12,139.76</b>		<b>57.81%</b>	<b>8,860.24</b>	
6100 · Insurance								
6110 · Workman's Compensation	183,574.78	18,172.69	9.90%	143,692.64		78.27%	39,882.14	
6115 · Commercial & Property	77,958.00	144.00	0.18%	39,490.00		50.66%	38,468.00	
6120 · Medical, Dental, Vision	257,007.00	21,754.17	8.46%	142,623.30		55.49%	114,383.70	
6125 · FFAM Dues	6,000.00	0.00	0.00%	4,960.00		82.67%	1,040.00	
<b>Total 6100 · Insurance</b>	<b>524,539.78</b>	<b>40,070.86</b>	<b>7.64%</b>	<b>330,765.94</b>		<b>63.06%</b>	<b>193,773.84</b>	

**Battlefield Fire Protection District**  
**Profit & Loss Budget Performance**  
Jul 2022

	Annual Budget	July 22	% Received	Jan-Jul	YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
<b>6200 · Maintenance &amp; Repairs</b>								
6205 · Gas/Diesel	42,000.00	3,182.64	7.58%	31,511.93		75.03%	10,488.07	
6210 · Apparatus Repair	45,000.00	1,095.24	2.43%	21,995.42		48.88%	23,004.58	
6215 · Stations & Buildings	27,000.00	518.33	1.92%	5,013.63		18.57%	21,986.37	
6220 · Lawn Maintenance	10,500.00	0.00	0.00%	0.00		0.00%	10,500.00	
6225 · Equipment Maintenance	8,500.00	257.81	3.03%	2,769.84		32.59%	5,730.16	
6235 · Headquarters Maintenance	15,000.00	1,209.00	8.06%	8,463.00		56.42%	6,537.00	
6250 · Ground/Aerial Ladder Testing	2,000.00	0.00	0.00%	0.00		0.00%	2,000.00	
6255 · Maintenance Shop Equipment	1,500.00	284.90	18.99%	1,074.49		71.63%	425.51	
6275 · Office Equipment	1,500.00	0.00	0.00%	0.00		0.00%	1,500.00	
6280 · SCBA Flow Testing	2,500.00	0.00	0.00%	4,450.61		178.02%	-1,950.61	6/14/2022
<b>Total 6200 · Maintenance &amp; Repairs</b>	<b>155,500.00</b>	<b>6,547.92</b>	<b>4.21%</b>	<b>75,278.92</b>		<b>48.41%</b>	<b>80,221.08</b>	
<b>6300 · Office/Stations</b>								
6305 · Software Expense	43,300.00	687.50	1.59%	50,777.91		117.27%	-7,477.91	6/14/2022
6315 · Accounting Fees	9,400.00	740.00	7.87%	5,809.55		61.80%	3,590.45	
6325 · Postage/Shipping	700.00	117.03	16.72%	270.97		38.71%	429.03	
6330 · Subscriptions/Memberships	8,500.00	1,056.84	12.43%	3,673.44		43.22%	4,826.56	
6335 · Advertising/Printing/Postings	1,000.00	0.00	0.00%	0.00		0.00%	1,000.00	
<b>Total 6300 · Office/Stations</b>	<b>62,900.00</b>	<b>2,601.37</b>	<b>4.14%</b>	<b>60,531.87</b>		<b>96.24%</b>	<b>2,368.13</b>	
<b>6400 · Training</b>								
	<b>Annual Budget</b>	<b>July 22</b>	<b>% Budget Used in Jul</b>	<b>Jan-Jul</b>	<b>YTD</b>	<b>% Budget Used YTD</b>	<b>Balance Available</b>	
6405 · EMT Course Expense	2,000.00	3,100.00	155.00%	3,100.00		155.00%	-1,100.00	8/9/2022
6410 · Training Classes	30,200.00	2,864.38	9.48%	22,633.15		74.94%	7,566.85	
6415 · Equipment	4,200.00	0.00	0.00%	2,887.00		68.74%	1,313.00	
6425 · Training Books	5,000.00	58.94	1.18%	877.52		17.55%	4,122.48	
<b>Total 6400 · Training</b>	<b>41,400.00</b>	<b>6,023.32</b>	<b>14.55%</b>	<b>29,497.67</b>		<b>71.25%</b>	<b>11,902.33</b>	

**Battlefield Fire Protection District**  
**Profit & Loss Budget Performance**  
Jul 2022

	Annual Budget	July 22	% Received	Jan-Jul	YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
<b>6500 · Legal</b>								
6510 · Audit Fees	5,700.00	0.00	0.00%	5,650.00		99.12%	50.00	
6525 · Cafeteria Pass Thru	1,500.00	-533.80	-35.59%	1,151.61		76.77%	348.39	
6535 · Attorney Fees	7,000.00	78.00	1.11%	1,067.06		15.24%	5,932.94	
<b>Total 6500 · Legal</b>	<b>14,200.00</b>	<b>-455.80</b>	<b>-3.21%</b>	<b>7,868.67</b>		<b>55.41%</b>	<b>6,331.33</b>	
<b>6600 · Salaries</b>								
6605 · District Personnel	1,995,739.00	229,207.14	11.48%	1,144,502.44		57.35%	851,236.56	
6610 · Board of Directors								
6612 · Chaplain Expense	2,000.00	71.77	3.59%	485.02		24.25%	1,514.98	
6610 · Board of Directors - Other	9,400.00	633.33	6.74%	4,233.31		45.04%	5,166.69	
<b>Total 6610 · Board of Directors</b>	<b>11,400.00</b>	<b>705.10</b>	<b>6.19%</b>	<b>4,718.33</b>		<b>41.39%</b>	<b>6,681.67</b>	
6620 · Employer Payroll Taxes	37,418.00	3,217.73	8.60%	16,255.16		43.44%	21,162.84	
6625 · Lagers	211,883.00	12,326.54	5.82%	136,771.29		64.55%	75,111.71	
6635 · Uniforms	13,000.00	46.00	0.35%	5,388.76		41.45%	7,611.24	
6640 · 457 Pass Thru	0.00	-3,546.55	0.00%	-7,084.21		0.00%	7,084.21	
6650 · Miscellaneous Board Expense	500.00	0.00	0.00%	0.00		0.00%	500.00	
6655 · Expense Account	2,000.00	0.00	0.00%	1,524.44		76.22%	475.56	
6665 · Special Overtime	35,000.00	647.43	1.85%	17,603.87		50.30%	17,396.13	
6668 · Union Dues Pass Thru	0.00	-989.76	0.00%	123.72		0.00%	-123.72	
6675 · Background Check	2,000.00	0.00	0.00%	1,814.25		90.71%	185.75	
<b>Total 6600 · Salaries</b>	<b>2,308,940.00</b>	<b>241,613.63</b>	<b>10.46%</b>	<b>1,321,618.05</b>		<b>57.24%</b>	<b>987,321.95</b>	
			<b>%Budget</b>			<b>%Budget Used</b>	<b>Balance</b>	
<b>6700 · Medical</b>	<b>Annual Budget</b>	<b>July 22</b>	<b>Used in Jul</b>	<b>Jan-Jul</b>	<b>YTD</b>	<b>YTD</b>	<b>Available</b>	
6710 · Employee Physicals/POET	27,500.00	100.00	0.36%	15,175.68		55.18%	12,324.32	
<b>Total 6700 · Medical</b>	<b>27,500.00</b>	<b>100.00</b>	<b>0.36%</b>	<b>15,175.68</b>		<b>55.18%</b>	<b>12,324.32</b>	

**Battlefield Fire Protection District**  
**Profit & Loss Budget Performance**  
Jul 2022

	Annual Budget	July 22	% Received	Jan-Jul	YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
<b>6750 · Utilities</b>								
6755 · Water	2,250.00	0.00	0.00%	640.50	28.47%		1,609.50	
6760 · Sanitation	2,500.00	603.72	24.15%	1,982.61	79.30%		517.39	
6765 · Sewer	3,000.00	0.00	0.00%	1,236.47	41.22%		1,763.53	
6770 · Electric/Gas	35,000.00	1,230.53	3.52%	19,489.26	55.68%		15,510.74	
6775 · Internet/Phones/Cable	14,000.00	697.35	4.98%	8,495.20	60.68%		5,504.80	
<b>Total 6750 · Utilities</b>	<b>56,750.00</b>	<b>2,531.60</b>	<b>4.46%</b>	<b>31,844.04</b>	<b>56.11%</b>		<b>24,905.96</b>	
<b>6800 · Supplies</b>								
6810 · Public Relations/Outreach	13,000.00	387.44	2.98%	5,258.60	40.45%		7,741.40	
6815 · Logo Imprinted Supplies	2,000.00	0.00	0.00%	577.95	28.90%		1,422.05	
6820 · Fire & EMS Expendables	3,000.00	1,752.16	58.41%	2,844.27	94.81%		155.73	
6825 · Office Supplies	4,000.00	291.94	7.30%	1,824.67	45.62%		2,175.33	
6830 · Janitorial Supplies	3,000.00	181.76	6.06%	2,118.42	70.61%		881.58	
6835 · Stations/Buildings Supplies	2,000.00	718.60	35.93%	1,473.20	73.66%		526.80	
<b>Total 6800 · Supplies</b>	<b>27,000.00</b>	<b>3,331.90</b>	<b>12.34%</b>	<b>14,097.11</b>	<b>52.21%</b>		<b>12,902.89</b>	
<b>6850 · Property Improvements</b>								
6860 · Stations/Buildings	10,000.00	0.00	0.00%	1,226.98	12.27%		8,773.02	
<b>Total 6850 · Property Improvements</b>	<b>10,000.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>1,226.98</b>	<b>12.27%</b>		<b>8,773.02</b>	
<b>Total Expense</b>	<b>3,463,479.78</b>	<b>408,219.56</b>	<b>11.79%</b>	<b>2,060,543.94</b>	<b>59.49%</b>		<b>1,401,567.71</b>	
<b>Net Revenue</b>	<b>86,195.22</b>	<b>-359,800.24</b>	<b>-417.42%</b>	<b>1,571,178.18</b>	<b>1822.81%</b>		<b>-1,392,643.78</b>	
<b>Total Budget Amount</b>							<b>1,401,567.71</b>	
<b>Restricted Funds</b>								
<b>Operating Reserve</b>							700,000.00	
Emergency Equipment Reserve							688,613.00	
<b>Building Reserve</b>							492,524.00	
<b>Total Contingency Fund</b>							<b>1,881,137.00</b>	

Monthly Expenditures	YTD Expenditures
408,219.56	2,060,543.94

**Battlefield Fire Protection District**  
**Transaction Detail By Account**  
January through July 2022

	<b>Name</b>	<b>Paid Amount</b>
<b>4000 · Revenue</b>		
<b>4050 · Miscellaneous Revenue</b>		
	Ollis/Akers/Arney	714.00
	CITY OF SPRINGFIELD	7,007.86
	CITY OF BATTLEFIELD	38,360.42
	Dan Zacher	20.00
	Shelter Mutual Ins.	10.00
	Greene County Treasurer	702.78
		10.00
	Wilma Breakbill	50.00
	Cox Health	229.70
	LexisNexis	10.00
	Sentinel Emergency Solutions	3,180.68
	LOWE'S BUSINESS ACCT.	7.57
	GovDeals	72.00
	SEA, LTD	10.00
	LexisNexis	10.00
	GovDeals	1.00
	Ozarks Technical Community College	2,750.00
	GovDeals	35.00
	Verizon Wireless	121.32
	MO Fire & Ambulance District	21,177.00
		<b>74,479.33</b>
Total 4050 · Miscellaneous Revenue		<b>74,479.33</b>
Total 4000 · Revenue		<b>74,479.33</b>
<b>TOTAL</b>		<b>74,479.33</b>

Battlefield Volunteer Fire Department  
Statement of Net Activities  
July 2022

	<u>Jul 22</u>
Ordinary Revenue/Expense	
Revenue	
4140 - Interest Revenue	2.10
Total Revenue	<u>2.10</u>
Net Ordinary Revenue	<u>2.10</u>
Net Revenue	<u><u>2.10</u></u>

**Battlefield Volunteer Fire Department**  
**Statement of Net Assets**

As of July 31, 2022  
Jul 31, 22

**ASSETS**

**Current Assets**

**Checking/Savings**

1050 · Oakstar Volunteer Account 5,495.94

**Total Checking/Savings** 5,495.94

**Total Current Assets** 5,495.94

**TOTAL ASSETS** 5,495.94

**LIABILITIES & Revenue**

**Revenue**

1110 · Retained Earnings 5,481.60

**Net Revenue** 14.34

**Total Revenue** 5,495.94

**TOTAL LIABILITIES & Revenue** 5,495.94





## BATTLEFIELD FIRE PROTECTION DISTRICT

[www.battlefieldfire.com](http://www.battlefieldfire.com) 

4117 W. Second Street  
Battlefield, MO 65619

FAX: (417) 887-9914  
CELL: (417) 343-4504

PHONE: (417) 881-9018



### Administration – Chief Moore

- I attended the OTO presentation on Highway FF development. This led to the National Night Out Event at the City Park. Both were well attended.
- Met with the United Way to discuss opportunities for the district to partner in the future.
- Met with Empower Abilities to discuss Community Risk Reduction partnerships.
- I will be out of town the third week of August at the Fire Rescue International conference in San Antonio.
- Reminder: We will need a tax levy meeting near the end of the month.

### Operations – Deputy Chief Reynolds

- Total calls for July = 208
  - 8 Building fires
  - Total Calls YTD = 1208
  - Through July 2021 = 1939
- Average Response Time for July = 5.57 minutes
  - Average Response Time YTD = 5.37 minutes
  - Target time is 7.00 minutes
- Turnout time for July = 1:23
  - Turnout time YTD = 1:22
  - Target time is 1:30
- Lexipol on-boarding:
  - We have now included the shop steward in the process for policies/procedures that are covered in the CBA.
- Apparatus switches have shown a decrease in fuel purchases, a slight increase in turnout times, and a decrease in response times.
  - We are continuously evaluating the viability of this option and looking for other ways to improve.
  - Due to weather conditions, call volumes have climbed steadily in July across the county.
- Battalion Chief Shawn Crump has been busy selling surplus property. We have already sold many items on GovDeals. Sales for July totaled over \$900.
- Probationary Firefighters Jordan Coffman and Mike Schupbach were sworn in after completing probation.
- Battalion Chief Tony Monnig and I completed final inspection on the new pumper. There is one correction which will cause an additional expense of around \$600.
  - We have met with the graphic company regarding the installation of our logos.
  - The pump manufacturer is waiting on the truck to arrive before scheduling the training dates.

### Support Services – Division Chief Anderson (as of 7-31-22)

#### **Community Risk Reduction Activities**

- Total people reached through social media and Google Business = 23,814
- 118 citizens have completed the Community Opinion Survey.
- Crews installed 8 smoke alarms and changed 14 smoke alarm batteries for citizens.
- Conducted a hazmat refresher for B-shift crews.
- Attended the District and Regional CRR Committee meetings.

*"We Serve"*



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- Attended the Queen City Area Fire Chiefs Association meeting.
- Attended a meeting with local United Way representatives.
- Attended a planning meeting for the Old Wire Road Subdivision.
- Attended the Battlefield Planning & Zoning and Advisory Park Board meetings.
- Conducted plan reviews for two new construction projects within the District.
- Coordinated several PR events including a Meet & Greet at the Walmart Neighborhood Market on Republic and a Community CPR/First Aid class at headquarters.
- Crews completed PR events at Cherokee Middle School and McBride Elementary School.

### **Workers Compensation, Safety, and Human Resources**

- The District had one work comp claim for this period.
- Attended a meeting to discuss 2023 Work Comp e-Mod estimates.
- Attended an employee work comp medical appointment in St. Louis.
- Continued working to update the new District website.
- Attended a command staff meeting with a representative of Lexipol.
- Attended the District Health and Wellness Committee meeting.
- Attended the District Safety Committee meeting.
- Continued working to update safety and work comp related policies.

### **Training – Division Chief Burr**

- Training hours for July: 1,185 hours
  - YTD = 9,272 hours
    - YTD 2021 = 7,702 hours.
- The EMT class is up and running. We have 18 students in the class.
- We did not receive any bids for the training tower demo project. The individual that submitted a quote prior to us putting it out for bid has rescinded his quote and is no longer interested in completing the project.
- The MO Division of Fire will be using our facility in October to conduct written testing.
- I attended an awards committee meeting.
- I met with the manager of the PODS warehouse in District and got permission for our personnel to use the warehouse for training. This provides our personnel the opportunity to familiarize themselves with the building and conduct search and rescue training in a more realistic environment.
- Several of the crews have conducted training in the Silverleaf apartment building that is still under construction. This has highlighted some training needs for the District that I will be incorporating into the 2023 training plan.
- I have been getting everything ready for a new hire academy that will start October 3<sup>rd</sup>.
- I attended training at Mercy to renew my CPR instructor certification.
- I will be out on FMLA for the birth of my son starting August 10<sup>th</sup> till September 12<sup>th</sup>.
- I started working on the 2023 training plan for the District. When I return from FMLA I will be forming a work group to get the line staff's input on training needs and priorities for 2023.