



# **AGENDA**

## **Battlefield Fire Protection District**

### **Battlefield Volunteer Fire Department**



Regular Board Meeting  
4117 W. Second St., Battlefield, MO 65619

**Tuesday, December 09, 2014**  
**6:00 PM**

#### **Preliminaries to the Meeting**

1. Call to order
2. Ceremonial Matters
3. Roll call
4. Establishment of a quorum
5. Approval of the meeting's Agenda

#### **Approval of last month's Minutes**

1. Correction of minutes
2. Approval of minutes

#### **Financial Business**

1. Payment of the bills
2. Check signing
3. Financial Statements

#### **Public Comments**

#### **Unfinished Business**

1. Station 3
2. Apparatus
3. 2015 Budget

#### **New Business**

1. Dental Insurance
2. General Overview

#### **Closed Session**

1. Discussion and possible vote concerning hiring, firing, and/or promoting of employee(s) per RSMo 610.021 (3), Personnel Records, Performance Ratings, or Records Pertaining to Employees or Applicants for Employment per RSMo 610.021 (13). Closed Session. Closed Vote. Closed Record.

#### **Adjournment**

Representatives of the news media may obtain copies of this notice by contacting the Battlefield Fire Protection District.

Posted: 12/8/2014 8:00 AM certified by the undersigned that a true copy of the foregoing agenda was posted at the Battlefield Administration and Training Center in Battlefield, Missouri.

A handwritten signature in black ink, appearing to read "Steve C. [unclear]".

District Secretary



# **Battlefield Fire Protection District**

## **Minutes**

### **Regular Board Meeting**



**Location of meeting:**

4117 West Second St.  
Battlefield, MO 65619

**Time of Meeting:**

6:00 PM

**Date of Meeting:**

December , 9 2014

Board members present: Walt Newman, Ron Smith, Darrell Decker, Derek Fraley, and Trevor Crist were present.

Others present: Chief Newberry, Deputy Chief Reynolds, Deputy Chief Moore, Chaplain Stormy Davis, Battalion Chief Rob Crawford, Battalion Chief Shawn Crump, Captain Ed Kaiser, Captain Chris Sidebottom, FF Chance Mitchell, FF Dustin McIlaffie, FF Ben Choate, FF Greg Smith, and FF Derek Marlin.

The meeting of the Battlefield Fire Protection District Board of Directors was called to order by Chairman Walt Newman at 6:02pm. Captain Kaiser led us in prayer and then the pledge of allegiance was recited. A roll call was taken and a quorum was established.

Trevor moved to accept the agenda. Darrell seconded the motion and all approved.

Darrell noted to ensure that the Volunteer Department financial documents are in the minutes. Darrell moved to approve the minutes from the previous meeting, Ron seconded and all approved.

Derek moved to pay the bills and sign checks. Ron seconded the motion and all approved. A copy of the check register will be included with the minutes. Will be scheduling a meeting with the auditor. Balance sheets for September, October and November were presented. The accounts scheduled to be closed have been done. Oakstar and US Bank are the remaining accounts for the District. Balance sheets and statements do match. Discussed the budget for 2014, reviewing line items with question or alterations. Darrell is pleased with the process for checks and the accounting company. Derek brought forth questions about how budget and cash flow match up. Derek felt these were normal issues to contend with as the transition occurs but would like to bring this up with the auditor and accounting firm. The financials were tabled since figures did not match completely.

**Public comments:**

No public comments were made.

### **Unfinished Business:**

Station 3 - Deputy Chief Reynolds and Battalion Chief Crawford discussed the Station 3 project. Regular meetings have been changed to Thursdays. Rob attended a progress meeting and presented a few change orders for the Board's approval. Most of the footings have been poured and the utilities are mostly in place. Everything is on schedule. The tree on the SW corner is going to have to be removed or modified for the installation of utilities. We have received the first request for payment. We expect to see payroll invoices over the next month.

Apparatus - Deputy Chief Moore did not have any new updates for the new apparatus other than the equipment has been ordered for the truck. Maintenance items are being handled and we expect to remain within budget for the apparatus maintenance line item.

2015 Budget - Chief Newberry presented the proposed budgets to the Board for 2015. All numbers have been received from the income and expense factors. A new dental plan is included for the Board's approval in new business. Discussed the Secretary position and the salary associated. Will be setting the entry wage to \$28,000 for this position. Darrell requested a budget be proposed with a 2% COLA based upon left over revenue from 2014. Discussion of what an increase to LAGERS would bring. Motion by Darrell to approve the presented 2% COLA and allow the Chief to increase the secretary wage to \$28,000. Ron seconded the motion and all approved.

### **New Business:**

Dental Insurance - Discussion of changes from Delta to Standard. The exact same coverage with a savings to the District of \$200.56 per month per employee. Motion by Derek to move from Delta to Standard. Ron seconded the motion and all approved.

Overview - Overview of how payroll is going from the Admin perspective. Chief will be taking time off through the end of the year to burn time. The District has applied for two items through the FireAct Grant. One is for a breathing air compressor and fill station as well as a vehicle acquisition for a ladder truck.

Ron brought forth an ugly sweater contest party to benefit Captain Hathcock's family on December 18 at 5:30pm at the American Legion post 639 on Scenic. Benefit will be put on by Local 152 and the Pipes and Drums.

### **Closed Session:**

Derek moved to go to closed session per RSMo 610.021 (3) and (13). Darrell seconded and all agreed. Meeting closed at 7:30pm. Board Members present were Walt Newman, Ron Smith, Darrell Decker, Derek Fraley, and Trevor Crist. Also present were Chief Bryan Newberry, Deputy Chief Reynolds, and Deputy Chief Moore and Battalion Chief Shawn Crump.

1. Deputy Chief Moore presented the findings from the interview process. A list of candidates was presented to the Board for approval. Darrell motioned to approve the list provided. Trevor seconded the motion and a roll call vote was taken.
  - Ron Smith - Aye
  - Trevor Crist - Aye
  - Walt Newman - Aye
  - Darrell Decker - Aye
  - Derek Fraley - AyeMotion carried.
2. An update was given in regards to the evaluation process. Discussion took place of rating system and how the process goes beyond.

Motion by Derek to go in to open session. Darrell seconded the motion. All in favor.

### **Open session at 8:01pm**

Motion by Trevor to adjourn.

The meeting was reopened at 7:33pm and Darrell announced that during closed session the Board voted to approve the eligibility list for hiring.

Trevor moved to adjourn.

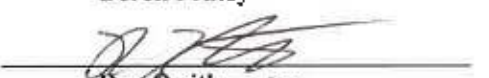
Submitted by: Scott W Moore, Deputy Chief

Approved by:

  
Walter Newman

  
Darrell Decker

  
Derek Fraley

  
Ron Smith

  
Trevor Crist