



AGENDA

Battlefield Fire Protection District Battlefield Volunteer Fire Department



Regular Board Meeting
4117 W. Second St., Battlefield, MO 65619
Tuesday, August 10, 2021
6:00 PM

Preliminaries to the Meeting

1. Call to Order
2. Ceremonial Matters
3. Roll Call
4. Establishment of a Quorum
5. Approval of the Meeting's Agenda

Approval of Last Month's Minutes

1. Correction of Minutes
2. Approval of Minutes

Financial Business

1. Financial Statements

Public Comments

1. Any comments must be submitted via email to info@battlefieldfire.com prior to 5pm on the Monday prior to meeting.

Unfinished Business

1. Board of Directors Bylaws Update

New Business

1. Conflict of Interest Ordinance
2. General Overview

Closed Session

1. Discussion and possible vote concerning: Legal Matters RSMo 610.021 (1), Discussion and possible vote concerning hiring, firing, and/or promoting of employee(s) per RSMo 610.021, (3), Personnel Records, Performance Ratings, or Records Pertaining to Employees or Applicants for Employment per RSMo 610.021 (13). Closed Session. Closed Vote. Closed Record.

Adjournment

Representatives of the news media may obtain copies of this notice by contacting the Battlefield Fire Protection District.

Posted: 7/10/2021 12:00 AM certified by the undersigned that a true copy of the foregoing agenda was posted at the Battlefield Administration and Training Center in Battlefield, Missouri.

_____ District Secretary



Battlefield Fire Protection District Battlefield Volunteer Fire Department



Minutes Regular Board Meeting

Location of Meeting:

4117 West Second St.
Battlefield, MO 65619

Time of Meeting:

6:00 PM

Date of Meeting:

July 13, 2021

Board Members Present: Chairman Trevor Crist, Darrell Decker, Shana Jahnke, Danny Perches, and Walt Newman in person.

The meeting of the Battlefield Fire Protection District Board of Directors was called to order by Chairman Trevor Crist at 6:00pm A roll call was taken, and a quorum was established.

Mr. Decker approved agenda 2nd by Mr. Newman. Motion carried.

Mr. Newman moved to approve June Regular Meeting minutes. 2nd by Mr. Jahnke Motion carried.

Financial Report:

Mr. Decker discussed the May financial report and review of cash assets. Battlefield Volunteer Fire Department's checking account indicates \$5,470.18. ICS account holds \$3,821,556.51 and Money Market holds \$59,263.81.

Mr. Decker motioned to approve financials. 2nd by Mr. Perches. Motion carried.

Public Comments:

None

Unfinished Business:**Board of Directors Bylaws-**

Chief Moore stated that the ByLaws will be tabled until August board meeting.

New Business**General Overview:**

The fall EMT class has begun. We have 25 students in it including 5 of our probationary firefighters.

Roof repairs to HQ have been completed. They will receive their final check.

Discussed the State Auditor informational flier sent to the district.

We received our ISO Evaluation putting us at a 2.

Closed session:

Motion by Mr. Decker to go into closed session. Second by Ms. Jahnke All voted aye. Meeting closed at 7:16 pm.

Closed session was opened by Mr. Newman Second by Mr. Perches at 6:38 pm. Roll Call was taken. Members present Trevor Crist, Danny Perches, Darrell Decker, Shana Jahnke, Chief Moore, Secretary Caitlyn Williams.

Motion to go out of closed session at 7:40 pm. by Mr. Decker. Seconded by Mrs. Jahnke. All voted aye.

Motion to go into open session by Mrs. Jahnke. Seconded by Mr. Newman. All voted aye. Roll call was taken. All board members were present. The meeting opened at 7:45 pm.

Mr. Crist advised a closed Directors only session.

Mr. Crist advised closed session was for informational purposes only. No votes were taken.

Adjournment:

Mr. Newman moved to adjourn at 7:45 pm.

Approved by:

Trevor Crist

Darrell Decker

Walt Newman

Danny Perches

Shana Jahnke

Battlefield Fire Protection District
Statement of Activities
July 2021

11:36 AM
08/06/2021
Cash Basis

	Jul 21	Jan - Jul 21
Revenue		
4000 · Revenue		
4005 · Tax Revenue	13,120.76	3,543,846.78
4010 · Tax Interest Revenue	2,242.16	15,144.30
4020 · Rental Revenue	0.00	0.00
4050 · Miscellaneous Revenue	220.37	80,274.36
4060 · Interest Revenue	2,464.15	18,197.71
4085 · Course Tuition (EMT)	12,825.00	28,425.00
Total 4000 · Revenue	30,872.44	3,685,888.15
Total Revenue	30,872.44	3,685,888.15
Gross Profit	30,872.44	3,685,888.15
Expense		
5000 · Capital Expense		
5015 · Uniforms/PPE/Bunker Gear	984.44	3,460.51
5020 · Building Lease	0.00	13,325.00
5022 · Aerial Apparatus Lease	0.00	235,796.73
5030 · Information Technology	83.92	131.84
5035 · Communications	0.00	2,239.05
5040 · Firefighting/EMS	0.00	4,003.11
5052 · Fitness Equipment	421.76	1,113.94
Total 5000 · Capital Expense	1,490.12	260,070.18
6000 · Communications		
6003 · MDT/Cell Phones	857.81	6,715.92
Total 6000 · Communications	857.81	6,715.92
6100 · Insurance		
6110 · Workman's Compensation	0.00	282,120.00
6115 · Commercial & Property	0.00	37,844.00
6120 · Medical, Dental, Vision	31,614.06	169,301.73
6125 · FFAM Dues	330.00	5,370.00
Total 6100 · Insurance	31,944.06	494,635.73
6200 · Maintenance & Repairs		
6205 · Gas/Diesel	4,108.72	23,551.28
6210 · Apparatus Repair	2,550.34	19,443.73
6215 · Stations & Buildings	1,072.35	12,809.55
6225 · Equipment Maintenance	0.00	5,126.81
6235 · Headquarters Maintenance	1,209.00	8,463.00
6255 · Maintenance Shop Equipment	27.99	119.62
6280 · SCBA Flow Testing	37.95	2,233.70
Total 6200 · Maintenance & Repairs	9,006.35	71,747.69
6300 · Office/Stations		
6305 · Software Expense	605.00	6,006.98

	Jul 21	Jan - Jul 21
6315 · Accounting Fees	740.00	5,804.80
6325 · Postage/Shipping	108.66	215.54
6330 · Subscriptions/Memberships	250.00	2,531.73
6335 · Advertising/Printing/Postings	0.00	105.00
Total 6300 · Office/Stations	1,703.66	14,664.05
6400 · Training		
6405 · EMT Course Expense	3,000.00	21,373.90
6410 · Training Classes	571.10	12,110.89
6415 · Equipment	0.00	2,060.22
6425 · Training Books	0.00	499.20
Total 6400 · Training	3,571.10	36,044.21
6500 · Legal		
6510 · Audit Fees	0.00	5,550.00
6525 · Cafeteria Plan	-320.34	1,808.63
6530 · Elections	0.00	205.00
6535 · Attorney Fees	963.50	3,262.02
Total 6500 · Legal	643.16	10,825.65
6600 · Salaries		
6605 · District Personnel	223,964.68	1,106,376.10
6610 · Board of Directors		
6612 · Chaplain Expense	0.00	529.58
6610 · Board of Directors - Other	633.33	4,533.31
Total 6610 · Board of Directors	633.33	5,062.89
6620 · Employer Payroll Taxes	4,626.46	17,112.70
6625 · Lagers	-8,557.32	97,607.98
6635 · Uniforms	601.35	5,055.42
6640 · 457 Plan Employer Match	-4,148.26	-804.84
6655 · Expense Account	35.84	298.65
6665 · Special Overtime	3,015.46	17,051.73
6668 · Union Dues Expense	-1,144.41	-1,082.55
6675 · Background Check	0.00	215.64
Total 6600 · Salaries	219,027.13	1,246,893.72
6700 · Medical		
6710 · Employee Physicals/POET	1,630.36	19,243.00
Total 6700 · Medical	1,630.36	19,243.00
6750 · Utilities		
6755 · Water	115.11	728.61
6760 · Sanitation	263.18	1,544.12
6765 · Sewer	238.31	1,481.84
6770 · Electric/Gas	2,435.21	19,278.33
6775 · Internet/Phones/Cable	1,049.20	8,703.72
Total 6750 · Utilities	4,101.01	31,736.62
6800 · Supplies		
6810 · Public Relations/Outreach	0.00	4,485.03

	Jul 21	Jan - Jul 21
6815 · Logo Imprinted Supplies	0.00	1,511.55
6820 · Fire & EMS Expendables	36.95	1,444.46
6825 · Office Supplies	183.96	1,950.67
6830 · Janitorial Supplies	381.92	1,781.53
6835 · Stations/Buildings Supplies	0.00	458.32
Total 6800 · Supplies	602.83	11,631.56
6850 · Property Improvements		
6860 · Stations/Buildings	0.00	1,523.31
6850 · Property Improvements - Other	0.00	15,719.54
Total 6850 · Property Improvements	0.00	17,242.85
Total Expense	274,577.59	2,221,451.18
Net Revenue	-243,705.15	1,464,436.97

Battlefield Fire Protection District
Statement of Net Assets
As of July 31, 2021

11:37 AM

08/06/2021

Cash Basis

Jul 31, 21

ASSETS

Current Assets

Checking/Savings

1000 · OakStar - ICS	3,572,348.92
1005 · OakStar - Money Market	59,301.56
1025 · Oakstar - Operating	107,293.53
1105 · Petty Cash	131.66
1199 · Allowance for Restricted Funds	-1,892,524.00

Total Checking/Savings	1,846,551.67
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Total Current Assets	1,846,551.67
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Fixed Assets

1505 · Office Equipment	825.31
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Total Fixed Assets	825.31
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TOTAL ASSETS	1,847,376.98
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LIABILITIES & Revenue

Revenue

3200 · Fund Balances

3100 · Restricted Fund - Operating	-700,000.00
3120 · Restricted Fund-Emergency Equip	-700,000.00
3140 · Restricted Fund - Bldg Reserve	-492,524.00
3200 · Fund Balances	2,487,239.86

Total 3200 · Unrestricted Fund Balances	594,715.86
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32000 · Retained Earnings	-211,775.85
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Net Revenue	1,464,436.97
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Total Revenue	1,847,376.98
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TOTAL LIABILITIES & Revenue	1,847,376.98
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Battlefield Fire Protection District
Statement of Cash Flows
July 2021

11:38 AM

Cash Basis

	Jul 21	Jun 21	% Change
Revenue			
4000 · Revenue			
4005 · Tax Revenue	13,120.76	14,718.89	-10.86%
4010 · Tax Interest Revenue	2,242.16	1,992.19	12.55%
4050 · Miscellaneous Revenue	220.37	57,553.36	-99.62%
4060 · Interest Revenue	2,464.15	2,514.96	-2.02%
4085 · Course Tuition (EMT)	12,825.00	0.00	100.0%
Total 4000 · Revenue	30,872.44	76,779.40	-59.79%
Total Revenue	30,872.44	76,779.40	-59.79%
Gross Profit	30,872.44	76,779.40	-59.79%
Expense			
5000 · Capital Expense			
5015 · Uniforms/PPE/Bunker Gear	984.44	2,060.00	-52.21%
5030 · Information Technology	83.92	0.00	100.0%
5040 · Firefighting/EMS	0.00	3,081.10	-100.0%
5052 · Fitness Equipment	421.76	0.00	100.0%
Total 5000 · Capital Expense	1,490.12	5,141.10	-71.02%
6000 · Communications			
6003 · MDT/Cell Phones	857.81	934.59	-8.22%
Total 6000 · Communications	857.81	934.59	-8.22%
6100 · Insurance			
6115 · Commercial & Property	0.00	18,924.00	-100.0%
6120 · Medical, Dental, Vision	31,614.06	27,806.06	13.7%
6125 · FFAM Dues	330.00	0.00	100.0%
Total 6100 · Insurance	31,944.06	46,730.06	-31.64%
6200 · Maintenance & Repairs			
6205 · Gas/Diesel	4,108.72	3,086.01	33.14%
6210 · Apparatus Repair	2,550.34	5,374.89	-52.55%
6215 · Stations & Buildings	1,072.35	1,870.16	-42.66%
6225 · Equipment Maintenance	0.00	3,778.45	-100.0%
6235 · Headquarters Maintenance	1,209.00	1,209.00	0.0%
6255 · Maintenance Shop Equipment	27.99	0.00	100.0%
6280 · SCBA Flow Testing	37.95	1,764.75	-97.85%
Total 6200 · Maintenance & Repairs	9,006.35	17,083.26	-47.28%
6300 · Office/Stations			
6305 · Software Expense	605.00	605.00	0.0%
6315 · Accounting Fees	740.00	710.00	4.23%
6325 · Postage/Shipping	108.66	13.20	723.18%
6330 · Subscriptions/Memberships	250.00	200.00	25.0%
Total 6300 · Office/Stations	1,703.66	1,528.20	11.48%
6400 · Training			

	Jul 21	Jun 21	% Change
6405 · EMT Course Expense	3,000.00	5,640.80	-46.82%
6410 · Training Classes	571.10	3,071.52	-81.41%
6415 · Equipment	0.00	372.06	-100.0%
Total 6400 · Training	3,571.10	9,084.38	-60.69%
6500 · Legal			
6510 · Audit Fees	0.00	5,550.00	-100.0%
6525 · Cafeteria Plan	-320.34	91.54	-449.95%
6535 · Attorney Fees	963.50	0.00	100.0%
Total 6500 · Legal	643.16	5,641.54	-88.6%
6600 · Salaries			
6605 · District Personnel	223,964.68	145,809.22	53.6%
6610 · Board of Directors			
6612 · Chaplain Expense	0.00	197.70	-100.0%
6610 · Board of Directors - Other	633.33	533.33	18.75%
Total 6610 · Board of Directors	633.33	731.03	-13.37%
6620 · Employer Payroll Taxes	4,626.46	2,083.89	122.01%
6625 · Lagers	-8,557.32	36,579.69	-123.39%
6635 · Uniforms	601.35	550.53	9.23%
6640 · 457 Plan Employer Match	-4,148.26	0.00	-100.0%
6655 · Expense Account	35.84	184.99	-80.63%
6665 · Special Overtime	3,015.46	2,459.53	22.6%
6668 · Union Dues Expense	-1,144.41	-123.72	-825.0%
Total 6600 · Salaries	219,027.13	188,275.16	16.33%
6700 · Medical			
6710 · Employee Physicals/POET	1,630.36	10,387.12	-84.3%
Total 6700 · Medical	1,630.36	10,387.12	-84.3%
6750 · Utilities			
6755 · Water	115.11	121.85	-5.53%
6760 · Sanitation	263.18	476.67	-44.79%
6765 · Sewer	238.31	243.69	-2.21%
6770 · Electric/Gas	2,435.21	2,726.60	-10.69%
6775 · Internet/Phones/Cable	1,049.20	1,547.20	-32.19%
Total 6750 · Utilities	4,101.01	5,116.01	-19.84%
6800 · Supplies			
6820 · Fire & EMS Expendables	36.95	508.82	-92.74%
6825 · Office Supplies	183.96	107.32	71.41%
6830 · Janitorial Supplies	381.92	93.36	309.08%
6835 · Stations/Buildings Supplies	0.00	333.90	-100.0%
Total 6800 · Supplies	602.83	1,043.40	-42.22%
6850 · Property Improvements			
6860 · Stations/Buildings	0.00	383.50	-100.0%
6850 · Property Improvements - Other	0.00	15,719.54	-100.0%
Total 6850 · Property Improvements	0.00	16,103.04	-100.0%
Total Expense	274,577.59	307,067.86	-10.58%
Net Revenue	-243,705.15	-230,288.46	-5.83%

Battlefield Fire Protection District
Profit & Loss Budget Performance
Jul 2021

	Annual Budget	Jul 21	% Received	Jan-Jul	YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
Revenue								
4000 · Revenue								
4005 · Tax Revenue	3,531,703.00	13,120.76	0.37%	3,543,846.78		100.34%	0.00	12,143.78
4010 · Tax Revenue Interest	10,000.00	2,242.16	22.42%	15,144.30		151.44%	0.00	5,144.30
4050 · Miscellaneous Revenue	0.00	220.37	0.00%	80,274.36		0.00%	0.00	80,274.36
4060 · Interest Revenue	30,000.00	2,464.15	8.21%	18,197.71		60.66%	11,802.29	0.00
4085 · Course Tuition (EMT)	25,000.00	12,825.00	51.30%	28,425.00		113.70%	0.00	3,425.00
Total 4000 · Revenue	3,596,703.00	30,872.44	0.86%	3,685,888.15		102.48%	11,802.29	100,987.44
Expense								
	Annual Budget	Jul 21	% Budget Used in Jul	Jan-Jul	YTD	% Budget Used YTD	Balance Available	DATE OVER
5000 · Capital Expense								
5015 · Uniforms/PPE/Bunker Gear	30,000.00	984.44	3.28%	3,460.51		11.54%	26,539.49	
5020 · Building Lease	106,525.00	0.00	0.00%	13,325.00		12.51%	93,200.00	
5022 · Aerial Apparatus Lease	0.00	0.00	0.00%	235,796.73		0.00%	-235,796.73	2/9/2021
5030 · Information Technology	18,000.00	83.92	0.47%	131.84		0.73%	17,868.16	
5035 · Communications	10,000.00	0.00	0.00%	2,239.05		22.39%	7,760.95	
5040 · Firefighting/EMS	43,000.00	0.00	0.00%	4,003.11		9.31%	38,996.89	
5052 · Fitness Equipment	3,000.00	421.76	14.06%	1,113.94		37.13%	1,886.06	
Total 5000 · Capital Expense	210,525.00	1,490.12	0.71%	260,070.18		123.53%	-49,545.18	
6000 · Communications								
6003 · MDT/Cell Phones	12,000.00	857.81	7.15%	6,715.92		55.97%	5,284.08	
Total 6000 · Communications	12,000.00	857.81	7.15%	6,715.92		55.97%	5,284.08	
6100 · Insurance								
6110 · Workman's Compensation	290,083.54	0.00	0.00%	282,120.00		97.25%	7,963.54	
6115 · Commercial & Property	75,748.00	0.00	0.00%	37,844.00		49.96%	37,904.00	
6120 · Medical, Dental, Vision	246,987.00	31,614.06	12.80%	169,301.73		68.55%	77,685.27	
6125 · FFAM Dues	3,200.00	330.00	10.31%	5,370.00		167.81%	-2,170.00	5/11/2021
Total 6100 · Insurance	616,018.54	31,944.06	5.19%	494,635.73		80.30%	121,382.81	

Battlefield Fire Protection District
Profit & Loss Budget Performance
Jul 2021

	Annual Budget	Jul 21	% Received	Jan-Jul	YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
6200 · Maintenance & Repairs								
6205 · Gas/Diesel	40,000.00	4,108.72	10.27%	23,551.28		58.88%	16,448.72	
6210 · Apparatus Repair	45,000.00	2,550.34	5.67%	19,443.73		43.21%	25,556.27	
6215 · Stations & Buildings	27,000.00	1,072.35	3.97%	12,809.55		47.44%	14,190.45	
6220 · Lawn Maintenance	11,500.00	0.00	0.00%	0.00		0.00%	11,500.00	
6225 · Equipment Maintenance	10,000.00	0.00	0.00%	5,126.81		51.27%	4,873.19	
6235 · Headquarters Maintenance	15,000.00	1,209.00	8.06%	8,463.00		56.42%	6,537.00	
6250 · Ground/Aerial Ladder Testing	2,000.00	0.00	0.00%	0.00		0.00%	2,000.00	
6255 · Maintenance Shop Equipment	1,500.00	27.99	1.87%	119.62		7.97%	1,380.38	
6275 · Office Equipment	2,000.00	0.00	0.00%	0.00		0.00%	2,000.00	
6280 · SCBA Flow Testing	2,500.00	37.95	1.52%	2,233.70		89.35%	266.30	
Total 6200 · Maintenance & Repairs	156,500.00	9,006.35	5.75%	71,747.69		45.85%	84,752.31	
6300 · Office/Stations								
6305 · Software Expense	23,300.00	605.00	2.60%	6,006.98		25.78%	17,293.02	
6315 · Accounting Fees	9,400.00	740.00	7.87%	5,804.80		61.75%	3,595.20	
6325 · Postage/Shipping	700.00	108.66	15.52%	215.54		30.79%	484.46	
6330 · Subscriptions/Memberships	9,500.00	250.00	2.63%	2,531.73		26.65%	6,968.27	
6335 · Advertising/Printing/Postings	1,000.00	0.00	0.00%	105.00		10.50%	895.00	
Total 6300 · Office/Stations	43,900.00	1,703.66	3.88%	14,664.05		33.40%	29,235.95	
6400 · Training								
	Annual Budget	Jul 21	% Budget Used in Jul	Jan-Jul	YTD	% Budget Used YTD	Balance Available	
6405 · EMT Course Expense	2,000.00	3,000.00	150.00%	21,373.90		1068.70%	-19,373.90	2/9/2021
6410 · Training Classes	30,200.00	571.10	1.89%	12,110.89		40.10%	18,089.11	
6415 · Equipment	4,200.00	0.00	0.00%	2,060.22		49.05%	2,139.78	
6425 · Training Books	5,000.00	0.00	0.00%	499.20		9.98%	4,500.80	
Total 6400 · Training	41,400.00	3,571.10	8.63%	36,044.21		87.06%	5,355.79	

Battlefield Fire Protection District
Profit & Loss Budget Performance
Jul 2021

	Annual Budget	Jul 21	% Received	Jan-Jul YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
6500 · Legal							
6510 · Audit Fees	5,700.00	0.00	0.00%	5,550.00	97.37%	150.00	
6525 · Cafeteria Account	1,500.00	-320.34	-21.36%	1,808.63	120.58%	-308.63	5/11/2021
6530 · Elections	15,000.00	0.00	0.00%	205.00	1.37%	14,795.00	
6535 · Attorney Fees	5,000.00	963.50	19.27%	3,262.02	65.24%	1,737.98	
Total 6500 · Legal	27,200.00	643.16	2.36%	10,825.65	39.80%	16,374.35	
6600 · Salaries							
6605 · District Personnel	1,949,624.00	223,964.68	11.49%	1,106,376.10	56.75%	843,247.90	
6610 · Board of Directors							
6612 · Chaplain Expense	2,000.00	0.00	0.00%	529.58	26.48%	1,470.42	
6610 · Board of Directors - Other	9,400.00	633.33	6.74%	4,533.31	48.23%	4,866.69	
Total 6610 · Board of Directors	11,400.00	633.33	5.56%	5,062.89	44.41%	6,337.11	
6620 · Employer Payroll Taxes	36,823.00	4,626.46	12.56%	17,112.70	46.47%	19,710.30	
6625 · Lagers	223,673.00	-8,557.32	-3.83%	97,607.98	43.64%	126,065.02	
6635 · Uniforms	15,000.00	601.35	4.01%	5,055.42	33.70%	9,944.58	
6640 · 457 Plan Employer Match	0.00	-4,148.26	0.00%	-804.84	0.00%	804.84	3/9/2021
6650 · Miscellaneous Board Expense	500.00	0.00	0.00%	0.00	0.00%	500.00	
6655 · Expense Account	2,000.00	35.84	1.79%	298.65	14.93%	1,701.35	
6665 · Special Overtime	40,000.00	3,015.46	7.54%	17,051.73	42.63%	22,948.27	
6668 · Union Dues Expense	0.00	-1,144.41	0.00%	-1,082.55	0.00%	1,082.55	5/11/2021
6675 · Background Check	2,000.00	0.00	0.00%	215.64	10.78%	1,784.36	
Total 6600 · Salaries	2,281,020.00	219,027.13	9.60%	1,246,893.72	54.66%	1,034,126.28	
			%Budget		%Budget Used	Balance	
6700 · Medical	Annual Budget	Jul 21	Used in Jul	Jan-Jul YTD	YTD	Available	
6710 · Employee Physicals/POET	27,500.00	1,630.36	5.93%	19,243.00	69.97%	8,257.00	
Total 6700 · Medical	27,500.00	1,630.36	5.93%	19,243.00	69.97%	8,257.00	

Battlefield Fire Protection District
Profit & Loss Budget Performance
Jul 2021

	Annual Budget	Jul 21	% Received	Jan-Jul YTD	% Received YTD	Revenue Sum Expected	Revenue Over Expected
6750 · Utilities							
6755 · Water	3,000.00	115.11	3.84%	728.61	24.29%	2,271.39	
6760 · Sanitation	2,500.00	263.18	10.53%	1,544.12	61.76%	955.88	
6765 · Sewer	3,000.00	238.31	7.94%	1,481.84	49.39%	1,518.16	
6770 · Electric/Gas	36,000.00	2,435.21	6.76%	19,278.33	53.55%	16,721.67	
6775 · Internet/Phones/Cable	13,400.00	1,049.20	7.83%	8,703.72	64.95%	4,696.28	
Total 6750 · Utilities	57,900.00	4,101.01	7.08%	31,736.62	54.81%	26,163.38	
6800 · Supplies							
6810 · Public Relations/Outreach	13,250.00	0.00	0.00%	4,485.03	33.85%	8,764.97	
6815 · Logo Imprinted Supplies	2,000.00	0.00	0.00%	1,511.55	75.58%	488.45	
6820 · Fire & EMS Expendables	4,000.00	36.95	0.92%	1,444.46	36.11%	2,555.54	
6825 · Office Supplies	4,000.00	183.96	4.60%	1,950.67	48.77%	2,049.33	
6830 · Janitorial Supplies	4,000.00	381.92	9.55%	1,781.53	44.54%	2,218.47	
6835 · Stations/Buildings Supplies	2,500.00	0.00	0.00%	458.32	18.33%	2,041.68	
Total 6800 · Supplies	29,750.00	602.83	2.03%	11,631.56	39.10%	18,118.44	
6850 · Property Improvements							
6860 · Stations/Buildings	10,000.00	0.00	0.00%	1,523.31	15.23%	8,476.69	
6850 · Property Improvements - Other	0.00	0.00	0.00%	15,719.54	0.00%	-15,719.54	7/13/2021
Total 6850 · Property Improvements	10,000.00	0.00	0.00%	17,242.85	172.43%	-7,242.85	
Total Expense	3,513,713.54	274,577.59	7.81%	2,221,451.18	63.22%	1,263,921.41	
Net Revenue	82,989.46	-243,705.15	-293.66%	1,464,436.97	1764.61%	-1,252,119.12	

Total Budget Amount	1,263,921.41
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<i>Monthly Expenditures</i>	<i>YTD Expenditures</i>
274,577.59	2,221,451.18

Restricted Funds

Operating Reserve	700,000.00
Emergency Equipment Reserve	700,000.00
Building Reserve	492,524.00
Total Contingency Fund	1,892,524.00

Battlefield Fire Protection District
Transaction Detail By Account
January through July 2021

11:39 AM

08/06/2021

Cash Basis

	Date	Name	Paid Amount	Balance
4000 · Revenue				
4050 · Miscellaneous Revenue				
	01/05/2021	Dr. Libby Bennett	100.00	100.00
	01/26/2021	MISSOURI ASSOC. OF FIRE CHIEFS	2,310.00	2,410.00
	01/26/2021	Ozarks Technical Community College	2,000.00	4,410.00
	02/02/2021	Marlene Feisthamel	50.00	4,460.00
	02/02/2021	CITY OF SPRINGFIELD	12,351.04	16,811.04
	02/02/2021	Greene County Treasurer	31.53	16,842.57
	02/09/2021	Highlandville Rural Fire	1,400.00	18,242.57
	02/23/2021	LOWE'S BUSINESS ACCT.	1,024.30	19,266.87
	03/02/2021	GRAINGER, INC.	288.76	19,555.63
	03/23/2021		10.00	19,565.63
	03/23/2021	LexisNexis	10.00	19,575.63
	03/23/2021	LexisNexis	10.00	19,585.63
	04/20/2021	J Bruce Vanderhoof	10.00	19,595.63
	04/20/2021	LexisNexis	10.00	19,605.63
	04/20/2021	GovDeals	145.00	19,750.63
	04/27/2021	Logan-Rogersville Fire Prot. District	800.00	20,550.63
	05/18/2021	GovDeals	1,950.00	22,500.63
	06/08/2021	Ozarks Technical Community College	2,950.00	25,450.63
	06/22/2021	CITY UTILITIES OF SPRINGFIELD	1,588.81	27,039.44
	06/29/2021	Greene County Treasurer	53,014.55	80,053.99
	07/13/2021	Shelter Insurance	10.00	80,063.99
	07/13/2021	Greene County Treasurer	44.03	80,108.02
	07/13/2021	MO Fire & Ambulance District	16.34	80,124.36
	07/27/2021	GovDeals	150.00	80,274.36
Total 4050 · Miscellaneous Revenue			80,274.36	80,274.36
Total 4000 · Revenue			80,274.36	80,274.36
TOTAL			80,274.36	80,274.36

Battlefield Volunteer Fire Department
Statement of Net Activities
July 2021

	<u>Jul 21</u>
Ordinary Revenue/Expense	
Revenue	
4140 - Interest Revenue	2.09
Total Revenue	<u>2.09</u>
Net Ordinary Revenue	<u>2.09</u>
Net Revenue	<u><u>2.09</u></u>

Battlefield Volunteer Fire Department
Statement of Net Assets

As of July 31, 2021
Jul 31, 21

ASSETS

Current Assets

Checking/Savings

1050 · Oakstar Volunteer Account 5,472.27

Total Checking/Savings 5,472.27

Total Current Assets 5,472.27

TOTAL ASSETS 5,472.27

LIABILITIES & Revenue

Revenue

1110 · Retained Earnings 5,457.99

Net Revenue 14.28

Total Revenue 5,472.27

TOTAL LIABILITIES & Revenue 5,472.27

Battlefield Fire Protection District Ordinance 21.001

UNDER THE POWERS OF THE BOARD GIVEN BY MISSOURI STATE STATUTES 321.220, THE BOARD OF DIRECTORS HAVE ON THIS DATE ADOPTED THE FOLLOWING ORDINANCE.

AN ORDINANCE OF BATTLEFIELD FIRE PROTECTION DISTRICT, MISSOURI, TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN OFFICIALS.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF BATTLEFIELD FIRE PROTECTION DISTRICT, MISSOURI, AS FOLLOWS:

Section 1 - Declaration of Policy

The proper operation of government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in the proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a procedure for disclosure by certain officials and employees of private financial or other interests in matters affecting the district.

Section 2 - Conflicts of Interest

- a. All elected and appointed officials as well as employees of a political subdivision must comply with section 105.454 of Missouri Revised Statutes on conflicts of interest as well as any other state law governing official conduct.
- b. Any member of the governing body of a political subdivision who has a "substantial or private interest" in any measure, bill, order or ordinance proposed or pending before such governing body must disclose that interest to the secretary or clerk of such body and such disclosure shall be recorded in the appropriate journal of the governing body. Substantial or private interest is defined as ownership by the individual, his spouse, or his dependent children, whether singularly or collectively, directly or indirectly of: (1) 10% or more of any business entity; or (2) an interest having a value of \$10,000 or more; or (3) the receipt of a salary, gratuity, or other compensation or remuneration of \$5,000 or more, per year from any individual, partnership, organization, or association within any calendar year.

Section 3 - Disclosure Reports

Each elected official, candidate for elective office, the chief administrative officer, the chief purchasing officer, and the full-time general counsel shall disclose the following information by May 1, or the appropriate deadline as referenced in Section 105.487 RSMo, if any such transactions occurred during the previous calendar year:

- a. For such person, and all persons within the first degree of consanguinity or affinity of such person, the date and the identities of the parties to each transaction with a total value in excess of five hundred dollars, if any, that such person had with the political subdivision, other than compensation received as an employee or payment of any tax, fee or penalty due to the political subdivision, and other than transfers for no consideration to the political subdivision.
- b. The date and the identities of the parties to each transaction known to the person with a

total value in excess of five hundred dollars, if any, that any business entity in which such person had a substantial interest, had with the political subdivision, other than payment of any tax, fee or penalty due to the political subdivision or transactions involving payment for providing utility service to the political subdivision, and other than transfers for no consideration to the political subdivision.

- c. The chief administrative officer, chief purchasing officer, and candidates for either of these positions also shall disclose by May 1, or the appropriate deadline as referenced in Section 105.487, RSMo., the following information for the previous calendar year:

1. The name and address of each of the employers of such person from whom income of one thousand dollars or more was received during the year covered by the statement;
2. The name and address of each sole proprietorship that he owned; the name address and the general nature of the business conducted of each general partnership and joint venture in which he was a partner or participant; the name and address of each partner or coparticipant for each partnership or joint venture unless such names and addresses are filed by the partnership or joint venture with the secretary of state; the name, address and general nature of the business conducted of any closely held corporation or limited partnership in which the person owned ten percent or more of any class of the outstanding stock or limited partnership units; and the name of any publicly traded corporation or limited partnership that is listed on a regulated stock exchange or automated quotation system in which the person owned two percent or more of any class or outstanding stock, limited partnership units or other equity interests;
3. The name and address of each corporation for which such person served in the capacity of a director, officer, or receiver.

Section 4 – Filing of Reports

- a. The financial interest statements shall be filed at the following times, but no person is required to file more than one financial interest statement in any calendar year;
 1. Every person required to file a financial interest statement shall file the statement annually not later than May 1 and the statement shall cover the calendar year ending the immediately preceding December 31; provided that any member of the board may supplement the financial interest statement to report additional interests acquired after December 31 of the covered year until the date of filing of the financial interest statement.
 2. Each person appointed to office shall file the statement within thirty days of such appointment or employment covering the calendar year ending the previous December 31;
 3. Every candidate required to file a personal financial disclosure statement shall file no later than fourteen days after the close of filing at which the candidate seeks nomination or election or nomination by caucus. The time period of this statement shall cover the twelve months prior to the closing date of filing for candidacy.
- b. Financial disclosure reports giving the financial information required in Section 3 shall be filed with the local political subdivision and with the Missouri Ethics Commission.

The reports shall be available for public inspection and copying during normal business hours.

Section 5 – Filing of Ordinance

A certified copy of the ordinance adopted prior to September 15th, shall be sent within ten days of its adoption to the Missouri Ethics Commission.

Section 6 – Effective Date

This ordinance shall be in full force and effect from and after the date of its passage and approval and shall remain in effect for two years from the date of passage.

Battlefield Fire Protection District Board of Directors:

Chairman: Trevor Crist	Date
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Treasurer: Darrell Decker	Date
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Vice Chairman: Danny Perches	Date
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Board Member: Walter Newman	Date
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Board Member: Shana Jahnke	Date
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Subscribed and sworn to me in the City of Battlefield and within and for said County of Greene this _____ day of _____ A.D. Two Thousand and Twenty.

Secretary	Date
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Notary	Date
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BATTLEFIELD FIRE PROTECTION DISTRICT

www.battlefieldfire.com 

4117 W. Second Street
Battlefield, MO 65619

FAX: (417) 887-9914
CELL: (417) 343-4504

PHONE: (417) 881-9018



ADMINISTRATIVE BOARD REPORT

July/August 2021

Administration – Chief Moore

- I have been out of the office most of this month for trainings and this week for vacation, so I don't have a lot to report on my side. The command and office staff have done a great job keeping things moving this month.
- We have received CARES grant funds through Greene County. We completed an audit of the items purchased.
- I helped manage the National CERT conference in Springfield. Chiefs Burr, Anderson, Crump, and I attended Fire Rescue International in Charlotte.
- REMINDER: August is our Conflict-of-Interest Ordinance.
- REMINDER: We have a labor/management meeting on September 7th at 2:30 at Headquarters.

Operations – Deputy Chief Reynolds

- Total calls for July = 198
 - 3 Building fires
 - July 2020 = 156
 - Total Calls YTD = 1952
- Average Response Time for July = 5.26 minutes
 - Average Response Time YTD = 5.55 minutes
 - Target time is 7.00 minutes
- Turnout time for July = 1:24
 - Turnout time YTD = 1:26
 - Target time is 1:30
- Times and statistics should see a more favorable change as CAD has become available. There are still some outages, but they are sporadic. We are continuing to troubleshoot those.
- Roof repairs to HQ have been completed. Lien release was received and the vendor has been paid.
- Still awaiting the Pre-Build documents from E-One to determine the purchase price after precon. We have received some of the preliminary documents, but the final price isn't listed. Based upon the preliminary discussion, it shouldn't be a significant impact. Somewhere around \$1500.

Support Services – Division Chief Anderson

Community Risk Reduction Activities (as of 8-3-21)

- Total people reached through social media and Google Business = 16,492
- Completed basic CRR training for all three shifts
- Attended a QAP walkthrough with B-Shift personnel at the Township Senior Living facility
- Attended two vaccine clinics hosted by the Springfield Fire Department and the Springfield-Greene County Health Department to gather information on the process
- Attended a meeting at Silverleaf Apartment complex to discuss hydrant locations and arrange for crew walkthroughs
- Assisted Dodson-Williams with locating a Knox box on their new facility

"We Serve"

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- Conducted a fire alarm test for the new PODS building
- Continued recruiting community members for a future CRR advisory board
- Scheduled crews to attend the Ozark Empire Fair for a fire truck parade

Workers Compensation, Safety, and Human Resources

- The District had no work comp claims for this period
- Attended the Fire Rescue International Leadership conference including a train-the-trainer on preventing bullying in the fire service and multiple CRR classes
- Attended the District's monthly Safety Committee and Health and Wellness Committee meetings
- Continued updating the existing policy/procedure for workers' compensation and light duty
- Attended a medical evaluation appointment in St. Louis for an injured employee
- Attended training with the Division of Fire Safety on their new RMS program

Training – Division Chief Burr

- Training hours for July: 1203 hours
 - YTD = 7622 hours
 - YTD 2020 = 10063
- I am working on our reaccreditation with the Bureau of EMS for our training entity license.
- Work continues on developing the annual training plan for 2022. I am working with our neighboring agencies to maximize the classes offered in our region.
- I am working with several of our instructors to develop a new driver program for our personnel.
- There were four chiefs that attended Fire-Rescue International in Charlotte NC. This provided great training classes and a lot of networking.
- Chief Anderson and I attended a training at the Division of Fire in Jefferson City to learn how to manage their new record management system. This new portal went live on Thursday and will be a huge improvement for the state.
- Cheyenne Forshey completed her probationary test out and did a great job.
- The Springfield Fire Academy started on the 19th. We have one individual going through it.