



# **AGENDA**

## **Battlefield Fire Protection District**

### **Battlefield Volunteer Fire Department**



Regular Board Meeting  
4117 W. Second St., Battlefield, MO 65619

**Tuesday, December 20, 2016**

**6:00 PM**

#### **Preliminaries to the Meeting**

1. Call to order
2. Ceremonial Matters
3. Roll call
4. Establishment of a quorum
5. Approval of the meeting's Agenda

#### **Approval of last month's Minutes**

1. Correction of minutes
2. Approval of minutes

#### **Financial Business**

1. Payment of the bills
2. Check signing
3. Financial Statements

#### **Public Comments**

#### **Unfinished Business**

1. Old Farm House Demolition

#### **New Business**

1. 2017 Budget
2. Oakstar Bank Signature Cards
3. General Overview

#### **Closed Session**

1. Discussion and possible vote concerning hiring, firing, and/or promoting of employee(s) per RSMo 610.021 (3), Personnel Records, Performance Ratings, or Records Pertaining to Employees or Applicants for Employment per RSMo 610.021 (13), Closed Session, Closed Vote, Closed Record.

#### **Adjournment**

Representatives of the news media may obtain copies of this notice by contacting the Battlefield Fire Protection District.

Posted: 12/19/2016 8:00 AM certified by the undersigned that a true copy of the foregoing agenda was posted at the Battlefield Administration and Training Center in Battlefield, Missouri.

A handwritten signature in black ink, appearing to be "L. J. Smith", written over a horizontal line.

District Secretary



# **Battlefield Fire Protection District Battlefield Volunteer Fire Department Minutes Regular Board Meeting**



**Location of meeting:**

4117 West Second St.  
Battlefield, MO 65619

**Time of Meeting:**

6:00 PM

**Date of Meeting:**

December 20, 2016

Board members present: President Trevor Crist, Darrell Decker, Walt Newman, Derek Fraley were present and Kregg Keltner was absent.

The meeting of the Battlefield Fire Protection District Board of Directors was called to order by President Trevor Crist at 6:00pm. Chaplin Stormy Davis led the prayer and then the pledge of allegiance was recited. A roll call was taken and a quorum was established.

Darrell moved to approve the agenda. Walt Seconded. All voted Aye

Walt moved to approve the minutes with the correction to the special board minutes. Darrell seconded. All voted aye.

**Financial Report:**

Darrell requested approval of the financials, payment of bills and signing of checks.

Darrell discussed November's financial report and review of assets. Battlefield Volunteer Fire Department total liabilities and revenue equal \$4,301.95. Battlefield Fire Protection District total liabilities and revenue equal \$422870.30. Statement of net Assets; ICS \$1,593,111.49, and Money Market \$30,993.20. Projected revenue of 2016 will be \$15,422 short. Year to date unbudgeted items \$124,462. \$50,000 of unbudgeted revenue was adjusted to be placed in vehicles line item to compensate for replacement or repairs to needed district vehicles. \$74,462 in unexpected revenue remaining. Line Item 6003 telecommunications has exceeded and will be adjusted. Line Item 6115 commercial property insurance has exceeded and will be adjusted.

Darrell moved to approve the financial statements. Derek seconded. All voted aye.

**Public Comments:**

None

**Unfinished Business:**

Chief Newberry gave an update on the progress for the old farm house demolition. The district recovered the environmental study. Results show asbestos. BC Crump advised we received 3 bids. The bids came in at a wide range of amounts. Concerns about the extreme differences in pricing and proper containment was discussed.

**Bids Received:**

Jonathan's Construction: \$8,900.00

Jerry Bumgarner Trucking and Demolition: \$18,300.00

CMT Logistics: \$30,625.00

Derek made a motion to allow Chief Newberry to go with the lowest bidder for \$8,900.00, Jonathan's Construction, if the proper insurance, disposal and liability information is provided by the bidder. If the bidder cannot provide the required documentation and insurance, the Chief has the ability to move onto the next bidder, Jerry Bumgarner Trucking and Demolition for \$18,300.00. Darrell seconded. All voted aye.

**New Business:**

Chief Newberry presented the 2017 budget with two proposal options for approval. Chief Newberry also presented an estimate on the Station 4 improvements of \$289,000.00. This estimate includes plans and permits. This does not impact this direct budget however it brings for discussion on capital items. Chief Newberry presented the two different proposals with the insurance increases, capital proposals, and pay options for discussion.

Darrell requested the latitude to reactivate the building reserve. Also to carry the additional funds left over from 2016 budget to the building reserve instead of the equipment reserve. Derek seconded. All voted aye.

Darrell advised Oak Star Bank Signature Card requires a motion in the board minutes to add a new signer to the list.

Darrell moved to add Kregg Keltner to the Oak Star Bank Signature card. Walt seconded. All voted aye.

**General overview:**

Chief Newberry advised of a recently enforced regulation in reference to social security payment and benefits has been brought to the districts attention. A packet has been presented for information. A representative will be present to give more details at the next board meeting.

Deputy Chief Moore advised the district is being featured in Fire Engineering Magazine highlighting our apparatus.

Deputy Chief Reynolds advised the specs on the ladder truck are in the works, on track to have it completed the end of the week.

**Closed Session:**

Derek moved to go to closed session per RSMo 610.021 (3) and (13). Darrell seconded and all voted aye. Meeting closed at 7:43 pm. Roll call was taken: Board Members present: Walt Newman, Darrell Decker, Trevor Crist, Derek Fraley and Kregg Keltner was absent. Also present Fire Chief Bryan Newberry, Deputy Chief Dennis Reynolds, Deputy Chief Scott Moore, and Secretary for the Board Samantha Forir.

Derek moved to go back into open session at 8:26pm.

Trevor advised personnel issues were discussed no decisions were made.

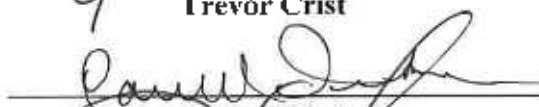
Darrell motion for budget approval with \$1500 base increase for probationary firefighters, \$750 base increase or 2% whichever is the greater for the current employees. As well as the latitude to reactivate the building reserve and move funds from the equipment reserve as needed. Derek seconded. All voted aye.

Walt moved to adjourn at 8:34 pm.

Submitted by: Samantha Forir, Secretary of the Board

Approved by:

  
Trevor Crist

  
Darrell Decker

  
Derek Fraley

  
Walt Newman

  
Kregg Keltner