



AGENDA

Battlefield Fire Protection District Battlefield Volunteer Fire Department



Regular Board Meeting
4117 W. Second St., Battlefield, MO 65619

Tuesday, July 14, 2015

6:00 PM

Preliminaries to the Meeting

1. Call to order
2. Ceremonial Matters
3. Roll call
4. Establishment of a quorum
5. Approval of the meeting's Agenda

Approval of last month's Minutes

1. Correction of minutes
2. Approval of minutes

Financial Business

1. Payment of the bills
2. Check signing
3. Financial Statements

Public Comments

Unfinished Business

1. Station 3
2. Apparatus
3. Policy 814 - Return to Work Policy

New Business

1. Conflict of Interest Ordinance 15.001
2. Resolution 15.001 Approval of Mitigation Plan
3. Policy 1007 - Awards and Recognition Revision
4. Headquarters Generator
5. General Overview

Closed Session

1. Discussion and possible vote concerning hiring, firing, and/or promoting of employee(s) per RSMo 610.021 (3), Personnel Records, Performance Ratings, or Records Pertaining to Employees or Applicants for Employment per RSMo 610.021 (13). Closed Session, Closed Vote, Closed Record.

Adjournment

Representatives of the news media may obtain copies of this notice by contacting the Battlefield Fire Protection District.

Posted: 7/13/2015 8:00 AM certified by the undersigned that a true copy of the foregoing agenda was posted at the Battlefield Administration and Training Center in Battlefield, Missouri.

A handwritten signature in black ink, appearing to read "L. Smith", is written over a horizontal line.

District Secretary



Battlefield Fire Protection District Battlefield Volunteer Fire Department Minutes Regular Board Meeting



Location of meeting: 4117 West Second St.
Battlefield, MO 65619
Time of Meeting: 6:00 PM
Date of Meeting: July 14th, 2015

Board members present; President Walt Newman, Ron Smith, Darrell Decker, Trevor Crist and Derek Fralcy were present.

The meeting of the Battlefield Fire Protection District Board of Directors was called to order by President Walt Newman at 6:00pm. Chaplain Stormy Davis led in prayer and then the pledge of allegiance was recited. A roll call was taken and a quorum was established.

Trevor moved to approve the minutes from the June meeting, Darrell seconded and all voted aye.

Financial Report:

Darrell requested to pay the bills, approve the financials, and to sign checks. Darrell discussed the financial report and the review of assets. Reconciliation of accounts was discussed. Confirmation was given of the closure of US Bank accounts. A safety deposit box has been opened with Oakstar Bank. The safety deposit box with U.S Bank has been closed. Darrell reviewed Station 3 expenses, and cash flow. The anticipated major expenses remaining in the budget are the new apparatus and completion of Station 3 FF&E. Currently 50% of the yearly budget has been expended. Increased revenue that was not budgeted has been reported. The Class A burn trailer has been paid and reimbursement received. There are discussion about the liabilities and revenues, balance not changing. Chief Newberry will work with the bookkeeper to correct the reports. Darrell moved to approve the financials, Derek seconded with the motion to receive an email with the resolution from the accountant. Walt seconded and all voted aye.

No public comments.

Unfinished Business:

Battalion Chief Rob Crawford spoke about Station 3. The first stage of walk thru will start next week. Pouring of the concrete pad for the driveway was delayed due to weather. The finishing touches are in progress. Furniture will be moved from the old station to new station soon. The request to use the old building for training was discussed. Habitat for Humanity will collect any materials before demolition. The air conditioning units and furnace will be kept to be utilized at Station 1 and the maintenance building.

Deputy Chief Moore gave an apparatus report on the new apparatus 9733. Everything is on track for completion and the final inspection in the next two weeks. Collaborative efforts for dedication of the new station and new apparatus are being discussed.

Chief Newberry advised the Return to Work Policy is ready for adoption. The policy was explained and has passed legal counsel standards. Walt Motioned to accept the Return to Work Policy, Ron moved to accept, Derek Second the motion, all voted aye.

New Business:

Chief Newberry presented the Conflict of Interest Ordinance 15.001. Chief Newberry explained the ordinance is signed biannually.

- Derek moved to have the first reading of Bill No. 15-001 by title only. Second by Darrell.
- A Roll call vote was taken and the vote was: Walt Newman; Ron Smith; Darrell Decker; Derek Fraley; Trevor Crist.
- All Ayes no Nays. Motion carried.
- Bill No. 15-001 read by title only by Bryan Newberry.
- Derek moved to approve the first reading of Bill No. 15-001. Second by Ron.
- Discussion.
- A Roll call vote was taken and the vote was: Walt Newman; Ron Smith; Darrell Decker; Derek Fraley; Trevor Crist.
- Ron moved to have the second and final reading of Bill No. 15-001 by title only. Second by Darrell.
- A Roll call vote was taken and the vote was: Walt Newman; Ron Smith; Darrell Decker; Derek Fraley; Trevor Crist.
- Bill No. 15-001 read by title only by Bryan Newberry.
- Darrell moved to approve the second and final reading of Bill No. 15-001 for final passage and to make it Ordinance No. 15-001. Second by Derek.
- Discussion.
- A Roll call vote was taken and the vote was: Walt Newman; Ron Smith; Darrell Decker; Derek Fraley; Trevor Crist.
- Bill No. 15-001 was passed into Ordinance 15-001.

Notarized by Samantha Forir.

Resolution 15.001 All Hazards Mitigation plan was discussed and explained why it is important to adopt the Resolution policy. Motion to adopt Resolution 15.001 made by Derek. Trevor second the motion, all voted aye.

Policy 1007 Awards and Recognition was discussed and explained why it is important to have revisions made to this policy. Motion to revise Policy 1007 made by Darrell. Trevor second the changes, all voted aye.

The headquarters generator need was discussed. Bids were presented to the board. Bids as follows: Locke Supply Company, generator and supplies \$14,633.22. Grainger Inc., generator and supplies \$31,264.50. Lowe's Pro Services, generator only \$14,344.32. Rob Crawford, Generator install labor and electrical materials \$3,218.25. Derek moved to approve generator bid with Locke Supply Company. Darrell Second the motion, all voted aye. Derek moved to approve Rob Crawford for labor and electrical, Motion to approve by Ron. Darrell Second, all

voted aye. Purchases will be made after information has been obtained from the utility company about installing a gas line for the generator.

General overview: Bryan Newberry advised of the labor/management meeting with Local 152.

Closed Session:

Ron moved to go to closed session per RSMo 610.021 (3) and (13). Darrell seconded and all voted aye. Meeting closed at 7:07 pm. Roll call vote taken: Board Members present President Walt Newman, Ron Smith, Darrell Decker, Trevor Crist and Derek Fraley. Also present Chief Bryan Newberry, Deputy Chief Dennis Reynolds, and Deputy Chief Scott Moore, and Secretary of the Board Samantha Forir.

Application to hire Reservist Cory Turner was reviewed. He was previously with Logan-Rogersville, Deputy Chief Moore recommended hiring Turner as a reservist. A background check has been completed. Derek Motioned to accept Cory Turner as a Reservist. Ron seconded the motion, all voted aye.

There are two open Firefighter positions open. Three Firefighters are out on medical leave, two knee injuries, one shoulder.

The final draft for services of an insurance broker almost ready.

Ron moved to reopen the meeting. Darrell seconded the motion and all voted aye.

Closed session convened at 7:19 pm

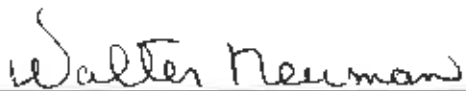
The meeting reopened at 7:19 pm

Darrell advised appointment of Cory Turner as a reservist.

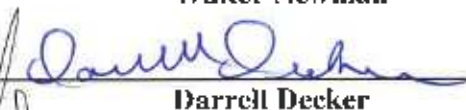
Trevor moved to adjourn at 7:20 pm.

Submitted by: Samantha Forir, Secretary of the Board


Approved by:



Walter Newman



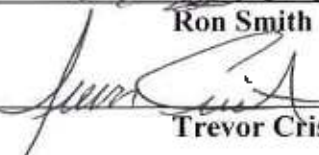
Darrell Decker



Derek Fraley



Ron Smith



Trevor Crist

COPY

Battlefield Fire Protection District Ordinance 15.001

UNDER THE POWERS OF THE BOARD GIVEN BY MISSOURI STATE STATUTES 321.220, THE BOARD OF DIRECTORS HAVE ON THIS DATE ADOPTED THE FOLLOWING ORDINANCE.

AN ORDINANCE OF BATTLEFIELD FIRE PROTECTION DISTRICT, MISSOURI, TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN OFFICIALS.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF BATTLEFIELD FIRE PROTECTION DISTRICT, MISSOURI, AS FOLLOWS:

Section 1 - Declaration of Policy

The proper operation of government requires that public officials and employees be independent, impartial and responsible to the people; that government decisions and policy be made in the proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a procedure for disclosure by certain officials and employees of private financial or other interests in matters affecting the city.

Section 2 - Conflicts of Interest

- a. All elected and appointed officials as well as employees of a political subdivision must comply with section 105.454 of Missouri Revised Statutes on conflicts of interest as well as any other state law governing official conduct.
- b. Any member of the governing body of a political subdivision who has a "substantial or private interest" in any measure, bill, order or ordinance proposed or pending before such governing body must disclose that interest to the secretary or clerk of such body and such disclosure shall be recorded in the appropriate journal of the governing body. Substantial or private interest is defined as ownership by the individual, his spouse, or his dependent children, whether singularly or collectively, directly or indirectly of: (1) 10% or more of any business entity; or (2) an interest having a value of \$10,000 or more; or (3) the receipt of a salary, gratuity, or other compensation or remuneration of \$5,000 or more, per year from any individual, partnership, organization, or association within any calendar year.

Section 3 - Disclosure Reports

Each elected official, candidate for elective office, the chief administrative officer, the chief purchasing officer, and the full-time general counsel shall disclose the following information by May

1, or the appropriate deadline as referenced in Section 105.487 RSMo, if any such transactions occurred during the previous calendar year:

- a. For such person, and all persons within the first degree of consanguinity or affinity of such person, the date and the identities of the parties to each transaction with a total value in excess of five hundred dollars, if any, that such person had with the political subdivision, other than compensation received as an employee or payment of any tax, fee or penalty due to the political subdivision, and other than transfers for no consideration to the political subdivision.

- b. The date and the identities of the parties to each transaction known to the person with a total value in excess of five hundred dollars, if any, that any business entity in which such person had a substantial interest, had with the political subdivision, other than payment of any tax, fee or penalty due to the political subdivision or transactions involving payment for providing utility service to the political subdivision, and other than transfers for no consideration to the political subdivision.
- c. The chief administrative officer, chief purchasing officer, and candidates for either of these positions also shall disclose by May 1, or the appropriate deadline as referenced in Section 105.487, RSMo., the following information for the previous calendar year:
 - 1. The name and address of each of the employers of such person from whom income of one thousand dollars or more was received during the year covered by the statement;
 - 2. The name and address of each sole proprietorship that he owned; the name address and the general nature of the business conducted of each general partnership and joint venture in which he was a partner or participant; the name and address of each partner or coparticipant for each partnership or joint venture unless such names and addresses are filed by the partnership or joint venture with the secretary of state; the name, address and general nature of the business conducted of any closely held corporation or limited partnership in which the person owned ten percent or more of any class of the outstanding stock or limited partnership units; and the name of any publicly traded corporation or limited partnership that is listed on a regulated stock exchange or automated quotation system in which the person owned two percent or more of any class or outstanding stock, limited partnership units or other equity interests;
 - 3. The name and address of each corporation for which such person served in the capacity of a director, officer, or receiver.

Section 4 – Filing of Reports

- a. The financial interest statements shall be filed at the following times, but no person is required to file more than one financial interest statement in any calendar year;
 - 1. Every person required to file a financial interest statement shall file the statement annually not later than May 1 and the statement shall cover the calendar year ending the immediately preceding December 31; provided that any member of the board may supplement the financial interest statement to report additional interests acquired after December 31 of the covered year until the date of filing of the financial interest statement.
 - 2. Each person appointed to office shall file the statement within thirty days of such appointment or employment covering the calendar year ending the previous December 31;
 - 3. Every candidate required to file a personal financial disclosure statement shall file no later than fourteen days after the close of filing at which the candidate seeks nomination or election or nomination by caucus. The time period of this statement shall cover the twelve months prior to the closing date of filing for candidacy.
- b. Financial disclosure reports giving the financial information required in Section 3 shall be filed with the local political subdivision and with the Missouri Ethics

Commission.

The reports shall be available for public inspection and copying during normal business hours.

Section 5 – Filing of Ordinance

A certified copy of the ordinance adopted prior to September 15th, shall be sent within ten days of its adoption to the Missouri Ethics Commission.

Section 6 – Effective Date

This ordinance shall be in full force and effect from and after the date of its passage and approval and shall remain in effect for two years from the date of passage.

Battlefield Fire Protection District Board of Directors:

Walter Newman 7/14/15

Chairman: Walter Newman

Date

Darroll Decker 7/14/15

Treasurer: Darroll Decker

Date

Derek Fraley 7/16/2015

Board Member: Derek Fraley

Date

Trevor Crist 7/14/15

Board Member: Trevor Crist

Date

Ron Smith 7/14/15

Board Member: Ron Smith

Date

Subscribed and sworn to me in the City of Battlefield and within and for said County of Greene this
14th day of July A.D. Two Thousand and Fifteen.

[Signature] 7-14-2015

Secretary

Date

[Signature] 7-14-2015

Notary

Date



Battlefield Fire Protection District
Battlefield Fire Board of Directors
4117 W Second St.
Battlefield, MO 65619

RESOLUTION 15.001

WHEREAS, The Battlefield Fire Protection District, with the assistance from the Springfield-Greene County Office of Emergency Management, has gathered information and prepared the Springfield-Greene County 2015 All-Hazards Mitigation Plan; and,

WHEREAS, the Greene County Hazard Mitigation Plan has been prepared in accordance with FEMA requirements at 44 C.F.R. 201.6; and,

WHEREAS, The Battlefield Fire Protection District is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and,

WHEREAS, The Battlefield Fire District has reviewed the Plan and affirms that the Plan will be updated no less than every five years;

NOW THEREFORE, BE IT RESOLVED by the Battlefield Fire Board of Directors that the Battlefield Fire Protection District adopts the Springfield-Greene County Hazard All-Hazards Mitigation Plan, and resolves to execute the actions in the Plan.

ADOPTED this 14th day of July, 2015 at the meeting of the Battlefield Fire Board of Directors.

Walt Newman 7-14-15
Walt Newman Date

Trevor Crist 7/14/15
Trevor Crist Date

Darrell Decker 7/14/15
Darrell Decker Date

Derek Fraley 7/14/2015
Derek Fraley Date

Ron Smith 7/14/15
Ron Smith Date