



AGENDA

Battlefield Fire Protection District

Battlefield Volunteer Fire Department

Regular Board Meeting

4117 W. Second St., Battlefield, MO 65619

Tuesday, May 12, 2015

6:00 PM

Preliminaries to the Meeting

1. Call to order
2. Ceremonial Matters
3. Roll call
4. Establishment of a quorum
5. Approval of the meeting's Agenda

Approval of last month's Minutes

1. Correction of minutes
2. Approval of minutes

Financial Business

1. Payment of the bills
2. Check signing
3. Financial Statements

Public Comments

Unfinished Business

1. Station 3
2. Apparatus
3. 2014 Audit

New Business

1. Board Secretary Position
2. Fit Tester Intergovernmental Agreement
3. General Overview

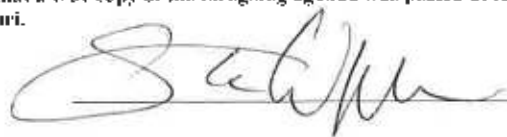
Closed Session

1. Discussion and possible vote concerning hiring, firing, and/or promoting of employee(s) per RSMo 610.021 (3), Personnel Records, Performance Ratings, or Records Pertaining to Employees or Applicants for Employment per RSMo 610.021 (13). Closed Session. Closed Vote. Closed Record.

Adjournment

Representatives of the news media may obtain copies of this notice by contacting the Battlefield Fire Protection District.

Posted: 5/8/2015 3:00 PM certified by the undersigned that a true copy of the foregoing agenda was posted at the Battlefield Administration and Training Center in Battlefield, Missouri.



District Secretary



Battlefield Fire Protection District Battlefield Volunteer Fire Department

Minutes Regular Board Meeting



Location of meeting:

4117 West Second St.
Battlefield, MO 65619

Time of Meeting:

6:00 PM

Date of Meeting:

May 12, 2015

Board members present: Walt Newman, Ron Smith, Darrell Decker, Trevor Crist and Derek Fraley were present.

Others present: Chief Newberry, Deputy Chief Reynolds, Deputy Chief Moore, Battalion Chief Tony Monnig, Battalion Chief Rob Crawford, Chaplain Stormy Davis, Secretary Samantha Forir, Sam Blandford, Alex Alderton, Derek Marlin, Josh Tranbarger, Ben Choate, Kaylee Cobb, James Altie, Josh Dukewits, Captain Jake Schlueter, and Captain Roy Kirby.

The meeting of the Battlefield Fire Protection District Board of Directors was called to order by Chairman Walt Newman at 6:00pm. Chaplain Davis led us in prayer and then the pledge of allegiance was recited. A roll call was taken and a quorum was established.

Darrell asked for agenda be amended to move item 1 in unfinished business to new business for Station 3 updates. Darrell then motioned to approve the agenda. Ron seconded the motion and all approved.

Derek moved to approve the minutes from the Aprils meeting, Darrell seconded and all approved.

Financials Report:

Darrell requested to pay the bills, approve the financials, and to sign checks. Darrell discussed the financial report and the review of assets.

Darrell spoke about the change in banking from US Bank to Oak Star Bank. All accounts were liquidated except the checking, \$1000.00 was left to cover any outstanding checks. Currently all checks have been accounted for except one \$ 50.00 check that is still out. Once resolved account will be closed.

We are currently 33% through our yearly budget. We have \$17,591.46 in unbudgeted revenue so far for this year. Items noted that were over the budgeted amount were from EMT Course Expense, Contract labor for the temporary secretary position and Station 3 expense. Lawn maintenance is also showing high. Staff is working on the contract with Green Lawn for clarification. Darrell motioned to approve financials for the District and the Volunteer Department. Derek seconded the motion and all approved.

No public comments.

Unfinished Business:

Deputy Chief Moore updated the board on the status of the new apparatus. The cab has been constructed and the body is in paint. On target to receive in June of 2015.

Deputy Chief Reynolds discussed the Burn Trailer from Drager. Trailer arrived the first week of May. Insurance has been applied to the trailer, the grant has been extended and funding is secured. Payment will be released once the rest of the equipment arrives and training is complete.

Approval of the 2014 audit. We were commended by the auditors KPM on our efficiency with outsourcing payroll and our advanced book keeping software. Motion for approval of the 2014 audit by Darrell, Trevor second all approved.

New Business:

Chief Newberry welcomed new secretary Samantha Forir to our organization and recommended appointment of Secretary of the Board. Motion for appointment of Samantha Forir as Secretary of the Board by Derek, Ron second the motion and all approved.

Chief Moore spoke about Fit Tester and the joint purchase with 9 other fire departments in the region. \$1,075.84 would be our cost. Motion for approval by Ron, Darrell second the motion and all approved.

Item 1 from unfinished business:

Battalion Chief Crawford discussed the Station 3 project. We are 2/3rds through the budget. Brick work is moving along nicely, the need to stain match a few bricks has been addressed and is being completed. Appliances have been purchased and will be installed. Also painting has been initiated. Water hook up has been completed, there will be two separate water bills for a short time until the other building is decommissioned. Gas is hooked up. Generator is at the warehouse awaiting installation.

City Utilities of Springfield charge \$ 6,536 to move the utilities hook up classified as "engineering fees", Chief will contact Bailey in regards to the bill as it was not budgeted.

Motion for clarification discussion by Derek, Ron second the motion and all approved.

Closed Session:

Derek moved to go to closed session per RSMo 610.021 (3) and (13). Darrell seconded and all agreed. Meeting closed at 6:56 pm. Board Members present were Walt Newman, Ron Smith, Darrell Decker, Trevor Crist and Derek Fraley. Also present were Chief Bryan Newberry,

Deputy Chief Reynolds, and Deputy Chief Moore, Battalion Chief Tony Monnig, and Samantha Forir. Closed session convened at 7:28 pm.

Chief Newberry advised the board of an employee that was not recommended to be release from probation and staff is considering termination. Chief Monnig advised us of the employee's history. The firefighter addressed the board and requested to resign in lieu of termination. Resignation was accepted.

Ron moved to reopen the meeting. Derek seconded the motion and all approved.

The meeting was reopened at 7:29 pm

Darrell Advised no formal action was taken in closed session and items were discussion only.

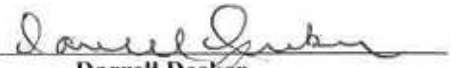
Trevor moved to adjourn at 7:31 pm.

Submitted by: Scott W Moore, Deputy Chief
Samantha Forir, Secretary of the Board

Approved by:



Walter Newman



Darrell Decker



Derek Fraley



Ron Smith



Trevor Crist