



AGENDA

Battlefield Fire Protection District Battlefield Volunteer Fire Department



Regular Board Meeting
4117 W. Second St., Battlefield, MO 65619

Tuesday, April 14, 2020

6:00 PM

Due to current status of the District facilities by Procedure 212. The meeting will be held virtually and streamed online.

Preliminaries to the Meeting

1. Call to Order
2. Roll Call
3. Establishment of a Quorum
4. Approval of the Meeting's Agenda

Approval of Last Month's Minutes

1. Correction of Minutes
2. Approval of Minutes

Financial Business

1. Financial Statements

Public Comments

1. Any comments must be submitted via email to info@battlefieldfire.com prior to 5pm on the 14th of April.

Unfinished Business

1. Policy Updates – Tabled
2. Strategic Plan – Tabled

New Business

1. General Overview – State of the District

Adjournment

Representatives of the news media may obtain copies of this notice by contacting the Battlefield Fire Protection District.

Posted: 4/12/2020 12:00 AM certified by the undersigned that a true copy of the foregoing agenda was posted at the Battlefield Administration and Training Center in Battlefield, Missouri.

_____ District Secretary



BATTLEFIELD FIRE PROTECTION DISTRICT

www.battlefieldfire.com

4117 W. Second Street
Battlefield, MO 65619

FAX: (417) 887-9914

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PHONE: (417) 881-9018



BOARD REPORT

March 2020/April 2020

Administration – Chief Moore

- Attended Queen City Chief's meeting.
- I spent the majority of the month working as part of the Coronavirus task force in Greene County. This started as a small group (40 or less). At the peak, we had nearly 500 workers identified within the incident action plan from more than 20 organizations. I formally deployed as the Operations Section Chief on March 17 and was released from the incident on April 10. Battalion Chief Crump and Deputy Chief Reynolds both spent time on this incident in multiple capacities. I will cover the involvement we have had in the general overview portion of the meeting.
- Angela has remained on with the District. This has been very helpful, and we are still anticipating her departure once the Stay at Home order is lifted.
- Our audit was cancelled. It will be rescheduled when possible.
- All our health screenings were paused. These will pick back up when possible too.

Operations

- Total calls for March: 226
 - o 9 Building fires
 - o March 2019 = 237
- Total Calls YTD = 811
 - o YTD Last year = 704
- Average Response Time for March = 6.56 minutes
 - o Average Response Time YTD: 6.36 minutes
- Turnout time for March = 1:19
 - o Turnout time YTD = 1:14
- Pumper 9313 is receiving repairs for the accident it had. Remember, the insurance has already paid the claim. They have shipped parts that were incorrect, and this is delaying the process. Also, they sent the wrong paint color.
- Mitigation for eliminating risk of exposure to our staff and citizens:
 - o We have cut the type of calls.
 - o Dedicated EMS response personnel and apparatus.

Training & Prevention

- Training hours for 2020
 - o March = 3012.95 hours
 - o YTD = 7307.25
- All external training for March and April has been cancelled by the agencies which were hosting them. Internal training has obviously increased as a result.
- The Academy was also cancelled. Our recruits have been sent to their respective shifts/stations. Fortunately, only the final testing was left. We have been distributing written exams to practice for their final and their state testing. Most of the practical skills were completed; however, they have not been evaluated by the state. This only means that our

personnel are tasked with evaluating their skills to ensure they meet the expectations of the district. As soon as testing resumes, we will get them through the certification process.

Community Risk Reduction Activities- Chief Moore

- We received our updated dashboard from the NFPA for our CRA tool. Committee has started using this for developing a Community Risk Reduction Assessment that will lead into a CRR Plan. This will be a lengthy process.
- Chief Moore participated in a podcast with GoodDads on Severe Weather. It has aired and is available on most streaming services.
- Firefighter Strong (modified duty) will begin touring the district and collecting business information to assist in developing our pre-fire planning for 2020.
- Battalion Chief Ludden and Chief Moore have been working with the Silverleaf Apartment complex on drawing approval.

Other Important Information – Shifts and Staff

- We have followed up with the insurance company for the rental home. A contractor has been selected and they are working through the bid process. We will be under the policy limit on the repairs. I can discuss this in further detail at the meeting.
- We have received our initial packet from ISO for a review. This will be done virtually.
- We have postponed the Division Chief process.
- Firefighter Owens and Firefighter Hinkle both successfully tested out of their probationary task books. Promotional ceremony to follow.
- We took a lightning strike at Headquarters, Station 1, and Maintenance. This took out a few monitors and some networking hardware. Dan is working on the replacements.

10:57 AM
04/07/20
Cash Basis

Battlefield Volunteer Fire Department

Statement of Net Assets

As of March 31, 2020
Mar 31, 20

ASSETS

Current Assets

Checking/Savings

1050 - Oakstar Volunteer Account 5,438.57

Total Checking/Savings 5,438.57

Total Current Assets 5,438.57

TOTAL ASSETS 5,438.57

LIABILITIES & Revenue

Revenue

1110 - Retained Earnings 5,428.69

Net Revenue 9.88

Total Revenue 5,438.57

TOTAL LIABILITIES & Revenue 5,438.57

Battlefield Volunteer Fire Department
Statement of Net Activities
March 2020

	<u>Mar 20</u>
Ordinary Revenue/Expense	
Revenue	
4140 - Interest Revenue	2.31
Total Revenue	<u>2.31</u>
Net Ordinary Revenue	<u>2.31</u>
Net Revenue	<u><u>2.31</u></u>

Battlefield Fire Protection District
Statement of Net Assets
As of March 31, 2020

11:09 AM

04/07/2020

Cash Basis

Mar 31, 20

ASSETS

Current Assets

Checking/Savings

1000 · OakStar - ICS	4,094,309.52
1005 · OakStar - Money Market	58,440.59
1025 · Oakstar - Operating	85,023.38
1105 · Petty Cash	131.66
1199 · Allowance for Restricted Funds	-1,636,699.00

Total Checking/Savings 2,601,206.15

Total Current Assets 2,601,206.15

Fixed Assets

1504 · Fire Fighting Equipment	219.80
1505 · Office Equipment	415.50

Total Fixed Assets 635.30

TOTAL ASSETS **2,601,841.45**

LIABILITIES & Revenue

Liabilities

Current Liabilities

Accounts Payable

2000 · Accounts Payable	-100.00
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Total Accounts Payable -100.00

Total Current Liabilities -100.00

Total Liabilities -100.00

Revenue

3200 · Fund Balances

3100 · Restricted Fund - Operating	-689,692.00
3120 · Restricted Fund-Emergency Equip	-503,937.00
3140 · Restricted Fund - Bldg Reserve	-443,070.00
3200 · Fund Balances	2,487,239.86

Total 3200 · Unrestricted Fund Balances 850,540.86

32000 · Retained Earnings -194,059.32

Net Revenue 1,945,459.91

Total Revenue 2,601,941.45

TOTAL LIABILITIES & Revenue **2,601,841.45**

Battlefield Fire Protection District
Statement of Activities
March 2020

11:09 AM
04/07/2020
Cash Basis

	Mar 20	Jan - Mar 20
Revenue		
4000 · Revenue		
4005 · Tax Revenue	37,562.63	2,884,016.84
4010 · Tax Interest Revenue	2,109.73	4,843.59
4020 · Rental Revenue	184.62	1,107.72
4040 · Vending Receipts	0.00	112.01
4050 · Miscellaneous Revenue	3,740.45	25,523.80
4060 · Interest Revenue	4,739.62	18,253.80
4085 · Course Tuition (EMT)	300.00	300.00
Total 4000 · Revenue	48,637.05	2,934,157.76
Total Revenue	48,637.05	2,934,157.76
Gross Profit	48,637.05	2,934,157.76
Expense		
5000 · Capital Expense		
5015 · Uniforms/PPE/Bunker Gear	2,794.95	2,958.21
5020 · Building Lease	0.00	14,543.75
5022 · Aerial Apparatus Lease	0.00	26,911.81
5030 · Information Technology	0.00	206.26
5035 · Communications	0.00	29.96
5040 · Firefighting/EMS	2,707.37	2,815.28
5052 · Fitness Equipment	0.00	450.00
Total 5000 · Capital Expense	5,502.32	47,915.27
6000 · Communications		
6003 · MDT/Cell Phones	2,024.93	5,109.41
Total 6000 · Communications	2,024.93	5,109.41
6100 · Insurance		
6110 · Workman's Compensation	0.00	174,768.00
6115 · Commercial & Property	0.00	17,729.00
6120 · Medical, Dental, Vision	42,042.44	87,604.87
Total 6100 · Insurance	42,042.44	280,101.87
6200 · Maintenance & Repairs		
6205 · Gas/Diesel	2,055.86	10,604.30
6210 · Apparatus Repair	16,329.74	17,843.73
6215 · Stations & Buildings	317.42	2,717.27
6220 · Lawn Maintenance	0.00	1,780.00
6225 · Equipment Maintenance	0.00	551.63
6235 · Headquarters Maintenance	1,209.00	3,788.59
6255 · Maintenance Shop Equipment	59.70	891.08
6275 · Office Equipment	0.00	125.88
Total 6200 · Maintenance & Repairs	19,971.72	38,302.48
6300 · Office/Stations		

	Mar 20	Jan - Mar 20
6305 · Software Expense	0.00	8,497.50
6315 · Accounting Fees	710.00	2,809.30
6325 · Postage/Shipping	100.80	184.55
6330 · Subscriptions/Memberships	159.00	1,329.00
Total 6300 · Office/Stations	969.80	12,820.35
6400 · Training		
6410 · Training Classes	2,006.27	10,532.97
6415 · Equipment	586.10	1,074.89
6425 · Training Books	0.00	1,125.00
Total 6400 · Training	2,592.37	12,732.86
6500 · Legal		
6525 · Cafeteria Plan	330.67	-422.97
6535 · Attorney Fees	0.00	1,880.50
Total 6500 · Legal	330.67	1,457.53
6600 · Salaries		
6605 · District Personnel	140,471.72	500,315.90
6610 · Board of Directors		
6612 · Chaplain Expense	179.04	358.16
6610 · Board of Directors - Other	533.33	1,799.99
Total 6610 · Board of Directors	712.37	2,158.15
6620 · Employer Payroll Taxes	2,087.83	7,173.41
6625 · Lagers	-5,228.71	37,788.06
6635 · Uniforms	1,380.34	7,019.04
6640 · 457 Plan Employer Match	0.00	-3,336.55
6655 · Expense Account	19.18	101.99
6665 · Special Overtime	8,329.82	16,713.10
6668 · Union Dues Expense	-494.88	618.60
Total 6600 · Salaries	147,277.67	568,551.70
6700 · Medical		
6710 · Employee Physicals/POET	385.00	2,023.92
Total 6700 · Medical	385.00	2,023.92
6750 · Utilities		
6755 · Water	187.58	360.13
6760 · Sanitation	382.20	480.84
6765 · Sewer	501.58	655.14
6770 · Electric/Gas	2,612.10	8,419.50
Total 6750 · Utilities	3,683.46	9,915.61
6800 · Supplies		
6810 · Public Relations/Outreach	901.55	7,575.01
6815 · Logo Imprinted Supplies	0.00	49.00
6820 · Fire & EMS Expendables	639.67	1,293.58
6825 · Office Supplies	70.13	200.60
6830 · Janitorial Supplies	0.00	330.35
6835 · Stations/Buildings Supplies	62.31	318.31

	Mar 20	Jan - Mar 20
Total 6800 · Supplies	1,673.66	9,766.85
Total Expense	226,454.04	988,697.85
Net Revenue	-177,816.99	1,945,459.91

Battlefield Fire Protection District

Profit & Loss Budget Performance

March 2020

	Annual Budget	Mar 20	% Received	Jan - Mar YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
Revenue							
4000 · Revenue							
4005 · Tax Revenue	3,483,121.00	37,562.63	1.08%	2,884,016.84	82.80%	599,104.16	0.00
4010 · Tax Revenue Interest	20,000.00	2,109.73	10.55%	4,843.59	24.22%	15,156.41	0.00
4020 · Rental Revenue	0.00	184.62	0.00%	1,107.72	0.00%	0.00	1,107.72
4040 · Vending Receipts	0.00	0.00	0.00%	112.01	0.00%	0.00	112.01
4050 · Miscellaneous Revenue	0.00	3,740.45	0.00%	25,523.80	0.00%	0.00	25,523.80
4060 · Interest Revenue	65,000.00	4,739.62	0.00%	18,253.80	0.00%	46,746.20	0.00
4085 · Course Tuition (EMT)	12,500.00	300.00	2.40%	300.00	2.40%	12,200.00	0.00
Total 4000 · Revenue	3,580,621.00	48,637.05	1.36%	2,934,157.76	81.95%	673,206.77	26,743.53
Expense							
5000 · Capital Expense							
5015 · Uniforms/PPE/Bunker Gear	30,000.00	2,794.95	9.32%	2,958.21	9.86%	27,041.79	
5020 · Building Lease	106,525.00	0.00	0.00%	14,543.75	13.65%	91,981.25	
5022 · Aerial Apparatus Lease	108,807.00	0.00	0.00%	26,911.81	24.73%	81,895.19	
5030 · Information Technology	18,000.00	0.00	0.00%	206.26	1.15%	17,793.74	
5035 · Communications	5,000.00	0.00	0.00%	29.96	0.60%	4,970.04	
5040 · Firefighting/EMS	43,000.00	2,707.37	6.30%	2,815.28	6.55%	40,184.72	
5052 · Fitness Equipment	5,000.00	0.00	0.00%	450.00	9.00%	4,550.00	
5055 · Vehicles	10,000.00	0.00	0.00%	0.00	0.00%	10,000.00	
Total 5000 · Capital Expense	326,332.00	5,502.32	1.69%	47,915.27	14.68%	278,416.73	
6000 · Communications							
6003 · MDT/Cell Phones	18,000.00	2,024.93	11.25%	5,109.41	28.39%	12,890.59	
6015 · Consulting Fee	2,000.00	0.00	0.00%	0.00	0.00%	2,000.00	
Total 6000 · Communications	20,000.00	2,024.93	10.12%	5,109.41	25.55%	14,890.59	

Battlefield Fire Protection District
Profit & Loss Budget Performance
March 2020

	Annual Budget	Mar 20	% Received	Jan - Mar YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
6100 · Insurance							
6110 · Workman's Compensation	174,768.30	0.00	0.00%	174,768.00	100.00%	0.30	
6115 · Commercial & Property	70,912.00	0.00	0.00%	17,729.00	25.00%	53,183.00	
6120 · Medical, Dental, Vision	258,568.00	42,042.44	16.26%	87,604.87	33.88%	170,963.13	
6125 · FFAM Dues	5,000.00	0.00	0.00%	0.00	0.00%	5,000.00	
Total 6100 · Insurance	509,248.30	42,042.44	8.26%	280,101.87	55.00%	229,146.43	
6200 · Maintenance & Repairs							
6205 · Gas/Diesel	50,000.00	2,055.86	4.11%	10,604.30	21.21%	39,395.70	
6210 · Apparatus Repair	45,000.00	16,329.74	36.29%	17,843.73	39.65%	27,156.27	
6215 · Stations & Buildings	35,000.00	317.42	0.91%	2,717.27	7.76%	32,282.73	
6220 · Lawn Maintenance	11,500.00	0.00	0.00%	1,780.00	15.48%	9,720.00	
6225 · Equipment Maintenance	10,000.00	0.00	0.00%	551.63	5.52%	9,448.37	
6235 · Headquarters Maintenance	15,000.00	1,209.00	8.06%	3,788.59	25.26%	11,211.41	
6250 · Ground/Aerial Ladder Testing	2,000.00	0.00	0.00%	0.00	0.00%	2,000.00	
6255 · Maintenance Shop Equipment	1,500.00	59.70	3.98%	891.08	59.41%	608.92	
6275 · Office Equipment	2,000.00	0.00	0.00%	125.88	6.29%	1,874.12	
6280 · SCBA Flow Testing	2,500.00	0.00	0.00%	0.00	0.00%	2,500.00	
Total 6200 · Maintenance & Repairs	174,500.00	19,971.72	11.45%	38,302.48	21.95%	136,197.52	
6300 · Office/Stations							
6305 · Software Expense	23,300.00	0.00	0.00%	8,497.50	36.47%	14,802.50	
6315 · Accounting Fees	9,300.00	710.00	7.63%	2,809.30	30.21%	6,490.70	
6325 · Postage/Shipping	700.00	100.80	14.40%	184.55	26.36%	515.45	
6330 · Subscriptions/Memberships	9,000.00	159.00	1.77%	1,329.00	14.77%	7,671.00	
6335 · Advertising/Printing/Postings	1,500.00	0.00	0.00%	0.00	0.00%	1,500.00	
Total 6300 · Office/Stations	43,800.00	969.80	2.21%	12,820.35	29.27%	30,979.65	

Battlefield Fire Protection District
Profit & Loss Budget Performance
March 2020

	Annual Budget	Mar 20	% Received	Jan - Mar YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
6400 · Training	Annual Budget	Mar 20	%Budget Used in Mar	Jan - Mar YTD	%Budget Used YTD	Balance Available	
6405 · EMT Course Expense	2,000.00	0.00	0.00%	0.00	0.00%	2,000.00	
6410 · Training Classes	30,200.00	2,006.27	6.64%	10,532.97	34.88%	19,667.03	
6415 · Equipment	4,200.00	586.10	13.95%	1,074.89	25.59%	3,125.11	
6425 · Training Books	5,000.00	0.00	0.00%	1,125.00	22.50%	3,875.00	
Total 6400 · Training	41,400.00	2,592.37	6.26%	12,732.86	30.76%	28,667.14	
6500 · Legal							
6510 · Audit Fees	9,700.00	0.00	0.00%	0.00	0.00%	9,700.00	
6525 · Cafeteria Account	1,500.00	330.67	22.04%	-422.97	-28.20%	1,922.97	
6530 · Elections	15,000.00	0.00	0.00%	0.00	0.00%	15,000.00	
6535 · Attorney Fees	5,000.00	0.00	0.00%	1,880.50	37.61%	3,119.50	
6538 · Medical Director	2,000.00	0.00	0.00%	0.00	0.00%	2,000.00	
Total 6500 · Legal	33,200.00	330.67	1.00%	1,457.53	4.39%	31,742.47	
6600 · Salaries							
6605 · District Personnel	1,887,443.00	140,471.72	7.44%	500,315.90	26.51%	1,387,127.10	
6610 · Board of Directors							
6612 · Chaplain Expense	2,000.00	179.04	8.95%	358.16	17.91%	1,641.84	
6610 · Board of Directors - Other	9,400.00	533.33	5.67%	1,799.99	19.15%	7,600.01	
Total 6610 · Board of Directors	11,400.00	712.37	6.25%	2,158.15	18.93%	9,241.85	
6620 · Employer Payroll Taxes	41,670.00	2,087.83	5.01%	7,173.41	17.21%	34,496.59	
6625 · Lagers	220,042.00	-5,228.71	-2.38%	37,788.06	17.17%	182,253.94	
6635 · Uniforms	13,000.00	1,380.34	10.62%	7,019.04	53.99%	5,980.96	
6640 · 457 Plan Employer Match		0.00	0.00%	-3,336.55	0.00%	3,336.55	
6650 · Miscellaneous Board Expense	1,000.00	0.00	0.00%	0.00	0.00%	1,000.00	
6655 · Expense Account	2,000.00	19.18	0.96%	101.99	5.10%	1,898.01	
6665 · Special Overtime	45,000.00	8,329.82	18.51%	16,713.10	37.14%	28,286.90	
6668 · Union Dues Expense		-494.88	0.00%	618.60	0.00%	0.00	
6675 · Background Check	1,500.00	0.00	0.00%	0.00	0.00%	1,500.00	

Battlefield Fire Protection District
Profit & Loss Budget Performance
March 2020

	Annual Budget	Mar 20	% Received	Jan - Mar YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
Total 6600 · Salaries	2,223,055.00	147,277.67	6.63%	568,551.70	25.58%	1,654,503.30	

Battlefield Fire Protection District
Profit & Loss Budget Performance
March 2020

	Annual Budget	Mar 20	% Received	Jan - Mar YTD	% Received YTD	Revenue Still Expected	Revenue Over Expected
6700 · Medical							
6710 · Employee Physicals/POET	27,500.00	385.00	1.40%	2,023.92	7.36%	25476.08	
Total 6700 · Medical	27,500.00	385.00	1.40%	2,023.92	7.36%	25,476.08	
6750 · Utilities							
6755 · Water	3,000.00	187.58	6.25%	360.13	12.00%	2,639.87	
6760 · Sanitation	2,500.00	382.20	15.29%	480.84	19.23%	2,019.16	
6765 · Sewer	3,000.00	501.58	16.72%	655.14	21.84%	2,344.86	
6770 · Electric/Gas	36,000.00	2,612.10	7.26%	8,419.50	23.39%	27,580.50	
6775 · Internet/Phones/Cable	12,000.00	0.00	0.00%	0.00	0.00%	12,000.00	
Total 6750 · Utilities	56,500.00	3,683.46	6.52%	9,915.61	17.55%	46,584.39	
6800 · Supplies							
6810 · Public Relations/Outreach	13,250.00	901.55	6.80%	7,575.01	57.17%	5,674.99	
6815 · Logo Imprinted Supplies	2,500.00	0.00	0.00%	49.00	1.96%	2,451.00	
6820 · Fire & EMS Expendables	4,000.00	639.67	15.99%	1,293.58	32.34%	2,706.42	
6825 · Office Supplies	4,000.00	70.13	1.75%	200.60	5.02%	3,799.40	
6830 · Janitorial Supplies	4,000.00	0.00	0.00%	330.35	8.26%	3,669.65	
6835 · Stations/Buildings Supplies	2,500.00	62.31	2.49%	318.31	12.73%	2,181.69	
6840 · Vending Machine Expense	2,000.00	0.00	0.00%	0.00	0.00%	2,000.00	
Total 6800 · Supplies	32,250.00	1,673.66	5.19%	9,766.85	30.28%	22,483.15	
6850 · Property Improvements							
6855 · Rental Property	1,000.00	0.00	0.00%	0.00	0.00%	1,000.00	
6860 · Stations/Buildings	10,000.00	0.00	0.00%	0.00	0.00%	10,000.00	
Total 6850 · Property Improvements	11,000.00	0.00	0.00%	0.00	0.00%	11,000.00	
Total Expense	3,498,785.30	226,454.04	6.47%	988,697.85	28.26%	2,480,607.80	
Net Revenue	81,835.70	-177,816.99	-217.29%	1,945,459.91	2377.28%	-1,807,401.03	

Battlefield Fire Protection District

Profit & Loss Budget Performance

March 2020

Total Budget Amount

2,480,607.80

<i>Monthly Expenditures</i>	<i>YTD Expenditures</i>
226,454.04	988,697.85

Restricted Funds

Operating Reserve

689,692.00

Emergency Equipment Reserve

503,937.00

Building Reserve

443,070.00

Total Contingency Fund

1,636,699.00

Battlefield Fire Protection District
Statement of Cash Flows
March 2020

11:10 AM

Cash Basis

	Mar 20	Feb 20	% Change
Revenue			
4000 · Revenue			
4005 · Tax Revenue	37,562.63	309,141.09	-87.85%
4010 · Tax Interest Revenue	2,109.73	1,330.25	58.6%
4020 · Rental Revenue	184.62	369.24	-50.0%
4040 · Vending Receipts	0.00	47.61	-100.0%
4050 · Miscellaneous Revenue	3,740.45	20,789.13	-82.01%
4060 · Interest Revenue	4,739.62	7,087.73	-33.13%
4085 · Course Tuition (EMT)	300.00	0.00	100.0%
Total 4000 · Revenue	48,637.05	338,765.05	-85.64%
Total Revenue	48,637.05	338,765.05	-85.64%
Gross Profit	48,637.05	338,765.05	-85.64%
Expense			
5000 · Capital Expense			
5015 · Uniforms/PPE/Bunker Gear	2,794.95	0.00	100.0%
5020 · Building Lease	0.00	14,543.75	-100.0%
5030 · Information Technology	0.00	177.08	-100.0%
5035 · Communications	0.00	29.96	-100.0%
5040 · Firefighting/EMS	2,707.37	76.95	3,418.35%
Total 5000 · Capital Expense	5,502.32	14,827.74	-62.89%
6000 · Communications			
6003 · MDT/Cell Phones	2,024.93	1,576.71	28.43%
Total 6000 · Communications	2,024.93	1,576.71	28.43%
6100 · Insurance			
6115 · Commercial & Property	0.00	17,729.00	-100.0%
6120 · Medical, Dental, Vision	42,042.44	-2,770.12	1,617.71%
Total 6100 · Insurance	42,042.44	14,958.88	181.05%
6200 · Maintenance & Repairs			
6205 · Gas/Diesel	2,055.86	3,686.24	-44.23%
6210 · Apparatus Repair	16,329.74	553.76	2,848.88%
6215 · Stations & Buildings	317.42	698.82	-54.58%
6220 · Lawn Maintenance	0.00	1,780.00	-100.0%
6235 · Headquarters Maintenance	1,209.00	1,370.59	-11.79%
6255 · Maintenance Shop Equipment	59.70	831.38	-92.82%
6275 · Office Equipment	0.00	125.88	-100.0%
Total 6200 · Maintenance & Repairs	19,971.72	9,046.67	120.76%
6300 · Office/Stations			
6305 · Software Expense	0.00	550.00	-100.0%
6315 · Accounting Fees	710.00	810.00	-12.35%
6325 · Postage/Shipping	100.80	83.75	20.36%
6330 · Subscriptions/Memberships	159.00	370.00	-57.03%

	Mar 20	Feb 20	% Change
Total 6300 · Office/Stations	969.80	1,813.75	-46.53%
6400 · Training			
6410 · Training Classes	2,006.27	3,583.70	-44.02%
6415 · Equipment	586.10	488.79	19.91%
Total 6400 · Training	2,592.37	4,072.49	-36.34%
6500 · Legal			
6525 · Cafeteria Plan	330.67	-346.19	195.52%
6535 · Attorney Fees	0.00	1,716.00	-100.0%
Total 6500 · Legal	330.67	1,369.81	-75.86%
6600 · Salaries			
6605 · District Personnel	140,471.72	141,725.64	-0.89%
6610 · Board of Directors			
6612 · Chaplain Expense	179.04	89.52	100.0%
6610 · Board of Directors - Other	533.33	633.33	-15.79%
Total 6610 · Board of Directors	712.37	722.85	-1.45%
6620 · Employer Payroll Taxes	2,087.83	2,077.05	0.52%
6625 · Lagers	-5,228.71	13,709.47	-138.14%
6635 · Uniforms	1,380.34	3,949.47	-65.05%
6640 · 457 Plan Employer Match	0.00	387.54	-100.0%
6655 · Expense Account	19.18	73.03	-73.74%
6665 · Special Overtime	8,329.82	6,596.28	26.28%
6668 · Union Dues Expense	-494.88	3,680.67	-113.45%
Total 6600 · Salaries	147,277.67	172,922.00	-14.83%
6700 · Medical			
6710 · Employee Physicals/POET	385.00	1,638.92	-76.51%
Total 6700 · Medical	385.00	1,638.92	-76.51%
6750 · Utilities			
6755 · Water	187.58	96.90	93.58%
6760 · Sanitation	382.20	0.00	100.0%
6765 · Sewer	501.58	0.00	100.0%
6770 · Electric/Gas	2,612.10	2,861.13	-8.7%
Total 6750 · Utilities	3,683.46	2,958.03	24.52%
6800 · Supplies			
6810 · Public Relations/Outreach	901.55	2,709.36	-66.73%
6820 · Fire & EMS Expendables	639.67	574.16	11.41%
6825 · Office Supplies	70.13	8.54	721.19%
6830 · Janitorial Supplies	0.00	128.85	-100.0%
6835 · Stations/Buildings Supplies	62.31	245.53	-74.62%
Total 6800 · Supplies	1,673.66	3,666.44	-54.35%
Total Expense	226,454.04	228,851.44	-1.05%
Net Revenue	-177,816.99	109,913.61	-261.78%

Battlefield Fire Protection District
Account QuickReport
 January through March 2020

	<u>Type</u>	<u>Date</u>	<u>Num</u>
4000 · Revenue			
4050 · Miscellaneous Revenue			
	Deposit	01/14/2020	2391
	Deposit	01/21/2020	7373
	Deposit	01/21/2020	
	Deposit	02/04/2020	932469561
	Deposit	02/04/2020	2366
	Deposit	02/11/2020	456021
	Deposit	02/11/2020	5087
	Deposit	02/11/2020	376234
	Deposit	02/11/2020	44245
	Deposit	02/18/2020	8232
	Deposit	02/18/2020	26530
	Deposit	03/03/2020	525847
	Deposit	03/17/2020	41286
	Deposit	03/17/2020	33840
	Deposit	03/24/2020	982790162
	Deposit	03/24/2020	984986961
	Deposit	03/24/2020	8542533
Total 4050 · Miscellaneous Revenue			
Total 4000 · Revenue			
TOTAL			

Battlefield Fire Protection District
Account QuickReport
 January through March 2020

	Name	Memo
4000 · Revenue		
4050 · Miscellaneous Revenue		
	ROY KIRBY	Cobra
	J Bruce Vanderhoof	incident report
		incident report
	LexisNexis	incident report
	FIRE FIGHTERS ASSOC. OF MO	overpmt on membership
	CITY OF SPRINGFIELD	Annexations 2020
	Debbie Sheehan	In memory of Roy Kirby
	Ozarks Technical Community College	Firefighter class
	Greene County Treasurer	Financial tax & interest
	WALTER V. NEWMAN	Roy Kirby fund
	Barry Lawrence County Ambulance District	Roy Kirby fund
	VFIS	Deposit
	Logan-Rogersville Fire Prot. District	EMT refresher C. Wilder
	Vision Service Plan	refund check
	LexisNexis	incident report
	LexisNexis	incident report
	United Health Care	Deposit
Total 4050 · Miscellaneous Revenue		
Total 4000 · Revenue		
TOTAL		

Battlefield Fire Protection District
Account QuickReport
January through March 2020

11:07 AM

04/07/2020

Accrual Basis

	<u>Split</u>	<u>Amount</u>
4000 · Revenue		
4050 · Miscellaneous Revenue		
	1025 · Oakstar - Operating	974.22
	1025 · Oakstar - Operating	10.00
	1025 · Oakstar - Operating	10.00
	1025 · Oakstar - Operating	10.00
	1025 · Oakstar - Operating	100.00
	1025 · Oakstar - Operating	17,308.02
	1025 · Oakstar - Operating	100.00
	1025 · Oakstar - Operating	2,743.00
	1025 · Oakstar - Operating	3.11
	1025 · Oakstar - Operating	25.00
	1025 · Oakstar - Operating	500.00
	1025 · Oakstar - Operating	250.00
	1025 · Oakstar - Operating	100.00
	1025 · Oakstar - Operating	19.49
	1025 · Oakstar - Operating	10.00
	1025 · Oakstar - Operating	10.00
	1025 · Oakstar - Operating	3,350.96
		<u>25,523.80</u>
Total 4050 · Miscellaneous Revenue		<u>25,523.80</u>
Total 4000 · Revenue		<u>25,523.80</u>
TOTAL		<u><u>25,523.80</u></u>



Battlefield Fire Protection District Battlefield Volunteer Fire Department



Minutes Regular Board Meeting

Location of Meeting:

4117 West Second St.
Battlefield, MO 65619

Time of Meeting:

6:00 PM

Date of Meeting:

March 10, 2020

Board Members Present: President Trevor Crist, Darrell Decker, Walt Newman, and Shana Jahnke were present.

The meeting of the Battlefield Fire Protection District Board of Directors was called to order by President Trevor Crist at 6:00pm. Chaplain Stormy Davis led the prayer and then the pledge of allegiance was recited. A roll call was taken, and a quorum was established.

Mr. Decker moved to approve agenda as presented with the acceptance of moving Public Comments item, Tony Reahr above Financials. Mrs. Jahnke seconded. All voted aye.

Mr. Decker moved to approve February's Board Meeting minutes. Mrs. Jahnke seconded. All voted aye.

Public Comments:

Tony Reahr with John Hancock presented to the board the annual end of year numbers with the 457 plan with an asset overview.

Financial Report:

Payment of the bills and check signing took place.

Darrell discussed February's financial report and review of cash assets. Battlefield Volunteer Fire Department's checking account indicates \$5,436.26. Battlefield Fire Protection District total of cash assets \$2,767,337.94. ICS \$4,261,984.19 and Money Market \$58,379.34. Darrell advised all accounts have been reconciled.

Mr. Decker pointed out that line item 4010 was reflecting incorrectly on the budget as well as numbers shown for total expenses and revenue. Mr. Decker motioned to hold on approving financials until next month when errors can be corrected and resolved. Mrs. Jahnke seconded, all voted aye.

Unfinished Business:

Strategic plan update from Chief Moore is that he is waiting on feedback from the line form the action plans. He plans to have final draft to present at April meeting.

Policy updates:

203: Vacation Leave. Change wording to relate more of what we do and how we do it as well as no bidding to minimum staffing allowed.

Mr. Decker motioned to approve as presented, Mrs. Jahnke seconded. All voted aye.

301: Pay administration. wording changes, and items will be assessed at base rate, not current rate.

Mrs. Jahnke motioned to approve as presented, Mr. Decker seconded. All voted aye.

307: Incentives. Changes to Company Officer and Battalion Chief out of grade pay.

Mr. Decker motioned to approve as presented, Mrs. Jahnke seconded. All voted aye.

New Business:

Board of Director and Officer Elections:

Board acknowledge vacancy. Mr. Decker motioned to appoint Walt Newman to fill vacant seat. Mrs. Jahnke seconded. All voted, Aye.

Mr. Newman nominated Trevor Crist as Chairman of Board, Mr. Decker seconded. All voted, Aye.

Mr. Crist nominated Darrell Decker as Treasurer of Board, Mrs. Jahnke seconded. All voted, Aye.

Mrs. Jahnke nominated Danny Perches as Vice Chairman of Board, Mr. Decker seconded. All voted, Aye.

General Overview:

Chief Moore and Deputy Chief Reynolds discussed the call times and statistics for the month. There was a fire at rental property, Board will be updated with insurance findings as aiding in decision for future of that property.

Graduation for Fire Academy is March 27th.

Chief Moore is representing the Greene County Fire agencies with community task force, they have been discussing changes and possibly limited resources. They are anticipating changes for responses. If anything drastically changes, the board will be notified.

Angela has given her 2-week notice, last day is March 18th.

Mr. Decker moved to get out of open session, Mr. Newman seconded. All voted aye. Out of open session at 7:30 pm

Closed Session:

Mr. Decker moved to go in to closed session per RSMo 610.021 (13). Mrs. Jahnke seconded, and all voted aye. Meeting closed at 7:35 pm. Roll call was taken: Board Members present: Darrell Decker, Trevor Crist, Walt Newman, and Shana Jahnke.

Also present: Fire Chief Scott Moore, Deputy Chief Dennis Reynolds, and Secretary Angela Copeland.

Mr. Perches moved to go back into open session at 7:55 pm. Mr. Decker seconded, and all voted aye.

Roll call was taken: President Trevor Crist, Darrell Decker, Walt Newman, and Shana Jahnke were present.

Trevor acknowledged the closed session was for informational purposes only. No formal action was taken.

Walt moved to adjourn at 7:56 pm.

Approved by:

Trevor Crist

Darrell Decker

Walt Newman

Shana Jahnke